

MEMBER DEVELOPMENT WORKING GROUP

Notes of a meeting of the Member Development Working Group of the Bolsover District Council held in Meeting Room 3, The Arc, Clowne on Thursday 28th January 2016 at 1400 hours.

PRESENT:-

Members:-

Councillor HJ. Gilmour in the Chair

Councillors R.J. Bowler, S.W. Fritchley and S. Peake

Officers:-

M. Kane (Governance Manager), M. Derbyshire (Members' IT and Training Officer) and A. Brownsword (Governance Officer)

1. APOLOGIES

Apologies for absence were received from Councillors T. Connerton, R.A. Heffer and D.S. Watson. An apology was also received from S. Chambers (Communications Manager)

2. NOTES – 17TH DECEMBER 2015

Moved by Councillor R.J. Bowler and seconded by Councillor H.J. Gilmour **AGREED** that the notes of a Member Development Working Group held on 17th December 2015 be approved as a true and correct record.

3. MATTERS ARISING

Note No. 5 – Member Development Opportunities

It was noted that the shared session on the Practise of Scrutiny was in the process of being arranged and it was likely to be held at Chesterfield Borough Council Offices, possibly in June.

Note No. 6 – ICT Security Awareness

It was noted that the ICT Security Awareness Training would now be held on the next Member Development Session on 1st March 2016.

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Note No. 10 – Communications Update – (a) InTouch Magazine

The Chair noted that an email had been received from the Communications Department asking for articles for the next edition of the InTouch Magazine.

AGREED that the reports be noted.

4. MEMBER DEVELOPMENT OPPORTUNITIES

The Governance Manager presented the report which informed Members of training opportunities circulated. It was noted that some of the sessions were in Melton Mowbray, which Members felt was too far to travel.

There was interest in the possibility of adding a Speed Reading course to a future Member Development Session.

A question was asked regarding training for Parish Councils and the Governance Manager confirmed that an event was being planned in conjunction with the Partnerships Team.

Moved by Councillor S. Peake and seconded by Councillor R.J. Bowler
AGREED that the report be noted.

5. TIMING OF MEETINGS SURVEY RESULTS

The Governance Manager presented the report which gave details of the outcomes of the recent survey carried out with Members.

20 responses had been received by the deadline and it was noted that the general trend was that current arrangements were convenient for the majority of Members. The main change suggested was to hold Labour Group prior to Executive, in order to give all Members an opportunity to comment on the Executive reports. A further report would be submitted to Council in March.

Moved by Councillor S.W. Fritchley and seconded by Councillor H.J. Gilmour
AGREED that the outcomes of the survey concerning the timing of meetings, be noted.

6. MEMBER PDP UPDATE

The Governance Manager informed the meeting that 20 PDPs had been completed and were fully signed off. Some were awaiting signature and there were a few outstanding.

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The Members IT and Training Officer noted that none of those who had requested IT training and been emailed had been in touch.

The Chair thanked the Governance Officers for their work on the PDPs.

Moved and seconded

AGREED that the update be noted.

7. BUDGET UPDATE

The Governance Manager noted that there was £1,362 remaining in the budget, but the Safeguarding Awareness Training had not yet been paid for. A buffet was also required for the next Member Development Session.

Moved and seconded

AGREED that the report be noted.

8. COMMUNICATIONS UPDATE

No update was available.

9. ICT UPDATE

1. IPad Training

The Members IT and Training Officer noted that an email had been sent to all Members offering dates and times for IPad training in February. It was up to Members to book the sessions, either as one to ones or in a group.

2. Planning Portal

The Members IT and Training Officer noted that instructions for how to use the Planning Portal were now available on the website and Members Extranet.

Moved and seconded

AGREED that the report be noted.

10. ANY OTHER BUSINESS

Digital Derbyshire

The Chair noted that following the presentation to Council regarding broadband speeds and high speed fibre optic broadband in Derbyshire, it would benefit Members to get in touch to see what the benefits were.

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Moved and seconded

AGREED that the report be noted.

11. DATE OF NEXT MEETING

The date of the next meeting of the Member Development Working Group was scheduled for Monday 21st March 2016 at 1000 hours in Chamber Suite 1.

The meeting concluded at 1445 hours.