

Bolsover District Council

Council

26/04/2017

PROPOSED CALENDAR OF MEETINGS 2017/18

Report of the Portfolio Holder for Corporate Services

This report is public.

Purpose of the Report

- To present for Council's approval the calendar of meetings for 2017/18.

1 Report Details

- 1.1 Attached at **Appendix 1** is the proposed calendar of meetings for 2017/18.
- 1.2 The schedule has been drawn up using the rules previously used in relation to:
- Facilitation for consideration of statutory business within legal deadlines;
 - Member preferences for commencement times and days of the week;
 - Frequency of meetings as set out in the constitution.
- 1.3 In addition, the schedule has been devised to address some attendance issues at meetings and to secure appropriate staff cover.
- 1.4 Members are asked to note the following points:
- Training for all chairs and vice chairs will be arranged shortly after the Annual Council Meeting.
 - All members and officers will be electronically invited to the meetings listed in the calendar.
 - Committee Officers will arrange briefing meetings when required in advance of any relevant committees. There will be a schedule of these briefing meetings which will tie in with legal requirements for despatch of Agendas.

2 Conclusions and Reasons for Recommendation

- 2.1 To ensure the Council has in place an effective and efficient calendar of meetings for 2017/18 that meets the needs of members.

3 Consultation and Equality Impact

- 3.1 The draft schedule has been sent to officers in Performance, Scrutiny and Finance for comment.

4 Alternative Options and Reasons for Rejection

- 4.1 N/A

5 Implications

5.1 Finance and Risk Implications

- 5.1.1 N/A

5.2 Legal Implications including Data Protection

- 5.2.1 N/A

5.3 Human Resources Implications

- 5.3.1 None

6 Recommendations

- 6.1 That the 2017/18 calendar of meetings, attached at Appendix 1, be approved and the points outlined in paragraph 1.4 be noted.
- 6.2 That delegated authority be granted to the Governance Manager following consultation with the Leader of the Council and the Chairmen of the relevant Committee(s)/Working Group(s) to amend the Calendar of Meetings 2017/2018 as and when required.

7 Decision Information

Is the decision a Key Decision? (A Key Decision is an executive decision which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	No
Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)	N/A
District Wards Affected	N/A

Links to Corporate Plan priorities or Policy Framework	N/A
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8 Document Information

Appendix No	Title	
1	Draft Calendar of Meetings 2017/18	
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)		
N/A		
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Report Reference –