

# ANNUAL COUNCIL MEETING AGENDA

WEDNESDAY 23<sup>rd</sup> MAY 2018 AT 1000 HOURS

Item No.		Page No's
1.	<b>Election of Chairman 2018/19.</b> To elect the Chairman of the Council for the ensuing year. The new Chairman will make the Declaration of Acceptance of Office.	
2.	<b>Appointment of Vice-Chairman 2018/19.</b> To appoint a Vice-Chairman of the Council for the ensuing year. The new Vice-Chairman will make the Declaration of Acceptance of Office.	
3.	<b>Apologies for Absence</b>	
4.	<b>Declarations of Interest:</b> Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:-  a) any business on the agenda b) any additional urgent items to be considered c) any matters arising out of the business of those items  and withdraw from the meeting at the relevant time, if appropriate.	
5.	<b>Chair's Announcements (if any):</b> The Chair will make any announcements that he or she sees fit.	
6.	<b>Executive:</b> The Leader will advise of any changes to her Executive for 2018/19 and to the allocation of Portfolios.	4 to 5
7.	<b>Establishment and Appointment of Committees and Advisory Groups 2018/19:</b> To consider the document setting out the nominations of Members to Committees and Advisory Groups for 2018/19 in accordance with the Council's political balance.	6 to 13
8.	<b>Appointment of Chairs and Vice-Chairs of Committees:</b> To consider the document setting out the nominations for Committee Chairs and Vice-Chairs for 2018/19.	14 to 15
9.	<b>Appointment of Representatives to Serve on Outside Bodies:</b> To consider the document setting out the nominations for Council representatives to serve on outside bodies for 2018/19.	16 to 22

- 10. Review of the Council's Constitution:** 23 to 120  
 To consider the attached report of the Joint Head of Service – Corporate Governance and Monitoring Officer setting out proposed revisions of the Constitution as recommended by Standards Committee.
- Appendix 1 – Areas of Review (Pages 27-39)  
 Appendix 2 – Scheme of Delegation (Pages 40-61)  
 Appendix 3 – Protocol on Member/Officer Relations (Pages 62-74)  
 Appendix 4 – Contract Procurement Rules (Pages 75 – 89)  
 Appendix 5 – Petition Scheme (Pages 90 -97)  
 Appendix 6 – Employee Code of Conduct (Pages 98 – 109)  
 Appendix 7 – Joint Arrangements (Pages 109a – 110)  
 Appendix 8 – JAC/JEC (Pages 111 – 112)  
 Appendix 9 – HARP (Pages 113 – 115)  
 Appendix 10 – Member Questions (Pages 116 – 118)  
 Appendix 11 – Public Questions (Pages 119 – 120)
- A revised version of the Council's Constitution will be printed following approval at this meeting and left in the Member's room. A singular copy will be provided to any Member upon request.***
- 11. Whistleblowing Policy** 121 to 133  
 To consider the attached report of the Joint Head of Service – Corporate Governance and Monitoring Officer setting out proposed revisions to the Whistleblowing Policy as Recommended by Standards Committee
- 12. Operation of Urgency Rules:** 134 to 136  
 To consider the attached report of the Leader of the Council.
- 13. Annual Scrutiny Report:** 137 To 151  
 To consider the attached report of the Scrutiny Chairs.
- 14. Member Development Annual Report:** 152 To 163  
 To consider the attached report of the Member Development Champion.
- 15. Minutes:**  
 (a) To receive the attached Minute Book dated 23<sup>rd</sup> May 2018. To Follow  
 (b) To approve as a correct record and the Chairman to sign the minutes of Council held on 25<sup>th</sup> April 2018. 164 to 169
- 16. Chair's Urgent Business:**  
 To consider any other matter which the Chair is of the opinion should be taken as a matter of urgency.