

Committee:	Executive	Agenda Item No.:	16
Date:	16 th June 2008	Status	Open
Category	3. Part of the Budget and Policy Framework		
Subject:	Arrears – Irrecoverable Items over £1000		
Report by:	Head of Revenue Services		
Other Officers Involved			
Director	Chief Finance Officer		
Relevant Portfolio Holder	Social Inclusion		

RELEVANT CORPORATE AIMS

STRATEGIC ORGANISATIONAL DEVELOPMENT – Continually improving our organisation.

To maintain sound Financial Management and continue to seek efficiency savings. As part of sound financial management it is necessary to recognise and deal with money owed where no further effective steps can be taken for recovery. This also goes to providing efficient Council services.

TARGETS

Does not apply to this report.

VALUE FOR MONEY

Ensuring that the limited resources are concentrated on recovery of debt that is collectable. Under current Council guidance, it has been considered not cost-effective to spend more money on outside agencies to take further action.

THE REPORT

IRRECOVERABLE ITEMS

Executive is requested to approve the write off of the under-mentioned irrecoverable items including costs amounting to £17,601.36 as itemised on the attached schedules.

Bankruptcy		
No of Accounts	Type of Account	
3	Council Tax	£2,955.57
3	Business Rates	£12,940.22
	Total	£15,895.79

No Trace		
No of Accounts	Type of Account	
1	Business Rates	£1,705.57
	Total	£1,705.57

Where debtors leave the property without forwarding addresses extensive efforts are made to trace them. In addition to departmental checks, statutory undertakers and other agencies are contacted, enquiries are made of neighbours and family or employers where known. Where it is known that a person has moved to another area contact is made with the relevant local authority to alert them and request reciprocal information.

ISSUES/OPTIONS FOR CONSIDERATION

Writing off the outstanding debts in respect of persons unable to trace/ bankrupt or Companies in liquidation.

IMPLICATIONS

Financial: None

Legal: None

Human Resources: None

RECOMMENDATION(S)

That approval is given to write off the irrecoverable items including costs amounting to £17,601.36 with the proviso that should any of the debts become collectable the amounts be re-debited.

REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE CONSTITUTION

In order that outstanding debts can be written off.

ATTACHMENTS: **Y**

SOURCE DOCUMENT: Official Receiver/ Internal records.

COUNCIL TAX: ACCOUNTS FOR WRITE OFF - BANKRUPTCY

<u>Account Reference</u>	<u>Lead Liabile Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liabile From</u>	<u>Liabile To</u>	<u>Bill Balance</u>
900939702	JUPE,MRS CAROLYN FRANCIS	38 Water Lane South Normanton DE55 2DG	£ 1,050.43	08/08/2004 01/04/2005 01/04/2006	01/04/2005 01/04/2006 01/04/2007	£112.00 £457.34 £481.09
900939829	JUPE,MRS CAROLYN FRANCIS	42 Water Lane South Normanton DE55 2DG	£ 680.13	01/04/2005 01/04/2006	01/04/2006 04/09/2006	£457.34 £222.79
900940068	JUPE,MRS CAROLYN FRANCIS	71 Water Lane South Normanton DE55 2EE	£ 1,225.01	06/04/2005 01/04/2006	01/04/2006 01/04/2007	£593.56 £631.45
			<u>£ 2,955.57</u>			

BUSINESS RATES: ACCOUNTS FOR WRITE OFF - LIQUIDATION

<u>Account Reference</u>	<u>Lead Liabile Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liabile From</u>	<u>Liabile To</u>	<u>Bill Balance</u>
1 800137111	SHERWOOD CATERING LTD	UNIT 2 CRESWELL INDUSTRIAL ESTATE CRESWELL	£ 825.64	16/05/2007	08/02/2008	£ 825.64
2 800136368	SHERWOOD CATERING LTD	UNIT 3 CRESWELL INDUSTRIAL ESTATE CRESWELL	£ 8,579.26	16/05/2007	08/02/2008	£8,579.26
3 800134115	GORHAM TRADING LTD	UNIT 48 MCARTHUR GLEN RETAIL PARK SOUTH NORMANTON	£ 3,535.32	02/06/2007	17/10/2007	£3,535.32
			<u>£12,940.22</u>			

BUSINESS RATES: ACCOUNTS FOR WRITE OFF - NO TRACE

	<u>Account</u> <u>Reference</u>	<u>Lead Liab</u> <u>Name</u>	<u>Address</u>	<u>Account</u> <u>Balance</u>	<u>Liab</u> <u>From</u>	<u>Liab</u> <u>To</u>	<u>Bill</u> <u>Balance</u>
1	800123284	MR SUNNT SANGHA	32 ELMTON ROAD CRESWELL WORKSOP	£ 1,705.57	01/04/2006	28/09/2006	£1,705.57

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