

Committee:	Executive	Agenda Item No.:	11
Date:	16 th February 2009	Status	Open
Category	3. Part of the Budget and Policy Framework		
Subject:	Arrears – Irrecoverable Items over £1000		
Report by:	Head of Revenue Services		
Other Officers Involved			
Director	Director of Resources		
Relevant Portfolio Holder	Social Inclusion		

RELEVANT CORPORATE AIMS

STRATEGIC ORGANISATIONAL DEVELOPMENT – Continually improving our organisation.

To maintain sound Financial Management and continue to seek efficiency savings. As part of sound financial management it is necessary to recognise and deal with money owed where no further effective steps can be taken for recovery. This also goes to providing efficient Council services.

TARGETS

Does not apply to this report.

VALUE FOR MONEY

Ensuring that the limited resources are concentrated on recovery of debt that is collectable. Under current Council guidance, it has been considered not cost-effective to spend more money on outside agencies to take further action.

THE REPORT

Executive is requested to approve the write off of the under-mentioned irrecoverable items including costs amounting to £56,856.88 as itemised on the attached schedules.

Bankruptcy/ Liquidation		
No of Accounts	Type of Account	
10	Business Rates	£54,644.94
	Total	£54,644.94

No Trace		
No of Accounts	Type of Account	
1	Council Tax	£1,161.94
1	Sundry Debtor	£1,050.00
	Total	£2,211.94

Where debtors leave the property without forwarding addresses extensive efforts are made to trace them. In addition to departmental checks, statutory undertakers and other agencies are contacted, enquiries are made of neighbours and family or employers where known. Where it is known that a person has moved to another area contact is made with the relevant local authority to alert them and request reciprocal information.

ISSUES/OPTIONS FOR CONSIDERATION

Writing off the outstanding debts in respect of persons unable to trace/ bankrupt or Companies in liquidation.

IMPLICATIONS

Financial: None
 Legal: None
 Human Resources: None

RECOMMENDATION(S)

That approval is given to write off the irrecoverable items including costs amounting to £56,856.88 with the proviso that should any of the debts become collectable the amounts be re-debited.

REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE CONSTITUTION

In order that outstanding debts can be written off.

ATTACHMENTS: Y

SOURCE DOCUMENT: Official Receiver/ Internal records.

BUSINESS RATES: ACCOUNTS FOR WRITE OFF - LIQUIDATION

	<u>Account Reference</u>	<u>Lead Liabile Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liabile From</u>	<u>Liabile To</u>	<u>Bill Balance</u>
1	800136321	HOME CHIC HOME	UNIT 12A MCARTHUR GLEN MANSFIELD ROAD SOUTH NORMANTON	£ 13,409.69	24/09/2007 01/04/2008	01/04/2008 21/09/2008	£ 1,804.00 £ 11,605.69
2	800130383	ANDREW J WOMBELL	TIBSHELF ROAD WESTHOUSES	£ 4,659.90	01/04/2007 01/04/2008	01/04/2008 30/10/2008	£ 1,658.16 £ 3,001.74
3	80011447X	THE WATER TRADING CO	ROYAL OAK 78 WATER LANE SOUTH NORMANTON	£ 421.25	01/04/2006	01/04/2007	£ 421.25
4	800127947	THE WATER TRADING CO	HILCOTE ARMS NEW LANE HILCOTE	£ 1,543.85	28/04/2005 01/04/2006 01/04/2007	01/04/2006 01/04/2007 01/06/2007	£ 662.30 £ 714.45 £ 167.10
5	800125338	G R P MOULDINGS LTD	UNITS 6 - 8 INTAKE ROAD BOLSOVER BUSINESS PARK BOLSOVER	£ 15,238.96	01/04/2006 01/04/2007 01/04/2008	01/04/2007 01/04/2008 01/05/2008	£ 5,625.00 £ 8,814.00 £ 799.96
6	800128826	COBRA COATINGS LTD	20 BROOKHILL ROAD PINXTON	£ 17,179.64	01/04/2008	16/12/2008	£ 17,179.64
7	80013512X	NORMANTON JUPE LTD	HILCOTE ARMS NEW LANE HILCOTE	£ 1,208.73	01/06/2007 01/04/2008	01/04/2008 17/06/2008	£ 1,141.90 £ 66.83

BUSINESS RATES: ACCOUNTS FOR WRITE OFF - LIQUIDATION

<u>Account Reference</u>	<u>Lead Liabile Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liabile From</u>	<u>Liabile To</u>	<u>Bill Balance</u>
8 800134474	NORMANTON JUPE LTD	ROYAL OAK 78 WATER LANE SOUTH NORMANTON	£ 787.91	01/06/2007 01/04/2008	01/04/2008 12/06/2008	£ 400.59 £ 387.32
9 800143888	TRENDSETTERS UK LTD	OFFICE 9 3-1B MILL 3 PLEASLEY MILLS PLEASLEY VALE	£ 115.03	11/07/2008	25/11/2008	£ 115.03
10 800143879	TRENDSETTERS UK LTD	OFFICE 6 3-1B MILL 3 PLEASLEY MILLS PLEASLEY VALE	£ 79.98	11/07/2008	25/11/2008	£ 79.98
			£ 54,644.94			

COUNCIL TAX: AMOUNTS FOR WRITE OFF - NO TRACE

<u>Account</u>	<u>Lead Liabile Name</u>		<u>Account</u>	<u>Liabile</u>	<u>Liabile</u>	<u>Bill</u>	<u>Issue</u>	<u>Bill</u>
<u>Reference</u>			<u>Balance</u>	<u>From</u>	<u>To</u>		<u>Date</u>	<u>Balance</u>
901210427	MCGUIRE,MR CHRISTOPHER PAUL	11 The Oaklands South Normanton DE55 3BN	£ 1,161.94	21/05/2007	10/01/2008	01/0200	07/05/2008	£ 1,161.94
			<u>£ 1,161.94</u>					

PROPOSED WRITE OFF OF SUNDRY-DEBTORS OVER £1000.00 - NO TRACE

<u>ACCOUNT NO.</u>	<u>INVOICE NO.</u>	<u>INVOICE DATE</u>	<u>AMOUNT</u>	<u>DEBTOR</u>	<u>REASON FOR INVOICE</u>	<u>WRITE OFF AMOUNT</u>	<u>REASON FOR WRITE</u>
9959	30012738	23.05.05	1050.00	MISS D RICHARDSON 30 GREENDALE CRESCENT CLIPSTONE	OVERALLOWED HOUSING BENEFIT AT 14 HARDWICK STREET LANGWITH	1050.00	ATTACHED DWP BENEFITS - NO MONIES COURT ORDER OBTAINED UNABLE TO EN NO TRACE OF DEBTOR ALL AVENUES TR
						<u>£1,050.00</u>	