

Committee:	Executive	Agenda Item No.:	10
Date:	6 th April 2009	Status	Open
Category	3. Part of the Budget and Policy Framework		
Subject:	Arrears – Irrecoverable Items over £1,000		
Report by:	Head of Revenue Services		
Other Officers Involved			
Director	Director of Resources		
Relevant Portfolio Holder	Social Inclusion		

RELEVANT CORPORATE AIMS

STRATEGIC ORGANISATIONAL DEVELOPMENT – Continually improving our organisation.

To maintain sound Financial Management and continue to seek efficiency savings. As part of sound financial management it is necessary to recognise and deal with money owed where no further effective steps can be taken for recovery. This also goes to providing efficient Council services.

TARGETS

Does not apply to this report.

VALUE FOR MONEY

Ensuring that the limited resources are concentrated on recovery of debt that is collectable. Under current Council guidance, it has been considered not cost-effective to spend more money on outside agencies to take further action.

THE REPORT

IRRECOVERABLE ITEMS

Executive is requested to approve the write off of the under-mentioned irrecoverable items including costs amounting to £35,231.41 as itemised on the attached schedules.

Bankruptcy/ Liquidation		
No of Accounts	Type of Account	
4	Business Rates	£32,710.24
1	Council Tax	£1,010.98
	Total	£33,721.22

No Trace		
No of Accounts	Type of Account	
1	Business Rates	£1,510.19
	Total	£1,510.19

Where debtors leave the property without forwarding addresses extensive efforts are made to trace them. In addition to departmental checks, statutory undertakers and other agencies are contacted, enquiries are made of neighbours and family or employers where known. Where it is known that a person has moved to another area contact is made with the relevant local authority to alert them and request reciprocal information.

ISSUES/OPTIONS FOR CONSIDERATION

Writing off the outstanding debts in respect of persons unable to trace / bankrupt or Companies in liquidation.

IMPLICATIONS

Financial: None
 Legal: None
 Human Resources: None

RECOMMENDATION(S)

That approval is given to write off the irrecoverable items including costs amounting to £35,231.41 with the proviso that should any of the debts become collectable the amounts be re-debited.

REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE CONSTITUTION

In order that outstanding debts can be written off.

ATTACHMENTS: **Y**

SOURCE DOCUMENT: Official Receiver/ Internal records.

BUSINESS RATES: ACCOUNTS FOR WRITE OFF - LIQUIDATION

	<u>Account</u>	<u>Lead Liabile Name</u>	<u>Address</u>	<u>Account</u>	<u>Liabile</u>	<u>Liabile</u>	<u>Bill</u>
	<u>Reference</u>			<u>Balance</u>	<u>From</u>	<u>To</u>	<u>Balance</u>
1	800123337	MR KIM WILLIAMS	THE BADGER RECREATION ROAD SHIREBROOK	£ 13,925.31	16/05/2005 01/04/2006 01/04/2007	01/04/2006 01/04/2007 12/02/2008	£ 4,438.40 £ 5,019.50 £ 4,467.41
2	800122707	MR KIM WILLIAMS	NEW DRUM MARKET STREET SHIREBROOK	£ 5,665.36	21/04/2005 01/04/2006	01/04/2006 08/06/2006	£ 4,778.34 £ 887.02
3	800103987	MR KIM WILLIAMS	ANCHOR INN 15 MARKET PLACE BOLSOVER	£ 3,528.95	01/04/2004 01/04/2005 01/04/2006	01/04/2005 01/04/2006 09/08/2006	£ 896.00 £ 1,898.96 £ 733.99
4	800020612	MR M SMITH	VAN DYKE HOTEL WORKSOP ROAD CLOWNE	£ 9,590.62	01/04/2008	22/10/2008	£ 9,590.62
				<u>£ 32,710.24</u>			

COUNCIL TAX: AMOUNTS FOR WRITE OFF - BANKRUPTCY

	<u>Account Reference</u>	<u>Lead Liable Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liable From</u>	<u>Liable To</u>	<u>Bill Balance</u>
1	90121772X	SMITH,MR MICHAEL PHILIP	BADGER RECREATION ROAD SHIREBROOK NG20 8JY	£ 1,010.98	16/05/2005 01/04/2006	01/04/2006 01/04/2007	£474.74 £536.24
				<u>£ 1,010.98</u>			

BUSINESS RATES: ACCOUNTS FOR WRITE OFF - NO TRACE

	<u>Account Reference</u>	<u>Lead Liabile Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liabile From</u>	<u>Liabile To</u>	<u>Bill Balance</u>
1	800142621	DCC (UK) LTD	THE MINERS ARMS CHURCH STREET WEST PINXTON	£ 1,510.19	29/05/2008	18/11/2008	£ 1,510.19
				<u>£ 1,510.19</u>			