

Committee:	Executive	Agenda Item No.:	13
Date:	15 th June 2009	Status	Open
Category	3. Part of the Budget and Policy Framework		
Subject:	Arrears – Irrecoverable Items over £1000		
Report by:	Head of Revenue Services		
Other Officers Involved			
Director	Director of Resources		
Relevant Portfolio Holder	Social Inclusion		

RELEVANT CORPORATE AIMS

STRATEGIC ORGANISATIONAL DEVELOPMENT – Continually improving our organisation.

To maintain sound Financial Management and continue to seek efficiency savings. As part of sound financial management it is necessary to recognise and deal with money owed where no further effective steps can be taken for recovery. This also goes to providing efficient Council services.

TARGETS

Does not apply to this report.

VALUE FOR MONEY

Ensuring that the limited resources are concentrated on recovery of debt that is collectable. Under current Council guidance, it has been considered not cost-effective to spend more money on outside agencies to take further action.

THE REPORT

IRRECOVERABLE ITEMS

Executive is requested to approve the write off of the under-mentioned irrecoverable items including costs amounting to £2,888.03 as itemised on the attached schedules.

No Trace		
No of Accounts	Type of Account	
2	Sundry Debts	£2,888.03
	Total	£2,888.03

Where debtors leave the property without forwarding addresses extensive efforts are made to trace them. In addition to departmental checks, statutory undertakers and other agencies are contacted, enquiries are made of neighbours and family or employers where known. Where it is known that a person has moved to another area contact is made with the relevant local authority to alert them and request reciprocal information.

ISSUES/OPTIONS FOR CONSIDERATION

Writing off the outstanding debts where they cannot be collected in respect of persons unable to trace.

IMPLICATIONS

Financial: None

Legal: None

Human Resources: None

RECOMMENDATION

That approval is given to write off the irrecoverable items including costs amounting to £2,888.03 with the proviso that should any of the debts become collectable the amounts be re-debited.

REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE CONSTITUTION

In order that outstanding debts can be written off.

ATTACHMENTS: Y

SOURCE DOCUMENT: Official Receiver/ Internal records.

PROPOSED WRITE OFF OF SUNDRY-DEBTORS OVER £1000.00 - NO TRACE

<u>ACCOUNT NO.</u>	<u>INVOICE NO.</u>	<u>INVOICE DATE</u>	<u>AMOUNT</u>	<u>DEBTOR</u>	<u>REASON FOR INVOICE</u>	<u>WRITE OFF AMOUNT</u>	<u>REASON FOR WRITE OFF</u>
37633	30070835	17.01.08	1173.35	MR A WASS 22 BROOKFIELD AVENUE SUTTON -IN -ASHFIELD NG17 2BZ	OVER ALLOWED HOUSING BENEFIT AT 6 LILAC GROVE SOUTH NORMANTON	1173..35	COURT ORDER OBTAINED BUT NOT PAID REFERRED TO COLLECTING AGENT RETURNED UNPAID UNABLE TO TRACE ALL AVENUES TRIED
5908	30007426	30.03.05	1714.68	MRS P SUTILL 66 ELMTON ROAD CRESWELL	OVER ALLOWED HOUSING BENEFIT AT 115 QUEENS ROAD HODTHORPE	1,714.68	COURT ORDER OBTAINED BUT NOT PAID REFERRED TO COLLECTING AGENT RETURNED UNPAID UNABLE TO TRACE ALL AVENUES TRIED
						<u>£2,888.03</u>	