

Committee:	Executive	Agenda Item No.:	7.
Date:	5 th October 2009	Status	Open
Category	3. Part of the Budget and Policy Framework		
Subject:	Arrears – Irrecoverable Items over £1000		
Report by:	Head of Finance and Revenues		
Other Officers Involved			
Director	Director of Resources		
Relevant Portfolio Holder	Social Inclusion		

RELEVANT CORPORATE AIMS

STRATEGIC ORGANISATIONAL DEVELOPMENT – Continually improving our organisation.

To maintain sound Financial Management and continue to seek efficiency savings. As part of sound financial management it is necessary to recognise and deal with money owed where no further effective steps can be taken for recovery. This also goes to providing efficient Council services.

TARGETS

Does not apply to this report.

VALUE FOR MONEY

Ensuring that the limited resources are concentrated on recovery of debt that is collectable. Under current Council guidance, it has been considered not cost-effective to spend more money on outside agencies to take further action.

THE REPORT

IRRECOVERABLE ITEMS

Executive is requested to approve the write off of the under-mentioned irrecoverable items including costs amounting to £6,743.62 as itemised on the attached schedules.

Bankruptcy/ Liquidation		
No of Accounts	Type of Account	
1	Council Tax	£1,218.16
	Total	£1,218.16

No Trace		
No of Accounts	Type of Account	
3	Business Rates	£5,525.46
	Total	£5,525.46

Where debtors leave the property without forwarding addresses extensive efforts are made to trace them. In addition to departmental checks, statutory undertakers and other agencies are contacted, enquiries are made of neighbours and family or employers where known. Where it is known that a person has moved to another area contact is made with the relevant local authority to alert them and request reciprocal information.

ISSUES/OPTIONS FOR CONSIDERATION

Writing off the outstanding debts in respect of persons unable to trace/ bankrupt or companies in liquidation.

IMPLICATIONS

Financial: None

Legal: None

Human Resources: None

RECOMMENDATION(S)

That approval is given to write off the irrecoverable items including costs amounting to £6,743.62 with the proviso that should any of the debts become collectable the amounts be re-debited.

REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE CONSTITUTION

In order that outstanding debts can be written off.

ATTACHMENTS: **Y**

SOURCE DOCUMENT: Official Receiver/ Internal records.

COUNCIL TAX: AMOUNTS FOR WRITE OFF: BANKRUPT

	<u>Account Reference</u>	<u>Lead Liabe Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liabe From</u>	<u>Liabe To</u>	<u>Bill Balance</u>
1	900697748	WARDLE,MR ANDREW KEITH	32 CHESTNUT DRIVE SHIREBROOK NG20 8NH	£ 1,218.16	01/04/2008	01/04/2009	£ 972.00
					01/04/2009	22/07/2009	£ 246.16
				<u>£ 1,218.16</u>			

BUSINESS RATES: AMOUNTS FOR WRITE OFF: NO TRACE

<u>Account Reference</u>	<u>Lead Liabe Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liabe From</u>	<u>Liabe To</u>	<u>Bill Balance</u>
1 80013642X	MR CRAIG BIDDLE	18 MARKET PLACE SHIREBROOK	£ 1,317.76	03/12/2007 01/04/2008	01/04/2008 25/07/2008	£ 656.40 £ 661.36
2 800135246	ROBINSONS AUTOS	UNIT 4 PIT HILL LANGWITH	£ 1,284.43	01/04/2007 01/04/2008 01/04/2009	01/04/2008 01/04/2009 12/04/2009	£ 391.00 £ 817.15 £ 76.28
3 800150771	MR SHAK	UNIT4 HIGH ASH FARM MANSFIELD ROAD CLOWNE	£ 2,923.27	01/03/2008 01/04/2008	01/04/2008 31/01/2009	£ 259.49 £2,663.78
			<u>£ 5,525.46</u>			