

Committee:	Executive	Agenda Item No.:	10.
Date:	1 st February 2010		Open
Category	Decision within the functions of Executive Part of the Budget and Policy Framework		
Subject:	Conferences 2010/2011		
Report by:	Head of Human Resources and Payroll		
Other Officers Involved	Human Resources Assistant		
Director	Chief Executive Officer		
Relevant Portfolio Holder	Councillor J.E. Bennett, Portfolio Holder for People and Performance		

RELEVANT CORPORATE AIMS

STRATEGIC ORGANISATIONAL DEVELOPMENT – Continually improving our organisation. By restricting attendance at conferences to those which would give benefit to the Authority's business.

TARGETS

None

VALUE FOR MONEY

Knowledge gained will be used to improve the way in which the Council delivers its services.

THE REPORT

Attached is a list of Conferences attended in the 2009/10 financial year together with costs. Special Council, at its meeting on 30th January 2002, resolved that one Member and one Officer attend each conference.

ISSUES/OPTIONS FOR CONSIDERATION

Members consider whether or not attendance at the conferences listed for the 2010/2011 financial year be approved and nominations for attendees be provided to Human Resources/Payroll as soon as possible.

IMPLICATIONS

Financial -	The costs listed are based on 2008/9 and 2009/10 with an estimated increase in costs for 2010/2011
Legal -	None
Human Resources –	Booking of Conference/Accommodation once nominations received

RECOMMENDATION(S)

1. Members consider whether or not attendance at the conferences listed for the 2010/2011 financial year be approved
2. Nominations be made to attend those conferences listed and forwarded to Human Resources/Payroll as soon as possible to facilitate booking processes

REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE CONSTITUTION

By restricting attendance at conferences to those which would give benefit to the Authority's business.

ATTACHMENTS: Y
FILE REFERENCE:
SOURCE DOCUMENT:

LIST OF CONFERENCES

CONFERENCE	DATE/VENUE 2009/2010	DELEGATES	PREVIOUS COSTS PP	BOOKED FOR 2010/2011	DELEGATES	COSTS FOR 2010/2011
Chartered Institute of Housing	No record of attendance	1 Officer 1 Member	£610 £675	No	1 Officer 1 Member	£700 £780
LGA Annual Conference	Harrogate 30 th June – 2 nd July 2009	1 Officer 1 Member	£519 £519	No	1 Officer 1 Member	£560 £560
National Association of Councillors AGM and Conference	No record of attendance	1 Member		No	1 Member	£400
*Regeneration and Renewal Conference –	No record of attendance	1 Officer 1 Member	£619 £619	No	1 Officer 1 Member	£700 £700

* Subject to assessing content