

Committee:	Executive	Agenda Item No.:	6.
Date:	7 th June 2010	Status	Open
Category	3. Part of the Budget and Policy Framework		
Subject:	Arrears – Irrecoverable Items over £1000		
Report by:	Head of Finance and Revenues		
Other Officers Involved			
Director	Director of Resources		
Relevant Portfolio Holder	Councillor A. M. Syrett, Portfolio Holder for Arts and Leisure and Efficiency Champion.		

RELEVANT CORPORATE AIMS

STRATEGIC ORGANISATIONAL DEVELOPMENT – Continually improving our organisation.

To maintain sound Financial Management and continue to seek efficiency savings. As part of sound financial management it is necessary to recognise and deal with money owed where no further effective steps can be taken for recovery. This also goes to providing efficient Council services.

TARGETS

Does not apply to this report.

VALUE FOR MONEY

Ensuring that the limited resources are concentrated on recovery of debt that is collectable. Under current Council guidance, it has been considered not cost-effective to spend more money on outside agencies to take further action.

THE REPORT

IRRECOVERABLE ITEMS

Executive is requested to approve the write off of the under-mentioned irrecoverable items including costs amounting to £27,935.45 as itemised on the attached schedules.

Bankruptcy/ Liquidation		
No of Accounts	Type of Account	
23	Council Tax	£7,719.50
2	Business Rates	£8,064.17
1	Sundry Debts	£1,008.46
	Total	£16,792.13

No Trace		
No of Accounts	Type of Account	
5	Council Tax	£8,040.28
2	Business Rates	£3,103.04
	Total	£11,143.32

Where debtors leave the property without forwarding addresses extensive efforts are made to trace them. In addition to departmental checks, statutory undertakers and other agencies are contacted, enquiries are made of neighbours and family or employers where known. Where it is known that a person has moved to another area contact is made with the relevant local authority to alert them and request reciprocal information.

ISSUES/OPTIONS FOR CONSIDERATION

Writing off the outstanding debts in respect of persons unable to trace/ bankrupt or companies in liquidation.

IMPLICATIONS

Financial: None
 Legal: None
 Human Resources: None

RECOMMENDATION

That approval is given to write off the irrecoverable items including costs amounting to £27,935.45 with the proviso that should any of the debts become collectable the amounts be re-debited.

**REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE
CONSTITUTION**

In order that outstanding debts can be written off.

ATTACHMENTS: **Y**

SOURCE DOCUMENT: Official Receiver/ Internal records.

COUNCIL TAX: AMOUNTS FOR WRITE OFF- BANKRUPTCY/ LIQUIDATION

	<u>Account Reference</u>	<u>Lead Liable Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liable From</u>	<u>Liable To</u>	<u>Bill Balance</u>
1	901176830	BONSOR,MR STUART	Flat 1 55 Wharf Road Pinxton NG16 6LH	£1,459.69	01/04/2009	01/04/2010	£ 684.41
					01/04/2010	01/04/2011	£ 775.28
2	901298661	HND CONSTRUCTION LTD	2 Orwin House Shirebrook NG20 8AR	£ 400.49	16/07/2009	25/03/2010	£ 400.49
3	901319260	HND CONSTRUCTION LTD	1 Orwin House Shirebrook NG20 8AR	£ 216.98	26/11/2009	29/03/2010	£ 216.98
4	901319289	HND CONSTRUCTION LTD	3 Orwin House Shirebrook NG20 8AR	£ 216.98	26/11/2009	29/03/2010	£ 216.98
5	901319304	HND CONSTRUCTION LTD	4 Orwin House Shirebrook NG20 8AR	£ 216.98	26/11/2009	29/03/2010	£ 216.98
6	901319313	HND CONSTRUCTION LTD	5 Orwin House Shirebrook NG20 8AR	£ 216.98	26/11/2009	29/03/2010	£ 216.98
7	901319322	HND CONSTRUCTION LTD	6 Orwin House Shirebrook NG20 8AR	£ 212.71	26/11/2009	26/03/2010	£ 212.71
8	901319331	HND CONSTRUCTION LTD	7 Orwin House Shirebrook NG20 8AR	£ 216.98	26/11/2009	29/03/2010	£ 216.98

9	901319340	HND CONSTRUCTION LTD	8 Orwin House Shirebrook NG20 8AR	£ 216.98	26/11/2009	29/03/2010	£ 216.98
10	90131935X	HND CONSTRUCTION LTD	9 Orwin House Shirebrook NG20 8AR	£ 208.44	26/11/2009	23/03/2010	£ 208.44
11	901319369	HND CONSTRUCTION LTD	10 Orwin House Shirebrook NG20 8AR	£ 216.98	26/11/2009	29/03/2010	£ 216.98
12	901319378	HND CONSTRUCTION LTD	11 Orwin House Shirebrook NG20 8AR	£ 216.98	26/11/2009	29/03/2010	£ 216.98
13	901319387	HND CONSTRUCTION LTD	12 Orwin House Shirebrook NG20 8AR	£ 216.98	26/11/2009	29/03/2010	£ 216.98
14	901324743	BEDWORTH DEV LTD IN ADMIN	1 The Croft Shirebrook NG20 8FJ	£ 428.20	22/05/2009	04/02/2010	£ 428.20
15	901324752	BEDWORTH DEV LTD IN ADMIN	3 The Croft Shirebrook NG20 8FJ	£ 428.20	22/05/2009	04/02/2010	£ 428.20
16	901324770	BEDWORTH DEV LTD IN ADMIN	4 The Croft Shirebrook NG20 8FJ	£ 428.20	22/05/2009	04/02/2010	£ 428.20
17	90132478X	BEDWORTH DEV LTD IN ADMIN	5 The Croft Shirebrook	£ 428.20	22/05/2009	04/02/2010	£ 428.20

			NG20 8FJ					
18	901324805	BEDWORTH DEV LTD IN ADMIN	6 The Croft Shirebrook NG20 8FJ	£ 428.20	22/05/2009	04/02/2010	£ 428.20	
19	901324814	BEDWORTH DEV LTD IN ADMIN	10 The Croft Shirebrook NG20 8FJ	£ 428.20	22/05/2009	04/02/2010	£ 428.20	
20	901324823	BEDWORTH DEV LTD IN ADMIN	2 The Croft Shirebrook NG20 8FJ	£ 428.20	22/05/2009	04/02/2010	£ 428.20	
21	901324832	BEDWORTH DEV LTD IN ADMIN	7 The Croft Shirebrook NG20 8FJ	£ 162.65	29/10/2009	04/02/2010	£ 162.65	
22	901324841	BEDWORTH DEV LTD IN ADMIN	8 The Croft Shirebrook NG20 8FJ	£ 162.65	29/10/2009	04/02/2010	£ 162.65	
23	90132486X	BEDWORTH DEV LTD IN ADMIN	9 The Croft Shirebrook NG20 8FJ	£ 162.65	29/10/2009	04/02/2010	£ 162.65	

£7,719.50

BUSINESS RATES: AMOUNTS FOR WRITE OFF: BANKRUPT/ LIQUIDATION

	<u>Account Reference</u>	<u>Lead Liable Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liable From</u>	<u>Liable To</u>	<u>Bill Balance</u>
1	800033376	MERCIA DISTRIBUTION	UNIT 6 MCARTHUR GLEN RETAIL SOUTH NORMANTON	£ 1,808.91	01/04/2009	29/10/2009	£1,808.91
2	800139640	MR MRS P SCHWENK	ROSE & CROWN HIGH STREET BARLBOROUGH	£ 6,255.26	01/04/2009	26/02/2010	£6,255.26
				<u>£ 8,064.17</u>			

PROPOSED WRITE OFF OF SUNDRY DEBTORS - BANKRUPTCY /LIQUIDATION

<u>ACCOUNT</u> <u>NUMBER</u>	<u>INVOICE</u> <u>NUMBER</u>	<u>INVOICE</u> <u>DATE</u>	<u>AMOUNT</u>	<u>DEBTOR</u>	<u>REASON FOR</u> <u>INVOICE</u>	<u>WRITE-OFF</u> <u>AMOUNT</u>	<u>REASON FOR</u> <u>WRITE-OFF</u>
43876	30086285	29.09.08	1533.21	K L ROBSON 28 HUNTINGDON AVENUE BOLSOVER	OVER ALLOWED HOUSING BENEFIT	1008.46	DEBTOR DECLARED BANKRUPT ON 09.09.09, DISCHARGED FROM BANKRUPTCY ON 02.03.10. LEGISLATION REQUIRES DEBT TO BE WRITTEN OFF
						<u>£1,008.46</u>	

COUNCIL TAX: AMOUNTS FOR WRITE OFF - NO TRACE

<u>Account Reference</u>	<u>Lead Liable Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liable From</u>	<u>Liable To</u>	<u>Bill Balance</u>
1	901072674	HAWKSWORTH,MR ALAN E 221 Portland Street New Houghton NG19 8SY	£ 1,434.55	31/10/2005 01/04/2006 01/04/2007 16/11/2007 01/04/2008	01/04/2006 01/04/2007 16/11/2007 01/04/2008 01/05/2008	£2,217.17 £ 367.61 £ 432.36 £ 305.83 £ 101.58
2	900769868	BILBIE,MR STEPHEN 4 Pine Close Shirebrook NG20 8HL	£ 3,294.50	16/08/2004 01/04/2005 01/04/2006 01/04/2007 01/04/2008	01/04/2005 01/04/2006 01/04/2007 01/04/2008 06/07/2008	£ 395.17 £ 869.62 £ 734.79 £1,000.42 £ 294.50
4	900779079	BILBIE, MR STEPHEN 59 Recreation Road Shirebrook NG20 8LS	£ 1,435.49	01/04/2002 01/04/2003	01/04/2003 01/04/2004	£ 469.99 £ 965.50
5	901147914	ALEXANDER,MR JAIMIE S 22 Fox Road Whitwell S80 4SA	£ 1,875.74	01/04/2006 01/04/2007 01/04/2008 01/04/2009	01/04/2007 01/04/2008 01/04/2009 16/10/2009	£ 198.46 £ 224.31 £ 838.13 £ 614.84
			£ 8,040.28			

BUSINESS RATES: AMOUNTS FOR WRITE OFF: NO TRACE

	<u>Account Reference</u>	<u>Lead Liabile Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liabile From</u>	<u>Liabile To</u>	<u>Bill Balance</u>
1	800136125	MR SIMON DOLPHIN	3 TOWN END BOLSOVER	£ 1,939.15	01/04/2007 01/04/2008	01/04/2008 29/12/2008	£1,351.60 £ 587.55
2	80015340X	MR S ABDUL	ROYAL OAK 20 HIGH STREET TIBSHELF	£ 1,163.89	18/12/2009 01/04/2010	01/04/2010 15/04/2010	£1,060.36 £ 103.53
				<u>£ 3,103.04</u>			