

EXECUTIVE

**MONDAY
6TH SEPTEMBER 2010
AT 1000 HOURS**

**COMMITTEE ROOM
ONE**

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Sherwood Lodge
Bolsover
Derbyshire
S44 6NF

Date: 26th August 2010

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the Executive of the Bolsover District Council to be held in Committee Room One, Sherwood Lodge, Bolsover, on Monday 6th September 2010 at 1000 hours.

Members are reminded that under Section 51 of the Local Government Act 2000 the Bolsover Code of Conduct was adopted by the Council on 16th May 2007. It is a Councillor's duty to familiarise him or herself with the rules of personal conduct by which Councillors must conduct themselves in public life. In addition, Members should review their personal circumstances on a regular basis with these rules in mind and bearing in mind the matters listed on the Agenda for discussion at this meeting.

Copies of the Bolsover Code of Conduct for Members will be available for inspection by any Member at the meeting.

Register of Members' Interest - Members are reminded that a Member must within 28 days of becoming aware of any changes to their interests under paragraph 14 or 15 of the Code of Conduct provide written notification to the Authority's Monitoring Officer.

Members are reminded of the provisions of Section 106 of the Local Government Finance Act 1992 and the responsibility of Members to make a declaration at this meeting if affected by the Section and not to vote on any matter before this meeting which would have an affect on the Council's budget.

You will find the contents of the agenda itemised on pages 94 and 95.

Yours faithfully,



Chief Executive Officer
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Chief Executive Officer: Wes Lumley, B.Sc.,F.C.C.A.

EXECUTIVE

Minutes of a meeting of the Executive of Bolsover District Council held in Committee Room One, Sherwood Lodge, Bolsover, on Monday 2nd August 2010 at 1000 hours.

PRESENT:-

Members:-

Councillor E. Watts - Chair

Councillors J.E. Bennett, K. Bowman, A.J. Hodkin, D. Kelly, D. McGregor, B.R. Murray-Carr, A.M. Syrett and A.F. Tomlinson.

Officers:-

W. Lumley (Chief Executive Officer), S.E.A. Sternberg (Solicitor to the Council), J. Brooks (Director of Resources), P. Campbell (Head of Housing) (for minute no. 227), K. Drury (Customer Service and Access Officer) (to minute no. 221), D. Eccles (Head of Regeneration) (to minute no. 218 and for minute no. 227), J. Fieldsend (for minute no. 227), L. Hickin (Head of Leisure) (to minute no. 225) J. Ritchie (Head of Community and Street Services), (to minute no. 219), D. Troop (Housing Strategy and Enabling Manager) (for minute no.227) and R. Leadbeater (Democratic Services Officer).

Visitors:-

T. Glover and I. Wall (Junction Arts) (to minute no 217).

211. APOLOGIES

There were no apologies for absence.

212. URGENT ITEMS OF BUSINESS

There were no urgent items of business to consider.

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213. DECLARATIONS OF INTERESTS

Minute No.	Member	Level of Interest
222.	Councillor D. McGregor	Personal and Prejudicial
221.	Councillor B. R. Murray Carr	Personal

214. MINUTES OF A MEETING OF THE EXECUTIVE HELD ON 5TH JULY 2010

Moved by Councillor B. R. Murray-Carr, seconded by Councillor D. McGregor
RESOLVED that the minutes of a meeting of the Executive held on 5th July 2010
be approved as a true record.

215. CHANGE IN ORDER OF BUSINESS

The Chair consented to a change in the order of business to bring forward the presentation for Junction Arts Community Arts Programme Proposed Annual Programme Plan 2010/11.

216. JUNCTION ARTS COMMUNITY ARTS PROGRAMME – PROPOSED ANNUAL PROGRAMME PLAN 2010/11

The Portfolio Holder for Arts and Leisure introduced the report for Members to further consider the Junction Arts Annual Programme Plan and to request approval for the first stage payment to be released. It was added that Junction Arts were a Core Funded organisation and were involved in numerous projects with partner organisations such as the Local Strategic Partnership and Cultural Forum and were responsible for attracting external funding into the District.

Tina Glover gave a presentation to Members providing further detail on the proposed plan. Members were advised that a number of response requests would also be considered throughout the year as and when received, and these would be in addition to those initiatives included in the programme presented to the Executive. Junction Arts had worked in conjunction with officers of the Council to ensure the plan was formulated to complement the Council's Corporate Aims and objectives.

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The proposed programme included:

- Bright Winter Nights – participation, supporting community cohesion and increasing visitors to the District.
- Creative Curriculum – Building partnerships with schools and supporting lifelong learning.
- Link Film Project – Providing a forum for young people and creating new partnerships with LINK Derbyshire and Action for Children.
- Drawing the Way – Creswell Museum and Heritage Centre, supporting partnership projects.
- Rural Routes – Voices of young people shared with the community and expansion of working with schools and communities.
- Sidelinz – Focus on innovative sports and arts collaborations leading up to the 2012 Olympics.
- Take me with You – Involving families of long distance lorry drivers and raising the profile of the district
- Transition – Extending opportunities for solo artists to develop their work and supporting growth of cultural industries.
- Well Made – Participatory work with the elderly and health and well-being memories.

Members raised concerns with regard to the projects involving lorry driver's families and in respect of cared for children. Tina Glover confirmed that both these projects would be approached with sensitivity and would be totally supported by the appropriate specialist organisations.

In response to questions raised with regard to the likelihood of a grant being given for the Limestone Journeys project, Ian Walls advised that meetings and discussions were ongoing with the Heritage Lottery Fund and initial indications were positive.

Questions were raised with regard to provision for traveller groups to which Tina Glover responded.

The Head of Leisure advised Members that Junction Arts had carried out significant work and improvements to provide better accountability and measures of achievement. It was added that Bolsover District Council had also improved its methods of measuring outputs and evaluating performance against Corporate Aims and targets and there was confidence that Junction Arts represented value for money.

Thanks were extended to the Junction Arts team and Leisure staff.

Tina Glover and Ian Walls left the meeting.

EXECUTIVE

Moved by Councillor A. M. Syrett, seconded by Councillor D. McGregor
RESOLVED that (1) that the proposed Annual Plan and core funding for 2010/11 be approved;

(2) the 1st stage payment be released.

(Head of Leisure)

Reason for Decision: To release the 1st stage payment to Junction Arts.

217 . RECOMMENDED ITEM FROM SUSTAINABLE COMMUNITIES SCRUTINY COMMITTEE – MINUTE NO. 107 PEST CONTROL POLICY

The Portfolio Holder for Environment presented the report to seek approval of the Pest Control Policy previously considered by the Sustainable Communities Scrutiny Committee.

In response to Members' questions, the Head of Regeneration advised that the 5 working day's target to respond to requests was considered achievable and any reduction of the target would be difficult to maintain during particularly busy periods. Members were assured that any requests received were dealt with as soon as service provision would allow.

Moved by Councillor D. Kelly, seconded by Councillor E. Watts
RESOLVED that the Pest Control Policy be approved

(Environmental Health Residential Manager)

Reason for Decision: To improve the way in which pest control is dealt with by the Council.

The Head of Regeneration left the meeting.

218. BULKY WASTE CHARGES CHRONOLOGY

The Portfolio Holder for the Environment introduced the report which had been requested at the last meeting of the Executive, as anomalies had been identified on the Bulky Waste Charging policy.

EXECUTIVE

Members had raised concerns in respect of items 4.5 and 4.17 of the policy which advised that charges were non refundable on cancellation of a collection request.

Following lengthy discussion it was suggested that the recommendation be amended to include that from 1st September 2010 if a bulky waste collection request was cancelled giving at least 48 hours notice of the collection date (excluding weekends), a refund would be given.

Moved by Councillor D. Kelly, seconded by Councillor A. F. Tomlinson
RESOLVED that the Bulky Waste Policy be approved subject to inclusion of the following that “from 1st September 2010 if a bulky waste collection request is cancelled giving at least 48 hours notice of the collection date (excluding weekends) a refund will be given”.

(Head of Community and Street Services)

Reason for Decision: To improve the way in which the Bulky Waste Collection service is dealt with by the Council.

The Head of Community and Street Services left the meeting.

219. COMPLIMENTS, COMMENTS, COMPLAINTS AND FREEDOM OF INFORMATION REQUESTS

The Portfolio Holder for Customer Services introduced the report to advise Members of compliments, comments, complaints and Freedom of Information requests for the period 1st April to 30th June 2010.

The Customer Service and Access Officer advised Members that a total of 42 written compliments, 16 written comments and 18 stage 2 complaints had been received. All had been responded to within the 20 day standard. There had been 8 stage 3 complaints of which only 5 had been responded to within standard. The Customer Service and Access Officer informed the meeting that relevant Heads of Service had been reminded of the need to provide their information more promptly. There had also been 299 stage 1 complaints handled by the Contact Centre.

Further information was provided on Ombudsman Complaints, Freedom of Information and personal data requests which were produced in full in the report.

Members raised questions in respect of an outstanding insurance claim and response times for Freedom of Information (FOI) requests to which the Customer Service and Access Officer responded.

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The procedure for obtaining FOI details from the Council's departments was explained and discussion took place in respect of the procedure when complaints relating to services provided by other organisations were received.

Moved by Councillor D. McGregor, seconded by Councillor. J.E. Bennett
RESOLVED that the report be received.

Reason for Decision: To keep Members informed of volumes and trends regarding compliments, comments, complaints and freedom of information requests.

220. ANNUAL REVIEW FROM THE LOCAL GOVERNMENT OMBUDSMAN

The Portfolio Holder for Customer Services introduced the report to provide Members with details of information contained within the Annual Review 2009/10 from the Local Government Ombudsman (LGO).

The Customer Service and Access Officer advised that the Annual Review provided a summary of the complaints received in respect of Bolsover District Council over the last year.

The LGO had concluded that of the 11 complaints received, 7 were found to have insufficient evidence of maladministration, 1 was discontinued, 1 was outside the LGO's jurisdiction and 2 had resulted in local settlement.

The Annual Review letter was reproduced in full in the agenda for Members' information.

Moved by Councillor D. McGregor, seconded by Councillor E. Watts.
RESOLVED that the report and Local Government Ombudsman Annual Review 2009/10 be received.

Reason for Decision: To keep Members informed of Ombudsman complaints.

The Customer Service and Access Officer left the meeting.

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221. SHIREBROOK MODEL VILLAGE SPORTSGROUND

The Portfolio Holder for Arts and Leisure introduced the report to seek a decision on the future management of Shirebrook Model Village sports ground.

The Head of Leisure advised that Bolsover District Council was currently a trustee of the Shirebrook Model Village Ground Welfare Scheme and had passed responsibility for the operation of the facility to a management committee comprising of users of the site.

The Cricket Club that used the ground was looking to re-establish league cricket on the ground to the standard required for the Bassetlaw league. In order for the club to secure funding for improvements to the site, it was necessary to provide evidence of ownership or security of tenure in the form of a long term lease. Shirebrook Town Council had been approached as a possible trustee.

A number of options for trustee arrangements were put forward for consideration, which were detailed in the report. It was added that these options would help to ensure that the facilities would be retained for recreational use. The Head of Leisure advised that discussions with Shirebrook Town Council were still ongoing and their final position on transfer of responsibility for the land had still to be clarified.

Members asked questions and discussed the issue at considerable length. Concerns were raised that any transfer of trusteeship should also include transfer of financial responsibility for the maintenance and upkeep of the grounds.

Councillor B. R. Murray-Carr declared a personal interest and did not take part in the discussion.

Members considered the options and agreed that option 2b would be most favourable. An amendment to the recommendation was requested.

Moved by Councillor E. Watts, seconded by Councillor J.E. Bennett

RESOLVED that (1) the report be received;

(2) the Head of Leisure be given approval to pursue option 2b to resolution in consultation with the Portfolio Holder for Arts and Leisure;

(3) in the event of negotiations for Option 2b proving unsuccessful, the matter be brought back to the Executive for further consideration.

(Head of Leisure)

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Reason for Decision: to agree the future management arrangements for Shirebrook Model Village Sports Ground. To improve the opportunities for investment and future development of this open space whilst promoting healthier lifestyle and regeneration priorities with the Council's Corporate Plan.

Councillor D. McGregor declared a personal and prejudicial interest in the following item and left the meeting.

222. FORMER MARKLAND CAMPUS, CRESWELL, FUTURE MANAGEMENT OF SPORTS GROUND, CHANGING ROOMS AND CHILDREN'S PLAY AREA

The Portfolio Holder for Arts and Leisure introduced the report for Members to consider the transfer of a plot of recreational land at the former Markland Campus and accompanying Section 106 Agreement monies to Elmton with Creswell Parish Council. The Parish Council anticipated that their chances of attracting additional funding would be enhanced by this transfer.

The Head of Leisure drew Members' attention to the background details which were provided in the report, and advised that Elmton with Creswell Parish Council, as part of its Sport and Arts in the Community Project, had expressed an interest in taking on management and maintenance of the site. Leisure Services had liaised with the Parish Council regarding the development of a multi-use games area.

Members discussed the proposals at considerable length and in particular, whether Section 106 Agreement monies should be released to Elmton with Creswell Parish Council as a lump sum or by instalment.

Following further discussion, Members agreed that the Head of Leisure's recommendations be amended to request that the Solicitor to the Council be delegated to formulate the Terms and Conditions of the transfer.

Moved by Councillor A.M. Syrett, seconded by Councillor J.E. Bennett

RESOLVED that(1) the transfer of land to Elmton with Creswell Parish Council be approved, subject to the Terms and Conditions on which the transfer of the land takes place and the terms and conditions for the transfer of the Section 106 Agreement for the maintenance/revenue sum of £58,372.00 being delegated to the Solicitor to the Council in consultation with the Portfolio Holder for Arts and Leisure and the Head of Leisure.

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(2) a recommendation to this affect be made to Planning Committee.

(Head of Leisure/Solicitor)

Reason for Decision: To take advantage of the possible extra funding which the Parish Council could obtain for this recreational facility.

223. LUNCHTIME ADJOURNMENT

The time being 1230 hours Members considered whether the remaining business could be concluded by 1400 hours.

Moved by Councillor J.E. Bennett, seconded by Councillor A. F. Tomlinson
RESOLVED that the meeting continue.

Councillor D. McGregor re-joined the meeting.

224. TRANSFER OF LAND ADJACENT TO THE SIDINGS SKATE PARK, OFF RECTORY ROAD, CLOWNE.

The Portfolio Holder for Arts and Leisure introduced the report to seek Members' approval for the transfer of a parcel of land to Clowne Parish Council for development as BMX track on a long term lease. The Head of Leisure advised Members that this area of land was adjacent to the existing Sidings Skate Park and funding for the next phase of development had been secured by Groundwork Creswell. It was confirmed that as lease holders, Clowne Parish Council would be responsible for the management and maintenance of the land and BMX track.

A restriction on future use of the land was recommended for inclusion in the agreement.

Members asked questions in respect of the costs of transferring the land which the Head of Leisure agreed to discuss with Clowne Parish Council. It was confirmed that Clowne Parish Council would have public liability for the site.

Moved by Councillor A.M. Syrett, seconded by Councillor J.E. Bennett.
RESOLVED that (1) an area of land of some 0.3 hectares at Clowne Linear Park be leased to Clowne Parish Council for a period of 25 years.

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(2) a restriction be placed on the future use, development and/or disposal of the land.

(Head of Leisure/Solicitor)

Reason for Decision: In order to allow an area of land owned by Bolsover District Council to be leased to Clowne Parish Council for the development of an informal BMX track.

The Head of Leisure left the meeting.

225. ARREARS – IRRECOVERABLE ITEMS OVER £1000

The Portfolio Holder for Resources introduced the report to request Members' approval to write off irrecoverable arrears.

Members asked questions in respect of individual amounts included in the report to which the Director of Resources responded.

Moved by Councillor A. J. Hodkin, seconded by Councillor J.E. Bennett
RESOLVED that approval be given to write off the irrecoverable items including costs amounting to £42,156.68 with the proviso that should any of the debts become collectable the amounts be re-debited.

(Head of Finance)

Reason for Decision: In order that outstanding debts can be written off.

226. THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Moved by Councillor D. Kelly, seconded by Councillor D. McGregor
RESOLVED that under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the stated Paragraph of Part 1 of Schedule 12A of the Act and it is not in the public interest for that to be revealed.

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227. ARREARS – IRRECOVERABLE ITEMS OVER £1000 EXEMPT PARAGRAPH 3

The Portfolio Holder for Resources introduced the report to request Members' approval to write off irrecoverable debts.

Members asked questions to which the Director of Resources responded. Members requested further details of the period of time over which the debt detailed in the report had accrued which the Director of Resources agreed to provide.

Moved by Councillor A.J. Hodkin, seconded by Councillor A. Syrett.

RESOLVED that approval be given to write off the irrecoverable items including costs amounting to £18,060.73 with the proviso that should any of the debts become collectable the amounts be re-debited.

(Head of Finance)

Reason for Decision: In order that outstanding debts can be written off.

The Head of Regeneration, Housing Enabling Manager, Principal Solicitor and Head of Housing joined the meeting.

228. TARRAN BUNGALOW REDEVELOPMENT EXEMPT PARAGRAPH 3

(1) Bolsover Oxcroft

The Portfolio Holder for Regeneration introduced the report for Members to consider the options for future redevelopment of the Tarran Bungalows.

The Head of Regeneration provided an update on the current position. Members were advised that Bolsover District Council had received confirmation from the Secretary of State that Housing Revenue Account Land at Oxcroft could be released for the purpose of Tarran Bungalow development. However owing to the loss of Local Authority New Build and Kick Start Funding there was a requirement to change the scale, scope and direction of Tarran redevelopment schemes. The Council had been advised that a small amount of National Affordable Housing Programme funding may be available, the proposal was outlined in detail in the report.

A further supplementary report was tabled containing updated information.

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Members discussed the options at considerable length and asked questions to which the Head of Regeneration and Housing Strategy and Enabling Manager responded.

Moved by Councillor A.F. Tomlinson, seconded by Councillor. K. Bowman
RESOLVED that (1) Members agree in principle to taking the proposed scheme forward dependant on the financial settlement which will be reported back to the Executive;

(2) Housing Services carries out 1 to 1 consultation with the tenants on the Oxcroft site and that the outcomes of this consultation be reported back to the Executive.

(3) it be noted that the Chairman of the Council has agreed that the call-in procedure as set out in 4.5.16 of the Council's Constitution shall not apply;

(4) it be noted that the decision is an urgent one.

(2) New Houghton and Langwith Junction

The Head of Regeneration presented the report to request Members consider the approval of provision of land at Hollycroft Farm in order to secure the provision of alternative housing. Members were advised that pursuit of National Affordable Housing Programme monies was continuing. This was in conjunction with efforts to attract buy-in provision from the Coalfields Regeneration Trust so that Tarran bungalow re-provision could occur at New Houghton and Langwith Junction.

Moved by Councillor A.F. Tomlinson, seconded by Councillor K. Bowman
RESOLVED that provision of £40,000 value or £80,000 (marriage value) land at Hollycroft Farm in order to secure 10x bungalows at Long Lane Shirebrook in partnership with Derwent Living for the permanent housing of Langwith Junction tenants and possible temporary housing of Bolsover Oxcroft tenants be approved.

(Housing Strategy and Enabling Manager/Head of Regeneration)

Reason for Decision: In order to decide how to proceed with the Tarran project.

The meeting concluded at 1355 hours.

Committee:	Executive	Agenda Item No.:	5.
Date:	6 th September 2010	Status	Open
Category	1. Key decision included in Forward Plan		
Subject:	Choice Based Lettings		
Report by:	Head of Housing		
Other Officers Involved	Housing Innovation Officer Housing Needs Manager		
Director	Director of Neighbourhoods		
Relevant Portfolio Holder	Councillor K. Bowman, Portfolio Holder for Housing Management and Member Development Champion		

RELEVANT CORPORATE AIMS

COMMUNITY SAFETY – Ensuring that communities are safe and secure. – The policy does exclude certain people who cause Anti Social Behaviour or who are involved in criminal activity.

CUSTOMER FOCUSED SERVICES – Providing excellent customer focused services – Feedback from other authorities suggests that customers prefer Choice Based Letting systems to traditional allocations schemes. This is backed up by consultation within the District.

REGENERATION – Developing healthy, prosperous and sustainable communities – Choice Based Letting schemes mean that people only ‘bid’ for areas where they want to live.

SOCIAL INCLUSION – Promoting fairness, equality and lifelong learning. – A main aim of the scheme is to ensure that allocations are made in a fair and transparent way through advertising and feedback

TARGETS

The adaptation of a Choice Based Letting scheme is a specific aim within the Corporate Plan

VALUE FOR MONEY

Not directly from this report, however the software had been procured jointly to reduce costs.

THE REPORT

In March 2010 both the Executive and Scrutiny Committee were presented with draft version of the proposed Choice Based Letting (CBL) scheme. This was part of a period of consultation which also included a written consultation with customers, and open meetings with customers.

The purpose of this report is to update members on the feedback from this consultation, to adopt the policy, and to inform members of an indicative timescale of the introduction of the new CBL scheme and progress made on this.

a. Feedback.

A postal survey was carried out which involved 50% of housing applicants and almost 600 responses were received.

The survey contained questions about the applicants, their views on the current system and their views on Choice Based Lettings systems.

Relevant information from this survey was that 66% of people did not know how many points they currently had and 52% did not understand how their points were made up.

This suggests that information in the current system is not easily understood. However, 94% of respondents were interested or very interested in understanding how long applicants would have to wait for accommodation and 94% were also interested or very interested in knowing which properties become available. This information is more easily available with the proposed CBL scheme.

71% of respondents wanted information on the number of applicants rehoused and 72% wanted information on properties allocated. It is proposed to include this information in the newsletter to applicants.

We also asked people how they would choose to bid for properties. Most people would use the internet; the second most popular method was by telephone and then Contact Centres. Text messaging was the least popular option. The system that Bolsover is introducing does include the option to bid by internet which is a method of contact that is not currently offered. 60% of respondents have access to the internet.

The survey also asked about how people felt about a CBL system. 75% of respondents agreed or strongly agreed with the statement "I would be less likely to want to move in the future if I have chosen my new home" 59% of respondents agreed that they would be encouraged to consider other areas and 79% of respondents agreed that a CBL system would give them more choice.

b. The Policy

As seen above, the feedback from the consultation has been supportive of the introduction of a CBL scheme. In particular consultees valued the openness of the proposed scheme and the additional information this would provide.

There has been very little comment on the detail of the scheme, and with the exception of minor corrections there is only one change from the draft version seen by members in March 2010 arising from the consultation.

The one amendment relates to an issue raised by an elected member. This related to how mental health issues were addressed in the policy. The new text clarifies that some priority can be awarded if there is a clear causal link between the current housing and the mental health of the applicant.

There are, however some changes to the way that points are allocated – with a substantial difference for people in highest need. This is due to a limitation in the software and to ensure that there is no ‘overlap’ between applicants at the bottom of one band, and those at top of the next band. This will make no practical difference to the operation of the scheme, and the relative priorities within.

There is also a new section (page 16) which clarifies what constitutes a ‘local connection’. This will only apply to people currently living outside the District with a Social Need which requires them to live within the District.

The rules within the current system where people are awarded points for village connection have been replaced with an area connection, which is easier to understand especially in the context of bidding for properties.

There is also a revised section (pages 28 to 30) which clarifies that points will be deducted when an applicant in priority bands A or B has not actively sought accommodation .

It is proposed to adopt the draft scheme, with the amendments outlined above, as the new council policy.

c. Progress and Timescales

In parallel to producing the policy, officers have been working to deal with the practicalities of introducing this and the back office systems to make this work.

Members will recall that the software to host the CBL scheme was procured jointly with other authorities in the North Derbyshire Housing Market Assessment Area (Bolsover, North East Derbyshire, Chesterfield and Bassetlaw) this resulted in significant saving for each individual authority, and also attracted external funding.

To progress this, officers have needed to make a number of decisions on the scheme which need to be confirmed by members:

Firstly, the scheme is to be called 'Bolsover Lettings'

Secondly, the website that applicants can view properties is:

www.bolsoverlettings.org.uk

This is an external site hosted by Abrisas, the software supplier. There will be a link to this from the main council site at www.bolsover.gov.uk

Other progress to date includes:

- Redesign the application form (in conjunction with PPMG 4)
- Working on the interface with Academy
- Consultation events (as covered above)
- Designing the appearance of the website
- Designing newsletters

Once the policy is accepted there are a number of tasks to be completed prior to 'launch'

- Application forms to be finalised and produced
- Guidance produced for applicants.
- Training on the new system for officers and members
- The software providers need to configure the system to Bolsover's requirements, and this along with the interface needs to be tested
- A full review carried out on all existing applicants.

The software supplier is launching a new version of their software. It is therefore proposed to install the new version before the 'go-live' date. The launch date is targeted for December 2010

ISSUES/OPTIONS FOR CONSIDERATION

To consider whether to adopt the proposed CBL scheme to let Council properties within Bolsover District.

IMPLICATIONS

Financial: Not directly from this report.

Legal: Any allocations scheme must comply with government guidance, legislation and any relevant case law.

Human Resources: Not directly from this report – staffing issues are contained within a separate report to be considered at Council.

RECOMMENDATIONS

- 1. That Members note the positive feedback received on the proposed scheme.**
- 2. That the name of Bolsover Lettings is confirmed for the scheme.**
- 3. The web address is confirmed for the scheme.**
- 4. That Members adopt the draft policy as the Council's allocation policy.**
- 5. That the policy is implemented from the 'go-live' date of the software.**
- 6. In the meantime continue with the existing allocations policy until recommendation 5 occurs.**

REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE CONSTITUTION

To allow the Council to adopt a Choice Based Letting scheme.

ATTACHMENTS: Y
FILE REFERENCE:
SOURCE DOCUMENT:

Committee:	Executive	Agenda Item No.:	6.
Date:	6 th September 2010	Status	Open
Category			
Subject:	Section 106 Funding Requests for Formal Leisure/Sports Provision by Elmton with Creswell Parish Council		
Report by:	Head of Leisure		
Other Officers Involved	Special Projects Officer		
Director	Director of Neighbourhoods		
Relevant Portfolio Holder	Councillor A. Syrett, Portfolio Holder for Arts & Leisure and Member Champion for Equalities		

RELEVANT CORPORATE AIMS

REGENERATION – Developing healthy, prosperous and sustainable communities

Contribute to improving the health of the District. Develop vibrant town centres. Develop flourishing rural communities.

SOCIAL INCLUSION – Promoting fairness, equality and lifelong learning

Ensure all our services are provided in a fair and equitable manner. Promote the development of skills and learning within communities.

ENVIRONMENT – Promoting and enhancing a clean and sustainable environment

Protect, enhance and improve the natural and built environment in a sustainable way.

CUSTOMER FOCUSED SERVICES – Providing excellent customer focused services

Strengthen community consultation and involvement. Design and deliver services to meet the needs of customers.

COMMUNITY SAFETY – Ensuring that communities are safe and secure

Tackle Anti Social Behaviour (ASB) and its causes.

TARGETS

The facilitation of this project will contribute directly to the delivery of Community Safety, Environment, Regeneration and Social Inclusion priorities and targets within the Council's Corporate Plan.

VALUE FOR MONEY

Working collaboratively is a guiding principle running through the Council's Sports Development and Sports Facilities Strategies. This approach will enable partners to deliver economies of scale by pooling resources and enabling partners to work more efficiently together by avoiding duplication and waste as well as improving overall effectiveness by working to shared aims and adding value to each others work.

THE REPORT

Background

Elmton with Creswell Parish Council have committed to undertake a number of projects, one of them being a ***Sports and Arts in the Community*** project. The Parish Council have conducted consultation in the community to establish the local needs and requirements. Amongst the consulted were – Schools & teachers, youth club, village forum and general public. The Parish also discussed their ideas with the Youth Service, PCT, Derbyshire Sport and the Police who have all made supportive comments.

The project's aim is to 'increase a desire to excel in sports & arts activities within the young people of the community'. The Parish proposed to achieve this by bringing facilities up to a high standard, provide coaching across a number of activities and create clubs/groups with a view to them ultimately becoming self sustaining activities.

The Parish hoped to create & deliver this programme of activities and coached sessions at various venues on a partly funded basis i.e. the 1st year activities would be free in order to generate interest and maximum attendances, the 2nd year activities would be partly funded and in year 3 the activities would be paid for by the customers fully.

The Parish felt that this is a long term project and will take around 5 years to come to full fruition. It was hoped that the youngsters being coached in years 1 & 2 of the project will become the coaches in subsequent years – it was felt by the Parish that this approach not only benefits sustainability of the project but also adds to a sense of community pride.

Bolsover District Council's support of the project

Members may recall the report taken to Executive on 16th June 2008 – Creswell Miners Welfare Sports Ground – a report was presented to Members

and asked Members to consider the reassignment of the lease of the former Creswell Miners Welfare Cricket Ground to the Parish Council to provide sports & recreation facilities and activities on the land as part of their ***Sports and Arts in the Community*** project – this was approved.

Since the original 2008 report was presented, Elmton with Creswell Parish Council have pursued the renovation/development of the Old Colliery Sports Ground as part of their '***Sports and Arts in the Community***' programme. To date works have taken place levelling and seeding the field, removal of shrubbery and the installation of fencing around the cricket field which is now played upon. Other works have included the drainage works at Fox Green which will facilitate junior football matches to take place on the site. These works have been funded from a variety of sources including an amount of £18,830 from S106 funds held by the District for the benefit of the Parish. In addition widespread participation in various activities have and are taking place around the village.

More recently following a report to Executive on the 2nd August 2010 which asked Members to consider the transfer of the former Markland Campus site Creswell, approval was given to hand over the newly developed changing facilities, play area and pitches to Elton with Creswell Parish Council as part of their ***Sports and Arts in the Community***' programme.

Current situation

As part of their ***Sports and Arts in the Community*** project, Elton with Creswell Parish Council are seeking to build a new cricket pavilion on the newly restored Creswell Cricket Ground that is described earlier in the report. This facility will add to and enhance the current site and ultimately the experiences of the users of the site and the wider community.

Funding for the project has been sought from various bodies/agencies mainly Landfill Tax, totalling approx. £240k so far, leaving a shortfall of £60,000.

ISSUES/OPTIONS FOR CONSIDERATION

Both the District Arts Development Strategy and the District Sports Development Strategy along with the Building Schools for the Future Programme, place great emphasis on:

- collaboration,
- increased opportunity,
- improved access,
- better facilities,
- increased participation,
- development of a network of facilities,

This proposal fits well with the District Council's approach to working in partnership to achieve common objectives:

- Increase participation in Sports and Cultural activities.
- Help develop a network of good quality and locally accessible neighbourhood sports facilities.
- Help our sport clubs to become stronger.
- Use sport to deliver neighbourhood renewal and regeneration priorities.
- To enhance the quality of life for people living and working in the District.

Our Authority has shown considerable support for the Creswell **Sports and Arts in the Community** programme in recent years.

There are currently monies available generated through the Skinner Street development at Creswell which are held for the 'provision and improvement of formal sports and recreation facilities within the Parish of Elmton-with – Creswell' - the 'Sports and Arts in the Community' programme fits the criteria to access the monies held.

Delays in securing the £60k shortfall could jeopardise the other funding secured to date.

IMPLICATONS

Financial: The amount requested is £60k to complete the funding package for the development of the new cricket pavilion. However this is a £300k scheme which is a part of the wider 'Sports and Arts in the Community' programme.

Bolsover District Council received £78,750 contribution to Formal Sport and Recreation from the Skinner Street development in Creswell. This was paid in 3 instalments of £26,250, the last instalment being paid in July 2007. £60,220 remains available in this account at present.

There are no other alternative proposals for this funding at present.

There is no time limit specified within the S106 agreement with regard to spending the £78,750 contribution to Formal Sport and Recreation.

Legal: None

Human Resources: None

RECOMMENDATION

Executive approves the use of the section 106 monies gained via the Skinner Street development to the value of £60,000 to support the development of a new cricket pavilion and the wider 'Community Sports and Arts' programme.

REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE CONSTITUTION

To take advantage of the section 106 funding held by the district Council and determine whether it should be used to help deliver this Parish Council recreation facility.

ATTACHMENTS: N
FILE REFERENCE: None
SOURCE DOCUMENT: Background papers held by the Head of Leisure.

Committee:	Executive	Agenda Item No.:	7.
Date:	6 th September 2010	Status	Open
Category	2. Decision within the functions of Executive		
Subject:	Working Neighbourhoods Fund Monitoring Report		
Report by:	Partnership Consultant Programme Manager		
Other Officers Involved	Chief Executive's and Partnership Manager		
Director	Chief Executive Officer		
Relevant Portfolio Holder	Councillor E. Watts, Leader of the Council Councillor A. Tomlinson, Portfolio Holder for Regeneration		

RELEVANT CORPORATE AIMS

REGENERATION – Developing healthy, prosperous and sustainable communities.

The use of Working Neighbourhoods Fund will affect the wider determinants of Worklessness by commissioning activity that takes account of the effects upon the wellbeing of residents in local communities in respect of their health, wealth and secure employment; all of which contributes to building sustainable communities in the district."

TARGETS

The Working Neighbourhoods Fund will impact on the National Indicator 153 – Working age people claiming out of work benefits in the worst performing neighbourhoods. Bolsover District Council had agreed a holding target with the LAA of reducing the out of work claimant rate within the worst performing neighbourhoods from 28.7% to 25.7% by March 2011. This target has now been revised, to take into account the impact of the economic downturn, to reflect an average benefit claimant rate in the NI 153 areas that is 1.5% lower in Bolsover than in the East Midlands.

The Local Authority's success in tackling worklessness will also be measured against a further 4 indicators, these being:

- NI 117 – 16 to 18 year olds who are not in education, training or employment
- NI 118 – Take up of formal childcare by low income working families
- NI 163 – Working age population qualified to at least Level 2 or higher
- NI 172 – VAT registered businesses in the area showing growth.

VALUE FOR MONEY

The principles of Value for Money – economy, efficiency and effectiveness will be applied in all interventions considered.

THE REPORT

Background

1. Executive Members will recall the Authority's award of Working Neighbourhoods Fund in 2008 (Minute No. 886 refers). The Working Neighbourhoods Fund was introduced as part of the Local Government Finance Settlement and is one element of the new Area Based Grant. It provides resources to local authorities to tackle worklessness and low levels of skills and enterprise in their most deprived areas.
2. The WNF allocation to Bolsover District Council is £7,067,897 for the period 2009-11
3. As part of the Council's approach to tackling worklessness, a Commissioning Framework has been established to allocate the funding in two ways:-
 - i) the Local Authority's focus upon the people who are **already receiving benefits** and are unemployed and try to encourage them back into work and off benefits, and
 - ii) tasking the Local Strategic Partnership for Bolsover with identifying measures to address and **prevent the need to be in receipt of benefits** or become unemployed (£3m over three years)

2010/11 Quarter 1 Update Report

4. The attached report titled 'Quarter 1 Update' has been produced following the submission of quarterly monitoring returns by projects that have been funded to date through the Council's Working Neighbourhoods Fund. The attached report provides:
 - An overview of activity that took place during April - June in relation to Working Neighbourhoods Fund planning and commissioning
 - Information regarding areas of commissioning activity that are currently being developed by the Local Strategic Partnership and the Core Worklessness Group
 - Labour market information and an analysis of the National Indicator (NI) 153 progress on reducing concentrations of worklessness within the district
 - Detailed information in relation to progress of individual projects that have been approved
 - Project case studies

ISSUES/OPTIONS FOR CONSIDERATION

None.

IMPLICATONS

Financial: Detailed in the report.

Legal: None

Human Resources: None

RECOMMENDATION

That the report be received.

REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE CONSTITUTION

To ensure that Working Neighbourhoods Funding is targeted to best effect.

ATTACHMENTS: Y

FILE REFERENCE:

SOURCE DOCUMENT:

Committee:	Executive	Agenda Item No.:	8.
Date:	6 th September 2010	Status	Open
Category	2. Decision within the functions of Executive		
Subject:	National Fraud Initiative (NFI) 2010/11		
Report by:	Director of Resources		
Other Officers Involved	Senior Auditor		
Director	Director of Resources		
Relevant Portfolio Holder	Councillor A. Hodkin, Portfolio Holder for Resources and Efficiency Champion.		

RELEVANT CORPORATE AIMS

STRATEGIC ORGANISATIONAL DEVELOPMENT – Continually improving our organisation. This addresses weaknesses previously identified by External Audit and ensures our arrangements for investigating potential fraud / error are robust.

TARGETS

No specific targets.

VALUE FOR MONEY

The External Audit fee includes an element for the Audit Commission to undertake this work, we therefore need to participate in a full and timely manner to maximise the potential gains from this investment in the process.

1. The Audit Commission has now issued its guidance and timetable for the 2010/11 NFI.
2. Historically the Council's corporate response to this work has not been timely and resulted in criticism in various External Audit reports.
3. The Audit Committee in June 2010 considered the Audit Commission national report and the Council's assessment against their recommended practice. This indicates responses are improved when the work has the clear backing of senior management and Members. To address this, Senior Management Team were updated on this matter on 12th August 2010.

4. The Audit Commission have specified that data extracts are sought from the following systems:

- | |
|---|
| <ul style="list-style-type: none"> • Creditors History • Concessionary Travel Pass • Creditors Standing • Housing Rents (Current Tenants) • Insurance Claimants • Market Traders • Personal Alcohol Licence • Payroll • Right to Buy • Taxi Drivers |
|---|

5. Employees administering these systems are fully aware of the work they need to do, the way in which it needs to be done and the timetable. The work includes:
- Ensuring Fair Processing Notices are reviewed to ensure they are in place and reflect current requirements.
 - Confirming data specifications for the extracts from each system comply with the Audit Commission's guidance for 2010/11.

Timetable (excluding Council Tax)

6. Council Tax is excluded as this work will be scheduled for late 2011.

Timetable	Required actions
By 30 th September 2010	Fair Processing Notices need to be confirmed to be in place. Arrangements for data extractions to have been tested and comply with the data specifications.
Monday, 4 October 2010	<p style="text-align: center;"><u>THIS IS A KEY DATE FOR THE NFI WORK</u></p> <p>The data extractions need to be done on this date.</p> <p>Once extracted the live data should also be uploaded to the NFI web application using the 'Data file upload' function.</p> <p>Cover arrangements need to be in place for sickness etc.</p>
Tuesday, 25 January 2011	The 2010/11 matches will be available to be processed.

7. This work has also been brought to the attention of the Heads of Service so that they can make arrangements to:
 - follow it up on a regular basis in regular meetings with individuals;
 - include on the agenda for team meetings;
 - ensure arrangements are in place to ensure all the activities planned for 4th October occur on that date;
 - include the data matching aspect in mid year appraisal reviews.
8. Training by the Audit Commission is arranged for 18th August at no cost to the Council as it is hosted by another Council in Derbyshire. This is focusing on employees who are new to the NFI process. The internet system also has an online training facility on new aspects of this work for existing users.
9. Future meetings of the Audit Committee will be advised of these plans and of progress made.

IMPLICATIONS

- Financial: There are no direct costs from this work that are not built into the Council's budget.
- Legal: Compliance with the Audit Commission guidance will protect the Council.
- Human Resources: Employee training is integral to the process.

RECOMMENDATION

That the Executive note the plan for the National Fraud Initiative 2010/11.

REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE CONSTITUTION

To document and create awareness of arrangements that seeks to improve the Council's arrangements, supporting the Strategic Organisational development objective to continually improve our organisation.

ATTACHMENTS: **N**
FILE REFERENCE:
SOURCE DOCUMENT:

Committee:	Executive	Agenda Item No.:	9.
Date:	6 th September 2010	Status	Open
Category	Decision within the functions of Executive		
Subject:	Single Persons Discount Review		
Report by:	Head of Finance and Revenues		
Other Officers Involved	Billing and Recovery Manager		
Director	Director Of Resources		
Relevant Portfolio Holder	Councillor Alan Hodkin, Portfolio Holder for Resources		

RELEVANT CORPORATE AIMS

CUSTOMER FOCUSED SERVICES – Providing excellent customer focused services

SOCIAL INCLUSION – Promoting fairness, equality and lifelong learning.

STRATEGIC ORGANISATIONAL DEVELOPMENT – Continually improving our organisation.

The review of Single Persons Discounts awarded by the Council usually results in discounts being cancelled as some claimants are no longer entitled to the discount. This generates a saving for the Council

TARGETS

The review will contribute towards the target of achieving our efficiency target

VALUE FOR MONEY

Reducing the number of Single Person Discount's awarded would result in an increase in the amount of Council Tax collected. This could be used to reduce Council Tax in future years.

THE REPORT

The Single Person Discount (SPD) scheme allows householders who meet the requirement of not living with any other residents aged 18 or above, a 25% reduction in their council tax bill. Nationally, 35% of households receive this discount.

The Audit Commission's paper 'Protecting the public purse: Local government fighting fraud' (September 2009) notes that, "in recent years, some councils have noticed a sharp increase in the number of people claiming SPD and have identified increasing numbers of fraudulent applications". Having reviewed the action taken by 11 councils to assess the likely cost and scale of SPD fraud, the Audit Commission concluded that the level of fraud varied between 1% and 11%, with most clustered between 4% and 6% of SPD claims. Assuming an estimate of 4% nationally, undetected SPD fraud could be costing taxpayers £90m each year, one result of which is that council tax levels are higher than they need to be. The Audit Commission concludes that "all councils ... should consider developing financial arrangements that provide better incentives to tackle SPD fraud".

Many councils review the SPD claims in their district by writing to their residents asking them to confirm their continued entitlement, and by cross-checking claims against records such as the Electoral Register. However, this is a labour-intensive and costly exercise which councils find difficult to carry out annually, and which often generates few results. The Audit Commission carries out a National Fraud Initiative every two years by performing similar data matching of council tax and electoral register data. Although this saves authorities some of the work, they still have to follow up on the results.

A more efficient and effective review method is to contract a third party to not only carry out the data matching but also to perform the administration tasks, such as sending out review letters and cancelling discounts. This has an additional benefit in that such organisations have access to a wider variety of databases, such as credit records, resulting in a greater potential to identify and target mismatches where potentially fraudulent activity is taking place. Such an exercise was carried out in all the local authorities in Nottinghamshire in 2009, and resulted in 6,168 cancelled discounts (5.66% of all claims) and cashable savings of £1.85 million. Many other local authorities have reported similar savings from this sort of exercise.

The eight district and borough councils in Derbyshire, together with Derby City Council, currently have over 150,000 SPDs in place. Assuming a 5% cancellation rate and an average saving of £300 per cancellation, the authorities would benefit from a total saving of £2.3m. The predicted net savings for Bolsover District Council are shown below:

Table 1: Estimated savings for Bolsover District Council

	£
Estimated savings @ 5%	161,400
Less: Cancellation Fee	(26,900)
Derbyshire County Council	(92,459)
Derbyshire Police Authority	(14,069)
Derbyshire Fire Authority	(5,770)
Net Annual Saving	22,112

The following authorities have signed a Statement of Intent confirming their participation in the Single Person Discount Review:

Amber Valley Borough Council
Bolsover District Council
Chesterfield Borough Council
Derby City Council
Derbyshire Dales District Council
Erewash Borough Council
High Peak Borough Council
North East Derbyshire District Council
South Derbyshire District Council

Derby City Council will undertake a formal tender process on behalf of the participating authorities which will result in the selection of a third party who will carry out a review for each authority and cancel council tax single person discounts that citizens are not entitled to. It is anticipated that a joint tender will be more cost effective than each authority tendering individually.

Funding has been approved by the East Midlands Improvement and Efficiency Partnership (EMIEP) but will not be available after 31st March 2011 and can only be claimed in arrears. Therefore, the exercise must be paid for and a claim made to the EMIEP before this date and ideally by the end of February 2011 to allow time for the claim to be processed.

Payment deferment will need to be taken into consideration. It is normal practice for third parties undertaking this sort of exercise to defer payment for up to three months in case any cancellation proves to be incorrect. The tender will specify an appropriate deferment period based on the likely completion date of the cancellations.

ISSUES/OPTIONS FOR CONSIDERATION

The information detailed in the report be noted.

IMPLICATIONS

Financial: The Authority is required to pay in advance for the services. All costs will be covered by RIEP grant funding and there will be no cost to the Council. The estimated payments required in advance of receiving the grant are shown below:

Table 2: Potential Costs of Single Persons Discount Review

	No. of SPDs	6%	Supplier A	Supplier B
Amber Valley	16,940	1016.4	£32,524.80	£35,065.80
Bolsover	10,960	657.6	£21,043.20	£22,687.20
Chesterfield	18,919	1135.14	£36,324.48	£39,162.33
Derby City	39,827	2389.62	£76,467.84	£82,441.89
Derbyshire Dales	9,837	590.22	£18,887.04	£20,362.59
Erewash	17,239	1034.34	£33,098.88	£35,684.73
High Peak	13,326	799.56	£25,585.92	£27,584.82
North East	13,951	837.06	£26,785.92	£28,878.57
South Derbyshire	11,876	712.56	£22,801.92	£24,583.32
TOTAL	152,875	9172.5	£293,520.00	£316,451.25

Legal: None
Human Resources: None

RECOMMENDATION

That Members note the report.

REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE CONSTITUTION

To improve the efficiency of the Council and to generate savings

ATTACHMENTS: N
FILE REFERENCE:
SOURCE DOCUMENT: Available in Financial Services

Committee:	Executive	Agenda Item No.:	10.
Date:	6 th September 2010	Status	Open
Category	2. Decision within the functions of Executive		
Subject:	Community Bridge Loan		
Report by:	Head of Regeneration		
Other Officers Involved	Projects Officer Business Growth		
Director	Director of Development		
Relevant Portfolio Holder	Councillor A. Tomlinson, Portfolio Holder for Regeneration		

RELEVANT CORPORATE AIMS

CUSTOMER FOCUSED SERVICES – Providing excellent customer focused services

REGENERATION – Developing healthy, prosperous and sustainable communities by ensuring continued use of town centre premises.

TARGETS

N/A

VALUE FOR MONEY

Enabling valuable community led projects to be delivered by community organisations.

1. Background

We have three community groups in the District who are applying for LEADER grant funding support. If successful, as with all grant funding, the project cost would have to be claimed back retrospective which causes a cash flow barrier to them accessing funding.

This potential barrier had been previously overcome by the use of a 0% bridging loan facility provided by Derbyshire County Council. This loan facility had been promoted to the community groups and the LEADER programme up to September 2009. Unfortunately, this facility has been withdrawn by Derbyshire County Council 31st March 2010. This withdrawal has resulted in Bolsover District community organisations going through the full application process (up to 9 months in some cases) and if successful, would be unable to access the grant fund due to the need of paying for the work up front.

Would Bolsover DC be able to provide a similar loan fund facility to community groups in the District? The Derbyshire County Council scheme was secured against an asset and the final loan decision was taken after reviewing the accounts of the applicant. It is proposed that BDC could work in a similar basis and the Director of Resource has received details of the DCC scheme.

Details below:

“The capital and revenue loan fund was established in October 2000 to support voluntary organisations facing cash flow difficulties. At the time there were major funding opportunities available from European Regional Development Fund (ERDF), European Social Fund (ESF) and Single Regeneration Budget (SRB). These funding regimes paid out grant claims in arrears and it was recognised that this caused difficulties for many voluntary and community organisations.

Voluntary organisations receiving loans were required to enter into an agreement with the Authority to secure the repayment of the loan. A charge was taken over the voluntary organisation's premises and other assets. It was also necessary for the voluntary organisation to ensure that its constitution/trust allowed it to enter into such arrangements and the county council ensured that the property and other assets charged were adequate security for the loan. It is fair to say that there was considerable work involved in administering the loan scheme often for what were quite small amounts.

At the end of 2009/10 financial year it was apparent that the situation had changed. The new European programmes no longer make funding available for social and community projects to the same extent. There had not been one single application to the loan fund for five years. In effect the requirement for the loan fund disappeared with the end of SRB and Objective 2 funding. In terms of defaults one organisation went into liquidation but we were paid out by administrators. One loan for £15,000 is still outstanding and we have been pursuing the organisation concerned but without success.”

This report requests delegated powers given to one or more senior offices to assess the applications on a case by case basis. The size of the community projects range from £30k to £130k (Over 3 Yrs) but the claims can be made by the applicant on a monthly or quarterly basis which I suggest are reflected in the loan payment terms, limiting any risk.

To further reduce risk it is suggested applicants should provide:

- The signed grant funding agreement
- Risk assessment of the project (This is part of the grant funding application process)
- Credit checks on organisation and directors (BDC to undertake using existing Experian license)
- Three years accounts for the organisation (Part of the grant funding process)

Without the ability for these organisations to access this type of loan funding the projects developed (Heritage trails, Town signage, etc) simply wouldn't be realised. Unlike other funding, very little private sector leverage is involved in the applications as they are all tourism and heritage focused projects and eligible for 100% intervention rate.

The value of the project to the area will be assessed by the grant funding body, the role of BDC would be to assess the credit worthiness of the applicant and managing the associated risks accordingly.

The volume of this type of request is likely to be low. In the two years the LEADER fund has been open we are only aware of four applications of this type, none of which have reached the final decision making stage (Although one is currently being appraised). Similarly, the DCC scheme which has been withdrawn was originally developed for the SRB programme and hasn't processed a loan fund application in the last five years.

IMPLICATIONS

Financial : A budget is to be created using reserves which will be replenished as the grant payments are received by the applicant.

Legal : Development of the loan agreement and security of the loan against an asset if required.

Human Resources : Resource committed to reviewing application for the loan fund.

RECOMMENDATIONS that

- 1) Delegated authority given to the Director of Resources, in consultation with the Cabinet Member for Regeneration, for authorisation of bridging loan applications based on reviewing the documentation outlined in the report.**
- 2) The Standards Committee and Council be recommended to approve the Director of Resources' delegation for inclusion in the Council's Constitution.**

REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE CONSTITUTION

Develop vibrant town centres and flourishing rural communities.

ATTACHMENTS: None
FILE REFERENCE: None
SOURCE DOCUMENT: None

EXECUTIVE AGENDA

Monday 6th September 2010 at 1000 hours

Item No.		Page No.(s)
	PART 1 – OPEN ITEMS	
1.	To receive apologies for absence, if any.	
2.	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4 (b) of the Local Government Act 1972.	
3.	Members should declare the existence and nature of any personal and prejudicial interests in respect of: a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items and if appropriate, withdraw from the meeting at the relevant time.	3
4.	To approve the Minutes of a meeting of the Executive held on 2 nd August 2010.	4 to 15
5. *	Choice Based Lettings Recommendation on page 20	16 to 63
6.	Section 106 Funding Requests for Formal Leisure/Sports Provision by Elmton with Creswell Parish Council Recommendation on page 67	64 to 68
7.	Working Neighbourhoods Fund Monitoring Report Recommendation on page 71 Quarter 1 Update 2010/11 Working Neighbourhoods Fund - separately bound document	69 to 71
8.	National Fraud Initiative (NFI) 2010/11 Recommendation on page 74	72 to 74
9.	Single Persons Discount Review Recommendation on page 78	75 to 78
10.	Community Bridge Loan Recommendation on page 81	79 to 81

PART 2 – EXEMPT ITEMS

The Local Government (Access to Information) Act 1985, Local Government Act 1972, Part 1, Schedule 12a.

Exempt – Paragraph 3

- | | | |
|-------|--|----------|
| 11. * | Local Investment Plan
<i>Recommendations on pages 86 and 87</i> | 82 to 87 |
| | The following Appendices to the Local Investment Plan are separately bound and available in the Cabinet Room for inspection by Executive Members. | |
| | Appendix A Local Investment Plan North Derbyshire and Bassetlaw Housing Market Area | |
| | Appendix B Draft Prioritisation Criteria | |
| | Appendix C Terms of Reference and Membership | |
| | Appendix C1 Structure | |
| | Appendix D1 Housing Needs Study of Older Persons | |
| | Appendix D2 Study of Younger People’s Housing Needs in the Northern Housing Market Area | |
| | Appendix D3 Housing Needs Study of BME | |
| | Appendix D4 Communities in the North Derbyshire and Bassetlaw Housing Market Area | |
| 12. | Disposal of Oxcroft Depot and Adjoining Land
<i>Recommendation on page 91</i> | 88 to 92 |
| 13. * | Tender – Electrical Testing and Upgrades
<i>Recommendation on page 93</i> | 93 |

***Denotes Key Decision on Forward Plan**