

EXECUTIVE

Minutes of a meeting of the Executive of Bolsover District Council held in Committee Room One, Sherwood Lodge, Bolsover, on Monday 4th October 2010 at 1000 hours.

PRESENT:-

Members:-

Councillor A. F. Tomlinson - In the Chair

Councillors K. Bowman, A.J. Hodkin, D. Kelly, D. McGregor, B.R. Murray-Carr, and A.M. Syrett.

Officers:-

W. Lumley (Chief Executive Officer), J. Brooks (Director of Resources), K. Hopkinson (Director of Development), S. Tomlinson (Director of Neighbourhoods), J. Fieldsend (Senior Principal Solicitor), J. Ritchie (Head of Community and Street Services) (to minute no. 412), B. Truswell (Head of Shared Procurement) (from minute no. 412) and R. Leadbeater (Democratic Services Officer).

403. APOLOGIES

Apologies for absence were received from Councillors J.E. Bennett and E. Watts.

404. DECLARATIONS OF INTEREST

There were no declarations of interest submitted.

405. ORDER OF BUSINESS

The Chairman advised Members that:

- The Practical Delivery of the Shirebrook Masterplan item had been withdrawn from the Executive agenda;
- On the advice of the Solicitor to the Council the item 'Outcome of Review to Look at the Rangers Working Week' would be brought into the open part of the meeting.

EXECUTIVE

406. MINUTES – 6TH SEPTEMBER 2010

Moved by Councillor D. Kelly, seconded by Councillor D. McGregor
RESOLVED that the minutes of a meeting of the Executive held on 6th
September 2010 be approved as a true record.

Minute No. 307 – Choice Based Lettings

Members were advised that the full roll out of the Choice Based Lettings Scheme was likely to be delayed until April 2011 due to problems with computer software.

407. MINUTES – 31ST AUGUST 2010

Moved by Councillor D. McGregor, seconded by Councillor B.R. Murray-Carr
RESOLVED that the minutes of a special meeting of the Executive held on 31st
August 2010 be approved as a true record.

408. LETTER FROM IMPROVEMENT SCRUTINY COMMITTEE TO THE EXECUTIVE IN RESPECT OF CONTACT CENTRE CONCERNS (MINUTE NO. 272 REFERS)

The Portfolio Holder for Customer Services advised Members that a report had been provided to the Improvement Scrutiny Committee in response to their concerns over telephone abandonment rates. The report had detailed the issues that were considered to be contributory factors to the increased telephone abandonment rates, in particular staffing resources. It was added that high levels of additional time were being worked by staff to provide service cover, annual leave and sickness absence and this situation was likely to continue with the current resources. The Improvement Scrutiny Committee had written to the Executive to request that serious consideration be given to protecting this front line service. The Portfolio Holder for Customer Services requested that the Chief Executive Officer give consideration to any measures that could be put in place.

The Chair added that the Payments Strategy currently being considered should go some way to addressing the concerns raised by the Improvement Scrutiny Committee.

In response to questions, the Chief Executive Officer confirmed that the recent difficulties with the telephone system would be discounted from the figures when calculating abandonment rates.

EXECUTIVE

Moved by Councillor D. McGregor, seconded by Councillor D. Kelly
RESOLVED that the Chief Executive Officer give consideration to measures that could be introduced to address the concerns raised by Improvement Scrutiny Committee with regard to Contact Centres.

(Chief Executive Officer)

REASON FOR DECISION: To acknowledge the concerns raised by Improvement Scrutiny Committee in respect of Contact Centres and telephone abandonment rates.

409. RECOMMENDED ITEM FROM SUSTAINABLE COMMUNITIES SCRUTINY COMMITTEE – WINTER MAINTENANCE POLICY

The Director of Neighbourhoods presented the report which had been considered by the Sustainable Communities Scrutiny Committee. Changes to the initial policy previously approved by Executive were drawn to Members' attention. These were in respect of including snow clearance of the Creswell and Kissingate Leisure Centre Car Parks in the priority three arrangements and the flexibility to revise the programme of salting and gritting in accordance with need under the Business Continuity programme.

Questions were raised as to whether Leisure Centre and Community House staff would be required to clear pathways. The Director of Neighbourhoods responded that Community and Street Services staff would carry out clearance in accordance with the priorities outlined in the policy as far as possible. However grit bins and shovels would be made available for staff to clear areas as required for their own access and health and safety, if weather conditions prevented Community and Street Services staff being available.

Moved by Councillor D. Kelly, seconded by Councillor A. Tomlinson
RESOLVED that the Winter Maintenance Policy be approved.

REASON FOR DECISION: To assist the Council in ensuring that its employees are able to access Council owned premises during winter weather.

(Director of Neighbourhoods)

EXECUTIVE

410. WORKING NEIGHBOURHOODS FUND – SUSPENSION OF CONTRACT STANDING ORDERS

The Chair presented the report to request Members' agreement to suspend Contract Standing Orders in respect of the SNAP (South Normanton and Pinxton) Development Project. The pilot project, which had been commissioned by the PCT (Primary Care Trust), had been in place for six months and had been highly successful.

In response to questions the Chief Executive Officer confirmed that at present there was no indication as to whether Working Neighbourhoods Funding would continue past 2011.

Moved by Councillor A. Tomlinson, seconded by Councillor K. Bowman.
RESOLVED that contract standing orders 4.8.3, 4.8.4, 4.8.5 and 4.8.6 be suspended in relation to the SNAP Development Project.

REASON FOR DECISION: To ensure that WNF is targeted to best effect and where needed and to ensure that the tendering process does not unjustifiably distort the result.

(Solicitor to the Council/Chief Executive's and Partnership Manager)

411. OUTCOME OF REVIEW TO LOOK AT THE RANGERS WORKING WEEK

The Portfolio Holder for Community Safety presented the report to advise Members of the outcome of the review of the CAN Rangers working week.

The review had considered the current working practices and line management and had involved consultation with staff, Members and the general public. The aim of the review was to build in the maximum level of flexibility to the service to deliver the Council's priorities and Corporate Aims in the most efficient way. The proposed arrangements would provide flexible cover over a sixteen hour working day.

An example rota and revised job description were included in the report for Members' information.

In response to questions the Head of Community and Street Services advised that that all Community Rangers had enforcement powers to issue fixed penalty notices for littering and dog fouling.

EXECUTIVE

A further report detailing potential savings implications would be brought to a future meeting of the Council.

Moved by Councillor B.R. Murray-Carr, seconded by Councillor D. McGregor
RESOLVED that Members note the proposals including the Housing Enforcement Manager's role as the Rangers' line manager and new job description.

REASON FOR DECISION: To inform Members of proposals to revise the CAN Rangers working patterns, line management and job description.

(Head of Community and Street Services/Head of Human Resources and Payroll)

The Head of Community and Street Services left the meeting.

The Head of Procurement joined the meeting.

412. THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Moved by Councillor D. McGregor, seconded by Councillor D. Kelly
RESOLVED that under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the stated Paragraph of Part 1 of Schedule 12A of the Act and it is not in the public interest for that to be revealed.

413. PRACTICAL DELIVERY OF THE SHIREBROOK MASTERPLAN – UPDATE

This item was withdrawn from the agenda.

EXECUTIVE

414. TENDER – EMPLOYERS AGENT FOR SHIREBROOK ENTERPRISE CENTRE EXEMPT – PARAGRAPH 3

The Head of Shared Procurement advised Members that five tenders for the above contract had been received before the deadline.

Moved by Councillor A. F. Tomlinson, seconded by Councillor D. McGregor
RESOLVED that (1) the Executive witness the opening of the tenders,

(2) the tenders be passed to the Evaluation Team for final evaluation,

(3) once evaluation has been completed, a Report for Information be submitted for Members,

(4) the evaluation meeting to take place on Tuesday 19th October 2010 at 0900 hours in Room G73, Sherwood Lodge, Bolsover.

REASON FOR DECISION: In order to secure the tender which gives the best value for money.

(Head of Shared Procurement)

415. TENDER – SOLID FUEL REPLACEMENT SERVICES FRAMEWORK EXEMPT – PARAGRAPH 3

The Head of Shared Procurement advised Members that three tenders for the above contract had been received before the deadline. One tender had been received out of time and would therefore be excluded from the tendering process.

Moved by Councillor K. Bowman, seconded by Councillor A. Hodkin
RESOLVED that (1) the Executive witness the opening of the tenders,

(2) the tenders be passed to the Evaluation Team for final evaluation,

(3) once evaluation has been completed, a Report for Information be submitted for Members,

EXECUTIVE

(4) the evaluation meeting to take place on Wednesday 6th October 2010 at 0900 hours in the Head of Shared Procurement's Office, Sherwood Lodge.

REASON FOR DECISION: In order to secure the tender which gives the best value for money.

(Head of Shared Procurement)

The meeting concluded at 1040 hours.