

Committee:	Executive	Agenda Item No.:	13.
Date:	7 th March 2011	Status	Open
Category	3. Part of the Budget and Policy Framework		
Subject:	Arrears – Irrecoverable Items over £1,000		
Report by:	Head of Finance and Revenues		
Other Officers Involved			
Director	Director of Resources		
Relevant Portfolio Holder	Councillor A. Hodkin, Portfolio Holder for Resources and Efficiency Champion.		

RELEVANT CORPORATE AIMS

STRATEGIC ORGANISATIONAL DEVELOPMENT – Continually improving our organisation.

To maintain sound Financial Management and continue to seek efficiency savings. As part of sound financial management it is necessary to recognise and deal with money owed where no further effective steps can be taken for recovery. This also goes to providing efficient Council services.

TARGETS

Does not apply to this report.

VALUE FOR MONEY

Ensuring that the limited resources are concentrated on recovery of debt that is collectable. Under current Council guidance, it has been considered not cost-effective to spend more money on outside agencies to take further action.

THE REPORT

IRRECOVERABLE ITEMS

Executive is requested to approve the write off of the under-mentioned irrecoverable items including costs amounting to £9,772.44 as itemised on the attached schedules.

Bankruptcy/ Liquidation		
No of Accounts	Type of Account	
1	Council Tax	£1,112.57
1	Business Rates	£4,615.73
	Total	£5,728.30

No Trace		
No of Accounts	Type of Account	
3	Business Rates	£4,044.14
	Total	£4,044.14

Where debtors leave the properties without forwarding addresses extensive efforts are made to trace them. In addition to departmental checks, statutory undertakers and other agencies are contacted, enquiries are made of neighbours and family or employers where known. Where it is known that a person has moved to another area contact is made with the relevant local authority to alert them and request reciprocal information.

ISSUES/OPTIONS FOR CONSIDERATION

Writing off the outstanding debts in respect of persons who are bankrupt or companies in liquidation or unable to trace.

IMPLICATIONS

Financial: None
 Legal: None
 Human Resources: None

RECOMMENDATION

That approval is given to write off the irrecoverable items including costs amounting to £9,772.44 with the proviso that should any of the debts become collectable the amounts be re-debited.

REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE CONSTITUTION

In order that outstanding debts can be written off.

ATTACHMENTS: **Y**

SOURCE DOCUMENT: Official Receiver/ Internal records.

COUNCIL TAX: AMOUNTS FOR WRITE OFF - BANKRUPTCY/ LIQUIDATION

<u>Account Reference</u>	<u>Lead Liable Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liable From</u>	<u>Liable To</u>	<u>Issue Date</u>
1 90119366X	HARRISON,MR NEIL BRYON	52 MOORFIELD LANE LANGWITH NG20 9DA	£ 1,112.57	01/04/2010	01/04/2011	20/04/2010
			<u>£ 1,112.57</u>			

BUSINESS RATES: AMOUNTS FOR WRITE OFF: BANKRUPT/ LIQUIDATION

<u>Account Reference</u>	<u>Lead Liabile Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liabile From</u>	<u>Liabile To</u>	<u>Bill Balance</u>
1 800153357	F.E.F. LTD	UNITS 32 - 38 BOLSOVER BUSINESS INTAKE ROAD BOLSOVER	£ 4,615.73	01/05/2009 01/04/2010	01/04/2010 26/07/2010	£1,365.74 £3,249.99

£ 4,615.73

BUSINESS RATES: AMOUNTS FOR WRITE OFF: NO TRACE

<u>Account Reference</u>	<u>Lead Liabile Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liabile From</u>	<u>Liabile To</u>	<u>Bill Balance</u>
1 800154011	MR GRAY DRU	UNIT 1 AT 16 PLYMOUTH AVENUE BROOKHILL INDUSTRIAL PINXTON	£ 1,977.21	29/12/2009	01/04/2010	£1,977.21
2 800155939	MR M SAGIR	28 - 30 HIGH STREET CLOWNE	£ 1,685.31	26/04/2010	01/09/2010	£1,685.31
3 800157822	ADVISING LIMITED	CROWN HOTEL 16 HIGH STREET TIBSHELF	£ 381.62	25/05/2010	01/07/2010	£ 381.62
			<u>£ 4,044.14</u>			