

### **3.4 Executive Functions**

1. The making and revocation of appointments to outside bodies where the appointments relate to Executive functions.
2. Any function under the Derbyshire Act 1981 other than those relating to licensing, registration or regulatory matters.
3. Overall responsibility for the Best Value process.
4. The formulation or preparation of plans or strategies for consideration by Council where the plan or strategy is required to be approved by Council.
5. The amendment, variation, revocation of such plan or strategy required to give effect to a requirement of the Secretary of State or Minister of the Crown in relation to a plan submitted for his approval.
6. The making of applications for disposal of land (following authorisation by the Council) under section 135 of the Leasehold Reform, Housing & Urban Development Act 1993 (Programme for disposals) and sections 32 and 43 of the Housing Act 1985 for disposal of housing land other than under Right to Buy legislation.
7. The implementation of the requirements of the Health and Safety at Work Etc. Act 1974 in respect of the Council as an employer and all its operations.
8. The delegation of such matters within its terms of reference as may be appropriate to the Chief Executive Officer or other appropriate officer.
9. The appointment, terms of reference and membership of sub-committees to deal with matters within the Executive's terms of reference.
10. The provision of such resources as may be necessary for the proper operation of the Council provided the resources are within the Budget and Policy Framework.
11. The level of grant aid and other assistance to Parish Councils and voluntary organisations of a cultural, sporting or other philanthropic nature.
12. The management of all the Council's properties and land including (for the avoidance of doubt) the purchase and disposal of freeholds and

leaseholds, the letting of Council houses in accordance with the Housing Act 1996 and the granting of contractual licences.

13. The approval of the level of any fee, charge, rent or other payment due to the Council provided they are within the Budget and Policy Framework.
14. The implementation and monitoring of the Council's Treasury Management policies and practices.
15. Agreeing any agency arrangements with any local authorities or other bodies in so far as they relate to executive functions.
16. To monitor and enforce the effective implementation and reviews of the Council's Equality Policy and Race Equality Scheme.
17. The management of the IT Strategy for the Council.
18. The opening and consideration and, if appropriate acceptance subject to scrutiny, of tenders for works in excess of £50,000.
19. The promotion of economic development and employment opportunities in the District.
20. Monitoring the finances of the Council.
21. The granting of discretionary relief for NNDR/Community Charge/Council Tax including the management of the Council Tax and Housing Benefit Schemes.
22. The collection of sundry and other debts, administration of mortgages and determination of any matter relating to the Council's insurance cover.
23. Monitoring level of homelessness and Council's responsibilities for this under the Housing Act 1996 - Part VII.
24. The maintenance of good relations with the Council's tenants.
25. The development of sports and recreational facilities and opportunities within the District and the development and promotion of tourism.
26. The co-ordination of and assistance to the arts provided throughout the District.
27. The fostering of community development and liaison with Parish Councils and voluntary bodies within the District.

28. The management of any Council markets including the level of rents for market stalls and any other level of charges relating to markets.
29. The development of international partnerships and friendships.
30. All other functions not specifically designated as Council functions and not required by law to be exercised by the Council.
31. Regular monitoring of Ombudsman and Corporate Complaints.
32. Regular monitoring of Freedom of Information Act 2000 requests for information.
33. Responsibility for the implementation and monitoring of its treasury management policies and practices.
34. To respond to the views of the Council on petitions which have been debated at Council where the petition relates to an executive function or executive matters.

### 3.5 Cabinet Responsibilities

1. The Executive will be responsible for guiding the Council in the formulation of its aims and objectives. Within the Budget and Policy Framework, which is approved by Council, the Executive has responsibility for the implementation of the Council's aims and objectives.
2. Each Member of the Executive will be involved in the activities of all the Council's Departments, focusing on those issues relative to the cross cutting nature of the cabinet responsibilities they undertake.
3. The Leader will appoint an Executive of up to 10 members at the first Annual meeting following the elections. The Leader will allocate each Executive Member with a Portfolio responsibility to lead on.

**Deleted:** Council

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**Deleted:** the role to lead on one of the following cross cutting cabinet responsibilities