

Committee:	Executive	Agenda Item No.:	9.
Date:	6 th June 2011	Status	Open
Category	3. Part of the Budget and Policy Framework		
Subject:	Arrears – Irrecoverable Items over £1000		
Report by:	Head of Finance and Revenues		
Other Officers Involved			
Director	Director of Resources		
Relevant Portfolio Holder	Councillor D. McGregor, Portfolio Holder for Corporate Efficiencies		

RELEVANT CORPORATE AIMS

STRATEGIC ORGANISATIONAL DEVELOPMENT – Continually improving our organisation.

To maintain sound Financial Management and continue to seek efficiency savings. As part of sound financial management it is necessary to recognise and deal with money owed where no further effective steps can be taken for recovery. This also goes to providing efficient Council services.

TARGETS

Does not apply to this report.

VALUE FOR MONEY

Ensuring that the limited resources are concentrated on recovery of debt that is collectable. Under current Council guidance, it has been considered not cost-effective to spend more money on outside agencies to take further action.

THE REPORT

IRRECOVERABLE ITEMS

Executive is requested to approve the write off of the under-mentioned irrecoverable items including costs amounting to £10,090.38 as itemised on the attached schedules.

Bankruptcy/ Liquidation		
No of Accounts	Type of Account	
1	Council Tax	£1,904.44
1	Business Rates	£1,054.47
	Total	£2,958.91

No Trace		
No of Accounts	Type of Account	
2	Council Tax	£3,387.08
2	Business Rates	3,744.39
	Total	£7,131.47

Where debtors leave the properties without forwarding addresses extensive efforts are made to trace them. In addition to departmental checks, statutory undertakers and other agencies are contacted, enquiries are made of neighbours and family or employers where known. Where it is known that a person has moved to another area contact is made with the relevant local authority to alert them and request reciprocal information.

ISSUES/OPTIONS FOR CONSIDERATION

Writing off the outstanding debts in respect of persons who are bankrupt or companies in liquidation or unable to trace.

IMPLICATIONS

Financial: None
 Legal: None
 Human Resources: None

RECOMMENDATION

That approval is given to write off the irrecoverable items including costs amounting to £10,090.38 with the proviso that should any of the debts become collectable the amounts be re-debited.

REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE CONSTITUTION

In order that outstanding debts can be written off.

ATTACHMENTS: **Y**

SOURCE DOCUMENT: Official Receiver/ Internal records.

COUNCIL TAX: AMOUNTS FOR WRITE OFF - BANKRUPTCY/ LIQUIDATION

<u>Account Reference</u>	<u>Lead Liable Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liable From</u>	<u>Liable To</u>	<u>Bill</u>	<u>Bill Balance</u>
1 900190460	WATSON,MS BERNICE ANN	201 NEW BOLSOVER BOLSOVER S44 6QA	£ 1,904.44	01/04/2004	01/04/2005	04/0200	£195.15
				01/04/2005	01/04/2006	05/0300	£345.32
				01/04/2006	01/04/2007	06/0100	£597.14
				01/04/2007	01/04/2008	07/0300	£732.79
				01/04/2008	12/08/2008	08/0200	£ 34.04
			£ 1,904.44				

BUSINESS RATES: AMOUNTS FOR WRITE OFF: BANKRUPT/ LIQUIDATION

<u>Account Reference</u>	<u>Lead Liabile Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liabile From</u>	<u>Liabile To</u>	<u>Bill Balance</u>
1 800158630	BANNER HOLDINGS LTD	AMBASSADOR HOUSE 5 MIDLAND WAY BARLBOROUGH	£ 1,054.47	20/07/2010	20/08/2010	£1,054.47
			<u>£ 1,054.47</u>			

COUNCIL TAX: AMOUNTS FOR WRITE OFF: NO TRACE

	<u>Account Reference</u>	<u>Lead Liable Name</u>	<u>Address</u>		<u>Account Balance</u>	<u>Liable From</u>	<u>Liable To</u>	<u>Bill Balance</u>
1	901086379	WILLIAMS,MR LEE	29 RECREATION DRIVE SHIREBROOK NG20 8RG	£	2,250.77	01/04/2005 01/04/2006 01/04/2007 01/04/2008	01/04/2006 01/04/2007 01/04/2008 01/04/2009	£742.85 £843.46 £649.16 £ 15.30
2	901274137	ZAKONEK,MS MAGDALENAH	32 YORK ROAD SHIREBROOK NG20 8BB	£	1,136.31	01/05/2008 01/04/2009	01/04/2009 24/11/2009	£420.00 £716.31
					£	3,387.08		

BUSINESS RATES: AMOUNTS FOR WRITE OFF: NO TRACE

	<u>Account Reference</u>	<u>Lead Liable Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liabile From</u>	<u>Liabile To</u>	<u>Bill Balance</u>
1	800122037	MRS EVETTE BURNETT	THE WHITE HART INN MANSFIELD ROAD TIBSHELF	£ 2,700.00	03/05/2005 01/04/2006	01/04/2006 23/10/2006	£1,442.10 £1,257.90
2	800154719	MR J P HUNT	THE SUMMIT CARTER LANE SHIREBROOK	£ 1,044.39	12/02/2010 01/04/2010	01/04/2010 01/06/2010	£ 546.30 £ 498.09
				<u>£ 3,744.39</u>			