

Committee:	Executive	Agenda Item No.:	9.
Date:	5 th September 2011	Status	Open
Category	3. Part of the Budget and Policy Framework		
Subject:	Arrears – Irrecoverable Items over £1,000		
Report by:	Head of Finance and Revenues		
Other Officers Involved			
Director	Director of Resources		
Relevant Portfolio Holder	Councillor E. Watts, Leader of the Council.		

RELEVANT CORPORATE AIMS

STRATEGIC ORGANISATIONAL DEVELOPMENT – Continually improving our organisation.

To maintain sound Financial Management and continue to seek efficiency savings. As part of sound financial management it is necessary to recognise and deal with money owed where no further effective steps can be taken for recovery. This also goes to providing efficient Council services.

TARGETS

Does not apply to this report.

VALUE FOR MONEY

Ensuring that the limited resources are concentrated on recovery of debt that is collectable. Under current Council guidance, it has been considered not cost-effective to spend more money on outside agencies to take further action.

THE REPORT

IRRECOVERABLE ITEMS

Executive is requested to approve the write off of the under-mentioned irrecoverable items including costs amounting to £32,575.79 as itemised on the attached schedules.

Bankruptcy/ Liquidation		
No of Accounts	Type of Account	
3	Business Rates	£6,013.93
3	Sundry Debt	£13,061.47
	Total	£19,075.40

No Trace		
No of Accounts	Type of Account	
3	Council Tax	£3,701.20
4	Business Rates	£9,799.19
	Total	£13,500.39

Where debtors leave the properties without forwarding addresses extensive efforts are made to trace them. In addition to departmental checks, statutory undertakers and other agencies are contacted, enquiries are made of neighbours and family or employers where known. Where it is known that a person has moved to another area contact is made with the relevant local authority to alert them and request reciprocal information.

ISSUES/OPTIONS FOR CONSIDERATION

Writing off the outstanding debts in respect of persons who are bankrupt or companies in liquidation or unable to trace.

IMPLICATIONS

Financial: None
 Legal: None
 Human Resources: None

RECOMMENDATION

That approval is given to write off the irrecoverable items including costs amounting to £32,575.79 with the proviso that should any of the debts become collectable the amounts be re-debited.

REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE CONSTITUTION

In order that outstanding debts can be written off.

ATTACHMENTS: **Y**

SOURCE DOCUMENT: Official Receiver/ Internal records.

BUSINESS RATES: AMOUNTS FOR WRITE OFF: BANKRUPT/ LIQUIDATION

<u>Account Reference</u>	<u>Lead Liabe Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liabe From</u>	<u>Liabe To</u>	<u>Bill Balance</u>
1 800141009	WE MAKE SANDWICHES LTD	KIOSK NO 3 EAST MIDLANDS DESIGN OUTLET SOUTH NORMANTON	£ 1,054.20	01/04/2011	30/06/2011	£1,054.20
2 800148123	MR PAUL WARBURTON	THE WHITE LION 128 MARKET STREET SOUTH NORMANTON	£ 2,260.30	01/04/2009 01/04/2010 02/08/2010	01/04/2010 02/08/2010 03/08/2010	£ 834.00 £1,410.61 £ 15.69
3 80015821X	GR MARBLE 2010 LTD	UNITS 18 & 19 CRAGGS INDUSTRIAL PARK MORVEN STREET CRESWELL	£ 2,699.43	28/09/2010	01/04/2011	£2,699.43
			£ 6,013.93			

PROPOSED WRITE OFF OF SUNDRY DEBTORS - BANKRUPTCY /LIQUIDATION

<u>ACCOUNT NUMBER</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DATE</u>	<u>AMOUNT</u>	<u>DEBTOR</u>	<u>REASON FOR INVOICE</u>	<u>WRITE-OFF AMOUNT</u>	<u>REASON FOR WRITE-OFF</u>
63212	30141803	08.02.11	2448.57	MRS E STORER 59 OLIVE AVENUE SHIREBROOK	OVER ALLOWED HOUSING BENEFIT	2,206.17	DEBTOR HAS ENTERED INTO A DEBT RELIEF ORDER ON 03.08.11 DEBT NOW IRRECOVERABLE
15401	83568	28.04.11	2916.05	MRS H RUSSELL 61 WOODLANDS, WINTHORPE NEWARK	RENOVATION WORKS AT 250 MODEL VILLAGE CRESWELL	2,916.05	DEBTOR HAS BEEN DECLARED BANKRUPT CASE NO 1084 SHEFFIELD COUNTY COURT
15238	INNES ENGLAND DEBT	09/10 TO 03/11	5560.33	RJR TECHNICAL SERVICES UNITS 2/3 MILL 3 PLEASLEY VALE BUSINESS PARK	RENT/ SERVICE CHARGE AND ELECTRICITY CHARGES AT UNITS	5,560.33	COMPANY IN LIQUIDATION - PROOF OF DEBT SUBMITTED TO OFFICIAL RECEIVER
	83954	01.05.11	47.57			47.57	
	83976	01.05.11	412.20			412.20	
	83982	01.05.11	474.00			474.00	
	84622	01.05.11	558.50			558.50	
	84697	01.05.11	202.19			202.19	
	85880	01.05.11	216.83			216.83	
	85882	01.05.11	113.09			113.09	
	85884	01.05.11	105.20			105.20	
	85886	01.05.11	249.34			249.34	
						<u>£ 13,061.47</u>	

COUNCIL TAX: AMOUNTS FOR WRITE OFF - NO TRACE

<u>Account Reference</u>	<u>Lead Liab Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liab From</u>	<u>Liab To</u>	<u>Bill</u>	<u>Bill Balance</u>
1 901195007	WIGLEY,MR MARTIN	9 MOORFIELD LANE LANGWITH NG20 9DA	£ 1,026.48	01/04/2009 01/04/2010	01/04/2010 14/06/2010	04/0200 05/0201	£ 821.69 £ 204.79
2 901359457	MAKINSKI,MR DANIEL	12 BRACKEN ROAD SHIREBROOK NG20 8EB	£ 1,439.21	07/12/2009 01/04/2010	01/04/2010 05/12/2010	01/0100 02/0200	£ 478.27 £ 960.94
3 900867718	DOLAN,MISS MARESA	1 EDALE DRIVE SOUTH NORMANTON DE55 2LF	£ 1,235.51	01/04/2009	13/01/2010	10/0200	£1,235.51
			<u>£ 3,701.20</u>				

BUSINESS RATES: AMOUNTS FOR WRITE OFF: NO TRACE

<u>Account Reference</u>	<u>Lead Liable Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liable From</u>	<u>Liable To</u>	<u>Bill Balance</u>
1 800149405	MR NEIL WELLS	THE SUMMIT CARTER LANE SHIREBROOK	£ 3,718.77	18/02/2008 01/04/2009	01/04/2009 14/12/2009	£1,072.20 £2,646.57
2 800151839	MR MICHAEL NICHOLSON	THE PRINCE OF WALES BARBERS ROW RENISHAW	£ 2,567.30	26/10/2009 01/04/2010	01/04/2010 01/07/2010	£1,720.93 £ 846.37
3 800152351	MR ANWAR RASHID	28 - 30 HIGH STREET CLOWNE	£ 2,172.71	01/09/2009	12/01/2010	£2,172.71
4 800161371	JASON COOPER	UNIT 4 - 5 ENTERPRISE COURT COLLIERY ROW CRESWELL	£ 1,340.41	14/05/2010 01/04/2011	01/04/2011 16/04/2011	£1,278.30 £ 62.11
			<u>£ 9,799.19</u>			