

Committee:	Executive	Agenda Item No.:	11.
Date:	12 th December 2011	Status	Open
Category	2. Decision within the functions of Executive		
Subject:	Disposal of Goods and Office Furniture		
Report by:	Building and Contracts Manager		
Other Officers Involved	Head of Regeneration		
Director	Director of Development		
Relevant Portfolio Holder	Councillor A. F. Tomlinson, Portfolio Holder for Regeneration		

RELEVANT CORPORATE AIMS

REGENERATION – Developing healthy, prosperous and sustainable communities by maximising the use of space within Council assets and safeguarding and creating local employment.

TARGETS

None.

VALUE FOR MONEY

Utilising assets to their full potential, generating income and reducing overhead costs.

THE REPORT

In light of the Comprehensive Spending Review, the ongoing need to make savings and the direction being pursued by the Director of Development, the Regeneration team have been looking at income generation by freeing up space within the Council's own offices. This exercise has generated a number of spare items of furniture, some of the items are in poor condition and need to be scrapped, but some of the furniture is old, made from oak and is in good condition.

The Authority is in the process of putting together an Accommodation Utilisation Strategy that describes the methodology and standards that underpin the way the council reviews the way it utilises current and future accommodation needs.

The document provides a guide to what members, employees and partners can expect from the authority's office accommodation in the future. It will also ensure that there is consistency in the standard of accommodation and equipment provided across Council departments.

If the strategy is approved and implemented, there are likely to be a number of spare large pieces of quality furniture. There are two options available. Option one: the furniture is stored for future use; this will have a storage cost associated with it, and if the Accommodation Strategy is adopted it is unlikely that the furniture will ever be used again. Option two: the furniture is sold; there are a number of disposal options, but it is felt that selling the items through a commercial auction house would be the method most likely to achieve the highest return.

On occasion, when tenants of commercial property go into administration or are evicted for non payment of rent, the premises are left full of items that have to be cleared at a cost to the Authority. In some instances the items left have a value. In these cases it would be of benefit to the Council if these items were sent to auction. This would reduce clearance costs and potentially generate a return which would go towards off setting clearance costs or rental debt held against the property.

IMPLICATIONS

Financial: None
Legal: None.
Human Resources: None

RECOMMENDATION

That Executive give authority to allow furniture and commercial property clearance items to be sent to auction for disposal.

REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE CONSTITUTION

In order to make best use of surplus Council resources.

ATTACHMENTS:
FILE REFERENCE:
SOURCE DOCUMENT: