

Committee:	Executive	Agenda Item No.:	9.
Date:	9 <sup>th</sup> January 2012	Status	Open
Category	3. Part of the Budget and Policy Framework		
Subject:	Arrears – Irrecoverable Items over £1000		
Report by:	Head of Finance and Revenues		
Other Officers Involved			
Director	Director of Corporate Resources		
Relevant Portfolio Holder	Councillor E. Watts, Leader of the Council		

### **RELEVANT CORPORATE AIMS**

STRATEGIC ORGANISATIONAL DEVELOPMENT – Continually improving our organisation.

To maintain sound Financial Management and continue to seek efficiency savings. As part of sound financial management it is necessary to recognise and deal with money owed where no further effective steps can be taken for recovery. This supports the provision of efficient Council services as it enables a focus to be maintained on those accounts which are collectable.

### **TARGETS**

Does not apply to this report.

### **VALUE FOR MONEY**

Ensuring that the limited resources are concentrated on recovery of debt that is collectable. Under current Council guidance, it has been considered not cost-effective to spend more money on outside agencies to take further action.

## **THE REPORT**

### **IRRECOVERABLE ITEMS**

Executive is requested to approve the write off of the under-mentioned irrecoverable items including costs amounting to £43,656.90 as itemised on the attached schedules.

<b>Bankruptcy/ Liquidation</b>		
No of Accounts	Type of Account	
3	Council Tax	£6,026.00
2	Business Rates	£2,744.84
4	Sundry Debt	£19,422.37
	<b>Total</b>	£28,193.21

<b>No Trace</b>		
No of Accounts	Type of Account	
2	Council Tax	£2,499.25
6	Business Rates	£10,880.74
2	Sundry Debt	£2,083.70
	<b>Total</b>	£15,463.69

Where debtors leave the properties without forwarding addresses extensive efforts are made to trace them. In addition to departmental checks, statutory undertakers and other agencies are contacted, enquiries are made of neighbours and family or employers where known. Where it is known that a person has moved to another area contact is made with the relevant local authority to alert them and request reciprocal information.

### **ISSUES/OPTIONS FOR CONSIDERATION**

Writing off the outstanding debts in respect of persons who are bankrupt or companies in liquidation or unable to trace.

### **IMPLICATIONS**

Financial: The costs will be met from a provision for doubtful debts which has been agreed as part of the Council's budget.

Legal: None

Human Resources: None

### **RECOMMENDATIONS**

**That approval is given to write off the irrecoverable items including costs amounting to £43,656.90 with the proviso that should any of the debts become collectable the amounts be re-debited.**

**REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE  
CONSTITUTION**

In order that outstanding debts can be written off.

ATTACHMENTS:            Y

SOURCE DOCUMENT:    Official Receiver/ Internal records.

**COUNCIL TAX: AMOUNTS FOR WRITE OFF - BANKRUPT**

<u>Account Reference</u>	<u>Lead Liabe Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liabe From</u>	<u>Liabe To</u>	<u>Bill Balance</u>
1 901262101	HUIISH,MR GAVIN PAUL	15 HIGH STREET BARLBOROUGH S43 4EY	£ 3,160.61	18/11/2007	01/04/2008	£ 240.00
				01/04/2008	01/04/2009	£ 406.94
				01/04/2009	01/04/2010	£1,293.78
				01/04/2010	05/03/2011	£1,219.89
2 90139708X	HUIISH,MR GAVIN	APOLLO HIGH STREET BARLBOROUGH S43 4EY	£ 421.23	31/08/2010	18/03/2011	£ 421.23
3 900651361	FRITCHLEY,MR ALEXANDER	54 RIDGEWAY LANGWITH JUNCTION NG20 9RS	£ 2,444.16	01/04/2006	01/04/2007	£ 354.24
				01/04/2007	01/04/2008	£ 589.57
				01/04/2008	01/04/2009	£ 588.48
				01/04/2009	01/04/2010	£ 599.96
				01/04/2010	01/04/2011	£ 311.91
			<b>£ 6,026.00</b>			

**BUSINESS RATES: AMOUNTS FOR WRITE OFF: BANKRUPT/ LIQUIDATION**

<u>Account Reference</u>	<u>Lead Liabe Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liabe From</u>	<u>Liabe To</u>	<u>Bill Balance</u>
1 800062461	CARR VALE WORKINGMENS CLUB	CLUB & PREMISES SHERWOOD STREET CARR VALE	£ 1,013.38	01/04/2011	01/08/2011	£1,013.38
2 800158505	STARTMORE PUB CO LTD	THE WHITE LION 128 MARKET STREET SOUTH NORMANTON	£ 1,731.46	03/08/2010	18/11/2010	£1,731.46
			<u>£ 2,744.84</u>			

**PROPOSED WRITE OFF OF SUNDRY DEBTORS - BANKRUPTCY /LIQUIDATION**

<u>ACCOUNT NUMBER</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DATE</u>	<u>AMOUNT</u> £	<u>DEBTOR</u>	<u>REASON FOR INVOICE</u>	<u>WRITE-OFF AMOUNT</u>	<u>REASON FOR WRITE-OFF</u>
67593	30151738	14.06.11	7932.56	MR A FRITCHLEY 54 RIDGWAY LANGWITH JUNCTION	OVER ALLOWED HOUSING BENEFIT	7,932.56	DEBTOR HAS BEEN DECLARED BANKRUPT AT NOTTINGHAM COUNTY COURT CASE NO 763/2011
41108	30121881	08.06.10	3655.18	MISS L KEY 11 OLIVE AVENUE SHIREBROOK	OVER ALLOWED HOUSING BENEFIT	1,665.10	PER INSOLVENCY SERVICE DEBTOR HAS A DEBT RELIEF ORDER CASE NO DRO3471365 DATED 25.11.11
	30129935	09.09.10	613.39			613.39	
13405	61893	28.01.08	2284.75	MANSFIELD RESIDENTIAL LTD 15 TEMPLE FORTUNE MANSIONS FINCHLEY ROAD LONDON	GROUP REPAIR WORKS AT 300 DEVONSHIRE ST NEW HOUGHTON	1,070.00	PER INSOLVENCY PRACTITIONERS COMPANY IN VOLUNTARY LIQUIDATION - PROOF OF DEBT SUBMITTED
13597	81715	17.02.11	3495.52	MANSFIELD RESIDENTIAL LTD 15 TEMPLE FORTUNE MANSIONS FINCHLEY ROAD LONDON	GROUP REPAIR WORKS AT 106 &122 VERNEY STREET NEW HOUGHTON	3495.52	PER INSOLVENCY PRACTITIONERS COMPANY IN VOLUNTARY LIQUIDATION - PROOF OF DEBT SUBMITTED
	81727	17.02.11	4645.80			4645.80	
						<u>£ 19,422.37</u>	

**COUNCIL TAX: AMOUNTS FOR WRITE OFF - NO TRACE**

	<u>Account Reference</u>	<u>Lead Liabile Name</u>	<u>Address</u>		<u>Account Balance</u>	<u>Liabile From</u>	<u>Liabile To</u>	<u>Bill Balance</u>
1	901290096	MARTIN,MR JAMES	415 KITCHENER TERRACE LANGWITH NG20 9HL	£	1,427.45	31/10/2008 01/04/2009 01/04/2010	01/04/2009 01/04/2010 28/06/2010	£213.00 £956.34 £258.11
2	901113830	GILLESPIE,MR GEORGE	1 MEADOW BANK SOUTH NORMANTON DE55 2JZ	£	1,071.80	01/04/2006 01/04/2007	01/04/2007 07/02/2008	£235.41 £836.39
					<u>£</u>			
					<u>2,499.25</u>			

**BUSINESS RATES: AMOUNTS FOR WRITE OFF: NO TRACE**

<u>Account Reference</u>	<u>Lead Liabile Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liabile From</u>	<u>Liabile To</u>	<u>Bill Balance</u>
1 800162359	EURO PARTS DIRECT	UNIT 1 AT 1 BROOKHILL LANE BROOKHILL INDUSTRIAL ESTATE PINXTON	£ 1,992.47	10/01/2011	01/04/2011 01/04/2011 01/09/2011	£ 707.31 £1,285.16
2 800158013	GEMELLIS	THE PRINCE OF WALES BARBERS ROW RENISHAW	£ 2,107.48	01/07/2010	07/02/2011	£2,107.48
3 800160124	MR DEAN LYTH	THE WHITE LION 128 MARKET STREET SOUTH NORMANTON	£ 1,341.58	11/02/2011	01/04/2011 01/04/2011 16/05/2011	£ 824.10 £ 517.48
4 80016277X	MR PLACHKOV MIHAYLOV	UNIT 7 AT 1 BROOKHILL LANE BROOKHILL INDUSTRIAL ESTATE PINXTON	£ 2,564.32	11/03/2011	01/04/2011 01/04/2011 01/08/2011	£ 363.24 £2,201.08
5 800161193	VILLEWOOD CONSTRUCTION	4 CHESTERFIELD ROAD TIBSHELF	£ 1,455.03	01/04/2011	01/08/2011	£1,455.03
6 800161907	WEST HILL INNS LTD	CROWN HOTEL 16 HIGH STREET TIBSHELF	£ 1,419.86	02/02/2011	01/04/2011 01/04/2011 01/06/2011	£ 653.21 £ 766.65
			<b>£ 10,880.74</b>			



**PROPOSED WRITE OFF OF SUNDRY-DEBTORS OVER £1000.00 - NO TRACE**

<u>ACCOUNT NO.</u>	<u>INVOICE NO.</u>	<u>INVOICE DATE</u>	<u>AMOUNT</u>	<u>DEBTOR</u>	<u>REASON FOR INVOICE</u>	<u>WRITE OFF AMOUNT</u>	<u>REASON FOR WRITE OFF</u>
1494	30160677	27.09.11	1043.70	MR M OWENS 33 CHESTNUT DRIVE SHIREBROOK MANSFIELD	OVER ALLOWED HOUSING BENEFIT	1,043.70	NO TRACE OF DEBTOR - INFORMATION RECEIVED INDICATES THAT DEBTOR NOW LIVES IN PHILLIPPINES
46860	30094277	26.02.09	1040.00	MR L CHIGBUNDU 140 CROMPTON STREET NEW HOUGHTON	OVER ALLOWED HOUSING BENEFIT	1,040.00	NO TRACE DEBTOR - INFORMATION RECEIVED INDICATES THAT DEBTOR NOW LIVES AND WORKS IN SAUDI ARABIA
						<b><u>2,083.70</u></b>	