

Committee:	Executive	Agenda Item No.:	6.
Date:	5 th March 2012	Status	Open
Category	3. Part of the Budget and Policy Framework		
Subject:	Arrears – Irrecoverable Items over £1000		
Report by:	Billing and Recovery Manager		
Other Officers Involved			
Director	Director of Corporate Resources		
Relevant Portfolio Holder	Councillor E. Watts, Leader of the Council		

RELEVANT CORPORATE AIMS

STRATEGIC ORGANISATIONAL DEVELOPMENT – Continually improving our organisation.

To maintain sound Financial Management and continue to seek efficiency savings. As part of sound financial management it is necessary to recognise and deal with money owed where no further effective steps can be taken for recovery. This supports the provision of efficient Council services as it enables a focus to be maintained on those accounts which are collectable.

TARGETS

Does not apply to this report.

VALUE FOR MONEY

Ensuring that the limited resources are concentrated on recovery of debt that is collectable. Under current Council guidance, it has been considered not cost-effective to spend more money on outside agencies to take further action.

THE REPORT

IRRECOVERABLE ITEMS

Executive is requested to approve the write off of the under-mentioned irrecoverable items including costs amounting to £134,306.79 as itemised on the attached schedules.

Bankruptcy/ Liquidation		
No of Accounts	Type of Account	
1	Council Tax	£1,231.64
3	Business Rates	£117,335.09
2	Sundry Debt	£6,376.15
	Total	£124,942.88

No Trace		
No of Accounts	Type of Account	
5	Council Tax	£7,415.53
1	Business Rates	£1,948.38
	Total	£9,363.91

Where debtors leave the properties without forwarding addresses extensive efforts are made to trace them. In addition to departmental checks, statutory undertakers and other agencies are contacted, enquiries are made of neighbours and family or employers where known. Where it is known that a person has moved to another area contact is made with the relevant local authority to alert them and request reciprocal information.

ISSUES/OPTIONS FOR CONSIDERATION

Writing off the outstanding debts in respect of persons who are bankrupt or companies in liquidation or unable to trace.

IMPLICATIONS

Financial: The costs will be met from a provision for doubtful debts which has been agreed as part of the Council's budget.

Legal: None

Human Resources: None

RECOMMENDATION

That approval is given to write off the irrecoverable items including costs amounting to £134,306.79 with the proviso that should any of the debts become collectable the amounts be re-debited.

**REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE
CONSTITUTION**

In order that outstanding debts can be written off.

ATTACHMENTS: Y

SOURCE DOCUMENT: Official Receiver/ Internal records.

COUNCIL TAX: AMOUNTS FOR WRITE OFF - BANKRUPT

	<u>Account Reference</u>	<u>Lead Liable Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liable From</u>	<u>Liable To</u>	<u>Bill Balance</u>
1	900749925	BURTON,MR ROBERT	6 PARK AVENUE GLAPWELL S44 5PZ	£ 1,231.64	01/04/2007	01/04/2008	£ 218.93
					01/04/2008	01/04/2009	£ 300.43
					01/04/2009	01/04/2010	£ 296.78
					01/04/2010	01/04/2011	£ 303.50
					01/04/2011	01/04/2012	£ 112.00
				<hr/> £ 1,231.64 <hr/>			

BUSINESS RATES: AMOUNTS FOR WRITE OFF: BANKRUPT/ LIQUIDATION

<u>Account Reference</u>	<u>Lead Liabe Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liabe From</u>	<u>Liabe To</u>	<u>Bill Balance</u>
1 800133871	CLEARWAY DISTRIBUTION	BERRISTOW LANE SOUTH NORMANTON	£113,502.60	01/04/2008 01/04/2009	01/04/2009 17/09/2009	£91,971.97 £21,530.63
2 800145190	PAST TIMES TRADING LTD	UNIT 54A EAST MIDLANDS DESIGNER OUTLET SOUTH NORMANTON	£ 2,437.33	01/04/2011	16/01/2012	£ 2,437.33
3 800155400	MISS NATALIE BRIMLEY	ROYAL OAK 20 HIGH STREET TIBSHELF	£ 1,395.16	15/04/2010	14/10/2010	£ 1,395.16
			<u>£117,335.09</u>			

SUNDRY DEBTORS: AMOUNTS FOR WRITE OFF - BANKRUPTCY /LIQUIDATION

<u>ACCOUNT NUMBER</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DATE</u>	<u>AMOUNT</u> £	<u>DEBTOR</u>	<u>REASON FOR INVOICE</u>	<u>WRITE-OFF AMOUNT</u>	<u>REASON FOR WRITE-OFF</u>
39945	30156827	16.08.11	£620.95	MR R BURTON	OVER ALLOWED	£489.10	DEBT RELIEF ORDER GRANTED 09.12.11 - NO. D
	30156830	16.08.11	£1148.96	6 PARK AVENUE	HOUSING BENEFIT	£1,148.96	BY INSOLVENCY SERVICE
	30156843	16.08.11	£1218.89	GLAPWELL		£1,197.17	
	30158663	05.09.11	£641.61			£641.61	
	30158676	05.09.11	£794.91			3794.91	
9971	43981	17.08.05	£2104.40	MS L SANDERSON 9 BRUNNER AVENUE SHIREBROOK	GROUP REPAIR WORKS	£2,104.40	DEBTOR DECLARED BANKRUPT 04.01.2012 AT M COUNTY COURT CASE NO 7/2012
						<u>£ 6,376.15</u>	

COUNCIL TAX: AMOUNTS FOR WRITE OFF - NO TRACE

	<u>Account Reference</u>	<u>Lead Liabile Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liabile From</u>	<u>Liabile To</u>	<u>Bill Balance</u>
1	901401907	GEMELLI'S,	1 RENISHAW HILL RENISHAW S21 3UA	£1,093.90	01/07/2010	01/04/2011	£1,093.90
2	901362385	TAYLOR,MR DAVID	28 WOODTHORPE ROAD SHUTTLEWOOD S44 6RD	£1,330.58	20/09/2009 01/04/2010	01/04/2010 05/03/2011	£ 658.67 £ 671.91
3	901289884	CHRYSTIE,MR CLIVE	FLAT 4 KING EDWARD HOUSE KING EDWARD STREET SHIREBROOK NG20 8AU	£2,144.54	03/11/2008 01/04/2009 02/11/2009 01/04/2010 01/04/2011	01/04/2009 02/11/2009 01/04/2010 01/04/2011 20/05/2011	£ 345.56 £ 500.79 £ 362.08 £ 795.54 £ 140.57
4	90137502X	HILL,MISS LARA	28 ERICA DRIVE SOUTH NORMANTON DE55 2ET	£1,136.67	15/09/2009 01/04/2010	01/04/2010 02/03/2011	£ 33.02 £1,103.65
5	901166495	CULLEY,MR GEORGE	14 ST THOMAS'S CLOSE TIBSHELF DE55 5PD	£1,709.84	01/04/2009 01/04/2010	01/04/2010 20/10/2010	£1,083.17 £ 626.67
				<u>£7,415.53</u>			

BUSINESS RATES: AMOUNTS FOR WRITE OFF: NO TRACE

<u>Account Reference</u>	<u>Lead Liabile Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liabile From</u>	<u>Liabile To</u>	<u>Bill Balance</u>
1	800159538	UK INNS LTD	£1,948.38	01/01/2011	01/04/2011	£ 468.37
		KING EDWARD VII HOTEL 121 HIGH STREET TIBSHELF		01/04/2011	04/01/2012	£1,480.01
			<u>£1,948.38</u>			