

Committee:	Executive	Agenda Item No.:	7.
Date:	2 nd July 2012	Status	Open
Category	2. Decision within the functions of Executive		
Subject:	Data Cooperation Agreement (DCA) for Bolsover District Council		
Report by:	Senior GIS & Property Gazetteer Officer, Joint ICT service		
Other Officers Involved	ICT Manager, Joint ICT Service		
Director	Director of Corporate Resources		
Relevant Portfolio Holder	Councillor D. McGregor, Portfolio Holder for Corporate Efficiency		

RELEVANT CORPORATE AIMS

STRATEGIC ORGANISATIONAL DEVELOPMENT – Continually improving our organisation by enabling the Authority to use up to date and accurate mapping and locational data in order to meet the business needs of its service areas.

TARGETS

To meet statutory obligations as determined in the Public Sector Mapping Agreement (PSMA) for the Authority to hold and maintain a Local Land and Property Gazetteer (LLPG).

To hold and maintain Geographical Information System (GIS) data from Ordnance Survey in order to meet statutory obligations as a Planning Authority.

To achieve the appropriate level of data quality and accuracy required by Local Land and Property Gazetteers.

To ensure the Authority has a designated Authority Address Custodian and Authority Principal Contact as required by the Local Government Association.

VALUE FOR MONEY

The PSMA (including the DCA) is a centrally funded agreement with no costs to local authorities.

If the DCA is not signed the Authority will not be able to have the benefits of the PSMA, therefore will not be entitled to use Ordnance Survey mapping without purchasing. The estimated costs for purchasing this outside of the PSMA would be £50,000 to £60,000 per annum

THE REPORT

All local authorities in England and Wales are required to sign the Data Cooperation Agreement (DCA) which forms part of the Public Sector Mapping Agreement (PSMA).

The DCA issued by GeoPlace™ LLP (a partnership jointly owned by the Local Government Association (LGA) and Ordnance Survey (OS) to all Local Authorities in England and Wales on the 29th February 2012, provides for a legally binding agreement between the parties to support the creation and maintenance of GeoPlace Databases (previously the NLPG – National Land and Property Gazetteer). Local Authorities contribute by maintaining their Local Land and Property Gazetteers (LLPGs) and submitting updates to GeoPlace on a regular (daily) basis.

It is a 12 year agreement that came into effect on 1st April 2012 and replaces part of the MSA (Mapping Services Agreement); a similar arrangement between all councils and the Local Government Information House which had been in place since 2005.

The Agreement is intrinsically linked and runs concurrently with the PSMA. There is a requirement within the PSMA for this Data Co-operation Agreement to be in place with relevant local authorities in order that those relevant local authorities can receive the benefits of the PSMA – for example, to be licensed for Ordnance Survey data.

There are no charges associated with the Agreement. The PSMA (including the DCA) is a centrally funded agreement with no costs to local authorities. If the DCA is not signed the Authority will not be able to have the benefits of the PSMA, therefore will not be entitled to use Ordnance Survey mapping without purchasing. The estimated costs for purchasing this outside of the PSMA would be £50,000 to £60,000 per annum. However, the Agreement does require ongoing and long term resource commitment from participating authorities. This is not a new resource implication for the Authority; however it is more important for it to be supported corporately.

The requirements under the DCA are for Local Authorities to:

- have an Authority Address Custodian and/or an Authority Street Custodian (previously the 'LLPG Custodian', a role sat within the Joint ICT service) the current post holder will have their job description amended to reflect this change of name
- have completed the appropriate Authority Updates Improvement Schedule
- provide Authority Updates in accordance with the specification (contained in the DEC and the DTF)
- regularly provide Authority Updates to GeoPlace
- able to process candidate records
- be above national standard on the Quality Criteria Ratings (the targets currently reported as part of the MSA Improvement Schedule process).

All of these requirements are already being met by Bolsover District Council however by signing the DCA there will be a need for support and cooperation from across the Authority at all levels for the LLPG/Corporate Address Database.

Cooperation and support for the work required to meet the obligations of the agreement is given from a senior level and cascaded down through all service areas. This will be further clarified in the 'Corporate Address Database Strategy' for Bolsover and North East Derbyshire District Councils, which is currently under review

ISSUES/OPTIONS FOR CONSIDERATION

Whether to sign the agreement.

IMPLICATIONS

Financial: There are no direct costs associated with signing the agreement

Legal: The authority has a contractual obligation under the PSMA; not signing the DCA would result in breaking the PSMA agreement.

Resources: There are no resource implications

RECOMMENDATIONS

- 1. That agreement is made for the Data Cooperation Agreement to be signed for Bolsover District Council.**
- 2. That delegated authority is given to the Chief Executive Officer to sign the Data Cooperation Agreement.**

REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE CONSTITUTION

To meet the Authority's statutory obligations.

ATTACHMENTS: **Y**
FILE REFERENCE: [DCA Contract](#) and [DCA Checking List](#)
SOURCE DOCUMENT: **Not applicable**