

Sherwood Lodge
Bolsover
Derbyshire
S44 6NF

Date: 20th July 2012

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the Executive of Bolsover District Council to be held in Committee Room One, Sherwood Lodge, Bolsover, on Monday 30th July 2012 at 1000 hours.

Register of Members' Interest - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on pages 2 and 3.


Yours faithfully,



Chief Executive Officer
To: Chairman & Members of the Council

ACCESS FOR ALL

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EXECUTIVE AGENDA

Monday 30th July 2012 at 1000 hours
Committee Room One

Item No.		Page No.(s)
	PART 1 – OPEN ITEMS	
1.	<u>Apologies for absence</u>	
2.	<u>Urgent Items of Business</u> To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
3.	<u>Declarations of Interest</u> Members should declare the existence and nature of any disclosable pecuniary interest in respect of: a) any business on the agenda b) any urgent additional urgent items to be considered c) any matters arising out of the business of those items and withdraw from the meeting at the relevant time, if appropriate.	
4.	<u>Minutes</u> To approve the Minutes of a meeting of the Executive held on 2 nd July 2012.	Previously circulated
5.	<u>Joint Board Decision Notices</u> The record of decision notices from the meeting of the Joint Board held on 16 th July 2012 have now been circulated to all Members. Members may raise any questions on these decision notices.	Previously circulated
6.	Detailed Financial Outturn	To Follow
7.	Housing Department Quarterly Update	To Follow

PART 2 – EXEMPT ITEMS

The Local Government (Access to Information) Act 1985, Local Government Act 1972, Part 1, Schedule 12a.

- | | | |
|------|--|-----------|
| 8. | Former Tenant Arrears Write Offs | To Follow |
| 9.* | Tender Evaluation Outcome – Asbestos Surveying
<i>Recommendation on Page 5</i> | 4 to 7 |
| 10.* | Tender Evaluation Outcome – Refurbishment of Clowne Campus | To Follow |

***Denotes Key Decision on Forward Plan**

Committee:	Executive	Agenda Item No.:	6.
Date:	30 th July 2012	Status	Open
Category:	3. Part of the Budget and Policy Framework		
Subject:	Detailed Financial Outturn 2011/12		
Report by:	Assistant Director Finance and IT Chief Accountant		
Other Officers Involved			
Director	Director of Corporate Resources		
Relevant Portfolio Holder	Councillor E. Watts, Leader of the Council.		

RELEVANT CORPORATE AIMS

STRATEGIC ORGANISATIONAL DEVELOPMENT – to continually improve the efficiency and effectiveness of all Council Services by maximising the potential use of Council resources.

TARGETS

All.

VALUE FOR MONEY

Good financial management and reporting is essential to securing Value for Money.

1 Purpose of Report

- 1.1 To inform the Executive of the detailed outturn position in respect of the 2011/12 financial year.

2 Background Information

- 2.1 A report was presented to Members on 2 July 2012 which outlined the overall position on the General Fund, Housing Revenue Account (HRA) and Capital Programme for the year ended 31 March 2012. This report provides more detail of the outturn position for the previous financial year and includes a section in relation to Treasury Management performance and activity during 2011/12.

- 2.2 The Council has closed its financial accounts for 2011/12 in line with the required deadline of 30 June 2012. The Draft Statement of Accounts is now subject to independent audit from the Council's external auditors, the Audit Commission. Until the accounts have been agreed by our external auditors, which will take place before 30 September 2012, there remains the possibility that the outturn position as set out within this report will be subject to amendment.
- 2.3 The following sections of this report will consider the 2011/12 outturn position in respect of the General Fund Revenue Account, the Housing Revenue Account (HRA), the Council's Capital Investment Programme and Treasury Management activities. Within the report consideration is given to the level of balances at the year end, to any impact on the Council's Medium Term Financial Plan of the outturn position, and a provisional assessment of the impact which the closing position has upon the Council's budgets in respect of the current financial year.

3 Issues for Consideration

General Fund Revenue Account

- 3.1 The position on the General Fund Revenue Account for 2011/12 is set out in **Appendix 1** attached. The headline figure shows a net under spend of £0.325m. This means that the net cost of all services, the efficiency savings targets and the restructuring costs incurred in the year have been fully financed and that a balance of £0.325m remains which is added to General Fund balances at the year end.
- 3.2 The overall under spend has been generated from officers maintaining good management of their budgets throughout the financial year and from some areas where the outturn was favourable for the Council. These favourable variances have arisen from the part reversal of the financial asset impairment from the Icelandic investments (£0.211m), additional grant received in relation to the new homes bonus (£0.025m) and from a general review of all the grant accounts and balances held by the Council (£0.130m). This overall under spend has been achieved with minimal impact on the quality of services provided to the people of Bolsover. The full detail of the General Fund outturn is detailed at **Appendix 2**.
- 3.3 Transition Grant
The Council received £2.311m of transition grant in 2011/12 in order to cushion it from the full impact of the Comprehensive Spending Review reductions in Government Grant. The Council spent £1.784m of the transition grant during 2011/12 which leaves a balance of £0.527m to be carried forward into 2012/13. **Appendix 3** details the use of the transition grant during 2011/12. The appendix also shows that £0.524m of the available balance is committed expenditure that will be spent during 2012/13.
- 3.4 It should be noted that the figures shown within the first three appendices that relate to the General Fund are compared against the revised budgets before the year end accounting transactions. This approach is more appropriate for

highlighting the performance of managers in controlling budgets during the year. In future to increase the focus on controllable expenditure and income it is proposed to take out recharges and depreciation charges from departmental budgets. These transactions will still need to be applied within the accounts but they will form part of the year end accounting transactions only.

3.5 Now that the final accounts are complete officers in Accountancy will be undertaking a review of all General Fund budgets to consider where planned reduction in non staffing budgets can be achieved. The variances identified at out turn will form part of this on going review. A report concerning the outcome of this review and the first quarters monitoring for 2012/13 will be presented to Executive in September 2012. This will include any further recommendations for budget changes following the quarter one monitoring.

3.6 Overview

The financial outturn, although better than anticipated, needs to be assessed in terms of the future sustainability of the Council's financial position. In order to finance the 2011/12 budget some £0.720m of transition grant was utilised to support the base budget and a further £0.365m on specific schemes that supported service delivery (highlighted on appendix 4). The base budget was therefore supported by £1.085m of transition grant that will not be received after 2012/13. While this grant has been utilised to help secure reductions in the Council's underlying level of revenue expenditure it needs to be recognised that Transition Grant will not be available after 2012/13. The Council therefore needs to continue with its plans to secure ongoing revenue savings and regular reports will be brought back to Executive outlining progress in the delivery of the savings required.

Housing Revenue Account (HRA)

3.7 The Housing Revenue Account in respect of 2011/12 is set out in **Appendix 4** to this report. In overall terms the HRA recorded a deficit of £0.061m which was £0.144m better than anticipated in the Revised Budget. The deficit leaves the HRA balances at a level of £1.023m which is marginally above the previously agreed minimum level of £1m.

3.8 Under spends were recorded in most areas of the expenditure budgets and reflect how the HRA has been managed in order to balance the account within the year. With regards the total rental income shows this adverse variance of £0.357m much of which arose due to a higher than anticipated level of void properties.

3.9 On the 28 March 2012 the HRA self Financing Settlement was completed which saw the Council pay £94.386m to the Government to buy its way out of the subsidy system. To finance this expenditure the Council drew back external investments of £6.386m and borrowed £88.000m from the Public Works Loan Board. The impact on the HRA in 2011/12 was a charge of £0.030m as borrowing set up costs and additional interest costs of £0.031m.

3.10 The interest rates secured in the PWLB borrowing to finance the self financing settlement were better than anticipated and will allow the HRA greater

freedom of manoeuvre in the early years of the new system. The first quarter monitoring in 2012/13 will provide further details of the interest savings against budget and explore what options this presents to the HRA.

3.11 Although the HRA balances are better than forecast the level at £1.023m remains below an appropriate level. The budget for 2012/13 aims to secure a further increase in balances by £0.334m. This will help ensure an adequate level of reserves with which to manage the impact of the introduction of the HRA reform proposals and mitigate the increased risks now carried by the Housing Revenue Account.

3.12 Overview

The HRA reforms associated with self financing means that the HRA is free from the requirement to make negative subsidy payments to the Government. However the HRA must now finance a debt of £100.898m and is no longer cushioned from variances in interest rates, management and supervision allowances, repairs allowances and major repairs allocations which the subsidy system provided. Coupled with the impact of new welfare reforms, the revitalised RTB scheme and the rents convergence requirements have all increased the level of risk faced by the HRA. The level of balances at 31 March 2012 of £1.023m does not provide sufficient mitigation of that risk and as such the Council's MTFP has factored in an increase in the level of HRA balances to a more appropriate level.

Capital Investment Programme

3.13 The outturn position in respect of the Capital Programme is provided in **Appendix 5** to this report. In headline terms the latest approved capital programme budget was £105.796m for 2011/12 while the actual expenditure incurred in the year was £103.941m which is £1.854m below the anticipated outturn. The under spend mainly relates to minor delays in the delivery of a number of schemes. An analysis of each scheme has determined that a sum of £2.468m is required to be carried forward into 2012/13. The details of the carried forward requests per scheme are shown on Appendix 5.

3.13 The actual financing of the 2011/12 capital programme shown on appendix 5 varied quite significantly from the forecast financing arrangements. This reflected the variances in the spend on particular schemes, the delay in securing capital receipts, the view being reached that certain costs would be more appropriately charged against revenue and the decisions to switch some capital expenditure away from the Transition Grant financing to prudential borrowing. The carry forward capital programme requests amount to £2.468m of which £1.857m related to General Fund and £0.611m relates to the HRA.

Reserves and Balances

3.14 The summary position with respect to the level of Reserves and Balances at 31 March 2012 is set out in **Appendix 6** to this report. Both the General Fund and HRA are in a better position at the year end than was forecast within the Medium Term Financial Plan. However, in the view of the Chief Financial

Officer, both these accounts have levels of balances which while above minimum levels do not fully reflect the increased level of financial risk faced by both this and other local authorities. In the light of the limited levels of balances available the Council will need to continue to operate within approved budgets and to secure its efficiency targets in order to protect and if possible improve the balances on these accounts. While the financial outturn for 2011/12 has strengthened the Council's financial position the Council will need to continue to meet its efficiency targets if it is to retain its position of financial stability against the background of the ongoing impact of the CSR settlement.

Treasury Management

3.15 **Appendix 7** provides a brief report on the Treasury Management activity of the Council for 2011/12. The report also provides more detail of the HRA self financing settlement arrangements and an update on the Icelandic investment position.

3.16 Overview

During March 2012 officers reduced the level of temporary investments held by the Council at any one time by effectively under borrowing by £6.486m for the HRA self financing settlement. This has reduced the level of investments held at any one time from £11m to around £5m. These actions help reduce the risks carried with temporary investments in the current climate and should also reduce interest costs. The PWLB borrowing profile for the HRA self financing settlement aligns PWLB debt repayments with the HRA 30 year Business Plan so that the Council's external debt is reduced over the same time period as HRA funds are generated for the repayment of debt.

Legal Aspects

4.1 There are no legal issues arising directly from this report.

5 Risk Management

5.1 The issue of Financial Risks is covered throughout the report.

6 Policy and Performance

6.1 This report is intended to monitor progress in achieving the objectives set out within the Medium Term Financial Plan, this in turn being linked to the full range of the Council's Corporate Strategies. The achievement of the targets set out in the Medium Term Financial Plan has therefore a key role in ensuring that the Council achieves its corporate priorities.

7 Financial Implications

7.1 Financial issues and implications are covered in the relevant sections throughout this report. The overall position shows an improvement against the Council's Medium Term Financial Plan 2011/2014, and as such there are no additional financial implications arising from this report.

Moving into 2012/13 the delivery of the required financial savings for 2012/13 and 2013/14 is imperative if the Council is to avoid any negative impact upon balances. Officers will continue to closely monitor the financial position of the Council and report back on a regular basis to Executive.

8 Equalities Issues / Human Resources Implications / Environmental Considerations

8.1 There are no equalities, human resource or environmental implications arising directly out of this report.

9 Crime and Disorder/ Community Safety Implications

9.1 There are no crime and disorder or community safety implications arising directly out of this report.

RECOMMENDATIONS

That Members note the report and in particular the financial outturn position in respect of 2011/12, and approve:

- a) **The proposal by the Chief Financial Officer to improve the budgetary control of controllable income and expenditure budgets by the removal of recharges and depreciation charges from the General Fund budgets until the year end.**
- b) **The carry forward requests totalling £2.468m for the individual capital schemes detailed in Appendix 5.**
- c) **That a further report providing an update in respect of the Medium Term Financial Plan be brought to the next meeting of Executive.**

REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE CONSTITUTION

To inform Members of the Council's financial outturn in respect of 2011/12 and to agree proposed carry forwards from 2011/12 to 2012/13 in respect of the Council's Capital Programme.

ATTACHMENTS: Y
FILE REFERENCE:
SOURCE DOCUMENT:

APPENDIX 1

Description	Revised Budget £	Actual £	Variance £
General Fund			
Community Safety	721,170	732,530	11,360
Customer Focused Services	1,047,120	904,487	-142,633
Environment	4,776,620	4,682,677	-93,943
Regeneration	774,240	786,292	12,052
Social Inclusion	1,118,150	1,053,783	-64,367
Strategic Organisational Development	3,116,640	3,053,549	-63,091
Identified Reduction in non staffing budgets	-205,560	0	205,560
Vacancy and Other Savings	-70,000	0	70,000
Other Savings	-30,000	0	30,000
Total Net Expenditure Corporate Aims	11,248,380	11,213,317	-35,063
Depreciation Reversal	-307,670	-434,255	-126,585
Minimum Revenue Provision (MRP)	377,510	377,511	1
Interest Charged	635,510	631,581	-3,929
Interest Received	-235,990	-245,094	-9,104
Financial Asset Impairment Reversal	0	-211,047	-211,047
	11,717,740	11,332,014	-385,726
<u>Contributions to Reserves</u>			
Contributions to Reserves - Transition Grant	2,310,878	2,310,878	0
Contributions to Reserves	0	357,806	357,806
ICT & Office Equipment	75,250	75,250	0
Local Development Scheme	50,000	50,000	0
Vehicle Replacement Reserve	12,600	12,600	0
<u>Contributions from Reserves</u>			
Contributions from Reserves	-1,806,841	-1,948,214	-141,373
Contributions from Reserves	0	0	0
Contributions from Reserves	0	-50,518	-50,518
Contributions from Reserves	0	-55,159	-55,159
	12,359,627	12,084,658	-274,969
Parish Precepts	2,209,512	2,209,512	0
Total Net Expenditure	14,569,139	14,294,170	-274,969
+ Formula Grant	-6,258,939	-6,258,939	0
New Homes Bonus	-117,290	-142,491	-25,201
Council Tax Freeze Grant	-89,929	-90,123	-194
Transition Grant	-2,310,878	-2,310,878	0
Council Tax	-5,814,432	-5,814,432	0
Collection Fund Deficit	22,329	-2,283	-24,612
Total Financing	-14,569,139	-14,619,146	-50,007
Transfer to/(from) General Fund Balances	0	-324,977	-324,977
General Fund Balances			
Balance brought forward 1 April	-1,064,353	-1,064,353	
Movement in Year	0	-324,977	
Balance carried forward	-1,064,353	-1,389,330	
Minimum Working Balance	-1,200,000	-1,200,000	

Code	Description	Revised Budget £	Actual £	Variance £
Community Safety				
G007	Community Safety - Crime Reduction	238,440	222,126	-16,314
G008	Safer Stronger Communities	0	0	0
G010	Neighbourhood Management	141,270	145,217	3,947
G013	Community Action Network	0	0	0
G062	Bolsover Energised Youth Programme	89,780	100,691	10,911
G064	Bolsover Community Sports Coach Scheme	61,980	43,572	-18,408
G106	Housing Anti Social Behaviour	102,950	102,274	-676
G113	Parenting Practitioner	47,420	47,145	-275
G124	Community & Street Servs Mgmt & Admin	0	0	0
G128	Neighbourhoods Management & Admin	0	0	0
G135	Domestic Violence Worker	39,330	38,467	-863
G142	Community Safety - CCTV	0	33,039	33,039
		721,170	732,530	11,360
Customer Focused Services				
G014	Customer Contact Service	0	0	0
G027	Emergency Planning	25,830	24,686	-1,144
G056	Land Charges	14,320	16,762	2,442
G072	Leisure Services Mgmt & Admin	0	0	0
G097	Groundwork & Drainage Operations	0	0	0
G098	Security Services	0	0	0
G100	Benefits	348,880	251,145	-97,735
G103	Council Tax / NNDR	658,090	611,893	-46,197
G104	Revenue Services	0	0	0
		1,047,120	904,487	-142,633

Environment				
G018	Public Conveniences	33,310	32,843	-467
G020	Public Health	32,730	34,505	1,775
G021	Pollution Reduction	340,100	319,950	-20,150
G022	Health & Safety	120,070	120,518	448
G023	Pest Control	76,940	72,829	-4,111
G024	Street Cleansing	653,930	701,274	47,344
G025	Food Safety	233,250	218,214	-15,036
G026	Animal Welfare	133,800	128,642	-5,158
G028	Waste Collection	1,622,040	1,778,263	156,223
G032	Grounds Maintenance	0	0	0
G034	Depot - South Normanton	-6,240	-7,850	-1,610
G035	Depot - Bolsover	36,590	36,091	-499
G053	Licensing	9,960	-1,628	-11,588
G065	Parks, Playgrounds & Open Spaces	238,440	232,252	-6,188
G073	Planning Policy	392,930	244,008	-148,922
G074	Planning Development Control	186,590	177,623	-8,967
G076	Planning Enforcement	80,030	81,173	1,143
G077	Planning Environmental Initiatives	3,250	3,173	-77
G079	Planning Services Mgmt & Admin	0	0	0
G080	Engineering Services (ESRM)	227,260	224,425	-2,835
G081	Drainage Services	150,500	147,125	-3,375
G083	Building Control Consortium	112,150	117,647	5,497
G123	Riverside Depot	0	0	0
G127	Development Management & Admin	0	0	0
G132	Planning Conservation	98,990	89,779	-9,211
G147	Waste Disposal	0	2,910	2,910
G148	Trade Waste	0	-89,090	-89,090
G149	Recycling	0	13,285	13,285
G150	Waste Minimisation	0	2,000	2,000
G151	Street Lighting	0	2,714	2,714
		4,776,620	4,682,677	-93,943

Regeneration				
G017	Private Sector Housing Renewal	180,060	215,336	35,276
G029	Markets	59,440	31,171	-28,269
G030	Street Trading	-840	-419	422
G061	Bolsover Wellness Programme	56,990	54,676	-2,314
G082	Tourism Promotion & Development	41,860	39,521	-2,339
G085	Economic Development	342,530	309,738	-32,792
G086	Alliance	14,790	14,045	-745
G088	Derbyshire Economic Partnership	0	50,424	50,424
G089	Premises Development	12,990	-2,540	-15,530
G090	Pleasley Vale Mills	-19,810	71,958	91,768
G092	Pleasley Vale Electricity Trading	-6,440	-102,351	-95,911
G095	Regeneration Mgmt & Admin	0	0	0
G107	Home Improvement Agency	0	-4,359	-4,359
G108	LEGI - Public Proc & Local Supply Chain	0	0	0
G120	Strategic Housing Projects	57,170	2,590	-54,580
G121	Feasibility Studies / Development Briefs	17,500	-2,040	-19,540
G131	Econ Dev - Project Off (Infrastructure)	0	-87	-87
G136	Econ Dev - Enterprise Coaching	0	1	1
G137	Enterprise Academy	0	0	0
G138	Sherwood Lodge Development	18,000	58,978	40,978
G143	Housing Strategy	0	29,790	29,790
G144	Enabling (Housing)	0	19,860	19,860
		774,240	786,292	12,052

Social Inclusion

G038	Concessionary Fares & TV Licenses	22,460	18,230	-4,230
G042	Miscellaneous Expenses	74,350	48,332	-26,018
G045	Welfare Services	0	1,869	1,869
G046	Homelessness	137,900	128,502	-9,398
G048	Town Centre Housing	-17,050	-19,860	-2,810
G049	Repairs & Maintenance - GF	0	0	0
G063	Go Football	43,330	35,802	-7,528
G066	Sports Development	127,960	129,972	2,012
G067	Culture & Heritage	82,730	82,283	-447
G069	Kissingate Leisure Centre	309,270	304,169	-5,101
G070	Outdoor Sports & Recreation Facilities	86,960	85,061	-1,899
G071	Creswell Leisure Centre	221,630	215,045	-6,585
G112	Frederick Gents School Community Use	36,080	44,671	8,591
G125	S106 - Percent for Art	0	10,590	10,590
G126	S106 - Formal & Informal Recreation	-7,470	-87,417	-79,947
G129	Bolsover Apprenticeship Programme	0	48,316	48,316
G141	Bolsover Apprenticeship Prog - Phase 2	0	0	0
G153	Housing Advice	0	8,219	8,219
		1,118,150	1,053,783	-64,367

Strategic Organisational Development

G001	Audit Services	0	0	0
G002	I.C.T.	0	0	0
G003	Reprographics (printing)	0	0	0
G005	Joint Chief Executive Officer	0	0	0
G006	CEPT	0	0	0
G015	Customer Services & Performance	0	0	0
G040	Corporate Management	1,008,960	795,960	-213,000
G041	Non Distributed Costs	1,053,700	1,270,613	216,913
G043	Joint Director of Corporate Resources	0	0	0
G044	Financial Services	0	0	0
G050	Joint Director of Development	0	0	0
G052	Human Resources & Payroll	0	0	0
G054	Electoral Registration	69,820	75,452	5,632
G055	Democratic Representation & Management	884,560	863,039	-21,521
G057	District Council Elections	59,000	48,269	-10,731
G058	Democratic Services	0	0	0
G059	Solicitor to the Council	0	0	0
G060	Legal Services	0	0	0
G093	Sherwood Lodge	0	0	0
G094	Joint Director of Neighbourhood Services	0	0	0
G096	Building Cleaning (General)	0	0	0
G099	Catering	0	0	0
G111	Shared Procurement Unit	0	0	0
G116	Parish Council Elections	0	216	216
G134	Referendum	0	0	0
G139	Director of Health & Wellbeing	0	0	0
G140	Strategic Alliance with NEDDC	40,600	0	-40,600
		3,116,640	3,053,549	-63,091

Identified Reduction in non staffing budgets	-205,560	0	205,560
Vacancy and other savings	-70,000	0	70,000
Other Savings	-30,000	0	30,000
G937 Depreciation Reversal	-307,670	-434,255	-126,585
G937 Iceland Impairment Reversal	0	-211,047	-211,047
G911 Provision for Repayment of External Loan	377,510	377,511	1
G918 Interest Paid - Bank	0	639	639
G919 Interest Paid - PWLB	945,650	975,752	30,102
G920 Interest Paid - Parish	1,790	1,761	-29
G921 Interest Paid - Other	0	24	24
G929 Interest Recharged to HRA	-311,930	-316,487	-4,557
G929 Interest on SF recharged to HRA	0	-30,107	-30,107
G916 Interest Received	-235,990	-244,431	-8,441
G922 Interest Received - Investments	0	-251,490	-251,490
G924 Interest Received - Other	0	-5,523	-5,523
G925 Internal Interest Received	0	-385	-385
G927 Interest Received	0	256,735	256,735
G909 Cont. to/from Revenue Reserves	0	0	0
ICT contribution to Reserve	75,250	75,250	0
Insurance	0	10,000	10,000
Legal Costs	0	121,500	121,500
Local Development Scheme	50,000	50,000	0
Transformational Reserve	0	88,000	88,000
Vehicle & Plant Reserve	12,600	12,600	0
Transfer to Insurance Reserve	0	138,306	138,306
Transition Grant Reserve - General Fund	0	0	0
Transition Grant to Reserve	2,310,878	2,310,878	0
From Reserves			
General Reserve	-23,850	14,191	38,041
Historic Building Reserve	-47,850	-38,530	9,320
ICT reserve	-107,600	-51,919	55,681
Local Development Scheme	-115,070	-27,695	87,375
Planning Delivery Grant Reserve	-24,190	-19,218	4,972
Transformational Reserve	-97,090	-40,841	56,249
Transition Grant Reserve	-1,391,191	-1,784,202	-393,011
Pleasley Vale Reserve	0	-9,062	-9,062
Vehicle and Plant Reserve	0	-8,269	-8,269
Insurance Reserve	0	-30,257	-30,257
Legal Costs Reserve	0	-2,930	-2,930
G937 Transfers to Reserves Grants etc	0	86,216	86,216
G937 Transfer from Reserves - Grants etc	0	-260,775	-260,775
G940 Recognised Capital Grants and conts	0	119,400	119,400

G914 Revenue Support Grant	-3,788,727	-3,788,727	0
G915 Cont. from NNDR Pool	-2,470,212	-2,470,212	0
New Homes Bonus	-117,290	-142,491	-25,201
Council Tax Freeze Grant	-89,929	-90,123	-194
G906 Collection Fund Deficit	22,329	-2,283	-24,612
Transition Grant	-2,310,878	-2,310,878	0
G913 Precept Demand from Collection Fund	-5,814,432	-5,814,432	0
G928 Local Precepts	2,209,512	2,209,512	0
G930 Transfer to/(from) General Fund Balance	0	324,977	324,977

-11,553,940	-11,213,317	340,623
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TOTAL	0	0	0
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Transition Grant 2011/12

APPENDIX 3

Detail	Approved	Budget	Actual	Balance		Budget	Budget
	Expenditure			2011/12	2011/12		
	£	£	£			£	£
USE OF TRANSITION GRANT RECD IN 2011/12							
Domestic Violence Officer	39,330	39,330	38,467				
Leisure Projects Officer	29,390	29,390	29,353				
Parenting Practitioner	47,420	47,420	47,145				
Alternative Weekly Refuse Collection	124,400	72,490	69,073		51,910		
Family Employment Initiatives	125,000	125,000	118,926	6,074			
Project Horizon	268,000	268,000	43,978	224,022			
Barlborough Heritage Centre	16,860	16,860	15,734				
Temporary Technical officer (Grade 4)	42,000	10,160	9,356		21,220	10,620	
Grounds Maintenance Report - Redundancy / Notice	115,440	115,440	115,414				
Licensing Report	15,050	15,050	15,043				
Coalite Site - Contaminated Lane	50,000	25,000	17,545		25,000		
Strategic Alliance Redundancy	40,600	40,600	54,562				
BACS Software	1,400	1,400	1,395				
Reprographics redundancy	0	0	11,953				
Comm + Street Services redundancy	0	0	34,894				
Pension Shortfall early redemption payment	353,284	353,284	353,283				
Former Restaurant - Reimburse GF lost rent	6,740	1,700	0		2,520	2,520	
Sherwood Lodge - Building Alterations to be funded from here not CPA	88,000	88,000	88,000				
General Fund Support	720,081	720,081	720,081				
Property Acquisitions	450,000						
Property Acquisitions - Revenue Element	20,000	20,000					
Trackers - one off payment (Exec. 8/11/11)	108,000						
CCTV Cameras - Clowne and Doe Lea	100,000	0			100,000		
MOT testing Facilities	45,000				45,000		
Fleet Management System	15,000				15,000		
Purchase of Land - South Normanton	20,000				20,000		
Adjustments							
Property Acquisitions	-450,000						
Trackers - one off payment (Exec. 8/11/11)	-108,000						
TOTALS	2,282,995	1,989,205	1,784,202	230,096	280,650	13,140	
Grant received	-2,310,878	-2,310,878	-2,310,878				
TOTAL INCOME	-2,310,878	-2,310,878	-2,310,878		0	0	

Summary 2011/12		
Grant in Year	-2,310,878	-2,310,878
Committed Expenditure	523,886	0
Expenditure in year	1,784,202	1,784,202
Balance C/f	-2,790	-526,676

Base budget expenditure	1,084,607
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APPENDIX 4

Description	Revised Budget £	Actual £	Variance £
Housing Revenue Account			
Expenditure			
Repairs and Maintenance	4,760,260	4,578,361	(181,899)
Supervision and Management	3,212,780	3,222,791	10,011
Special Services	699,270	554,049	(145,221)
Supporting People	1,002,600	871,666	(130,934)
Tenants Participation	101,090	95,382	(5,708)
Increase in Bad Debts Provision	100,000	67,167	(32,833)
Housing Subsidy Payable	5,349,450	5,315,331	(34,119)
Interest	311,930	347,039	35,109
Debt Management Expenses	6,510	6,512	2
Self Financing Costs set up costs	0	30,800	30,800
Total Expenditure	15,543,890	15,089,098	(454,792)
Income			
Rents	(17,243,348)	(16,882,059)	361,289
Garage Rents	(330,000)	(334,242)	(4,242)
Interest	(12,620)	(13,023)	(403)
Charges for Facilities and Services	(624,350)	(720,234)	(95,884)
Contributions towards Expenditure	(400,000)	(349,614)	50,386
Other Income	(650)	(1,066)	(416)
Total Income	(18,610,968)	(18,300,238)	310,730
Net Cost of Services	(3,067,078)	(3,211,140)	(144,062)
Appropriations			
Depreciation	2,166,490	2,147,538	(18,952)
Transfer to Major Repairs Reserve	1,055,560	1,074,496	18,936
Contribution to Insurance Reserve	50,000	50,000	0
Net Operating (Surplus) / Deficit	204,972	60,894	(144,078)
HRA Balances			
Balance brought forward 1 April	(1,084,441)	(1,084,441)	
Movement in year	204,972	60,894	
Working Balance at End of Year	(879,469)	(1,023,547)	

		APPENDIX 5			
Fund	CAPITAL PROGRAMME SUMMARY	Latest	Actual	Variance	Amounts to
		Approved	Outturn	2011/12	be Carried
		2011/12	2011/12	2011/12	Forward to
		£	£	£	2012/13.
					£
Environment					
G	Refuse Vehicle (CX04 MVU)	140,000	0	(140,000)	140,000
G	Van (OC FD55 NMJ)	20,000	0	(20,000)	20,000
G	3 Vans (R+M AF05 UVL,UON,UPB)	38,170	37,760	(410)	
G	3 Vans (R+M AG04 LZA, LXB,MJF)	49,000	46,138	(2,862)	
G	8 x Hedgecutters (from 08/09)	4,000	3,269	(731)	
G	10 x Strimmers	5,000	5,000	0	
G	3 Vans (R+M AK54 + AJ54 MWV,NYK,OAW)	47,000	46,558	(442)	
G	Van (GM FP55 VRV)	18,000	0	(18,000)	18,000
G	Pick up (GM YN53 GTY)	18,000	0	(18,000)	18,000
G	Van (CAN AG05 LYW)	12,000	0	(12,000)	12,000
G	Van (Health FY53 DEU)	12,000	0	(12,000)	12,000
G	Van (Leisure YS53 ZKA)	20,000	14,903	(5,098)	
G	Courier Car (YT06 LFE)	21,000	20,513	(488)	
G	Pick Up (Drains YN53 GTU)	20,000	0	(20,000)	20,000
G	Pick Up (Health FN05 WTZ)	15,000	0	(15,000)	15,000
G	Van (Health FL05 JFE)	12,000	0	(12,000)	12,000
H	3 Wardens Cars (YT53 DZJ, DZK, DZL)	30,000	26,517	(3,483)	
H	4 Wardens Cars (FE06 KHU,KHW,KHV,KHT)	40,000	26,517	(13,483)	
G	Refuse Vehicle (VK56 OSP)	140,000	136,863	(3,137)	
		661,170	364,037	(297,133)	267,000
Regeneration					
G	Joint Service Centre South Normanton	1,000,000	1,000,000	0	
G	Portland Street Group Repair	200,000	328,446	128,446	
G	Whaley Thorns Group Repair	148,801	29,450	(119,352)	119,352
G	New Terrace Upper Pleasley	53,462	0	(53,462)	53,462
G	Shirebrook Group Repair	7,230	2,925	(4,306)	4,306
G	Carr Vale Group Repair	66,618	46,426	(20,192)	20,192
G	Creswell Model Village Improvement Grants	77,170	62,167	(15,003)	15,003
G	New Houghton Group Repair	250,000	129,219	(120,781)	120,781
G	Byron Street Shirebrook	34,805	0	(34,805)	34,805
G	Empty Property Grants	39,145	1,349	(37,796)	37,796
G	New Houghton Renewal Area	268,400	64,563	(203,837)	203,837
G	Pte Sector Project Officer	64,959	25,975	(38,984)	38,984
G	Station Road Shirebrook	154,922	724	(154,198)	154,198
G	AMP - Riverside Depot	35,131	13,199	(21,932)	21,932
H	Repair Inspector (MRA programme)	32,629	35,926	3,297	
H	Window Replacement General	8,990	1,877	(7,113)	7,113
H	Electrical Rewiring - Decent Homes	141,289	99,404	(41,885)	41,885
H	Cavity Wall + Loft Insulation	10,352	6,973	(3,379)	3,379
H	Decent Homes Standard (External)	496,875	289,740	(207,135)	207,135
H	Kitchen Replacements- Decent Homes	506,059	498,692	(7,367)	7,367
G	Property Acquisitions	450,000	140,060	(309,940)	309,940
G	AMP - Engineers	93,507	15,562	(77,945)	77,945
G	AMP - Sherwood Lodge	105,578	23,118	(82,460)	82,460
G	AMP - PV Lodges	90,476	99,869	9,393	
G	AMP - Community Houses	2,049	0	(2,049)	2,049
G	Creswell THI Publicity	2,990	0	(2,990)	
G	Creswell Environmental Phase 2	16,400	0	(16,400)	
G	Creswell MV Villas	3,030	0	(3,030)	
G	Creswell THI Consultants Fees + Studies	4,020	0	(4,020)	
G	Creswell Elnton Road Project	11,190	0	(11,190)	
G	Creswell MV Final Phase	87,420	87,420	(0)	
G	Shirebrook Enterprise Centre	2,235,730	2,517,851	282,121	
G	Shirebrook Station House	2,730	0	(2,730)	
G	Street Services Depot Relocation	4,195	(62,985)	(67,180)	

Social Inclusion					
G	Disabled Facility Grants (Mandatory)	497,381	366,876	(130,505)	130,505
H	Disabled Adaptations	377,577	315,271	(62,306)	62,306
H	Group Dwellings Safety Work	150,000	140,108	(9,892)	9,892
H	Heating Relets	79,317	71,433	(7,884)	7,884
H	External Door Replacements	600,000	565,166	(34,834)	34,834
H	Heating Upgrades	430,292	357,498	(72,794)	72,794
H	Environmental Works	66,260	50,442	(15,818)	15,818
H	Major Relet Repairs	597,161	683,295	86,134	
G	Playbuilder	58,860	58,800	(60)	
G	Clune Street Recreation Ground	16,331	1,327	(15,004)	15,004
G	Bolsover Improving Play Pitches Initiative	14,885	6,192	(8,693)	8,693
G	Clowne Youth Focused Play Area	14,405	0	(14,405)	14,405
G	Playful Spaces	193,459	167,998	(25,461)	
G	Playground Upgrade Programme	47,138	26,024	(21,114)	
G	Laser Quest	26,500	26,350	(150)	
G	Pleasley Vale Jetty	93,500	92,773	(727)	
G	Pleasley Vale Outdoor Education Ctre Ph 2	53,485	0	(53,485)	53,485
H	Tarran Pre-liminary Costs	18,935	0	(18,935)	18,935
H	Choice based lettings - IT Scheme	39,648	8,966	(30,682)	30,682
H	HRA New Build	0	250,000	250,000	
H	Shirebrook Master Plan	150,000	70,500	(79,500)	79,500
		3,525,134	3,259,018	(266,116)	554,738
Strategic Organisational Development					
H	Mobile Working	74,440	62,816	(11,624)	11,624
G	Street Scene Trackers	75,000	74,551	(449)	
G	Software / Hardware Replacement	0	43,675	43,675	
H	Fees - Regeneration Mgmt & Admin	219,320	219,320	0	
		368,760	400,362	31,602	11,624
H	HRA Self Financing Settlement	94,386,000	94,386,000	0	0
		94,386,000	94,386,000	0	0
	TOTAL CAPITAL EXPENDITURE - BY CORE AIMS	105,795,819	103,941,697	(1,854,122)	2,468,343

Summary by Fund - Capital Expenditure					
	Housing Revenue Account	98,455,144	98,166,461	(288,683)	611,148
	General Fund	7,340,675	5,775,236	(1,565,439)	1,857,195
		105,795,819	103,941,697	(1,854,122)	2,468,343

Capital Financing					
	Contributions from Reserves - ICT Reserve	38,180	43,675	5,495	
	Contributions from Reserves - Vehicle Reserve	8,270	8,269	(1)	
	Contributions from Revenue (HRA)	721,538	327,960	(393,578)	512,713
	Prudential Borrowing	585,318	1,443,541	858,223	1,419,340
	General Fund Capital Receipts	1,919,312	13,856	(1,905,456)	0
	HRA Capital Receipts	682,601	178,548	(504,053)	0
	Major Repairs Allowance	2,925,889	3,167,093	241,204	
	Operating Lease	652,170	355,768	(296,402)	267,000
	Specified Capital Grant - Disabled Facilities Grant	413,189	366,876	(46,313)	46,000
	Grants and Contributions	3,463,352	0	(3,463,352)	223,291
	GOEM	0	154,338	154,338	
	ERDF	0	2,071,044	2,071,044	
	WNF	0	370,907	370,907	
	Other Grants and Contributions	0	1,113,754	1,113,754	
	Self Financing Borrowing	94,386,000	94,386,000	0	
	Less Adjustment re financing of previous year	0	(59,931)	(59,931)	
	TOTAL CAPITAL FINANCING	105,795,819	103,941,697	(1,854,122)	2,468,343

APPENDIX 6

Reserves and Balances

	Balance at 01 April 2011 £'000	Transfers Out 2011/12 £'000	Transfers In 2011/12 £'000	Balance at 31 March 2012 £'000
Earmarked Reserves				
Area Based Grant	4,684	(2,528)	0	2,156
General Reserve	332	14	0	346
Historic Buildings	48	(39)	0	9
Insurance - GF	132	(30)	148	250
Insurance - HRA	0	0	50	50
IT and Office Equipment	135	(103)	75	107
Legal Costs	3	(3)	121	121
Local Development Scheme	248	(27)	50	271
Planning Delivery - Capital	42	(42)	0	0
Planning Delivery - Revenue	145	(19)	42	168
Pleasley Vale Building	9	(9)	0	0
Transformational Reserve	320	(41)	88	367
Transition Grant Reserve	0	(1,784)	2,311	527
Vehicle Repair and Renewal	99	(8)	12	103
CD Joint Crematorium Reserve	213	(70)	0	143
Total Earmarked Reserves	6,410	(4,689)	2,897	4,618
General Fund Balance	1,064	0	325	1,389
Housing Revenue Account	1,085	(62)	0	1,023
Major Repairs Reserve	750	(3,167)	3,222	805
Revenue Grants Reserve	1,863	(535)	360	1,688
Capital Grants Reserve	1,201	(4,077)	4,039	1,163
Total Reserves and Balances	12,373	(12,530)	10,843	10,686

APPENDIX 7

**Bolsover
District Council**

**Treasury
Management**

**Annual Report
2011/12**

1 Introduction & Background

1.1 Definition

Treasury Management is defined as: “The management of all the local authorities’ cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks”. It involves decisions on the long term borrowing requirements of the Council to finance the Capital Programme, and also decisions relating to short term borrowing and investment requirements of the Council in managing its cash flow.

The Council’s Treasury Management activities have been conducted in accordance with the CIPFA Code of Practice *Treasury Management in Local Authorities*, which was adopted by the Authority on 01 March 2002.

In 2002 the Council adopted the Prudential Code for Capital Finance and developed an integrated Treasury Management Strategy that is reviewed each year, the current strategy having been approved by Council in March 2011 and updated by Council in March 2012.

The primary requirements of the Prudential Code are as follows:

- Local Authorities are required to develop and maintain a Treasury Management Policy Statement which sets out the policies and objectives of its treasury management activities.
- This Policy Statement must be supported by a set of formal Treasury Management Practices which set out the manner in which the Council will seek to achieve its policies and objectives.
- On an annual basis the Council should approve a strategy covering the following 3 year period, with a separate annual review report covering the previous year. This report effectively satisfies the requirement to review the performance of Bolsover in respect of the 2011/12 financial year. Members should note that Council has agreed that Executive should be the body responsible for receiving reports concerning the performance of Bolsover in its Treasury Management operations.
- The Council agrees to delegate to appropriate officers the responsibilities for implementing and monitoring treasury management policies and practices and for the execution and administration of treasury management decisions, which are incorporated within the Treasury Management Annual Strategy.

2 Borrowing

2.1 Strategy

All the Council’s external borrowing to cover capital expenditure is undertaken via the Public Works Loan Board (PWLB). The strategy for external borrowing for 2011/2012 was agreed as follows:

- Undertake borrowing for the HRA self financing payment of £88m.
- Undertake Prudential borrowing of up to £1m for General Fund capital expenditure.

2.2 Activity 2011/12

PWLB Borrowing

During the year £88.00m in loans were taken out with the PWLB. Details of the individual loans are shown on the table below. The loans were taken to pay for the HRA self financing agreement to buy the Council out of the HRA subsidy system (£94.386m). The balance required to finance the self financing payment to the Government £6.486m (£94.386m less £88.000m) has been covered by reducing the level of temporary investments by £6.486m, which is in effect utilising the Council's own internal balances to finance the £6.486m. No further external loans were taken to finance capital expenditure in 2011/12.

Date	Amount	Rate	Term
28 March 2012	£2,000,000	0.47%	1 year 6 months
28 March 2012	£1,000,000	0.75%	3 years 0 months
28 March 2012	£1,000,000	1.11%	4 years 6 months
28 March 2012	£1,000,000	1.50%	6 years 0 months
28 March 2012	£2,000,000	2.10%	8 years 5 months
28 March 2012	£2,000,000	2.48%	10 years 6 months
28 March 2012	£2,000,000	2.70%	12 years 0 months
28 March 2012	£2,000,000	2.82%	13 years 0 months
28 March 2012	£2,000,000	2.87%	13 years 6 months
28 March 2012	£3,000,000	3.01%	15 years 0 months
28 March 2012	£4,000,000	3.05%	15 years 6 months
28 March 2012	£4,000,000	3.15%	17 years 0 months
28 March 2012	£4,000,000	3.21%	18 years 0 months
28 March 2012	£4,000,000	3.23%	18 years 6 months
28 March 2012	£4,000,000	3.30%	20 years 0 months
28 March 2012	£5,000,000	3.32%	20 years 6 months
28 March 2012	£5,000,000	3.37%	22 years 0 months
28 March 2012	£5,000,000	3.40%	23 years 0 months
28 March 2012	£5,000,000	3.41%	23 years 0 months
28 March 2012	£5,000,000	3.44%	25 years 0 months
28 March 2012	£5,000,000	3.45%	25 years 6 months
28 March 2012	£5,000,000	3.47%	27 years 0 months
28 March 2012	£5,000,000	3.48%	28 years 0 months
28 March 2012	£5,000,000	3.49%	28 years 6 months
28 March 2012	£5,000,000	3.50%	30 years 0 months
Total	£88,000,000		

As at 31 March 2012 the Authority's total outstanding PWLB debt amounted to £107.100m which is £88.000m above the level at 31 March 2011. The profile of the outstanding debt is analysed as follows: -

PWLB BORROWING	Maturity Profile 31 March 2011 £	Maturity Profile 31 March 2012 £
Term		
Less than 12 Months	0	0
1 - 2 years	0	2,000,000
2 - 5 years	0	3,000,000
5 - 10 years	3,000,000	8,700,000
Over 10 years	16,100,000	93,400,000
Total PWLB Debt	19,100,000	107,100,000

PWLB Interest

The interest cost to the Council of the PWLB debt for 2011/12 is shown in the table below. The cost is split between the HRA and General Fund based on the level of debt outstanding.

Interest on PWLB Debt	
2010/11	2011/12
£947,149	£978,170

Temporary Borrowing

Cash flow monitoring and management serves to identify the need for short term borrowing to cover delays in the receipt of income during the course of the year. During the year it was not necessary to undertake short term borrowing from the money markets however the Council allows Parish Council's to invest their surplus funds with the Council and these are treated in the Accounts as short term borrowing. At the 31 March 2012 the Council had temporary borrowing of £187,982 from Parish Councils (£326,708 2010/11).

3 Investments

3.1 Strategy

The primary objective of the Council's investment strategy continues to be the minimisation of risk exposure. The Strategy adopted by the Council in respect of short term investments states that these investments are for not more than one year maturity. It is also required that investments are placed in low risk deposits where the possibility of loss of principal is minimal. These would include investments with the UK Government, UK Banks, Non UK Banks domiciled in a country which has a sovereign long term rating of AA+, Building Societies and other Local Authorities.

Investments primarily are undertaken where a temporary cash flow surplus is achieved and instead of leaving the surplus in the bank it is invested in one of the Council's approved call accounts or on a short fixed term with an approved counterparty.

3.2 Activity 2011/12

Temporary Investments

The tables below detail the short term investments as at 31 March 2012.

Counterparty	Amount	Rate of Interest	Fixed / Variable	Maturity Date
Santander UK plc	3,200,000	0.50	Variable	On Call
Landsbanki	2,000,000	5.98	Fixed	18/12/2008
Landsbanki	1,000,000	6.15	Fixed	15/05/2009
	6,200,000			

Icelandic Investments Update

Early in October 2008, the Icelandic banks Landsbanki, Kaupthing and Glitnir collapsed and the UK subsidiaries of the banks, Heritable and Kaupthing Singer and Friedlander went into administration. The Council had £3m deposited with Landsbanki with maturity dates and interest rates shown in the table above.

In 2011/12 the Council have again followed The Local Authority Accounting Panel (LAAP) Bulletin issued by The Chartered Institute of Public Finance and Accountancy (CIPFA), to ensure we correctly account for the Iceland Investments to meet the requirements of the Code of Practice on Local Authority Accounting.

On 28 October 2011 the Icelandic Supreme Court ruled that UK local authorities' claims in the administrations of Glitnir and Landsbanki qualified as priority claims under Icelandic bankruptcy legislation, confirming the earlier decision of the Reykjavik District Court. The position as to the status of interest on UK local authorities' deposits maturing between 6 October 2008 and 22 April 2009 has also been fully resolved for Glitnir depositors and resolved for all but a handful of Landsbanki depositors. This means that the values of local authorities' claims in the Icelandic administrations qualifying for priority settlement are now final and will, at the very least, be equal to the value of the original deposit plus interest accrued to 22 April 2009 or, if earlier, the maturity date.

The Winding Up Board announced on 9 March 2012 that it anticipated that recoveries in the Landsbanki Administration would exceed the book value of the recognised priority claims by around ISK 121bn, taking into account the sale of its holding in Iceland Foods. Estimated recoveries are some 9% higher than the value of priority claims and it is therefore now considered likely that UK local authorities will recover 100% of their deposits, although this may be subject to exchange rate fluctuations.

Based on the latest LAAP Bulletin an amount of £213,019 was credited to the General Fund as a reversal of previous impairment estimates. An amount of £1,973 was debited to the General Fund as an exchange rate loss on the valuation of the escrow account at 31 March 2012.

4 Interest Rates

4.1 Strategy

The Authority's aim is to minimise its exposure to interest rate fluctuations. In practice none of the Council's long term debt is on variable interest rate terms. Any temporary

borrowing is generally taken at short fixed rates, allowing the Council to replace them with long term fixed interest loans when interest rates are at their most favourable.

4.2 Activity 2011/2012

Bank base rates started the year at a level of 0.50% and the Bank of England's Monetary Policy Committee (MPC) kept the same rate throughout the financial year. The MPC met on twelve occasions and at each meeting decided to leave the rate unchanged.

Short-term money market rates are dependent on the laws of supply and demand, and they have fluctuated during the year. Investment rates obtained in 2011/12 by the Council ranged between 1.40% at the highest investment rate and 0.45% at the lowest. The 2011/12 financial year was one of very stable but very low investment interest rates.

5 Prudential Capital Finance System

The Prudential Capital Finance System was adopted by the Government and local authorities with effect from 1 April 2004. In terms of Treasury Management Strategy, a key change was the introduction of the Capital Financing Requirement which calculates the underlying need of an authority to borrow money in order to fund its capital expenditure.

5.1 Capital Financing Requirements

The Capital Financing Requirements for Bolsover in respect of 2011/12 compared to 2010/11 is detailed in the table below:-

	2010/11 £'000	2011/12 £'000
Capital Financing Requirement		
Opening Balance 1 April	17,342	17,481
Prudential Borrowing	757	1,384
HRA Self Financing Arrangement	0	94,386
Minimum Revenue Provision	(618)	(537)
Capital Financing Requirement Closing Balance 31 March	17,481	112,714
Financed via Council Resources	0	5,614
Temporary reduction in CFR due to receipts set-a-side arrangement	(1,619)	0
Total PWLB Debt to finance capital expenditure	19,100	107,100

Within the closing CFR figure of £112.714m, the HRA element is £100.898m which is below the HRA debt cap of £112.807m.

5.2 Compliance with Treasury Limits

During the financial year the Council continued to operate within the treasury limits and Prudential Indicators as set out in the Council's Borrowing and Investment Strategy. However as preparations for the HRA self financing settlement were put into place for the 28 March 2012 transactions a breach of a counterparty limit was incurred for one night. In order for the settlement to be made sufficient cleared funds needed to be in the Council's bank account i.e. £94.386m. Therefore the day before the settlement date (27 March 2012) officers called back temporary investments to the Council's account to ensure that they were in place ready for the following days transaction which was due to be made at 9am. The call back on the 27 March 2012 was done as it could not be guaranteed on the settlement date that all the funds would return on time to make the settlement payment to the DCLG. The impact of this action was that the Council had £6.133m invested with the Co-operative bank overnight on the 27 March 2012 which is above our counterparty limit which limits officers to invest up to £0.500m of cleared working balances with the Co-operative Bank. This action although in breach of our counterparty limit ensured the settlement payment to the DCLG proceeded without any issue.

It should be noted that a separate breach of the counterparty limits took place at an earlier stage in the 2011/12 financial year which has already been reported to Members. Appropriate steps have been taken to minimise the risk of such breaches taking place in future.

Overall the Council's compliance with limits and controls is demonstrated in the table above which shows that our long term borrowing remains below the capital financing requirements. Short term borrowing is only undertaken to finance cash flow shortfalls arising from delays in income receipts. Short term investments were made with approved counterparties and were specified investments (less than 12 months).

Prudential Indicators

	Actual 2011/12	Set Limits 2011/12
Ratio of financing costs to net revenue stream	26.50%	30.50%
Authorised Limit (total Council external borrowing limit – maximum in year)	107,456,000	125,426,000
Operational Boundary	107,456,000	120,426,000

	Actual 2011/12	Estimate 2011/12
Capital Financing Requirement	112,714,370	115,426,000

Capital Financing Requirement

The Capital Financing Requirement is below the estimate for the year as a lower amount of borrowing was undertaken for the capital programme.

The Authorised Limit

The Authorised limit is the limit the Authority decides to impose for total borrowing and other authorised long term liabilities. The Authorised Limit must be set to establish the outer boundary of the Authority's borrowing based on a realistic assessment of the risks. The Authorised Limit therefore sets the overall level of borrowing by the Council for external debt covering both long term external debt and short term cash flow borrowings.

The maximum external debt position in 2011/12 was £107.304m. This remained comfortably below our Authorised Limit level of £125.426m set for the year 2011/12. The total external borrowing that has to be counted against the Authorised Limit at 31 March 2012 was £107.304m (PWLB £107.100m plus leasing £0.204m).

The Operational Boundary

The operational boundary is the focus of the day-to-day treasury management activity within the authority and is based on the expectations of probable events. The operational limit will be lower than the authorised limit. Breaches of the operational limit should trigger corrective management action before the authorised limit is reached. The margin between the operational and the authorised limit are based on the assessment of risk that the authority faces.

As the Council had no temporary borrowing requirements the Operational Boundary is set at five million pounds below the Authorised Limit at £120.426m. The Operational Boundary was not breached in 2011/12.

Committee:	Executive	Agenda Item No.:	7.
Date:	30 th July 2012	Status	Open
Category	3. Part of the Budget and Policy Framework		
Subject:	Housing Department Quarterly Report		
Report by:	Head of Housing		
Other Officers Involved	Housing Innovation Officer Housing Enforcement Manager Housing Needs Officer Responsive Repairs Manager Void and Welfare Manager		
Director	Director of Neighbourhoods		
Relevant Portfolio Holder	Councillor K. Bowman, Portfolio Holder for Housing Management		

RELEVANT CORPORATE AIMS

CUSTOMER FOCUSED SERVICES – Providing excellent customer focused services

STRATEGIC ORGANISATIONAL DEVELOPMENT – Continually improving our organisation.

TARGETS

The housing service contributes to a large number of corporate targets, the ones most relevant to this report are:

CFS08 – Carry out 97% of repairs to Council houses on the first visit (Right first time) by March 2015

SOD02 – Reduce the percentage of rent arrears by 20% by 2015

SOD03 – Reduce the percentage of Former Tenants Arrears by 25% by 2015

VALUE FOR MONEY

The Housing Service is one of the lowest cost services in the Country and continues to provide a quality service.

THE REPORT

This report looks at the performance of the Housing Department, and reports up to the end of the first quarter on the 2012/13 financial year. Members will recall that the timing of this report has been revised to ensure that information is reported in a timely manner.

The enclosed statistical report is designed to inform members of performance in key areas. The main issue from this report is:

Rent Arrears – arrears recovery remains a challenge in the current climate, and the impact of welfare reform may make this task more difficult. Revenues are awaiting a software update to their systems which will allow individuals who may be impacted by these changes to be identified, and we will be writing to these tenants to inform them of the changes.

There are also a number of other activities within the department that members need to be aware of:

- a. Supporting People (Mobile Wardens) – as previously reported to Cabinet, the Council has submitted a bid to Derbyshire County Council (DCC) to allow us to continue to offer the Mobile Warden Service to Residents. The bid was completed and submitted on time. The results of this should be available around September 2012.
- b. Supporting People (Monitoring Service) we have again met with DCC who have confirmed the monitoring contract will be awarded to the consortium (Bolsover District Council with Chesterfield Borough Council and South Derbyshire District Council). We have expressed concern at the lack of progress from DCC and have set up a steering group with the Heads of Housing from across the consortium, and a working group with the operational leads from the consortium and DCC. We will need to tender for replacement monitoring equipment very soon to meet the April start date. Members will be updated of progress.
- c. Anti Social Behaviour Monitoring(ASB). We have been working with DCC and the Police in developing a joint system (ECINS) to monitor reports of ASB and to task officers to take action. This is designed to provide a co-ordinated response in the wake of the Pilkington case and to lessen the risk of victims being ignored.
- d. Mutual Exchange. As previously reported there is a requirement from government for the Council to subscribe to a national mutual exchange system which allows applicants to search across the country. We are in the process of introducing such a system which is closely linked to the Choice Based Lettings (CBL) system.
- e. Mobile Working. We have been working with Q2 on the final benefits realisation report form members. Details are currently being finalised, and the

details will be reported to a future meeting of Executive. The latest report suggests that the projects will deliver savings in line with projections.

f. Choice Based Lettings (CBL) – Has been in place since January 2012. Improvement Scrutiny Committee has identified this as an area for review. Members of the Executive are therefore asked to delay any future requests for reports until the conclusion of the Scrutiny Review.

g. Housing Contracts. We have agreed to join the Efficiency East Midlands Procurement group which has provided us with access to a range of pre-tendered contracts. The cost of this has been more than offset by the savings on the first tender (damp-proofing). Future savings will be reported through Housing Stock Group.

h. Tenant Scrutiny. As previously reported it is now a statutory requirement to facilitate tenants to become more involved in the scrutiny of housing services. To enable this it is likely that tenant activists will require additional training and support. The Tenant Participation Group in May supported a recommendation from the Tenant Participation and Liaison Officer to join TPAS (Tenant Participation and Advisory Service). The cost of membership is £1240 for this year, and the cost can be met from existing budgets. An information leaflet is enclosed.

ISSUES/OPTIONS FOR CONSIDERATION

To note process.

IMPLICATONS

Financial: None directly
Legal: None directly
Human Resources: None directly

RECOMMENDATIONS

- 1. That members note the performance of the Housing Service.**
- 2. That the Council join the Tenant Participation and Advisory Service (TPAS) for the remainder of the financial year, and to continue membership if the Tenant Participation Group consider it provides value for money.**

REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE CONSTITUTION

To update members of the progress of key services.

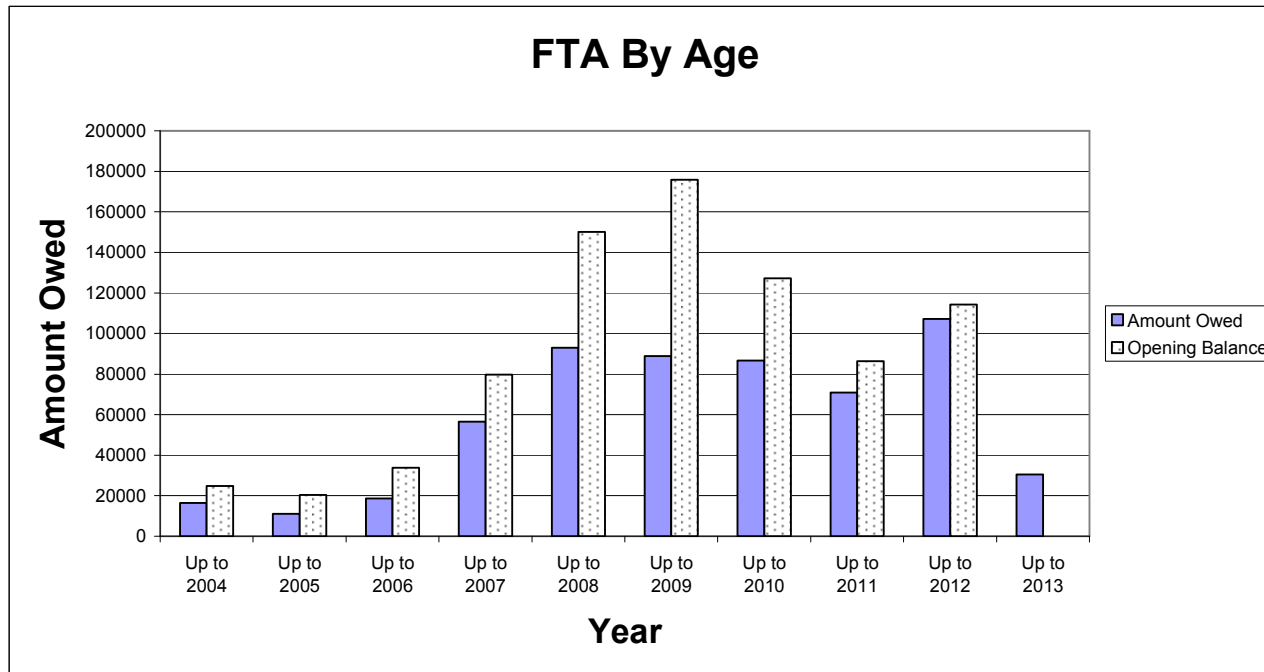
ATTACHMENTS: **Yes, Statistical Report, TPAS information**
FILE REFERENCE:
SOURCE DOCUMENT:

1. FTA Aged Debt Analysis

Year of debt	Up to 2004	Up to 2005	Up to 2006	Up to 2007	Up to 2008	Up to 2009	Up to 2010	Up to 2011	Up to 2012	Up to 2013	TOTAL
Amount Owed	16496	11159	18660	56459	93058	88961	86648	70,787	107225	30335	579788
Number	44	28	39	76	102	117	101	169	290	84	1050
Opening Balance	24780.75	20338.62	33742.05	79699.11	150145.2	175973.4	127348.7	86366	114263		812656.8

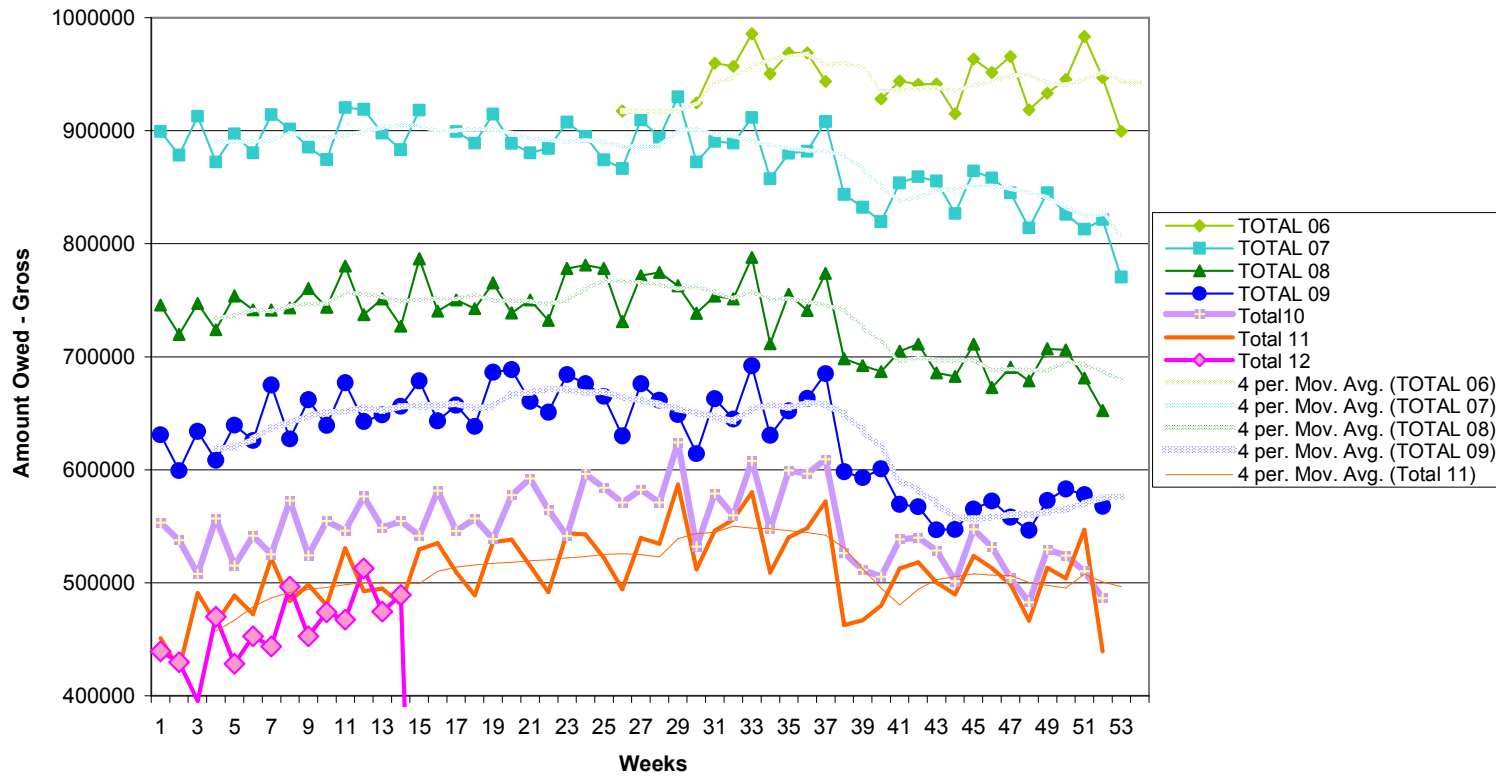
All figures to closest £

Reduction (exc 2013) 263203.83



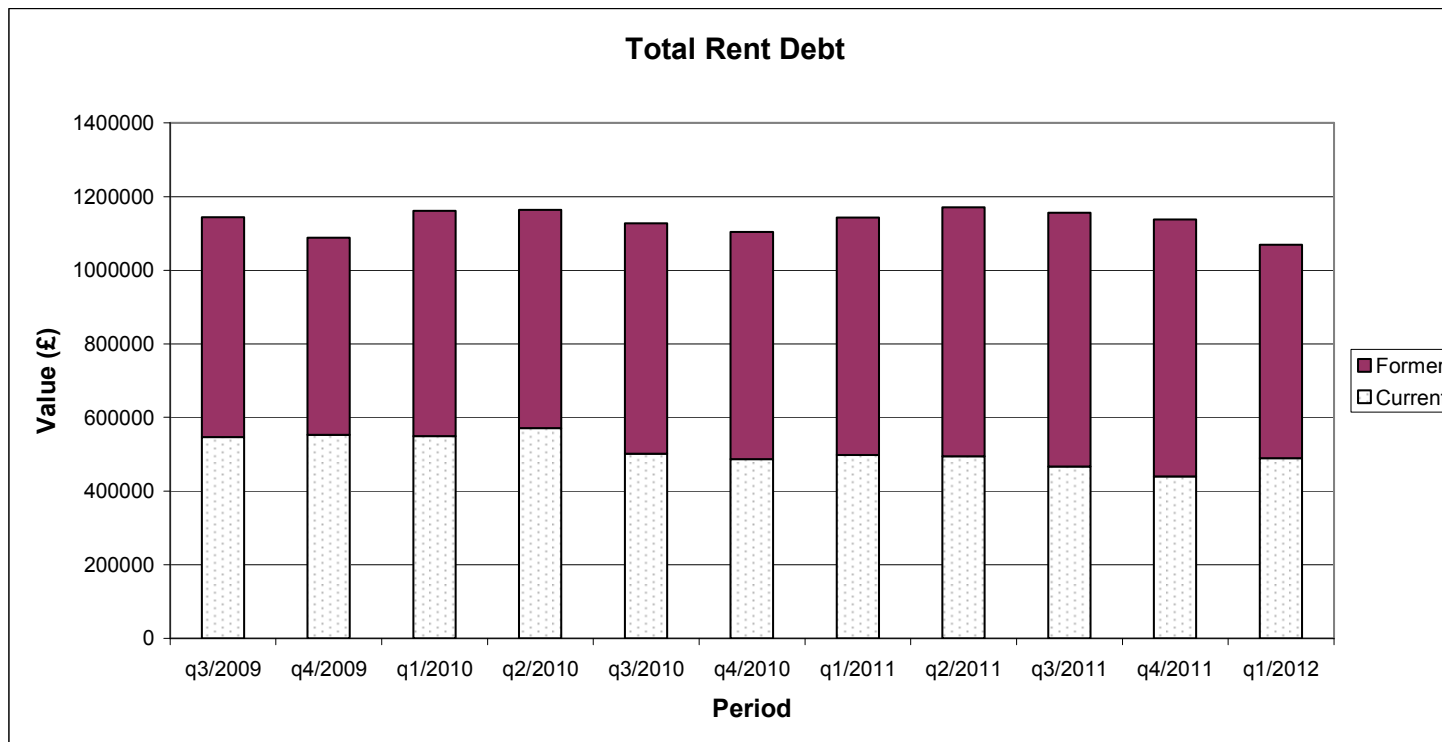
2. Current Rent Arrears (End June)

Total Owed Chart Current Rent Arrears Target - £409,000



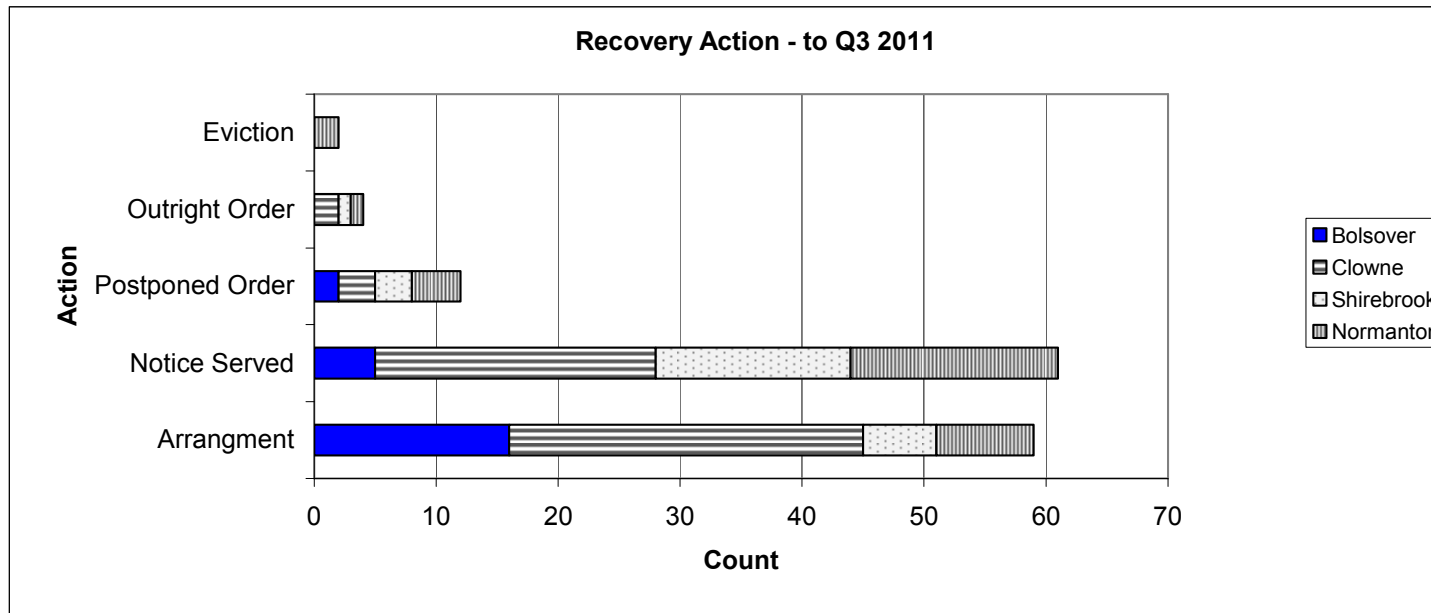
3. Total Rent Owed

	q3/2009	q4/2009	q1/2010	q2/2010	q3/2010	q4/2010	q1/2011	q2/2011	q3/2011	q4/2011	q1/2012
Current	547072	553120	548858	571012	501376	486526	498259	494406	466881	439320	489414
Former	596973	535411	612028	592887	625685	617625	644640	676465.42	689315.72	698393.8	579788
TOTAL	1144045	1088531	1160886	1163899	1127061	1104151	1142899	1170871.4	1156196.7	1137714	1069202



4. Rent Arrears Actions - YTD July 2012

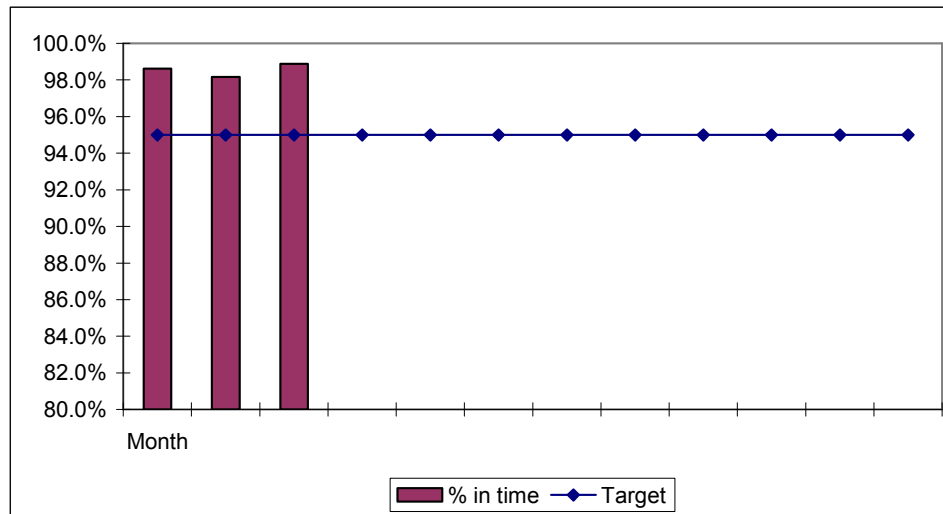
	Bolsover	Clowne	Shirebrook	Normanton	TOTAL
Arrangement	16	29	6	8	59
Notice Served	5	23	16	17	61
Postponed Order	2	3	3	4	12
Outright Order	0	2	1	1	4
Eviction	0	0	0	2	2
					0
TOTAL	23	57	26	32	138



5. All repairs by month - completed in time

	In time	Out of time	TOTAL	% in time
April	1427	20	1447	98.6%
May	1396	26	1422	98.2%
June	1149	13	1162	98.9%
July				#DIV/0!
August				#DIV/0!
September				#DIV/0!
October				#DIV/0!
November				#DIV/0!
December				#DIV/0!
January				#DIV/0!
February				#DIV/0!
March				#DIV/0!

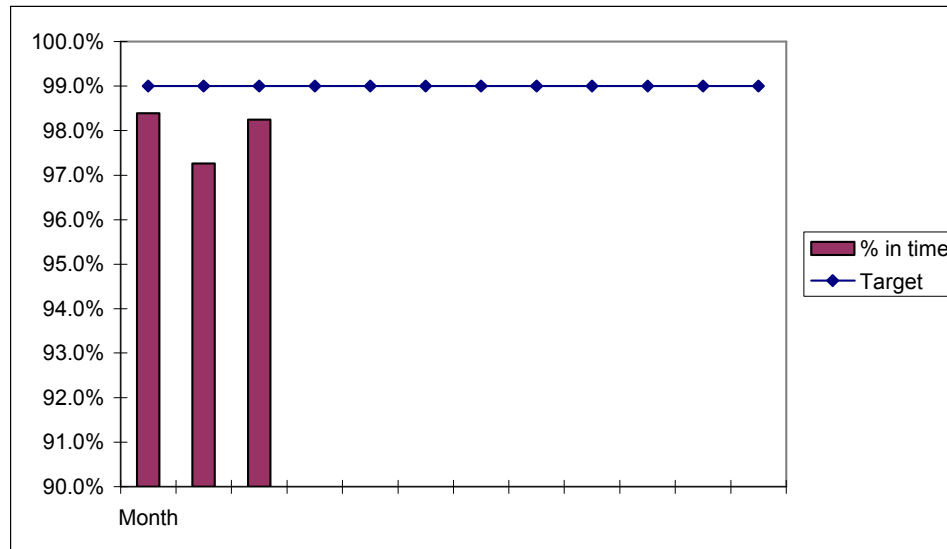
Target
95.0%
95.0%
95.0%
95.0%
95.0%
95.0%
95.0%
95.0%
95.0%
95.0%
95.0%
95.0%



6. Emergency repairs only - completed in time

	In time	Out of time	TOTAL	% in time
April	367	5	373	98.4%
May	284	8	292	97.3%
June	281	5	286	98.3%
July				#DIV/0!
August				#DIV/0!
September				#DIV/0!
October				#DIV/0!
November				#DIV/0!
December				#DIV/0!
January				#DIV/0!
February				#DIV/0!
March				#DIV/0!

Target
99.0%
99.0%
99.0%
99.0%
99.0%
99.0%
99.0%
99.0%
99.0%
99.0%
99.0%
99.0%
99.0%
99.0%



7. Customer Feedback

	Tenant's satisfaction Target 98%	Right First Time Target 97%
April	99%	97%
May	98%	96%
June	99%	95%
July		
August		
September		
October		
November		
December		
January		
February		
March		



Committee:	Executive	Agenda Item No.:	2 – Urgent Item
Date:	30 th July 2012	Status	Open
Category	2. Decision within the functions of Executive		
Subject:	Extension to Solid Fuel Heating Replacement and Kitchen Replacement Contract		
Report by:	Building and Contracts Manager		
Other Officers Involved	Senior Principal Solicitor Principal Building Surveyor Project Coordinator		
Director	Director of Development		
Relevant Portfolio Holder	Councillor A. F. Tomlinson, Portfolio Holder for Regeneration		

RELEVANT CORPORATE AIMS

REGENERATION – Developing healthy, prosperous and sustainable communities by maximising council assets.

TARGETS

None

VALUE FOR MONEY

Both of these contracts were tended utilising a competitive procurement process. It is therefore considered that they continue to provide Value for Money to the Council.

THE REPORT

Housing Capital Program Contracts

The Council has in place two formal contracts in respect of Kitchen Replacement and the Solid Fuel Replacement Programme. Both these contracts were tendered for a three year time period on the basis that they would be renewed on

an annual basis within that three year period. The annual renewal clause was incorporated into the contract to enable the Council to ensure satisfactory levels of performance. If a situation arose where the Council were not satisfied with the level of performance then it would be in a position to decide not to review the contract. Given that performance continues to be satisfactory officers are of the view that it would be appropriate to renew these contracts for a further year as envisaged within the original procurement process. In the case of both these proposed contract extensions it is now necessary to seek approval of Executive to the officer recommendation that a contract extension be approved.

The first contract is with Neil Shacklocks Ltd of Sutton in Ashfield and relates to the Council's Programme for the replacement of Solid Fuel Heating. The Contract was originally reported in the October of 2010 and was formally entered into in June 2011. An extension to that contract is now sought to cover the period until 31st March 2013. In the view of Officers performance during the initial contract period has been satisfactory and given the fact that Officers are of the view that the contract continues to provide good value for money an extension for a further period of one year would appear to be the appropriate course of action at this stage. The contractual amount is one of £300,000 which can be met from within the approved Housing Capital Programme.

The second contract is with PK Electrical of Chesterfield and relates to the Council's Programme for the replacement and upgrade of kitchens. The contract was originally entered into in April 2011 for the period April 2011 to April 2014 with an overall contract value estimated at some £500,000. An extension to that contract is now sought to cover the period until 31st March 2013. In the view of Officers performance during the initial contract period has been satisfactory and given the fact that Officers are of the view that the contract continues to provide good value for money an extension for a further period of one year would appear to be the appropriate course of action at this stage. The contractual amount is one of £500,000 which can be met from within the approved Housing Capital Programme.

In accordance with the Council's Contract Standing Orders it is necessary to secure the approval of Executive to the extension of these contracts for a further one year period. With respect to the Kitchen Replacement contract which has a period of two of the original three years to run it is recommended that authority to authorise the final years extension be delegated to Officers in consultation with the appropriate portfolio Member. That delegation will only be exercised on the basis that performance of the contract continues to be satisfactory.

IMPLICATIONS

Financial: The cost of the tenders recommended for acceptance can be met from within the approved Housing Capital Programme.

Legal: Existing contractual arrangements will be amended to reflect the proposed extension of these contracts.

Human Resources: None

RECOMMENDATION

- 1. That Members give authority to extend the Heating Replacement contract with Neil Shacklocks Ltd of Sutton and Ashfield and Kitchen Replacement contract with PK Electrical Ltd of Chesterfield to cover the 2012/13 financial year.**
- 2. That the Assistant Director of Regeneration in consultation with the Chief Executive Officer and Leader or Deputy Leader be given delegated authority to implement the final years extension (2013/14) to the kitchen replacement contract based on satisfactory performance from the contractor and acceptable pricing structure going forward.**

REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE CONSTITUTION

In order to extend existing contractual arrangements to enable the delivery of the Council's Approved Capital Programme. .

ATTACHMENTS:

FILE REFERENCE:

SOURCE DOCUMENT:

EXECUTIVE

Minutes of a meeting of the Executive of Bolsover District Council held in Committee Room One, Sherwood Lodge, Bolsover, on Monday 2nd July 2012 at 1000 hours.

PRESENT:-

Councillor A.F. Tomlinson – In the Chair

Members:-

Councillors K. Bowman, D. Kelly, D. McGregor, B.R. Murray-Carr and A.M. Syrett.

Officers:-

W. Lumley (Chief Executive Officer), P. Hackett (Director of Health and Well Being), S. Tomlinson (Director of Neighbourhoods), S.E.A. Sternberg (Solicitor to the Council), G. Bagnall (Assistant Director of Resources), P. Campbell (Head of Housing) (from minute no. 202), N. Blaney (ICT Manager), S. Chambers (Communications Officer), L. Cheong (Equality Improvement Officer) (to minute no. 199), L. Khella (Consultant Programme Manager) (to minute no. 200) and R. Leadbeater (Democratic Services Officer).

R. Hall – Work Experience (Observing)

193. APOLOGY

An apology was received from Councillor E. Watts.

194. URGENT ITEMS OF BUSINESS

There were no urgent items of business.

195. DECLARATIONS OF INTEREST

The Solicitor to the Council advised Members of new arrangements for Members' Declaration of Interests, which had been introduced from 1st July 2012 as part of the Localism Act 2011. The Schedule of Disclosable Pecuniary Interests was tabled for Members' information which detailed the new categories and prescribed descriptions. Members were advised that a Disclosable Pecuniary

EXECUTIVE

Interest should be disclosed in agenda items before the meeting relating to the subject matter of the interest and that advice was that the member should withdraw. By law, Disclosable Pecuniary Interests are those interests of a Member or a Members' spouse. Failure to disclose as appropriate would constitute a criminal offence. Further briefing and training on the new regimes would be provided in due course.

Members requested guidance in respect of the matters for consideration on the agenda to which the Solicitor to the Council responded.

Minute No.	Member
200	K. Bowman
200	D. Kelly

Whilst the Solicitor to the Council advised that no Disclosable Pecuniary Interest existed in these cases, Councillors Bowman and Kelly declared an interest in minute no. 200 to ensure transparency.

196. MINUTES – 28TH MAY 2012

Councillor Murray-Carr requested that an update be provided in respect of the District's CCTV provision.

The Equality Improvement Officer, Consultant Programme Manager and R. Hall left the meeting.

197. THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Moved by Councillor D. McGregor, seconded by Councillor D. Kelly.

RESOLVED that under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the stated Paragraph of Part 1 of Schedule 12A of the Act and it is not in the public interest for that to be revealed.

EXECUTIVE

Minute No. 43 - Tender Evaluation Outcome – CCTV Monitoring, System Upgrade And Maintenance Contract Exempt – Paragraph 3

A discussion took place in respect of future arrangements for CCTV provision across the district.

A further report would be provided to Executive in respect of the revised tender process in due course.

196 (Cont'd). MINUTES – 28TH MAY 2012

Moved by Councillor D. Kelly seconded by Councillor D. McGregor
RESOLVED that the minutes of a meeting of the Executive held on 28th May 2012 be agreed as a true record.

Moved by Councillor K. Bowman, seconded by Councillor D. McGregor
RESOLVED that the meeting return to open items of business.

OPEN ITEMS

The Equality Improvement Officer, Consultant Programme Manager and R. Hall re-joined the meeting.

198. ANNUAL REVIEW OF THE SINGLE EQUALITY SCHEME 2011-2015

The Portfolio Holder for Social Inclusion presented the report to request Executive approval of the review of the Single Equality Scheme. The annual review evidenced the progress made in 2011-12 in respect of objectives set up in consultation with local interest groups and in line with the aims of the Council's Corporate Plan. The action plan for the next 3 years to 2015 was appended to the report for Members' consideration.

The Equality Improvement Officer advised that the action plan was currently on target and that progress had been reported to the Council's Improvement Group and included on the Performance Management System. Changes to the legislation brought about by the introduction of the Single Equality Scheme had been reviewed to ensure continued compliance. An update on each of the improvement targets was provided by the Equality Improvement Officer. Members were advised that a further event with local interest groups was

EXECUTIVE

proposed to be held in October 2012 to review the objectives and consider satisfaction levels with the delivery of the action plan to date.

Members raised questions in respect of the monitoring of the diversity of the consultation groups to which the Equality Improvement Officer responded. Monitoring information gathered in respect of domestic violence and hate crime had enabled targeted work to be carried out by relevant services.

It was noted that some revisions to lead officer information contained in the action plan were required. These would be amended prior to publication of the document.

Moved by Councillor A. M. Syrett, seconded by Councillor D. Kelly

RESOLVED that the Annual Review of the Single Equality Scheme 2011-2015 be approved in compliance with the Council's statutory responsibilities prior to information being made available to the public.

REASON FOR DECISION: **In order to ensure that the review of the Single Equality Scheme 2011-2015 is properly considered.**

(Equality Improvement Officer)

The Equality Improvement Officer left the meeting.

199. WORK FOR YOURSELF PROGRAMME

The Consultant Programme Manager presented the report to seek retrospective approval of the signing of the funding agreement with the Department of Communities and Local Government (DCLG).

In 2009, Bolsover District Council had commissioned a project using Working Neighbourhoods Funding for a business start up programme exclusively for people with disabilities. An external review had highlighted that this project had delivered significant positive impact across Bolsover and Chesterfield, who had also commissioned the programme, and it had been agreed to explore funding options for its continuation.

European Regional Development Funding (ERDF) had since been secured by the Chief Executive's and Partnership Team to continue the scheme and a contractor to deliver the programme had been selected as a result of a tender exercise.

EXECUTIVE

Moved by Councillor A.F. Tomlinson, seconded by Councillor D. McGregor
RESOLVED that retrospective endorsement be given to the Chief Executive Officer signing the Funding Agreement with the Department of Communities and Local Government for the receipt of European Regional Development Funding monies for the Work for Yourself Programme.

(Chief Executive Officer)

The Consultant Programme Manager left the meeting.

200. DATA CO-OPERATION AGREEMENT (DCA) FOR BOLSOVER DISTRICT COUNCIL

The Portfolio Holder for Corporate Efficiencies presented the report to seek agreement that Bolsover District Council sign up to the Data Co-operation Agreement which formed part of the Public Sector Mapping Agreement. This was a centrally funded initiative which would entitle the Authority to use Ordnance Survey mapping at nil cost. The costs of not signing up to the agreement were estimated at £50,000 to £60,000 per annum.

Moved by Councillor D. McGregor, seconded by Councillor A.F. Tomlinson
RESOLVED that (1) the agreement is made for the Data Co-operation Agreement to be signed for Bolsover District Council.

(2) delegated authority be given to the Chief Executive Officer to sign the Data Co-operation Agreement.

(ICT Manager/Chief Executive Officer)

201. FINANCIAL OUTTURN 2011/12

The Assistant Director of Resources presented the report to advise Members of the provisional financial outturn position in respect of 2011/12. Members were advised that the final accounts had been completed and submitted to the external auditors and were therefore subject to change.

Attention was drawn to the Financial Asset Impairment Reversal stated in the General Fund section of the report. Members were advised that this amount of £211,047 related to the Icelandic investments in which there was a much greater confidence that all monies would be recouped. The General Fund outturn position showed an increase in balances to a position of £1.389m, however significant savings were still required to achieve the targets for 2012/13.

EXECUTIVE

Members were advised that the Housing Revenue Account outturn position was better than forecast, however concerns were raised over the future impact on the budget of the new Welfare Reforms and Right to Buys. Details of Capital Expenditure and Capital Financing were detailed in the report.

The Deputy Leader stated that the external auditors had been complimentary of the substantial progress in Financial Services and extended thanks to the Managers and staff for their efforts which were much appreciated.

Moved by Councillor A.F. Tomlinson, seconded by Councillor D. McGregor

RESOLVED that (1) the provisional financial outturn position in respect of 2011/12 as set out within this report be noted;

(2) a further detailed report concerning the financial outturn 2011/12 be brought back to the next meeting of Executive, together with an assessment of the impact of the draft outturn on the Council's Medium Term Financial Plan.

(Assistant Director of Resources)

REASON FOR DECISION: For purpose of complying with the Accounts and Audit Regulations 2011 which apply to local authorities and in order to ensure effective financial management, the Council is required to prepare its draft Statement of Accounts by the 30th June.

The Head of Housing joined the meeting at this point.

202. THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Moved by Councillor D. McGregor, seconded by Councillor D. Kelly.

RESOLVED that under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the stated Paragraph of Part 1 of Schedule 12A of the Act and it is not in the public interest for that to be revealed.

EXECUTIVE

203. DISPOSAL OF EXHIBITION VEHICLE EXEMPT – PARAGRAPH 3

The Portfolio Holder for Social Inclusion presented the report to seek Executive approval to dispose of the original Extreme Wheels vehicle.

The Director of Health and Well Being added that a new vehicle had been sourced which was more versatile and cost effective to operate. The original vehicle was now surplus to the requirements of the service.

Moved by Councillor A. Syrett, seconded by Councillor B.R. Murray-Carr
RESOLVED that the disposal of the original Extreme Wheels vehicle by sealed tender be approved.

REASON FOR DECISION: Disposal of an asset with a value in excess of £1,000 (in accordance with 4.7.17 (5) Council Assets of the Financial Regulations in the Council's Constitution.

(Assistant Director Leisure Services)

204. SUPPORTING PEOPLE UPDATE EXEMPT – PARAGRAPH 3

Councillors Bowman and Kelly declared an interest in this item. Members were advised by the Solicitor to the Council that the nature of the interest would not be considered a Disclosable Pecuniary Interest.

Members were reminded that the contents of the report contained commercially sensitive information which should not be disclosed to third parties.

The report was introduced by the Portfolio Holder for Housing Management to update Members on the progress of a number of issues in respect of services provided to vulnerable people, including those funded by Supporting People. Details in respect of the ongoing tendering process for the provision of equipment for Telecare and Telehealth, monitoring services and Peripatetic Warden Service were outlined in the report, including the financial model and consortium proposals.

A legal model of options for collaborative working between Bolsover District, South Derbyshire District Council and Chesterfield Borough Councils was included as an appendix to the report.

EXECUTIVE

Thanks were extended to the Head of Housing and Housing Team for the substantial work carried out.

It was agreed that recommendation 6 of the report be amended to include consultation with the Leader and Deputy Leader of the Council.

RESOLVED that (1) the contents of this report be noted;

(2) the principles of the business model for the alarm monitoring service be agreed'

(3) the procurement of replacement monitoring equipment for Central Control following normal council processes and using framework agreements be agreed;

(4) Members agree, in principle, to enter into an administrative agreement with Chesterfield Borough and South Derbyshire District Council for the purpose of winning the contract and delivering a Call Monitoring Service;

(5) With regard to mobile warden services, the informal agreement made with other major providers be confirmed;

- a) Not to make predatory bids, and
- b) To Work with other major providers to get the best outcome for our customers.

(6) the Head of Housing, in consultation with the Director of Neighbourhoods, Chief Executive Officer, Director of Corporate Resources, Leader and Deputy Leader of the Council and Portfolio Holder for Housing Management is able to submit tenders to Derbyshire Accommodation Support Team (DAST) for the provision of warden services within Bolsover

REASON FOR DECISION: **To increase the likelihood of the Council being successful in winning the contract to support vulnerable people and thus ensure suitable provision within the District.**

(Head of Housing)

EXECUTIVE

205. TENDER EVALUATION OUTCOME – ASBESTOS SURVEYING EXEMPT – PARAGRAPH 3

This item was deferred to the next meeting to be held on 30th July 2012.

206. TENDER EVALUATION OUTCOME – VOICE OVER INTERNET PROTOCOL (VOIP) TELEPHONY SYSTEM FOR CLOWNE CAMPUS EXEMPT – PARAGRAPH 3

The ICT Manager presented the report to advise Members of the outcome of a tender evaluation exercise for a VOIP telephony system for Clowne Campus.

Three tenders were received before the deadline which were evaluated on a cost and quality basis. Members were advised that the annual revenue costs were in line with current expenditure.

Moved by Councillor D. McGregor, seconded by Councillor B.R. Murray-Carr
RESOLVED that the contract be awarded to Siemens' on the basis of a 5 year contract.

REASON FOR DECISION: To ensure that the Council achieves the best value for money on a cost and quality basis.

(ICT Manager)

The meeting concluded at 1147 hours.

RECORD OF EXECUTIVE DECISION - JOINT WORKING

CBC: LEADER		Date of Decision: 16 th July, 2012	
BDC: LEADER			
NEDDC: LEADER			
CBC Non-executive Leader's Support Members present: N/A			
Title Reference: Minutes of Previous Meetings			
Consultee Member(s) N/A			
Key Decision References (if applicable): CBC: BDC: NEDDC:		Delegation References: CBC: R080L BDC: NEDDC:	
Report and background papers	Yes	Public <input checked="" type="checkbox"/>	Exempt <input type="checkbox"/> Confidential <input type="checkbox"/>
Decision Status (CBC)	On Forward Plan	N/A	Authorised by:
	General urgency		
	+Special urgency		
Record of Decision:			
That the notes and Records of Decision of the Joint Board meeting held on 15 th May, 2012 be noted.			
Reasons for Decision			
To note progress on joint working.			
Alternative options considered and rejected (if any) N/A			
Declarations of interests: None			
Decision subject to call-in	Yes		
Date Record issued: 17 th July, 2012 Contact Officer: Jackie Brobyn			

CBC: LEADER		Date of Decision: 16 th July, 2012	
BDC: LEADER			
NEDDC: LEADER			
CBC Non-executive Leader's Support Members present: N/A			
Title Reference: Joint Board Communications Issues			
Consultee Member(s) N/A			
Key Decision References (if applicable): CBC: BDC: NEDDC:		Delegation References: CBC: R080L BDC: NEDDC:	
Report and background papers	Yes	Public <input checked="" type="checkbox"/>	Exempt <input type="checkbox"/> Confidential <input type="checkbox"/>
Decision Status (CBC)	On Forward Plan General urgency *Special urgency	N/A	Authorised by:
Record of Decision:			
1. That the news release schedule at Appendix 2 of the report, be approved.			
2. That the proof of the 'Working Together' newsletter at Appendix 3 of the report, be approved.			
Reasons for Decision			
To maximise potential for positive communications on joint working, both internally to employees and members and externally via the local media, national/specialist local government media, and local government best practice forums.			
Alternative options considered and rejected (if any) N/A			
Declarations of interests: None			
Decision subject to call-in		Yes	
Date Record issued: 17 th July, 2012 Contact Officer: Jackie Brobyn			

CBC: LEADER		Date of Decision: 16 th July, 2012	
BDC: LEADER			
NEDDC: LEADER			
CBC Non-executive Leader's Support Members present: N/A			
Title Reference: BCN Consultancy (Building Control) - Update			
Consultee Member(s) N/A			
Key Decision References (if applicable): CBC: BDC: NEDDC:		Delegation References: CBC: R080L BDC: NEDDC:	
Report and background papers	Yes	Public <input type="checkbox"/>	Exempt <input checked="" type="checkbox"/> Confidential <input type="checkbox"/>
Decision Status (CBC)	On Forward Plan	N/A	Authorised by:
	General urgency		
	+Special urgency		
Record of Decision:			
1. That the budget position of BCN be noted.			
Reason for Decision			
To effectively manage the budget of BCN in accordance with legislation and the legal agreement for the joint working consortium.			
Alternative options considered and rejected (if any) N/A			
Declarations of interests: None			
Decision subject to call-in		Yes	
Date Record issued: 17 th July, 2012 Contact Officer: Jackie Brobyn			

Notes to Record of Decision (Joint Working):

CBC - CALL-IN REQUESTS

*The implementation of certain decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Head of Governance, as Monitoring Officer either by telephone, fax, email or in writing **not later than 5.00 pm on the day following the date of the Joint Board meeting.** Any decisions so suspended shall not be capable of implementation for a period of **five calendar days** from the date of the Joint Board meeting. During the call-in period a request may be made in respect of any decision so suspended by not less than one quarter of the total membership of the Overview and Performance Scrutiny Committee. To do this you will need to notify the Monitoring Officer in writing, by fax or by email by 5.00 pm on the date being five days following the day of the Joint Board meeting.*

BDC - CALL-IN REQUESTS

*The implementation of certain decisions is suspended until the call-in period has expired without a call-in being validly invoked. The call-in period is **nine working days** from the date of this decision. During the call-in period **at least three** members may request certain decisions to be called in. You may do this in any of the following ways - In writing - a written notice may be signed by one or more Members, or By telephone - in order to safeguard the integrity of the system, Members may only call in by telephone on their own behalf, • E mail - this may be done using a Members terminal within the Council Offices or where a member has the facility via the internet, • By fax - as with written notifications, the faxed message may contain the signature of more than one Member, • In person. Democratic Services Officers who are authorised to accept notifications from Members.*

NEDDC - CALL-IN REQUESTS

*The implementation of certain decisions is suspended until the call-in period has expired without a call-in being validly invoked. The call-in period is **five working days** after the publication of this decision. During the call-in period the **Chair and Vice Chair together with three other members of any Overview and Scrutiny committee** may object to a decision and call it in.*