

Committee:	Executive	Agenda Item No.:	10
Date:	8 th July 2013	Status	Open
Category	3. Part of the Budget and Policy Framework		
Subject:	Arrears – Irrecoverable Items over £1000		
Report by:	Billing and Recovery Manager		
Other Officers Involved	N/A		
Director	Joint Director of Corporate Resources		
Relevant Portfolio Holder	Councillor R Bowler, Cabinet Member for Customer Services		

RELEVANT CORPORATE AIMS

STRATEGIC ORGANISATIONAL DEVELOPMENT – Continually improving our organisation.

To maintain sound Financial Management and continue to seek efficiency savings. As part of sound financial management it is necessary to recognise and deal with money owed where no further effective steps can be taken for recovery. This supports the provision of efficient Council services as it enables a focus to be maintained on those accounts which are collectable.

TARGETS

Does not apply to this report.

VALUE FOR MONEY

Ensuring that the limited resources are concentrated on recovery of debt that is collectable. Under current Council guidance, it has been considered not cost-effective to spend more money on outside agencies to take further action.

THE REPORT

IRRECOVERABLE ITEMS

Executive is requested to approve the write off of the under-mentioned irrecoverable items including costs amounting to £7,654.79 as itemised on the attached schedules.

Bankruptcy/ Liquidation		
No of Accounts	Type of Account	
3	Council Tax	£3,194.04
1	Sundry Debtors	£1,586.06
	Total	£4,780.10

No Trace		
No of Accounts	Type of Account	
2	Council Tax	£2,874.69
	Total	£2,874.69

Where debtors leave the properties without forwarding addresses extensive efforts are made to trace them. In addition to departmental checks, statutory undertakers and other agencies are contacted, enquiries are made of neighbours and family or employers where known. Where it is known that a person has moved to another area contact is made with the relevant local authority to alert them and request reciprocal information.

ISSUES/OPTIONS FOR CONSIDERATION

Writing off the outstanding debts in respect of persons who are bankrupt or companies in liquidation or unable to trace.

IMPLICATIONS

Financial: The costs will be met from a provision for doubtful debts which has been agreed as part of the Council's budget.

Legal: None

Human Resources: None

RECOMMENDATION(S)

That approval is given to write off the irrecoverable items including costs amounting to £7,654.79 with the proviso that should any of the debts become collectable the amounts be re-debited.

REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE CONSTITUTION

In order that outstanding debts can be written off.

COUNCIL TAX: AMOUNTS FOR WRITE OFF - BANKRUPTCY

	<u>Account Reference</u>	<u>Lead Liable Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liable From</u>	<u>Liable To</u>	<u>Bill Balance</u>
1	90125081X	DOVE-NORTH,MRS AIMI	16 RED LANE SOUTH NORMANTON DE55 3HA	£ 1,707.42	01/04/2012 01/04/2011 01/04/2010	15/11/2012 01/04/2012 01/04/2011	£ 533.11 £ 776.00 £ 398.31
2	901195491	ANDREWS,MS MAXINE	163 SELWYN STREET HILLSTOWN S44 6LS	£ 845.08	01/04/2013 01/04/2008 01/04/2007 20/10/2006	01/04/2014 01/04/2009 01/04/2008 01/04/2007	£ 67.36 £ 51.88 £ 527.48 £ 198.36
3	900180623	ANDREWS,MS MAXINE	CROSS KEYS TOWN END BOLSOVER S44 6DT	£ 641.54	01/04/2007 20/10/2006 01/04/2006	08/06/2007 01/04/2007 20/10/2006	£ 172.86 £ 434.92 £ 33.76
				£ 3,194.04			

PROPOSED WRITE OFF OF SUNDRY DEBTORS - BANKRUPTCY /LIQUIDATION

<u>ACCOUNT NUMBER</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DATE</u>	<u>AMOUNT</u> £	<u>DEBTOR</u>	<u>REASON FOR INVOICE</u>	<u>WRITE-OFF AMOUNT</u>	<u>REASON FOR WRITE-OFF</u>
12755	30074019	11.03.08	4299.26	A P ROE 17 ST LAWRENCE AVENUE BOLSOVER	OVER ALLOWED HOUSING BENEFIT	1,586.06	DEBTOR DECLARED BANKRUPT ON 26.02.13 AT CHESTERFIELD COUNTY COURT NO 31 OF 2013
						<u>£1,586.06</u>	

COUNCIL TAX: AMOUNTS FOR WRITE OFF - NO TRACE

	<u>Account Reference</u>	<u>Lead Liable Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liable From</u>	<u>Liable To</u>	<u>Bill Balance</u>
1	90061269X	ROBERTS,MR KEITH D	132 DALE CLOSE LANGWITH NG20 9EF	£ 1,868.57	18/05/2012	08/08/2012	£ 239.45
					01/04/2012	26/04/2012	£ 73.00
					01/04/2011	01/04/2012	£1,065.22
					01/04/2010	01/04/2011	£ 490.90
2	901299836	WORTHINGTON,MISS SAMMY	20 STANHOPE STREET BRAMLEY VALE S44 5PE	£ 1,006.12	01/04/2010	27/02/2011	£ 330.13
					01/04/2009	01/04/2010	£ 395.39
					03/11/2008	01/04/2009	£ 280.60
				£ 2,874.69			