

## **EXECUTIVE**

Minutes of a meeting of the Executive of Bolsover District Council held in Chamber Suites 1 & 2, The Arc, High Street, Clowne on Monday 10 June 2013

### **PRESENT:-**

Members:-

Councillor A.F. Tomlinson – In the Chair

Councillors R. Bowler, D. Kelly, B.R. Murray-Carr, K. Reid and A.M. Syrett

Officers:-

W. Lumley (Chief Executive Officer), B. Mason (Director of Corporate Resources), P. Hackett (Director of Health and Well-Being), S. Sternberg (Joint Assistant Director – Governance and Monitoring Officer), M. Kane (Governance Manager), S. Chambers (Communications Manager), P. Campbell (Head of Housing), G. Galloway (Building and Contracts Manager) (For minute number 45), P. Spurr (Director of Housing, North East Derbyshire District Council) (For minute number 46), K. Shillito (Principal Solicitor) (For minute number 54), P. Brown (Chief Executive's and Partnerships Manager) (For minute number 58)

### **41. APOLOGIES FOR ABSENCE**

An apology for absence was received on behalf of Councillor E. Watts.

### **42. URGENT ITEMS OF BUSINESS**

The meeting was notified of one item of urgent business to be taken in private session – BIG Lottery Talent Match Partnership Agreement.

### **43. DECLARATIONS OF INTEREST**

Councillors A. F. Tomlinson and R. Bowler both declared a non-statutory significant other interest in minute number 50 arising from their membership of the Local Government Pension Scheme. Both members would leave the room during consideration of the item and not seek to influence the debate or vote thereon.

### **44. MINUTES OF EXECUTIVE HELD 14 MAY 2013**

Moved by Councillor A. F. Tomlinson, duly seconded

**RESOLVED** that the minutes of a meeting of the Executive held on 14 May 2013 be approved as a correct record and signed by the Chair.

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### 45. RECOMMENDED ITEM FROM IMPROVEMENT SCRUTINY COMMITTEE HELD ON 7 MAY 2013 – MIN NO 1150 – ACCOMMODATION UTILISATION POLICY

Executive considered an item which had been referred to it by the Improvement Scrutiny Committee concerning the Accommodation Utilisation Policy. The Policy had been written in order to create a criterion for using space in a better way. The unions had been consulted on the Policy to ensure that the space provided for employees, including lunch and break out rooms, was sufficient.

The Improvement Scrutiny Committee had commented on signage required in stairwells and the difficulty of conducting confidential business in open plan areas. Executive was advised that a meeting was to be held with the Assistant Director of Human Resources to discuss outstanding issues with the Arc.

Moved by Councillor B. Murray-Carr, seconded by Councillor D. Kelly  
**RESOLVED** that the Accommodation Utilisation Policy, attached as an appendix to the report, be approved.

**REASON FOR DECISION:** In the interests of the health and well-being of staff.  
(Building and Contracts Manager)

**OTHER OPTIONS CONSIDERED:** None.

### 46. REVENUE STRATEGY

Executive considered a report which sought approval for a joint Revenue Strategy with North East Derbyshire District Council. Phillip Spurr, Director of Housing at North East Derbyshire District Council, the lead officer for the project, was in attendance at the meeting to present the report and answer any members' questions.

The Strategy identified the policy, process and procedural changes required to bring about a more consistent and corporate approach to revenue generation. Specifically, the Strategy identified specific revenue generating opportunities in terms of options to review and align fees and charges across the two Councils, introduce new charged-for services and training models, drive advertising and sponsorship revenue, market Council services and maximise the level of grant income flowing into the two authorities.

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The Strategy was supported by revenue proposals which ranged from aligning pest control fees across the two Authorities and introducing new paid-for advertising on Council vehicles through to reviewing waste charges and introducing pre-planning application consultation fees. Specific proposals were highlighted in broad terms and would be brought forward on a business case-by-business case basis for members' consideration over the next twelve months.

Whilst the Revenue Strategy would not itself address all of the Council's financial challenges it was hoped it could make a contribution alongside other measures which sought to grow the District's economy, progress asset rationalisation and prioritise the Council's priorities. It was anticipated that the successful implementation of the identified actions would generate full year net increases in revenue of £50,000 – 60,000 for each Authority.

The implementation of the Strategy would be managed by the Joint Assistant Director – Strategy and Performance. To work alongside the Assistant Director, it was proposed that a new dedicated post be established within the Communications Team spanning both Authorities to deliver marketing, advertising and sponsorship opportunities and more directly drive the delivery of the identified proposals. A detailed proposal for this post would be brought to a future meeting.

Moved by Councillor D. Kelly, seconded by Councillor B. Murray-Carr

**RESOLVED** that (1) The Revenue Strategy, attached to the report as Appendix 1, be approved.

(2) Regular progress updates on the Strategy be received on a quarterly basis over the next 12 months.

(3) Executive agree to consider the business case for individual revenue proposals as they come forward over that period.

(4) Notes that a dedicated post will be required within the Communications Team to deliver advertising, sponsorship and marketing activity and to drive the operational delivery of the Revenue Strategy.

### REASONS FOR DECISION:

(1) For Executive to agree a clear Revenue Strategy.

(2) To ensure that the Strategy is proactively driven forward and that Executive is aware of progress.

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(3) To ensure that Executive is able to consider the detailed business case for each revenue proposal prior to agreeing its implementation.

(4) To ensure that adequate resource is in place to drive the delivery of the Strategy.

(Director of Development)

**OTHER OPTIONS CONSIDERED:** None.

### **47. WORKING NEIGHBOURHOODS FUND AND WORK AND SKILLS PLAN UPDATE – APRIL 2012 TO MARCH 2013**

Executive considered a report which provided an update on the Working Neighbourhoods Fund.

The Fund was introduced as part of the Local Government Finance Settlement and was paid as one element of the Area Based Grant. It provided resources to local authorities to tackle worklessness and low levels of skills and enterprise in the most deprived areas.

A Commissioning Framework had been established to allocate the funding which focused on dealing with the NI 153 Indicator - to reduce the number of people claiming out of work benefits in the worst performing areas - and, secondly, through working with partners in the Bolsover Partnership to commission initiatives around preventative measures prior to people becoming unemployed in the first place. All of the funding had now been received by the Council and, as it was not ring-fenced, could be carried forward into future years to enable interventions and their impact to continue in the District.

A report attached to the agenda provided details of how monies had been allocated and an outline of current activity together with up-to-date unemployment statistics for the District and case studies of individuals assisted by the Programme.

Moved by Councillor A. F. Tomlinson, seconded by Councillor B. Murray-Carr  
**RESOLVED** that the report on the Working Neighbourhoods Fund and Work and Skills Plan be received.

**REASON FOR DECISION:** To ensure that Working Neighbourhoods Fund monies were targeted to best effect.  
(Director of Corporate Resources)

**OTHER OPTIONS CONSIDERED:** None.

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### 48. NEIGHBOURHOOD OUTREACH OUTLINE SERVICE PROPOSAL

Executive considered a report which sought approval of service proposals for the new Neighbourhood Outreach Service.

The purpose of the Service would be to provide support and assistance to vulnerable residents using a holistic approach that would be tailored to individual needs around financial hardship, age, education, mental health, disability and social inclusion. There would be no qualifying criteria for access to the service although it would be focused on vulnerable households and individuals. Only where demand outstripped capacity would prioritisation of clients be considered.

Officers would not be based at fixed locations but would spend most of their time in communities. Office accommodation would be provided, when necessary, at the Arc, Bolsover's Children's Centre and Adult Education Unit, the Hilltop Methodist Church and at the Hub, South Normanton as well as at other offices once identified.

The service would provide advice and support on welfare reform to residents throughout the District on issues including personal budgeting and DHP and scripts would be used where necessary. In respect of Public Health, the service would work closely with the Health Improvement Team on events and continue to deliver falls prevention interventions.

The service would run drop in sessions at Bolsover Methodist Church and the Hub, South Normanton with lunch clubs and chair based exercise classes at South Normanton and Pinxton. It was also hoped to run a similar drop in session in New Houghton. The service would continue to work with partners in sign-posting vulnerable customers to their services and would need to be flexible and able to adapt, due to potential changes in services and priorities.

During presentation of the report, the following points were noted:

- An ongoing review and performance reporting of the new service would take place. It was stressed that the full detail of the Programme needed to be worked out and expectations needed to be managed.
- There was a discussion about the role that parish councils and community groups could play in supporting the new service by, for example, supplying office space. It was suggested that this be raised at the next District and Parish Liaison meeting.

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- The service would seek to support the building of community capacity, but it was acknowledged that without volunteers coming forward to take ownership of new initiatives, they had little chance of being sustainable.

Moved by Councillor D. Kelly, seconded by Councillor B Murray-Carr

**RESOLVED** that (1) The service proposals outlined above be approved and the transition to the new service be commenced with immediate effect.

(2) Publicity material be developed and the new service be launched and promoted amongst internal and external partners.

**REASON FOR DECISION:**

To develop a more effective service following the closure of the community houses.

(Director of Health and Well-Being)

**OTHER OPTIONS CONSIDERED:**

None.

**49. APPOINTMENT OF CHAIRMAN DUE TO NON-STATUTORY SIGNIFICANT OTHER INTEREST**

Councillors A. F. Tomlinson and R. Bowler left the meeting room at this stage having declared non-statutory significant other interests in the following item.

Moved by Councillor K. Reid, seconded by Councillor B Murray-Carr

**RESOLVED** that Councillor D. Kelly be appointed Chairman of the meeting for the following item of business.

**50. COUNCILLOR ACCESS TO THE LOCAL GOVERNMENT PENSION SCHEME**

Executive considered a report which sought delegated powers for the Chief Executive to sign off a response to the Government in respect of their consultation on ending councillors' access to the Local Government Pension Scheme.

The Government had announced its intention to cease councillors' access to the Pension Scheme from April 2014 as part of wider public service pension reform. Those already in the Scheme would have their accrued rights up to that date fully protected. The Government's view was that councillors were volunteers but allowances and other benefits such as pensions were beginning to blur the lines between them as elected 'volunteers' and salaried staff.

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Since making their intentions known, the Government had received representations from interested parties and had decided to undertake a consultation on the proposals. The consultation included three options.

Option 1 was to end councillors' and other elected office holders' right to access the Scheme from April 2014. Option 2 was a two-tier arrangement which gave continued access for certain unspecified front-bench councillors which could include leaders or everyone with a special responsibility allowance. Option 3 was a status quo option with access remaining as present.

Executive was advised that since the report had been produced, the Chairman of the National Association of Councillors had met with Brandon Lewis MP and believed there was scope for a potential fourth option which would allow councillors with allowances over £8,000 to remain in the Scheme. The letter which set out the proposal also expressed the view that Option 3 would not be acceptable to the Government.

The same consultation also proposed tiered contribution rates dependent on a councillors' allowance and sought views on what this should be.

To enable the Council to respond to the consultation by the deadline date of 5 July 2013 delegated powers were requested to be given to the Chief Executive following a meeting of all the Bolsover members currently involved in the Scheme and with Cabinet.

Executive felt that Option 2 was divisive, Option 1 could not be countenanced and that councillors' access to the Scheme should continue to be supported. These views would be fed into the consultation with members.

Moved by Councillor A. Syrett, seconded by Councillor B. Murray-Carr  
**RESOLVED** that delegated powers be provided to the Chief Executive to finalise a response to the *Taxpayer-funded pensions for councillors and other elected office holders* consultation, following consultation with the Bolsover members in the Pension Scheme and with Cabinet.

**REASON FOR DECISION:** To enable the Council to respond to the consultation.  
(Governance Manager)

**OTHER OPTIONS CONSIDERED:** None.

### 51. CHAIRMANSHIP OF MEETING

Councillors A. F. Tomlinson and R. Bowler re-entered the meeting room at this point of the meeting. Councillor Tomlinson reassumed the Chairmanship.

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### 52. RECHARGEABLE REPAIRS

Executive considered a report which sought approval for a new Rechargeable Repairs Policy.

Issues covered under the Policy included damage during tenancies and damage which came to the Council's attention while the property was empty. The revisions to the Policy were minor and had been made to ensure that the Policy was fully compliant with changes that had been made to the financial regulations since the first version was produced.

Other changes were around increasing the minimum charge to £50, capping the maximum administration charge and clarifying the methodology for costing the work.

In response to a question from members, Executive was advised that where any damage was made to properties by contractors, the Housing Team would do what was necessary to correct things.

Moved by Councillor K. Reid, seconded by Councillor B. Murray-Carr

**RESOLVED** that the revised Rechargeable Repairs Policy, attached as an appendix to the report, be approved.

**REASON FOR DECISION:**

To adopt an up-to-date Policy that covers rechargeable repairs for Council tenants.  
(Head of Housing)

**OTHER OPTIONS CONSIDERED:**

None.

### 53. MEDIUM TERM FINANCIAL PLAN

Executive considered a report which advised them of the work currently being undertaken to balance the Council's budget in respect of 2013/14 and 2014/15.

Executive was advised that it was required to agree a strategy for addressing savings targets of some £0.993m which included residual savings of £0.269m in 2013/14 and targeted savings of some £0.724m in respect of 2014/15. To implement that strategy it was vital that the Council was able to secure £2m of Efficiency Grant which was being provided by the Government over the current and next financial years. In order to secure the Grant the Council needed to demonstrate it had used the previous allocation of the Grant in order to secure underlying reductions in levels of expenditure.



## EXECUTIVE

Savings measures previously agreed in 2013/14 were set out in the report and included vacancy management, leisure services, street scene, secondments arising from the Strategic Alliance, a one-off director secondment opportunity, property rationalisation savings and a fees and charges review.

Officers were of the view that the measures necessary to achieve the £0.615m of savings would largely be in place by July 2013 and thereafter would generate the agreed savings. In order to cover reorganisation and restructuring costs it would, however, be necessary to use a corresponding portion of the Efficiency Grant to cover these costs. Given that these costs were an essential investment to secure the efficiencies which would generate ongoing savings for the Council in respect of 2013/14 and future financial years this was considered to be an appropriate use of the Grant.

The total savings required in 2013/14 and 2014/15 were approximately £0.993m. By taking early action the Council could minimise the impact upon the level of services provided to local residents. A number of work programmes had been identified to help contribute to these savings which included the Strategic Alliance, property rationalisation, strategic income review, growth strategy, New Homes Bonus and welfare reform.

Executive was advised that during 2011/12 and 2012/13 a payments strategy aimed at securing financial savings from moving to a more efficient means of handling cash payments was introduced. The two core elements of the strategy were to promote a move to non cash means of payment such as debit cards and direct debits. Considerable progress had been secured with the use of debit cards having increased by some 25% up to 45,000 per annum in 2012. Given the significant savings that could be secured in both staff time and bank charges from the move to automated payments officers would continue to progress this approach.

The second element of the strategy was to cease taking cash at contact centres and to provide this service by use of a 'paypoint' type network. Having assessed the options, officers were of the view that the financial savings would be minimal while local residents appreciated the convenience of using the contact centres. The Improvement Scrutiny Committee had recommended to Executive that the Council do not pursue the element of the Payment Strategy concerned with ceasing cash collection at Council Offices. It was therefore recommended that Executive agree to continue with the policy of encouraging a move to automated methods of payment but not pursue the option of ceasing to accept cash payments at the Contact Centre.

## EXECUTIVE

Finally, Executive was advised of issues within the Procurement Team. The Council had for some time operated a shared service arrangement on behalf of itself and four other councils and this had brought significant advantages to the Council including savings which had arisen from purchasing as part of a larger group of authorities, the opportunity to share costs of undertaking joint tender processes and the ability to attract and retain suitably qualified staff.

Unfortunately in recent weeks the Unit had experienced the resignation of its three qualified staff all of whom had been offered alternative employment with remuneration packages which were significantly above those offered by the Council. Given the current market conditions for qualified procurement staff it was considered unlikely that the Council could successfully recruit to the posts concerned. As part of the discussions with the other authorities involved in the partnership the Council had been approached by Bassetlaw District Council who had offered to take over the running of the shared service.

Negotiations between the authorities in the Shared Procurement Unit and Bassetlaw were currently taking place. On the basis that they could offer an appropriate service then the preferred way forward was to accept the offer of Bassetlaw, subject to the clarification of the necessary details.

Subject to the satisfactory resolution of outstanding issues it was recommended that Executive grant delegated authority to the Chief Executive following consultation with the Leader and Deputy Leader to enter into a shared procurement arrangement delivered by Bassetlaw Council on behalf of this and other councils and to make other such changes that were necessary to the Council's staffing establishment in light of that decision.

In response to a question, Executive was advised that the Council was working with Capacity Grid (Liberata) on bringing empty homes back into use. Generally, Capacity Grid (Liberata) would take a percentage of New Homes Bonus for any empty property brought back into use.

Moved by Councillor A. F Tomlinson, seconded by Councillor D. Kelly

**RESOLVED** that (1) The indicative timescale for addressing the Council's budget position together with the work streams be approved.

(2) The Chief Executive, following consultation with the Leader and Deputy Leader of the Council, be granted delegated powers to amend the staffing structure to incorporate those employees who had acquired permanent employment rights on to the Council's staffing establishment.

## EXECUTIVE

(3) The position in respect of the Payment Strategy be noted and the recommendation by the Improvement Scrutiny Committee that the Council do not pursue the element of the Payment Strategy concerned with ceasing cash collection at Council Offices be approved.

(4) Delegated powers be granted to the Chief Executive, following consultation with the Leader and Deputy Leader to determine whether to enter into a shared procurement arrangement delivered by Bassetlaw District Council on behalf of this and other councils.

(5) Delegated powers be given to the Chief Executive to enter into appropriate contractual arrangements with Capacity Grid (Liberata) to seek to maximise the Council's eligibility to New Homes Bonus.

(6) The allocation of £5,000 of Efficiency Grant be approved in order to develop a business case / bid for securing funding from the Heritage Lottery Fund towards the structural refurbishment of Pleasley Vale Mills.

(7) The use of Efficiency Grant to cover the restructuring, service reconfiguration and transitional costs be approved as outlined in the report.

**REASON FOR DECISION:**

To ensure that the Council was in a position to operate within approved budgets and to secure the financial efficiencies that were necessary in order to continue to provide services to local residents within the context of ongoing reductions in the level of Central Government financial support.

(Director of Corporate Resources)

**OTHER OPTIONS CONSIDERED:** None.

**54. CORPORATE ENFORCEMENT POLICY**

Executive considered a report which sought approval for a new Corporate Enforcement Policy.

## EXECUTIVE

The Policy had originally been developed through Patch Management Group in 2008 and set out basic principles which underpinned the enforcement work carried out by a number of departments.

In accordance with established practice, the Policy had been reviewed to take account of national guidance and principles issued to local authorities that included the Regulators' Compliance Code and Enforcement Concordat.

These principles related to economic progress, risk assessments, advice and guidance, inspections and other visits, information requirements, compliance and enforcement actions and accountability.

The revised Policy would not impact on any existing enforcement agreements with parish or town councils.

Moved by Councillor D. Kelly, duly seconded

**RESOLVED** that the revised Corporate Enforcement Policy, attached as an appendix to the report, be approved.

**REASON FOR DECISION:** To ensure an up-to-date and legally sound set of principles to allow effective enforcement activity to be taken.  
(Principal Solicitor)

**OTHER OPTIONS CONSIDERED:** None.

### 55. THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Moved by Councillor D. Tomlinson, seconded by Councillor D. Kelly

**RESOLVED** that under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the stated Paragraphs 1 and 3 of Part 1 of Schedule 12A of the Act and it is not in the public interest for that to be revealed.

### 56. FORMER TENANCY ARREARS WRITE-OFFS EXEMPT- PARAGRAPH 1 & 3

Executive considered a report which requested the write off of 20 cases with outstanding debt.

## EXECUTIVE

Executive was advised that the Council's new Policy on tenancy arrears was far more robust than the one it had replaced. Officers were also being far more proactive in making use of tracing agents and specialist recovery services.

The process adopted by the Council included periods of time before moving to the next step. This was designed to increase the possibility of recovery and trace, as it allowed the tenant to produce evidence at their new address.

Of the 20 cases set out in the report, one tenant was deceased and another had been evicted or absconded leaving debt. Attempts to trace the tenants had not been successful.

If the debts were written off they may be written back on if additional information became available.

There was a brief discussion during which members advised of some further information in respect of certain cases given in the report.

Moved by Councillor K. Reid, seconded by D. Kelly

**RESOLVED** that (1) The write off of Former Tenancy Arrears, as detailed in the schedule in the report, be approved.

(2) Debts may be written back on if further evidence becomes available without the need for a further report.

**REASON FOR DECISION:** To write off debts that were deemed irrecoverable.  
(Head of Housing)

**OTHER OPTIONS CONSIDERED:** None.

### 57. TENDER EVALUATION OUTCOME – MINOR WORKS FRAMEWORK CONTRACTS FOR SURFACING AND DRAINS REPAIRS EXEMPT- PARAGRAPH 3

Executive considered the outcome of a tender exercise for two minor works services – surfacing and drains repairs. The Council was looking to appoint up to three contractors per lot for a contract of up to four years (2+1+1). The two contracts were shown as two items on the agenda but Executive agreed to take them as a single item given that one report covering both tenders had been issued.

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The tender was run as a restricted tender and the advert published on 22 October 2012. A number of pre-qualification questionnaires were received by the closing date of 16 November 2012. These were evaluated and it was agreed that seven bidders would be invited to submit bids for each lot with some bidders invited to submit formal tenders for both lots.

Formal invitations to tender were issued on 15 April 2013. Four bids were received for each lot by the due date. Bids were opened at a formal tender opening ceremony.

The paper evaluation took place on 8 May 2013. For both lots, all bids showed they had the capability to provide the service adequately.

On the basis of cost and quality, it was recommended to award the surfacing contract to Ace Developments and Johnson Surfacing on the basis of a two year contract with the option to extend for two further periods of up to twelve months.

Likewise, on the basis of cost and quality, it was recommended to award the drains repairs contract to Ace Developments, Johnson Surfacing and Jet-Tec Environmental Services on the basis of a two year contract with the option to extend for two further periods of up to twelve months.

In both cases, delegated power was requested to implement the extension based on satisfactory performance from the contractor and an acceptable pricing proposal going forward.

Moved by Councillor D. Kelly, duly seconded

**RESOLVED** that (1) The surfacing contract be awarded to Ace Developments and Johnson Surfacing on the basis of a two year contract with the option to extend for two further periods of up to twelve months each.

(2) The drains repairs contract be awarded to Ace Developments, Johnson Surfacing and Jet-Tec Environmental Services on the basis of a two year contract with the option to extend for two further periods of up to twelve months each.

(3) Delegated powers be given to the Buildings and Contracts Manager to implement the extensions highlighted in resolutions 1 and 2 above.

### **REASON FOR DECISION:**

To ensure effective provision of the surfacing and drains repairs work.  
(Buildings and Contracts Manager)

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**OTHER OPTIONS CONSIDERED:** Other bids were considered and rejected. The successful bidders secured best value on both cost and quality.

**58. CHAIRMAN'S URGENT BUSINESS  
BIG LOTTERY TALENT MATCH PARTNERSHIP FUNDING  
PARTNERSHIP AGREEMENT - PARAGRAPH 3**

*The Chair consented to the following item being taken as urgent because to wait until the next meeting of the Executive may have jeopardised the Talent Match Funding Stream.*

Executive considered a report which sought approval from Executive for the Council to be the Accountable Body for the Talent Match Local Management Group for Bolsover, Bassetlaw, Chesterfield and North East Derbyshire.

The BIG Lottery Talent Match Programme was a five-year voluntary/community sector (VCS) led £100 million investment to deliver creative ways to help young people find work or start their own enterprising business. The fund was targeted at young people, aged 18-24, who had been unemployed for 12 months or more and were hardest to reach.

In November 2012 a prospectus was submitted by the authorities for £10m which was successful in going through to the second stage. The next phase involved the development of a detailed Development Plan and a Partnership Agreement, both of which need to be submitted to the BIG Lottery by 23 June 2013.

It was envisaged that there would be three Local Management Groups to oversee the commissioning, implementation, performance, monitoring and evaluation of activities at a local level. These groups would take responsibility for delivering their share of the Talent Match Programme and contributing towards high level outcomes.

It was estimated that the Talent Match allocation would be in the region of £1.8m over five years if the full £10 million Development Plan was approved. However, the Lottery's indicative figure for the City Region when the fund was first launched was £8.6m so there was a chance that the plan could be scaled back to the original figure.

The Chief Executive's and Partnership Team (CEPT) within the Chief Executive's Directorate was well placed to manage this initiative, having managed a number of external funding streams previously awarded to Bolsover District.

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Payments would be made quarterly in advance by Sheffield Futures to the Accountable Bodies, to enable projects to be paid in advance. The Council had been the accountable body for a number of other external funding regimes and had robust processes and procedures in place to minimise risk.

During the course of discussion, it was proposed to alter recommendation four to provide for an inter authority agreement between the four constituent authorities.

Moved by Councillor A. F. Tomlinson, duly seconded

**RESOLVED** that (1) The report on the BIG Lottery Talent Match Partnership Agreement be received and its contents noted.

(2) The Council become the Accountable Body for the Talent Match Programme on behalf of Bolsover, Bassetlaw, Chesterfield and North East Derbyshire, should the Development Plan be approved and agreement be given to establishing an Inter Authority Agreement for the Programme between the four authorities.

(3) Delegated powers be given to the Chief Executive Officer, following consultation with the Leader and Deputy Leader, on decisions relating to the Partnership Agreement and subsequent Accountable Body issues.

(4) It be recommended to Council that Bolsover District Council receive and administer arrangements for the funding as part of the BIG Lottery Talent Match Partnership Agreement.

**REASON FOR DECISION:** To enable the Council to become the Accountable Body for the Talent Match Programme.

**OTHER OPTIONS CONSIDERED:** None.

The meeting concluded at 1115