

Committee:	Executive	Agenda Item No.:	9
Date:	28 October 2013	Status	Open
Category	1. Key decision included in Forward Plan 2. Decision within the functions of Executive		
Subject:	Bank Holiday Waste Collection Arrangements		
Report by:	Joint Streetscene Services Manager		
Other Officers Involved	Joint Waste & Recycling Manager		
Director	Joint Director of Neighbourhoods		
Relevant Portfolio Holder	Councillor D. Kelly with Environmental Portfolio		

#### **RELEVANT CORPORATE AIMS**

Recommendations and considerations of this report support the Councils Corporate Aims by way of:

**CUSTOMER FOCUSED SERVICES** – Providing excellent customer focused services.

*Expanding the range of wastes which residents are able to recycle at the kerbside will enhance waste collection and recycling services in Bolsover.*

**ENVIRONMENT** – Promoting and enhancing a clean and sustainable environment

Organising waste collection arrangements over Bank Holiday periods to meet service needs and sustain household waste recycling.

**STRATEGIC ORGANISATIONAL DEVELOPMENT** – Continually improving our organisation.

*Targeting waste services resources to meet demands of the District's household waste collection arrangements over Bank Holiday periods.*

#### **TARGETS**

*Sustaining the diversion of dry recyclable (burgundy bin) wastes to reduce the amount of wastes disposed by way of landfill (NI191) and increase the Council's combined recycling rate (NI92) and meet Corporate Plan Indicator E02.*

#### **VALUE FOR MONEY**

*Distributing wastes services resources throughout Banks Holiday periods to meet needs of the service, whilst sustaining efficiency, performance output and customer satisfaction and overall 'value for money'.*

**1. THE REPORT**

1.1 To advise arrangements for the organisation of Bolsover District Council’s waste collection arrangements over Bank Holiday periods throughout 2013\14 period; in particular Christmas and New Year.

**2. ISSUES/OPTIONS FOR CONSIDERATION**

2.1 At Executive’s meeting on 19.11.12, it was agreed to introduce seasonal suspension of green (organic waste) bin collections from ending (29<sup>th</sup>) November 2013 with recommencement at (10<sup>th</sup>) March 2014.

2.2 The Council informs residents of collection arrangements by way of calendars over the forthcoming 12 month period; in particular in respect of Christmas and New Year, due to the predominant Bank Holidays falling on Monday’s outside BDC’s 4 day week (Tuesday to Friday) collection arrangements.

2.1 Arising from the suspension of green (organic waste) bin collections throughout the winter period, provides opportunity to suspend black (residual waste) bin collections throughout the Christmas week and resume New Year week; as follows:

<b>Christmas Week (Black Bin Suspension)</b>			
<b>Present Collection Day</b>			<b>Revised Collection Day</b>
Tuesday	24	December	<b>No Collection</b>
<b>Wednesday</b>	<b>25</b>	<b>December</b>	<b>No Collection</b>
<b>Thursday</b>	<b>26</b>	<b>December</b>	<b>No Collection</b>
Friday	27	December	<b>No Collection</b>
<i>Note: Resident’s will receive two black bin collections either side of Christmas resulting in annual black collections increasing from 26 to 28.</i>			

2.2 Burgundy bin collections will be maintained to better ensure Christmas period recyclables are collected. However, due to how Christmas and Box Day holidays fall, the following is proposed

<b>Christmas Week (Burgundy Bin)</b>					
<b>Present Collection Day</b>			<b>Revised Collection Day</b>		
Tuesday	24	December	Tuesday	24	December
<b>Wednesday</b>	<b>25</b>	<b>December</b>	Monday	23	December
<b>Thursday</b>	<b>26</b>	<b>December</b>	Friday	27	December
Friday	27	December	Saturday	28	December
<i>Note: Christmas Day collections will be collected Monday 23<sup>rd</sup> December, negating need to bring Tuesday and Wednesday forward one day, with Thursday and Friday collections delayed by one day.</i>					

<b>New Year Week (Black Bin and Burgundy)</b>					
<b>Present Collection Day</b>			<b>Revised Collection Day</b>		
Tuesday	31	December	Tuesday	31	December
<b>Wednesday</b>	<b>1</b>	<b>January</b>	Thursday	2	January
Thursday	2	January	Friday	3	January
Friday	3	January	Saturday	4	January
<i>Note: Collections normally undertaken on Wednesday, Thursday and Friday will be delayed by one day due to the impact of New Years Day Banks Holiday.</i>					

- 2.2 To maintain established synchronisation of resident's alternate black\burgundy collection weeks, collections will be organised as set out below:

<b>Week Commencing</b>	<b>Colour</b>	<b>Comment</b>
18 <sup>th</sup> November 2013	Green	Last green bin collection week
25 <sup>th</sup> November 2013	Black	Green bin collections end 22.11.13
2 <sup>nd</sup> December 2013	Green	Green bin suspension period
9 <sup>th</sup> December 2013	Black	As per scheduled arrangements
16 <sup>th</sup> December 2013	Black	Extra black bin collection prior Christmas week
23 <sup>rd</sup> December 2013	Suspend	Black bin collections suspended with Burgundy bin collections continuing
30 <sup>th</sup> December 2013	Black	Black bin collection during New Year week, post Christmas closedown week
6 <sup>th</sup> January 2014	Black	Extra black bin collection to maintain AWC synchronisation
13 <sup>th</sup> January 2014	Green	Green bin suspension period
20 <sup>th</sup> January 2014	Black	As per scheduled arrangements
27 <sup>th</sup> January 2014	Green	Green bin suspension period
3 <sup>rd</sup> February 2014	Black	As per scheduled arrangements
10 <sup>th</sup> February 2014	Green	Green bin suspension period
17 <sup>th</sup> February 2014	Black	As per scheduled arrangements
24 <sup>th</sup> February 2014	Green	Green bin suspension period
3 <sup>rd</sup> March 2014	Black	As per scheduled arrangements
10 <sup>th</sup> March 2014	Green	Green bin collections resume
<i>Resident's will receive two black bin collections either side of Christmas week resulting in annual black collections increasing from 26 to 28</i>		

- 2.3 The following table illustrates wheeled bin collections residents receive annually under the Council's 3 bin Alternate Week Collection (AWC) system.

<b>Colour</b>	<b>Occurrence</b>	<b>Comments</b>
Green	18	Seasonal 9 month service
Burgundy	26	12 month AWC service
Black	26	12 month AWC service
Black Christmas	+2	Enhanced December black bin collections

- 2.4 Holiday collections arrangements will be communicated to District households by way of calendars. These will also include key recycling information and the Council's 3 bin (AWC) system.

Risks (Seasonal Green Bin Suspensions)

- 2.5 Some residents may view suspension of green bin collections and maintained fortnightly black collections as a reduction in service. However, waste and recycling collection services have seen significant enhancements since a baseline service of one 240ltr black bin collection per week; this, through introducing green and burgundy bins including their alternate week collection (AWC); residents now receive 360ltr of collection capacity on alternate weeks.
- 2.6 Alternate weekly collection of black, burgundy and seasonal green bins facilitates householder's ability to reduce landfill waste and increase recycling levels. This greatly assists the Council to meet its recycling targets and mitigates the risk of imposed EU Landfill fines.
- 2.7 Staff who would normally undertake green bin collections during winter are able to provide increased resilience during periods of severe inclement weather and enhance other streetscene service areas.
- 2.8 Bank holiday collection arrangements and green bin suspension will be notified to District households by way of distributing calendars and media releases, in particular for green bin suspension.

**3. IMPLICATIONS**

Financial

- 2.9 Suspension of green bin collections provides opportunity for streetscene staff to consider flexible retirement options, arising from which, up to 30% salary savings may be achieved from up to 10 positions. Subject to employee take up, this could realise up to £70,000 (approx) staff efficiency savings and £10,000 (approx.) vehicle fuel savings from suspension of the green bin service during the winter period.
- 2.10 Savings may be achieved progressively over the short to medium term if streetscene staff chose to flexible retirement and / or annualised working arrangements influenced by green bin suspension arrangements.
- 2.11 The cost of undertaking waste collection arrangements as set out in this report are containable within agreed waste services budgets (G028/133/134).

Legal:

- 2.12 The Council is a Waste Collection Authorities (WCA) as defined by the Environmental Protection Act 1990; section 45 sets out the duty to collect household waste. However, this does not extend to specifying collection frequencies which are decided locally by the WCA's in accordance with section 46 of the Act.

## Human Resources

- 2.13 Holiday collection arrangements and relevant workforce matters are considered in accordance with the Council's Human Resource Policies and Waste Services Local Agreement.
- 2.14 Suspension of green bin collections does not require staff redundancies and negates requirement of the Councils to incur costs arising from compulsory redundancy.
- 2.15 It is estimated that 10 (approx.) staff could be considered for flexible retirement and \ or annualised working arrangements during the winter period, equivalent to 3 FTE annually and realising potential efficiency savings of as set out at 3.1 of this report.
- 2.16 Suspension of black bin collections throughout Christmas week affords an extended festive break to Waste Services Staff who would normally undertaken domestic household waste collections.

## **4. RECOMMENDATION(S)**

- 4.1 Executive note Bank Holiday waste collection arrangements as set out in this report to meet requirements over Bank Holiday periods; in particular, Christmas and New Year and with regard to:
  - (a) Calendars produced and distributed to all District households ahead of green bin suspension at ending November 2013.
  - (b) Prior publicity and media release undertaken to inform Bolsover residents of suspension arrangements ahead of distributing collection calendars

## **5. REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE CONSTITUTION**

- 5.1 Waste collection arrangements detailed in this report set out variations to collection days which are affected by Christmas and New Year Bank Holidays.

ATTACHMENTS: N\|a  
FILE REFERENCE: N\|a  
SOURCE DOCUMENT: N\|a