

Committee:	Executive	Agenda Item No.:	9
Date:	9 <sup>th</sup> December 2013	Status	Open
Category	3. Part of the Budget and Policy Framework		
Subject:	Information Requests – April to September 2013		
Report by:	Information & Engagement Manager		
Other Officers Involved	Information Assistant		
Director	Chief Executive		
Relevant Portfolio Holder	Leader of the Council		

### **RELEVANT CORPORATE AIMS**

CUSTOMER FOCUSED SERVICES – Providing excellent customer focused services

STRATEGIC ORGANISATIONAL DEVELOPMENT – Continually improving our organisation.

The effective management of requests for information made under the Freedom of Information Act 2000, Environmental Information Regulations 2004 and Data Protection Act 1998 provides requesters with a customer focused service and ensures compliance with the legislation.

### **TARGETS**

Local performance indicator for replying to requests within standard.

### **VALUE FOR MONEY**

A centrally administered information requests service enables a large number of requests to be administered by a small team. It also enables effective co-ordination of information and application of knowledge.

### **THE REPORT**

To provide information on requests made under the Freedom of Information Act 2000, Environmental Information Regulations 2004 and Data Protection Act 1998 for the period 1<sup>st</sup> April 2013 to 30<sup>th</sup> September 2013.

## **Freedom of Information and Environmental Information Requests**

### **Volumes**

- 197 Freedom of information (FOI) requests
- 40 Environmental information requests (EIR)
- 237 Requests received in total for processing

Table A provides a breakdown of requests by department. Please note that some requests are sent to more than one department so the volumes will not tally with the number of actual requests above.

### **Performance**

Target: 100% of requests to be responded to within 20 working days.

- 237 (100%) FOI and EIR requests were responded to within 20 working days.

### **Other Information**

Table B provides a summary of the FOI requests received by date order.

For this period we have received multiple requests for information on discretionary housing payments (6 requests), council tax scheme details (5 requests), the 'bedroom tax' and its implications (3 requests) and zero rated contracts (3 requests). Other multiple requests have concerned information we regularly publish on our website – details of public health funerals, business rate accounts in credit and empty commercial properties.

Table C provides a summary of the EIR requests received by date order. Please note that the summary does not contain the 32 requests for Con 29 questions i.e. property search information.

### **Data Protection Requests**

We receive requests from individuals seeking their own personal data (subject access requests) and requests from third parties seeking personal data under one of the subject access exemptions listed under the Data Protection Act 1998.

### **Volumes**

- 1 Subject Access request received
- 19 Third party requests received for personal data held

**Performance**

- All responded to within 40 calendar days – the prescribed timescale within the Act.

**ISSUES/OPTIONS FOR CONSIDERATION**

None

**IMPLICATIONS**

Financial: None  
Legal: None  
Human Resources: None

**RECOMMENDATION**

**That the report be received.**

**REASON FOR DECISION TO BE GIVEN IN ACCORDANCE WITH THE CONSTITUTION**

To keep Members informed of volumes and trends regarding information requests.

ATTACHMENTS: Y  
FILE REFERENCE: N/A  
SOURCE DOCUMENT: N/A

**Table A: Information Requests by Department April to September 2013**

Department/Section	April to September 2013			
	No. of requests	Freedom of Information	Data Protection	Environmental Information
Chief Executive and Partnership Team	3	3		
Human Resources & Payroll	20	20		
Legal	13	13		
Democratic Services	9	8		1
Strategy & Performance	21	21		
Financial Services	16	16		
Contact Centres	5	3	2	
Revenues & Benefits	72	54	18	
Shared Procurement Unit	4	4		
Shared ICT	12	12		
Regeneration	14	13	1	
Planning	43	7		36
Environmental Health	68	37		31
Leisure	5	5		
Streetscene Services	6	6		
Community Safety	2	2		
Housing	36	26	10	
Internal Audit				
BCN (Building Control)	32			32
<b>Totals</b>	<b>381</b>	<b>250</b>	<b>31</b>	<b>100</b>



**Table B: Freedom of Information Requests Summary April to September 2013**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Departments Request Sent To</b>	<b>No of work days</b>	<b>Information released</b>
02/04/13	F/001/1314	Total number of people applied for housing benefits and claimants whose nationality is from an EU country in last year	Benefits	14	No information held
02/04/13	F/002/1314	Information on SSL certificates for externally facing websites for 12/13	ICT	14	Yes
02/04/13	F/003/1314	Information on business rates	Strategy & Performance (Revenues)	3	Yes – web link provided (Section 21 – available by other means)
03/04/13	F/004/1213	Records held for charges for all tax bands and average rent charged in as many financial years held	Revenues, Housing, Democratic Services	16	Yes and web link provided (Section 21- available by other means)
03/04/13	F/005/1314	Details of public health funeral for resident who passed away on 12th December 2012	Strategy & Performance (Environmental Health - Residential)	3	Yes – web link provided (Section 21 – available by other means)
09/04/13	F/006/1314	Information on how funding to local authorities is increasingly creating financial pressure	Finance	15	No information held
05/04/13	F/007/1314	Information pertaining to Freedom of Information requests since the start of the Act	Strategy & Performance	12	Partially, some not held
05/04/13	F/008/1314	Details of a prosecution brought by BDC against a Limited company for breach of an abatement notice	Legal	18	Partially, some not held
08/04/13	F/009/1314	Breakdown of credit balances accrued since earliest records for amounts owing to incorporated companies	Strategy & Performance (Revenues)	3	Yes – web link provided (Section 21 – available by other means)

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<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Departments Request Sent To</b>	<b>No of work days</b>	<b>Information released</b>
08/04/13	F/010/1314	List of all empty commercial properties with a Rateable Value in excess of £2,600	Strategy & Performance (Revenues)	3	Yes – web link provided (Section 21 – available by other means)
09/04/13	F/011/1314	Cost of Olympic Torch Procession	Leisure	12	Partially, some not held
09/04/13	F/012/1314	Information on ICT contracts relating to fixed lines	ICT	11	Partially, some not held
11/04/13	F/013/1314	Addresses of empty one bedroom council houses	Housing	9	No information exempt Section 31 (1)(a) Law Enforcement
12/04/13	F/014/1314	Information on security officers	Regeneration	2	Yes
12/04/13	F/015/1314	Information on Kitchen Croft	Legal	2	Yes
15/04/13	F/016/1314	Copies of expense claims for the period April 2012 to March 2013 for Leader and Cllr Gilmore	H/R & Payroll	11	Partially with redactions, some not held
15/04/13	F/017/1314	Schedule of commercial property business rates in credit	Strategy & Performance (Revenues)	3	Yes – web link provided (Section 21 – available by other means)
15/04/13	F/018/1314	Information on proposed Morrisons' site	Regeneration, Legal	12	Yes
15/04/13	F/019/1314	Provide all FOI requests and responses in relation to Business Rates since 2005	Strategy & Performance	9	Partially, some not held

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<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Departments Request Sent To</b>	<b>No of work days</b>	<b>Information released</b>
16/04/13	F/020/1314	Information on whether Apple Tree Inn was occupied between 01/01/2000 to 01/01/2010	Revenues	3	Yes
17/04/13	F/021/1314	Request for information on Voice Risk Analysis software	ICT	9	Partially, some not held
18/04/13	F/022/1314	Number of page views that council website has had in the last year	Strategy & Performance	17	Yes
22/04/13	F/023/1314	Contact details for schools, colleges, suppliers, contractors, council board of directors and council offices	Strategy & Performance	3	Partially – some web links provided ( Section 21 available by other means) and Section 12 applied (exceeds appropriate limit)
22/04/13	F/024/1314	Information on fixed penalty notices	Environmental Health (Commercial), Community Services	15	Yes
23/04/13	F/025/1314	Information on public health funerals and whether we publish notices in the press	Environmental Health(Residential)	5	Partially – some web links provided (Section 21) and some not held
23/04/13	F/026/1314	Alcohol and Late Night refreshment licenses	Environmental Health(Licensing), Strategy & Performance	8	Yes – web link provided (Section 21 – available by other means)
23/04/13	F/027/1314	Information on funding for Orchestras Live	Leisure	14	Yes



**Table B: Freedom of Information Requests Summary April to September 2013**

Date Received	Reference	Summary of Request	Departments Request Sent To	No of work days	Information released
24/04/13	F/028/1314	Provide contact details for certain departmental heads	Strategy & Performance	2	Yes – web link provided (Section 21 – available by other means)
24/04/13	F/029/1314	Content and outcome of any challenges/re-assessments raised by HMRC in last 6 years for VAT liabilities and recovery input tax and liabilities for direct taxes	Finance, Human Resources & Payroll	7	No information held
24/04/13	F/013a/1314	Further request for information in relation to one bedroom properties (by area)	Housing	7	Yes
25/04/13	F/030/1314	Information on outsourcing of local services	Procurement	6	Partially, some not held
25/04/13	F/031/1314	Information pertaining to electric car charging points	Regeneration, Housing	3	No information held
25/04/13	F/032/1314	Addresses and rateable values of all business properties that have historic credit on their account	Strategy & Performance (Revenues)	3	Yes – web link provided (Section 21 – available by other means)
29/04/13	F/033/1314	Culture and Leisure budgeted spending	Finance	12	Yes
29/04/13	F/034/1314	FOI responses in relation to Business Rates (credits, Empty properties, SBRR (small business rates relief) reliefs) since 2010	Strategy & Performance	4	Partially with redactions
29/04/13	F/035/1314	Public or welfare funerals or persons who have died with no next of kin since 01/11/12 to date	Strategy & Performance (Environmental Health)	2	Yes – web link provided (Section 21 – available by other means)

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Date Received	Reference	Summary of Request	Departments Request Sent To	No of work days	Information released
30/04/13	F/036/1314	How much did authority spend on alcohol in last year	Strategy & Performance	2	No information held
30/04/13	F/037/1314	How much has been spent in each of last five years with following firms, PricewaterhouseCoopers, Deloitte, Ernst & Young, KPMG separated into payments for audit functions and any other functions	Finance	8	Partially, some not held
30/04/13	F/038/1314	Information on council newsletter or newspaper	Strategy & Performance	8	Yes
30/04/13	F/039/1314	Information on street bins and budget	Street Scene	8	Yes
01/05/13	F/040/1314	Information regarding any money received through New Homes Bonus scheme	Housing, Finance	7	Yes
02/05/13	F/041/1314	Information on violence and abuse in the workplace	Human Resources & Payroll	8	Yes
03/05/13	F/042/1314	List of all business rate properties in area and a list of businesses not receiving small business rate relief	Revenues	9	Yes (with redactions)
02/05/13	F/043/1314	Information on trips abroad by councillors and senior council officers (director level) over last five years	Democratic Services, CEPT	8	No information held
03/05/13	F/044/1314	Information about the council website	Strategy & Performance	7	Yes
03/05/13	F/045/1314	Information about social housing fraud	Housing	9	Partially, some not held
03/05/13	F/046/1314	Information about car parking facilities	Regeneration	7	Partially, some not held
06/05/13	F/047/1314	Information on charges for environmental information	Strategy & Performance	7	Yes
07/05/13	F/048/1314	List of business rate credits cancelled by a 'write on'	Revenues	8	Yes

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Date Received	Reference	Summary of Request	Departments Request Sent To	No of work days	Information released
09/05/13	F/049/1314	List of serving councillors with unspent convictions	Democratic Services	7	No information held
10/05/13	F/050/1314	Information on council tax arrears	Revenues	7	Yes
13/05/13	F/051/1314	Information on zoo licences	Environmental Health (Commercial)	6	No information held
14/05/13	F/052/1314	Information on ICT frameworks	ICT	7	Yes – web link provided (Section 21 – available by other means)
14/05/13	F/053/1314	Information on businesses within the district and business rate arrears	Revenues	7	Partially, some not held
20/05/13	F/054/1314	Information on dog homes	Environmental Health (Commercial)	3	Partially, some not held
20/05/13	F/055/1314	Buildings now owned by private sector after being built with PFI/PPP's	Strategy & Performance	3	Partially, some web links provided (Section 21 available by other means), some not held
21/05/13	F/056/1314	Information on how many refuse collectors were assaulted by members of the public whilst carrying out council duties	Legal, Streetscene Services	6	No information held
21/05/13	F/057/1314	Any public health funerals carried out with no known next of kin from 01/11	Strategy & Performance (Environmental Health)	0	Yes – web link provided (Section 21 – available by other means)
24/05/13	F/058/1314	Information on businesses within the district registered to make cheese	Environmental Health (Commercial)	12	No information held

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23/05/13	F/059/1314	Details of all physical locations maintained where Bolsover Council provides internet access that is available to the general public	Contact Centres, Leisure	7	Yes
28/05/13	F/060/1314	Details on information security	ICT	2	Yes
29/05/13	F/061/1314	Information on Business Ratepayers who have a credit balance on their accounts	Strategy & Performance (Revenues)	1	Yes – web link provided (Section 21 – available by other means)
29/05/13	F/062/1314	Information relating to properties where BDC is the landlord and collects rent from the public	Housing	11	Partially, some web links provided (Section 21 available by other means), some not held
30/05/13	F/063/1314	Information on mobile and flexible working	Human Resources & Payroll	2	Yes
31/05/13	F/064/1314	Details of our insurance provider in relation to a water damage claim	Finance	1	Yes
03/06/13	F/065/1314	Information on public health funerals additional to what is held in public domain	Environmental Health (Residential)	3	Partially, some web links provided (Section 21 available by other means), some not held
03/06/13	F/066/1314	Information on parking services	Strategy & Performance	2	No information held and DCC details given

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05/06/13	F/067/1314	Any public health funerals carried out with no known next of kin from 01/02/13 to date	Strategy & Performance (Environmental Health)	0	Yes – web link provided (Section 21 – available by other means)
05/06/13	F/068/1314	Names and email addresses for various departments	Strategy & Performance	2	Partially, some web links provided (Section 21 available by other means), some not held
06/06/13	F/069/1314	A list of all live business rates accounts with a 2010 list Rateable Value greater than or equal to £25,000	Revenues	1	Partially, some not held
06/06/13	F/070/1314	How many public health funerals have been carried out since April 2012	Strategy & Performance (Environmental Health)	1	Yes – web link provided (Section 21 – available by other means)
06/06/13	F/071/1314	Organisational structure, vacancies and spend on staff for estates/facilities/capital projects	Human Resources & Payroll, Regeneration	6	Yes – web link provided (Section 21 – available by other means)
11/06/13	F/072/1314	Information on service delivery models of human resources	Human Resources & Payroll,	16	Yes
11/06/13	F/073/1314	Information on business rates accounts where Council has obtained a liability order and rateable value is £5,000 or more	Revenues	7	No information exempt Section 12 (exceeds appropriate limit)

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12/06/13	F/074/1314	Information on business rates accounts for current overpayment/credit if balance has not been carried forward and accounts where a write on has been used since April 1st 2000	Revenues	3	Yes plus web link (Section 21 – available by other means)
14/06/13	F/075/1314	Date Morrison's/Optimisation Developments Ltd will complete purchase of Sherwood Lodge land. When demolition will take place and how much BDC received so far from sale	Legal	10	No information held plus exempt Section 41 (information provided in confidence) and Section 43(2)(Commercial Interests)
14/06/13	F/076/1314	Information on construction contracts over £200k that have been completed in last five years	Procurement	14	Partially, some not held
17/06/13	F/077/1314	Information on one bedroom properties	Housing, Benefits	11	Yes
17/06/13	F/078/1314	Information on council properties managed by property guardians	Housing, Regeneration	3	No information held
17/06/13	F/079/1314	Business rates accounts in credit	Strategy & Performance (Revenues)	2	Yes – web link provided (Section 21 – available by other means)
17/06/13	F/080/1314	Information relating to environment, flooding and disaster planning and procurement	Regeneration, Procurement, Streetscene Services	14	Partially, some web links provided (Section 21 available by other means), some not

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					held
18/06/13	F/081/1314	Information on emergency housing	Housing	11	No information held
19/06/13	F/082/1314	Information on benefits from January 1997 to June 2013	Benefits	8	Partially, some not held
20/06/13	F/083/1314	Information on the Council's Local Area Network (LAN) provider	ICT	7	Partially, some not held
20/06/13	F/084/1314	Information on bedroom tax and impact on council house arrears and policies	Housing Benefits	18	Partially, some not held, some exempt Section 12 exceeds appropriate limit
24/06/13	F/085/1314	Information on Local Asset Backed Vehicles (LABVs) (Combined Financial/Regeneration product)	Finance	9	No information held
21/06/13	F/086/1314	Information on temporary agency staff usage	Human Resources & Payroll	10	No information held
24/06/13	F/087/1314	Information on Legal Case Management System	Legal	9	Partially, some not held
25/06/13	F/088/1314	Information on public health funerals additional to what is held in public domain	Environmental Health (Residential)	8	Partially, some web links provided (Section 21 available by other means), some not held

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Date Received	Reference	Summary of Request	Departments Request Sent To	No of work days	Information released
25/06/13	F/089/1314	Information on income generation in the Public Sector	Strategy & Performance, Leisure, Regeneration, CEPT, Streetscene Services	15	Partially, some not held
26/06/13	F/090/1314	Data pertaining to mobile users on your website	Strategy & Performance	13	Partially, some not held
27/06/13	F/091/1314	Information on refuge provision	Housing	13	No information held
27/06/13	F/092/1314	Information on Sanctuary scheme	Housing	13	No information held
28/06/13	F/093/1314	Details on who has died with no known next of kin from 01/03/13 to date	Strategy & Performance (Environmental Health)	1	Yes – web link provided (Section 21 – available by other means)
01/07/13	F/094/1314	Transfer of funds from general fund to housing revenue account for last three years	Finance	11	No information held
01/07/13	F/095/1314	Information held relating to mini Zoo's in the area	Environmental Health (Commercial)	11	No information held
02/07/13	F/096/1314	Request pertaining to Fire Alarm Systems and compliance to the Regulatory Reform (Fire Safety) Order 2005	Regeneration	16	Partially, some not held
03/07/13	F/097/1314	Copy of regulations for Local Council Tax support	Strategy & Performance (Benefits)	1	Yes – web link provided (Section 21 – available by other means)
04/07/13	F/098/1314	Further request for regulations on Local Council Tax support (s13A policy document)	Benefits	8	Yes



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04/07/13	F/099/1314	Information on private hire and hackney carriage licences	Environmental Health (Licensing), Finance, Legal	19	Partially - some exempt Section 12 (exceeds appropriate limit)
05/07/13	F/100/1314	Information on council tax arrears since April 2012	Revenues	8	Yes
08/07/13	F/101/1314	Information on animal welfare regarding abandoned/neglected horses	Environmental Health (Commercial)	7	Partially, some not held
09/07/13	F/102/1314	Information on any Ltd company or PLC that will be moving into authority area from 1st June 2013 to end of July 2013	Revenues	19	Yes
09/07/13	F/103/1314	Data on the percentage figures of the allocation of Social Housing in our county	Housing	11	Partially, some not held
26/06/13	F/104/1314	Buildings/open spaces that have been successfully placed on Assets of Community Value registers	Planning	17	No information held
11/07/13	F/105/1314	Information on credits held for ratepayers in respect of payment of Business Rates	Strategy & Performance (Revenues)	1	Yes – web link provided (Section 21 – available by other means)
11/07/13	F/106/1314	Cost of elected members training	Democratic Services	10	Partially, some not held
12/07/13	F/107/1314	Information on servicing and maintenance of automatic doors	Procurement	8	Partially, some web links provided (Section 21 available by other means), some not held

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12/07/13	F/108/1314	How much did artwork cost situated at The Arc commissioned by local artist	Regeneration	18	Yes
15/07/13	F/109/1314	People who have died with no known next of kin from 01/03/13 to date	Strategy & Performance (Environmental Health)	2	Yes – web link provided (Section 21 – available by other means)
16/07/13	F/110/1314	Names of leads on local Health and Well Being Board for specified diseases	CEPT	7	No information held ( DCC details given)
16/07/13	F/111/1314	Information relating to public health funerals additional to that provided on website	Environmental Health (Residential)	9	Partially, some web links provided (Section 21 available by other means), some not held
16/07/13	F/112/1314	Information on council tax and which councillors voted for the setting of council tax bands	Revenues, Democratic Services	6	Partially, some not held
16/07/13	F/113/1314	Information on pest control	Environmental Health (Residential), Finance	19	Partially, some not held
17/07/13	F/114/1314	Information on Customer Service standards. The Localism Act. Disciplinary action taken against BDC staff re: conduct. Personal data in relation to liability for rent arrears. Salary scale for member of staff	Human Resources & Payroll, Legal	17	Partially, some out of scope of FOI, some web links provided (Section 21- available by other means)
19/07/13	F/115/1314	Information on benefit fraud for 2010/11, 2011/12 and 2012/13	Benefits	13	Yes

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23/07/13	F/116/1314	Number of residential properties used for housing of ex-offenders leased by BDC which are located within another local authority's boundaries	Housing	2	No information held
29/07/13	F/117/1314	Information on total amount of money paid to trade unions and the amount of staff time spent on trade union duties and/or activities and the payment of subscriptions	Human Resources & Payroll, Finance	1	Partially, some not held
30/07/13	F/118/1314	Information on 16 and 17 year olds who become homeless	Housing	16	No information held ( DCC details given)
31/07/13	F/119/1314	Information on business rates accounts where rateable value is £0 - £1	Revenues	8	Partially with redactions, some not held
31/07/13	F/120/1314	Information on zero hours contracts	Human Resources & Payroll	11	Partially, some not held
31/07/13	F/121/1314	Information relating to cases filed against BDC under Health and Safety at Work Act	Legal, Finance	8	No exempt under Section 12 exceeds appropriate limit
01/08/13	F/122/1314	Information on tenants when applying and receiving the Discretionary Housing Payment (DHP)	Benefits	10	Yes
01/08/13	F/123/1314	Information on zero hours contracts over last five years	Human Resources & Payroll	10	Partially, some not held
02/08/13	F/124/1314	Information on BDC's planned capital works for the next 30 years	Housing	9	No information held

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02/08/13	F/125/1314	Information on number of one bedroom properties available to let, number of tenants deemed to be under-occupying and number of people on waiting list for one bedroom properties	Housing	12	Yes
05/08/13	F/126/1314	Listing of companies with rateable values upto £11,000 and not in receipt of small business rate relief	Revenues	8	Yes
05/08/13	F/127/1314	Detailed Information on public health funerals	Environmental Health (Residential)	16	Partially, some web links provided (Section 21 available by other means), some not held
06/08/13	F/128/1314	Information regarding the provision of translation and interpretation services	Strategy & Performance	9	Partially, some not held
06/08/13	F/129/1314	Information on Youth Democracy	Strategy & Performance, Democratic Services	11	Partially, some not held
06/08/13	F/130/1314	Information on major parks/country parks and neighbourhood play areas	Leisure, Planning	16	Partially, some not held
06/08/13	F/131/1314	Information on hospital kitchen inspection reports	Environmental Health (Commercial)	11	Yes - with redactions
06/08/13	F/132/1314	Information on council staffing (zero hours contracts, redundancy, unfair dismissal, equal pay)	Human Resources & Payroll, Legal	12	Partially, some not held

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06/08/13	F/133/1314	Information on rent arrears since January 2013 in relation to bedroom tax	Housing	11	Partially, some exempt (Section 12 exceeds cost limit)
07/08/13	F/134/1314	Information relating to IT hardware maintenance and associated costs	ICT	8	Yes
07/08/13	F/135/1314	Confirmation that national criteria is being met for recruitment of parish councillors	Democratic Services	8	Yes – web link provided (Section 21 – available by other means)
07/08/13	F/136/1314	Information on Section 106 receipt and expenditure for construction of a playground in Doe Lea	Planning	3	Yes
09/08/13	F/137/1314	Information on discretionary housing payments for 2013	Benefits	6	Yes
09/08/13	F/138/1314	Information on Pet Shop licenses and Dog Breeding licenses	Environmental Health (Commercial)	12	Yes
12/08/13	F/139/1314	Information on all licensed riding establishments in the region	Environmental Health (Commercial)	5	Yes
12/08/13	F/140/1314	Information on the impact of the benefit cap on families	Benefits, Housing	7	Partially, some not held
12/08/13	F/141/1314	Information on public or welfare funerals and persons who have died with no known next of kin since 01/03/13	Strategy & Performance (Environmental Health)	2	Yes – web link provided (Section 21 – available by other means)
12/08/13	F/142/1314	Information pertaining to G-Cloud	ICT	11	No information held
13/08/13	F/143/1314	Information on claimants of Council Tax Support (CTS)	Revenues, Benefits	11	Partially, some not held

**Table B: Freedom of Information Requests Summary April to September 2013**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Departments Request Sent To</b>	<b>No of work days</b>	<b>Information released</b>
13/08/13	F/144/1314	Information on the local authority contracting for the provision of external legal services and spending on internal and external legal services over the past 3 years	Legal, Finance	14	Partially, some not held
14/08/13	F/145/1314	Information on DHP data (Discretionary Housing Payments)	Benefits	11	Yes
14/08/13	F/146/1314	Information on properties that have had a rateable value reduction in either 2005 or 2010 rating list in last 6 months	Revenues	11	Yes
15/08/13	F/147/1314	Information on tenants who are in rent arrears	Housing	15	Yes
16/08/13	F/148/1314	Information on 2013 canvass	Democratic Services	9	Yes
16/08/13	F/149/1314	Information on G-Cloud	ICT	9	No information held
16/08/13	F/150/1314	Information on use of snares to trap animals	Environmental Health (Residential)	11	Partially, some not held
19/08/13	F/151/1314	Information on business rates	Revenues	8	Yes plus web link (Section 21 – available by other means)
19/08/13	F/152/1314	Information on all live business rates accounts with a 2010 list rateable value of between £5,000 and £25,000	Revenues	8	Yes (with redactions)
19/08/13	F/153/1314	Information on food safety activities undertaken by BDC	Environmental Health (Commercial)	16	Partially, some not held
20/08/13	F/154/1314	Information on houses under multiple occupancy (HMO)	Housing, Environmental Health, Planning, Benefits	19	Yes

**Table B: Freedom of Information Requests Summary April to September 2013**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Departments Request Sent To</b>	<b>No of work days</b>	<b>Information released</b>
21/08/13	F/155/1314	Information on health and safety provisions and arrangements for future procurement	Human Resources & Payroll, Regeneration	8	Partially, some not held
22/08/13	F/156/1314	Information on transparent pay	Human Resources & Payroll	10	Yes
23/08/13	F/157/1314	Information on hackney carriage and private hire vehicles	Environmental Health (Licensing)	16	Yes
23/08/13	F/158/1314	Information on dog breeding establishments	Environmental Health (Commercial)	12	Yes
23/08/13	F/159/1314	Information on who is responsible for payment of business rates at a specified property	Revenues	2	Yes
27/08/13	F/160/1314	Information on staff expenditure/ council expenditure and what services have been affected by spending reductions	Human Resources & Payroll, Finance, Regeneration, Environmental Health, Strategy & Performance	8	Partially, some not held
27/08/13	F/161/1314	Information on the council tax support scheme	Revenues, Benefits	11	Partially, some not held
27/08/13	F/162/1314	Information on parking charges and how many households in authority	Strategy & Performance	2	Partially, some not held
27/08/13	F/163/1314	Information on how many homes for affordable rent will be started in next 3 years and how many have been built since May 2010	Planning (Housing Strategy)	12	Yes
27/08/13	F/164/1314	Information on plans for council tax support in 2014/15	Benefits	11	Yes
27/08/13	F/165/1314	Information on public toilets	Regeneration	11	Yes

**Table B: Freedom of Information Requests Summary April to September 2013**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Departments Request Sent To</b>	<b>No of work days</b>	<b>Information released</b>
29/08/13	F/166/1314	Information on pay rates for NJC workers and if adopted the Living Wage	Human Resources & Payroll	2	Yes
30/08/13	F/167/1314	Information on land registry and public health funerals	Environmental Health, Legal	10	Yes
02/09/13	F/168/1314	Information in relation to sold properties under Right to Buy scheme and how many social homes for rent have been built since May 6th 2010	Housing, Planning (Housing Strategy)	9	Yes
30/08/13	F/169/1314	Information on records going back to 1 April 2000 to confirm outstanding credits or overpayments on accounts for Adidas UK Ltd, Reebok International Ltd, Reebok UK, Rockport UK	Revenues	10	No information held
03/09/13	F/170/1314	Information about Wi-Fi provider and use	ICT	12	Partially, some not held
04/09/13	F/171/1314	Information about post - Senior Information Risk Officer and data protection breaches	Financial Services Strategy & Performance	12	Partially, some not held
04/09/13	F/172/1314	Information on work experience placements	Human Resources & Payroll	12	No information held
04/09/13	F/173/1314	Information on new businesses who have registered for business rates during August 2013	Revenues	12	Yes
05/09/13	F/174/1314	Information on compromise agreements from 2007	HR & Payroll	10	Partially, some exempt (Section 40 Personal information)
06/09/13	F/175/1314	Information on public health burials since 01/06/13	Strategy & Performance (Environmental Health)	1	No information held
10/09/13	F/176/1314	Information on telephony contract	ICT	19	Yes



**Table B: Freedom of Information Requests Summary April to September 2013**

Date Received	Reference	Summary of Request	Departments Request Sent To	No of work days	Information released
11/09/13	F/177/1314	Information on parking tickets and revenue	Strategy & Performance	1	No information held
12/09/13	F/178/1314	Information on damp or mould complaints (Council Housing in 2011/12)	Housing, Legal, Contact Centre, Customer Services	8	Partially, some not held
10/09/13	F/179/1314	Information on Members Allowances for BDC and NEDDC	Strategy & Performance	4	Yes - web links provided (Section 21 - available by other means)
13/09/13	F/180/1314	Information on business rate accounts in credit	Revenues (Strategy & Performance)	1	Yes - web link provided (Section 21 - available by other means)
17/09/13	F/181/1314	Overview of total spend on ICT	ICT	15	Partially, some not held
17/09/13	F/182/1314	Data in respect of Housing Benefit claims	Benefits	6	No (as no clarification received)
17/09/13	F/183/1314	Information on sickness absence outturn for 2012/13	Human Resources & Payroll	6	Partially, some not held
19/09/13	F/184/1314	Information on BDC's vehicle, leasing and maintenance contracts	Street Scene Services	15	Yes
20/09/13	F/185/1314	Information on Discretionary Housing Payments	Benefits	12	Yes plus web link (Section 21 – available by other means)
20/09/13	F/186/1314	Information on housing register and housing benefits	Housing, Benefits	19	Partially, some not held

**Table B: Freedom of Information Requests Summary April to September 2013**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Departments Request Sent To</b>	<b>No of work days</b>	<b>Information released</b>
20/09/13	F/187/1314	List of all commercial properties who qualify for a rate reduction under Small Business Rates Relief where rateable value is under £12,000	Revenues	3	Yes
20/09/13	F/188/1314	Information on CCTV enforcement vehicles for past 5 years and revenues from parking fines and traffic contraventions	Community Safety, (DCC), Finance	12	Partially, some not held
23/09/13	F/189/1314	Information on sickness absence over the last 2 years	Human Resources & Payroll	11	Partially, some not held
24/09/13	F/190/1314	Information on home extensions	Planning	10	No exempt under Section 12 exceeds ceiling cost
24/09/13	F/191/1314	Information on abandoned cars	Environmental Health (Commercial)	10	Yes
25/09/13	F/192/1314	How much was spent on Housing Benefit payments and Local Housing payments for 2012/13	Benefits	6	Yes
27/09/13	F/193/1314	Information on public health funerals since beginning of 2013 additional to what is held in public domain	Environmental Health (Residential)	14	Partially, some web links provided (Section 21 available by other means), some not held
27/09/13	F/194/1314	Information on public health funerals from 01/03/13 to date additional to what is held in public domain	Environmental Health (Residential)	13	Partially, some web links provided (Section 21 available by other means), some not held

**Table B:Freedom of Information Requests Summary April to September 2013**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Departments Request Sent To</b>	<b>No of work days</b>	<b>Information released</b>
30/09/13	F/195/1314	Information on recycling and waste contracts	Street Scene Services	6	Yes
30/09/13	F/196/1314	Information on use of Empty Dwelling Management Orders (EDMOs) from 2006	Housing, Environmental Health, Revenues	18	Partially, some not held

**Table C:Environmental Information Regulations Requests Summary April to September 2013**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Departments Sent To</b>	<b>No of work days to process</b>	<b>Information released</b>
02/05/13	E/08/1314	Information on complaint against erection of garden shed	Planning	8	Yes with redactions (Complainant details - Regulation 13 - personal data)

**Table C:Environmental Information Regulations Requests Summary  
April to September 2013**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Departments Sent To</b>	<b>No of work days to process</b>	<b>Information released</b>
07/06/13	E/17/1314	Details on all wind turbine applications, submitted, decided, appealed, judicially reviewed, called-in or otherwise formally processed by Planning between 1st January 2009 and 1st June 2013	Planning	9	Partially, some information provided, some exempt Section 21 available by other means - website details
28/06/13	E/21/1314	Information on planning permissions granted for development on Green Belt land	Planning	12	No -Information exempt Section 12 exceeds appropriate limit
15/08/13	E/30/1314	Information on planning permission for bio diesel manufacturing plant and the air filters concerned with the plant	Planning, Environmental Health (Commercial)	12	No information held
16/08/13	E/31/1314	Information on trees in Barlborough conservation area	Planning	18	Yes
16/08/13	E/32/1314	Information on derelict buildings and Section 215 notices issued under Town and Country Planning Act 1990 in 2012/13	Planning	9	Partially, some not held
09/09/13	E/35/1314	Information in relation to planning application 13/00184/Retro	Planning Democratic Services	6	Yes
09/09/13	E/37/1314	List of all companies that have registered cooling towers	Environmental Health (Commercial)	3	Yes (Link to website provided)

