

**Bolsover District Council**

**Executive**

**13<sup>th</sup> May 2014**

**Information Requests – October 2013 to March 2014**

**Report of the Information & Engagement Manager**

This report is public

**Purpose of the Report**

- To provide information on requests made under the Freedom of Information Act 2000, Environmental Information Regulations 2004 and Data Protection Act 1998 for the period 1<sup>st</sup> October 2013 to 31<sup>st</sup> March 2014 and a summary for 2013/14.

**1 Report Details**

**Freedom of Information and Environmental Information Requests**

**1.1 Volumes**

- 275 Freedom of information (FOI) requests
- 54 Environmental information requests (EIR)
- 329 Requests received in total for processing

Table A provides a graphical breakdown by month for FOI/EIR volumes for 2013/14.

Table B provides a breakdown of requests by department. Please note that some requests are sent to more than one department so the volumes will not tally with the number of actual requests above.

**1.2 Performance**

Target: 100% of requests to be responded to within 20 working days.

- All requests (329) responded to within 20 working days.

**1.3 Other Information**

Table C provides a summary of the FOI requests received by date order.

For this period we have received multiple requests for information on new businesses becoming liable for business rates (11 requests), the 'bedroom tax' and

its implications (10 requests), information concerning Sherwood Lodge – its sale and redevelopment (8 requests including 3 EIRs), discretionary housing payments (6 requests) and business rate account (NDR) listings (5 requests). Other multiple requests have concerned information we regularly publish on our website – details of public health funerals, business rate accounts in credit and empty commercial properties.

Table D provides a summary of the EIR requests received by date order. Please note that the summary does not contain the 30 requests for Con 29 questions i.e. property search information.

#### 1.4 **2013/14 Summary**

For the year we received 472 FOI requests and 94 EIR requests making a total of 566 requests for 2013/14. This represents an increase of 34% (145 requests) when compared to 2012/13 (421 requests received).

Overall, all requests were responded to within the standard of 20 working days.

### **Data Protection Requests**

1.5 We receive requests from individuals seeking their own personal data (subject access requests) and requests from third parties seeking personal data under one of the subject access exemptions listed under the Data Protection Act 1998.

#### 1.6 **Volumes**

- 2 Subject Access requests received
- 14 Third party requests received for personal data held

#### 1.7 **Performance**

- All responded to within 40 calendar days – the prescribed timescale within the Act

#### 1.8 **2013/14 Summary**

For 2013/14 we received 36 requests in total – 3 Subject Access requests and 33 Personal Data requests. This represents an increase of 38% (10 requests) when compared to 2012/13 (26 requests). All were responded to within the statutory timescale (Subject Access Request average – 23 days and Third Party Requests – 3.6 days).

## **2 Conclusions and Reasons for Recommendation**

2.1 Requesters are increasingly aware of their rights of access to information and are using them in increased numbers.

2.2 This is an information report to keep Members informed of volumes and trends regarding information requests.

### **3 Consultation and Equality Impact**

3.1 Not applicable

### **4 Alternative Options and Reasons for Rejection**

4.1 Not applicable

### **5 Implications**

#### **5.1 Finance and Risk Implications**

None

#### **5.2 Legal Implications including Data Protection**

None

#### **5.3 Human Resources Implications**

None

### **6 Recommendations**

6.1 That the report be received

### **7 Decision Information**

<b>Is the decision a Key Decision?</b> (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	No
<b>District Wards Affected</b>	None
<b>Links to Corporate Plan priorities or Policy Framework</b>	<ul style="list-style-type: none"><li>• Providing excellent customer focused services</li><li>• Compliance with our Access to Information Policy</li></ul>

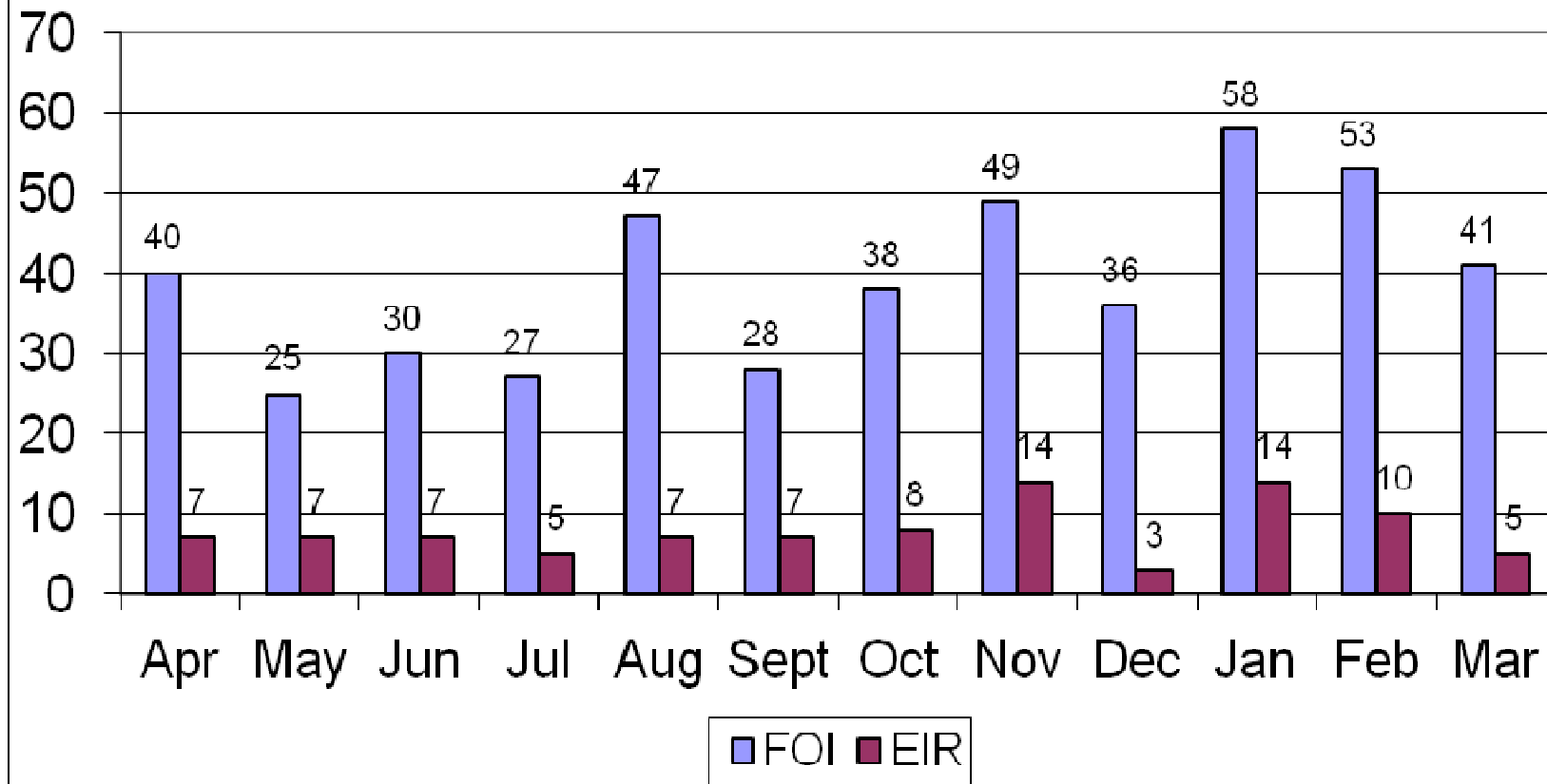
### **8 Document Information**

<b>Appendix No</b>	<b>Title</b>
Table A	Information Request Volumes by Month for 2013/14
Table B	Information Requests by Department October to March 2014

Table C	FOI Summary by date (October to March 2014)
Table D	EIR Summary by date (October to March 2014)
<b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Not applicable	
<b>Report Author</b>	<b>Contact Number</b>
Kath Drury – Information & Engagement Manager	01246 242280

Report Reference –

## Information Requests - 2013/14



**Table B: Information Requests by Department October 2013 to March 2014**

Department/Section	October 2013 to March 2014			
	No. of requests	Freedom of Information	Data Protection	Environmental Information
Chief Executive and Partnership Team	6	6		
Human Resources & Payroll	23	23		
Legal	28	21		7
Governance	8	8		
Customer Service & Improvement	27	25		2
Financial Services	31	31		
Contact Centres	5	5		
Revenues & Benefits	100	88	12	
Shared Procurement Unit	5	5		
Shared ICT	23	23		
Economic Development (Regeneration)	38	32	1	5
Planning	57	17		40
Environmental Health	72	42		30
Leisure	16	16		
Streetscene Services	25	23		2
Community Safety	4	4		
Housing	45	35	10	
BCN (Building Control)	36	5		31
<b>Totals</b>	<b>549</b>	<b>409</b>	<b>23</b>	<b>117</b>

## Table C: Freedom of Information Requests Summary October to March 2014

Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
01/10/13	F/197/1314	Breakdown of credit balances accrued since earliest records for amounts owing to incorporated companies	Revenues (Strategy & Performance)	1	Yes - web link provided
02/10/13	F/198/1314	Information on Section 106 money	Planning, Finance	18	Partially, some not held
02/10/13	F/199/1314	List of Ltd Companies and PLC's that have become liable for NDR from 1st Sept – 30th Sept 2013	Revenues	18	Yes
02/10/13	F/200/1314	Various questions on employees headcount by ethnicity and gender for 2011, 2012 and 2013 including disabled employees	Human Resources & Payroll	18	Yes
04/10/13	F/201/1314	Information on DHP data (Discretionary Housing Payments) between April 1st and September 30th 2013	Benefits	16	Yes
04/10/13	F/202/1314	Information on number accepted as homeless and in priority need for 2012/13 financial year	Housing	16	Yes
07/10/13	F/203/1314	Information on type of advertising/sponsorship schemes running in area	Strategy & Performance	2	No information held
07/10/13	F/204/1314	Information on funding and spend on Creswell sports regeneration to the miners welfare area in mid 90's	CEPT, Leisure	16	No information held
09/10/13	F/205/1314	Information on attendance figures for all councillors during present time in office (May 2011 - present)	Strategy & Performance	2	Yes - web link provided
09/10/13	F/206/1314	Information on prayers before meetings	Strategy & Performance	3	No information held

**Table C: Freedom of Information Requests Summary October to March 2014**

Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
10/10/13	F/207/1314	Copy of minutes where policy on issuing access cards for Pleasley Vale was discussed and agreed and copy of policy.	Regeneration	14	Partially, some not held.
14/10/13	F/208/1314	Copy of minutes where policy on issuing access cards for Pleasley Vale was discussed and agreed and copy of policy.	Strategy & Performance (Regeneration)	12	Partially, some not held.
14/10/13	F/209/1314	Information on council tax support scheme, how many are in arrears, paying increased council tax, registered disabled	Revenues, Benefits	13	Partially, some not held
14/10/13	F/210/1314	Information on public or welfare funerals and persons who have died with no known next of kin since 01/06/13	Strategy & Performance (Environmental Health)	3	Yes - web link provided
14/10/13	F/211/1314	List of all Ltd Companies and PLC's that have become liable for NDR from 1st October to 15th October 2013.	Revenues		Clarification not received
17/10/13	F/212/1314	How much does BDC charge CVP (Community & Voluntary Partnership) rent for offices at the Tangent	Regeneration	17	No exempt under Section 43(2) Commercial Interests
17/10/13	F/213/1314	Information in relation to council tax owed to council at March 31st 2013	Revenues	10	Partially, some not held
17/10/13	F/214/1314	Information on street cleansing	Streetscene	13	Yes



## Table C: Freedom of Information Requests Summary October to March 2014

Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
17/10/13	F/215/1314	How many people are currently on the housing waiting list and how many empty properties are there including council and private	Housing, Revenues	10	Yes
18/10/13	F/216/1314	List of all live business rates accounts with a 2010 list Rateable Value greater than or equal to £25,000	Revenues	9	Partially, some redacted (personal information), some exceeds appropriate limit (Section 12)
18/10/13	F/217/1314	Current ratepayers for business rates accounts	Revenues	13	Partially, some redacted, some exempt Section 12 exceeds appropriate limit
18/10/13	F/218/1314	Information on TEN (temporary event notice) from primary and junior schools	Environmental Health (Licensing)	9	Yes
21/10/13	F/219/1314	Information on purchase of Sherwood Lodge, when demolition will take place and plans for salvage of certain features within the building	Legal, Regeneration	9	No information held
21/10/13	F/220/1314	Information on Middle Street Archaeology	Regeneration, Planning	12	Partially, some not held
22/10/13	F/221/1314	Addresses and size of all office premises which we currently occupy on a leasehold and freehold basis	Regeneration, Contact Centre	18	Yes
22/10/13	F/222/1314	Information on Standards Committee	Legal	8	Yes

**Table C: Freedom of Information Requests Summary October to March 2014**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Departments Request Sent To</b>	<b>No of Work Days</b>	<b>Information Released</b>
22/10/13	F/223/1314	Information on Category 1 hazards and Category 2 hazards	Environmental Health (Residential)	14	Partially, some not held
23/10/13	F/224/1314	Information on roads around Blackwell and a five mile radius which have been cleaned and swept	Streetscene	17	No exceeds appropriate limit (Section 12)
24/10/13	F/225/1314	Information on hospitals in our area	Environmental Health (Residential)	18	Partially, some not held
25/10/13	F/226/1314	Information on levels of spending and engagement with the Voluntary Community Sector Organisations	Strategy & Performance, CEPT, Finance	10	Partially, web link provided
28/10/13	F/227/1314	Request for recorded information on Dog Welfare Issues	Environmental Health (Commercial)	20	Partially, some not held
28/10/13	F/228/1314	Information on licensed betting premises for 2008, 2009, 2010, 2011 and 2012	Environmental Health (Licensing)	9	Yes
29/10/13	F/229/1314	Information on single status within the council	Human Resources & Payroll	9	Partially, some not held
30/10/13	F/230/1314	Information on former New Bolsover Wesleyan Methodist Church and who owns the land	Legal, Revenues	8	No information held
30/10/13	F/231/1314	Information on who has died with no known next of kin from 01/08/13 to date	Strategy & Performance (Environmental Health)	2	Yes - web link provided

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Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
30/10/13	F/232/1314	Information on costs of all cancelled projects carried out by the council since January 2010	All departments	18	No information held
30/10/13	F/233/1314	Details of all commercial properties where a Completion Notice has been served within the past 3 years in order that the property may be entered into the Rating List	Revenues	8	Yes with redactions for personal information
31/10/13	F/234/1314	Information on stray dogs passed to our dog homes after the mandatory holding period	Environmental Health (Commercial)	17	Partially, some exceeds appropriate limit
31/10/13	F/235/1314	Information on commercial properties in our area	Revenues	14	Partially, some exceeds appropriate limit
04/11/13	F/236/1314	Information on graffiti and Fly Tipping reports and response times	Streetscene	13	Yes
04/11/13	F/237/1314	Information on Whitwell ward by-election 23rd May 2013	Democratic Services	13	Partially, some not held
04/11/13	F/238/1314	Information on overpayments to staff	Human Resources & Payroll	13	Yes
05/11/13	F/239/1314	Information on use of wheelie bins	Streetscene	13	Yes
05/11/13	F/240/1314	Information on contracts BDC have with either G4S or Serco	Legal, Procurement	14	No information held
06/11/13	F/241/1314	Information on Kerbside Recycling Collection Service	Streetscene	14	Yes

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Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
07/11/13	F/242/1314	Information on the hiring of celebrities	Strategy & Performance, Leisure	12	No information held
07/11/13	F/243/1314	Information on fracking and shale gas	Planning, Strategy & Performance	12	No information held
07/11/13	F/244/1314	Information on IT/ICT/Information Systems	Strategy & Performance (ICT)	14	Partially, some not held
07/11/13	F/245/1314	Information on scrap metal dealer licences issued	Environmental Health (Licensing)	12	Yes
07/11/13	F/246/1314	Information on ICT and how we monitor our network	ICT	14	Yes
08/11/13	F/247/1314	How many taxi drivers licences granted in last 3 years and how many revoked or refused plus complaints about taxi drivers in last 3 years	Environmental Health (Licensing)	12	Yes
08/11/13	F/248/1314	Reserves that the council hold	Finance	12	Yes - web link provided
08/11/13	F/249/1314	Information on social media (twitter and facebook)	Human Resources & Payroll	14	Yes
11/11/13	F/250/1314	Information on contact details BDC uses to identify/trace next of kin of deceased	Environmental Health (Residential)	13	No information held
11/11/13	F/251/1314	Information on Look Ahead Care and Support	All departments	13	No information held

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Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
11/11/13	F/252/1314	Information on contracts or frameworks BDC has with Capita plc and subsidiary companies	Procurement	19	Partially, some not held
12/11/13	F/253/1314	Information on responses from complaints made to BDC that have been ignored	Strategy & Performance	13	Partially, some not held
12/11/13	F/254/1314	Services provided for Grounds Maintenance, Street Cleansing, Roads Maintenance	Streetscene	12	Partially, some information not held
13/11/13	F/255/1314	Information on Limited Companies who have had or about to have liability orders against them for Non-payment of Business Rates from 1st August 2013	Revenues	13	Yes
13/11/13	F/256/1314	Information on removal of the spare room subsidy - First Tier Tribunal decisions	Benefits	13	Yes
14/11/13	F/257/1314	Information on tender of Sherwood Lodge	Legal, Regeneration	13	Yes
14/11/13	F/258/1314	Information we provide in response to third party requests made by organisations under Section 29 or 35 of Data Protection Act in relation to CCTV footage	Strategy & Performance	12	Yes
14/11/13	F/259/1314	Information on policy outlining what efforts staff are expected to make to reach their place of work during bad weather, particularly snow	Human Resources & Payroll	13	Yes
14/11/13	F/260/1314	Information on whether any enforceable order or decision has been made to compulsory purchase or acquire any property within our area	Legal	6	No information held
14/11/13	F/261/1314	A list of Locally Listed Buildings	Planning	15	Yes

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<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Departments Request Sent To</b>	<b>No of Work Days</b>	<b>Information Released</b>
15/11/13	F/262/1314	Information on payments received under Section 106 planning agreements	Planning, Finance, Leisure	19	Partially, some information not held
18/11/13	F/263/1314	Profits made from burgundy bin recycling	Streetscene	11	Yes
18/11/13	F/264/1314	Information on all boot-sales and markets	Environmental Health (Licensing), Regeneration	11	No information held
18/11/13	F/265/1314	How many families living in local authority and housing association households live in property below Government's bedroom standard	Housing	11	No information held
18/11/13	F/266/1314	Information on spend on Xmas lights, free parking and free Xmas tree recycling	Regeneration, Streetscene	11	No information held
18/11/13	F/267/1314	Expenditure on utilities	Finance	11	Partially, some information not held
18/11/13	F/268/1314	Costs to the Council due to implementing the under occupancy policy	Benefits, Housing	13	Partially, some information not held
19/11/13	F/269/1314	Information on gagging orders (compromise agreements/confidentiality agreements)	Human Resources & Payroll, Legal	12	Partially, some exempt Section 40 Personal information
19/11/13	F/270/1314	Information on illegal immigrants	Human Resources & Payroll,	12	Yes
20/11/13	F/271/1314	List of Ltd Companies and PLC's that have become liable for NDR from 1st November to 15th November	Revenues	7	Yes

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Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
20/11/13	F/272/1314	Information on criminal checks and referencing, licences, targets and contacts	Human Resources & Payroll, Environmental Health, Strategy & Performance	14	Partially, some information not held
21/11/13	F/273/1314	Number of connections (alarm holders) managed by telecare/careline contact centre	Housing	11	Yes
21/11/13	F/274/1314	Information on Cloud computing	ICT	16	Yes
22/11/13	F/275/1314	Movement to and from one and two bed properties in our area	Housing	12	Partially, some information not held
22/11/13	F/276/1314	Information on applications to convert offices to residential under the permitted development powers granted on May 30	Planning	12	Yes
22/11/13	F/277/1314	Information on annual expenditure on personal protective equipment (PPE) and list of PPE suppliers	Housing, Human Resources & Payroll, Regeneration, Community Safety, Streetscene, Finance	12	Partially, some information not held
25/11/13	F/278/1314	Information on roads around Blackwell and Hilcote area which have been cleaned and swept	Streetscene	12	Partially, some information not held
26/11/13	F/279/1314	Full copy of our current Disposal and Acquisition of Land and Property Assets Strategy	Regeneration	10	No information held

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Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
26/11/13	F/280/1314	Information on employees earning minimum wage	Human Resources & Payroll	19	Yes
27/11/13	F/281/1314	Information on people dying with no known next of kin plus additional information other than provided on the website	Environmental Health (Residential)	9	Partially, web link provided, some not held
28/11/13	F/282/1314	List of companies PLC and Ltd that have become liable for non domestic rates from 16th to 30th Nov 2013	Strategy & Performance (Revenues)	2	Yes
29/11/13	F/283/1314	Information on outdoor advertising e.g. billboard hoardings/bus shelters/buses/external banners	Strategy & Performance	10	Partially, some information not held
29/11/13	F/284/1314	Information on data relating to council tax collection for first two quarters of both 2012/13 and 2013/14	Revenues	7	Partially, some information not held
02/12/13	F/285/1314	Progress on Efficiency Support Grant	Finance	14	Yes
02/12/13	F/286/1314	Details of 20 landlords (excluding housing associations) whose tenants collectively received the largest amounts of housing benefit from our council in last financial year 2012/13	Benefits	10	Partially, some information redacted under Section 40(2) personal information to third parties
02/12/13	F/287/1314	Information on the impact of the localisation and cuts to council tax benefits system as of April 2013	Revenues, Benefits	8	Partially, some information not held
03/12/13	F/288/1314	Local council's use of discretionary relief and hardship relief in relation to business rates	Revenues	7	Yes



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Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
04/12/13	F/289/1314	Information on annual membership and gym class costs	Leisure	10	Yes
04/12/13	F/290/1314	Information on leisure and sports facilities	Leisure	10	Yes
05/12/13	F/291/1314	Information on art theft	Strategy & Performance	1	No information held
05/12/13	F/292/1314	Information on art sold	Regeneration	5	No information held
05/12/13	F/293/1314	Information on public health funerals where deceased had no known next of kin since 01/09/13 to present	Strategy & Performance (Environmental Health)	3	Yes - web link provided
06/12/13	F/294/1314	Information on training budget within ICT	ICT	7	Partially, some information not held
06/12/13	F/295/1314	Names and addresses of commercial properties which currently do not have any Small Business Rate relief applied	Revenues	6	Partially, some information redacted under Section 40(2) personal information to third parties
09/12/13	F/296/1314	Information on the recording of meetings	Democratic Services	9	Yes

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<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Departments Request Sent To</b>	<b>No of Work Days</b>	<b>Information Released</b>
09/12/13	F/297/1314	Information on commercial properties up to a rateable value of £12,000 who are not receiving any sort of relief excluding any non trading accounts and non occupied sites such as billboards/telecommunication masts/arms	Revenues	5	Partially, some information redacted under Section 40(2) personal information to third parties
09/12/13	F/298/1314	Information on Green Deal and ECO queries in relation to Housing stock	Housing	16	No information held
10/12/13	F/299/1314	List of all non-residential real estate assets owned by BDC, their rateable value and if property is up to date with its business rates payments	Revenues	3	Partially, some exceeds appropriate limit (Section 12)
10/12/13	F/300/1314	Various questions regarding payments received by BDC in relation to residential developments	Finance, Planning (Housing Strategy)	8	Partially, some information not held
10/12/13	F/301/1314	Discretionary Housing Payments length of award	Benefits	6	Yes
10/12/13	F/302/1314	Credits held on record for ratepayers in respect of Business Rates	Strategy & Performance (Revenues)	2	Yes - web link provided
10/12/13	F/303/1314	Information on Discretionary Housing Payments for 2013/14	Benefits	6	Partially, some information not held
11/12/13	F/304/1314	Information on council tax collection levels and VRA (Voice Risk Analysis) software	Revenues	7	Partially, some information not held

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Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
12/12/13	F/305/1314	List of non designated or undesignated heritage assets as prepared by the Planning Dept at BDC	Planning	3	Yes
17/12/13	F/306/1314	Information on the numbers and outcomes of FOI requests submitted in a 12 month period from 2012 to 2013	Strategy & Performance	2	Clarification never received
17/12/13	F/307/1314	Provide spreadsheet with contact telephone/email details of all council suppliers whom BDC spends over £500 per calendar year	Strategy & Performance (Finance)	2	Partially, some exceeds appropriate limit (Section 12) and web link provided
20/12/13	F/308/1314	Information on how cuts to local authority budgets are impacting on staffing levels for walking, cycling and road safety	Regeneration, Leisure	9	Partially, some information not held
20/12/13	F/309/1314	Details on people who have died with no next of kin from 01/10/13 to date	Strategy & Performance (Environmental Health)	1	Yes - web link provided
23/12/13	F/310/1314	Information on FOI requests for the last five years	Strategy & Performance	15	Partially, some information not held
23/12/13	F/311/1314	Information on commercial properties not receiving small business and rural rate relief up to rateable value of £12,000	Revenues	8	Partially, some information redacted under Section 40(2) personal information to third parties

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<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Departments Request Sent To</b>	<b>No of Work Days</b>	<b>Information Released</b>
23/12/13	F/312/1314	Information on Discretionary Housing Payments applications and awards for 2012 and 2013	Benefits	10	Yes
23/12/13	F/313/1314	Information on the number of affordable housing units provided as a result of planning agreements related to residential led developments in 2009/10, 2010/11, 2011/12, 2012/13 and 2013/14 to date	Planning (Housing Strategy)	15	Yes
30/12/13	F/314/1314	The date on which Morrisons/Optimisation Developments Ltd will complete the purchase of Sherwood Lodge land plus date for demolition or building work and plans for salvage	Legal	17	No information held
24/12/13	F/315/1314	Information on what happens to ashes handled by the council at the request of NHS Trusts involving foetal remains	Strategy & Performance	4	No information held
27/12/13	F/316/1314	How much has been spent on hiring celebrities over last three years	Strategy & Performance	4	No information held
30/12/13	F/317/1314	List of Ltd companies and PLC's that have become liable and date they became responsible for NDR from 16th December to 31st December 2013	Revenues	6	No information held
30/12/13	F/318/1314	Hiring of celebrities over the last 10 years	Strategy & Performance, Leisure	3	No information held
30/12/13	F/319/1314	Information on stray dogs for 2012 and 2013	Environmental Health (Commercial)	12	Partially, some not held

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Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
31/12/13	F/320/1314	Information on taxi inspections and licences	Environmental Health (Commercial), Streetscene	17	Partially, some information not held
31/12/13	F/321/1314	How many councillors were late in paying their council tax, sent a reminder and summonsed to court for non-payment	Revenues	5	No information held
02/01/14	F/322/1314	Information on staff who have been issued with smart phones/standard mobile phones/tablets/standard laptops in last 3 financial years	Finance, ICT	17	Partially, some information not held
02/01/14	F/323/1314	List of Parish and Town Councils in our area	Strategy & Performance	2	Yes - web link provided
02/01/14	F/324/1314	Information on public health funerals since July 2013 plus contact details for staff members	Strategy & Performance (Environmental Health)	2	Partially - web link provided and some information not held
02/01/14	F/325/1314	Credit and write on list for Business Rates accounts	Revenues	4	Partially - web link provided and some released with redactions for personal information
06/01/14	F/326/1314	List of community assets that BDC are holding following legislation - Localism Act 2011	Regeneration	8	No information held

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<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Departments Request Sent To</b>	<b>No of Work Days</b>	<b>Information Released</b>
07/01/14	F/327/1314	Information relating to local council tax support scheme for 2014/15	Benefits	3	Yes
07/01/14	F/328/1314	How many abandoned cars have been removed from public places in 2013	Environmental Health (Commercial)	16	Yes
08/01/14	F/329/1314	Schedule of all non domestic rate accounts that are showing in credit from 1 April 1990 to date	Strategy & Performance (Revenues)	1	Yes - web link provided
08/01/14	F/330/1314	Information on under occupancy housing benefit penalty	Benefits	16	Yes
08/01/14	F/331/1314	Information on software/hardware BDC uses for filtering/blocking/monitoring access to the internet for council staff	ICT	16	Yes
08/01/14	F/332/1314	Information on staff levels and turnover - calendar year 1st January 2013 to 31st December 2013	Human Resources & Payroll	17	Yes
09/01/14	F/333/1314	Contact details for who has responsibility for council's information technology leadership	ICT	2	Yes
09/01/14	F/334/1314	Information on mobile phone contracts	Finance	19	Partially, some information not held
09/01/14	F/335/1314	Information on business rates for Tesco Distribution Centre in Barlborough	Revenues	16	Yes

## Table C: Freedom of Information Requests Summary October to March 2014

Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
10/01/14	F/336/1314	Information on right to buy - cash raised/units sold for each financial year since 2010, money committed, number of replacement homes/tenure and projected homes to be delivered in next five financial years	Finance, Housing, Planning (Housing Strategy)	15	Yes
13/01/14	F/337/1314	Information on Right to Buy sales by property size for each financial year since 2010	Housing	15	Yes
13/01/14	F/338/1314	Information on alcohol licences that have been surrendered since January 1st 2008	Environmental Health (Licensing)	15	Yes
13/01/14	F/339/1314	Addresses and rateable values of all empty commercial properties, owner/occupiers, dates properties were vacated, account number or VOA property reference	Strategy & Performance (Revenues)	2	Yes - web link provided
13/01/14	F/340/1314	Information on refreshments (food and drink) for meetings for councillors and council staff	Finance, Regeneration, Democratic Services, Legal, Streetscene	15	Partially, some information not held
13/01/14	F/341/1314	Information on energy company obligation to Housing Stock	Strategy & Performance (Housing)	2	No information held
14/01/14	F/342/1314	How many tenants who are or have been subject to the social sector size criteria who would be exempt because they have a pre 1996 tenancy and have been in receipt of Housing Benefit since 01/01/96	Housing, Benefits	14	Yes

### Table C: Freedom of Information Requests Summary October to March 2014

Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
16/01/2014	F/343/1314	What project methodology is currently in use for IT projects	ICT	14	Yes
16/01/2014	F/344/1314	Information on bailiff/debt recovery contractors for council tax, business rates, commercial rents, parking penalties, overpayments and sundry debts	Revenues, Regeneration	14	Partially, some information not held
16/01/2014	F/345/1314	Information on bedroom tax appeals	Benefits	15	Yes
17/01/2014	F/346/1314	How many solicitors BDC employed as part of its in-house legal department in 2013 and 2012	Legal	14	Yes
17/01/2014	F/347/1314	How much has BDC spent running its in-house legal department in 2013 and 2012	Finance	14	Yes
17/01/2014	F/348/1314	How much did BDC spend on external legal services in 2013 and 2012	Legal	14	Yes
20/01/2014	F/349/1314	Network and Telecommunications contract information	ICT, Finance	20	Yes
20/01/2014	F/350/1314	List of businesses that became responsible for NNDR between 1st Jan - 15th Jan 2014	Revenues	13	Partially, some information redacted (personal information)
20/01/2014	F/351/1314	Names of all companies that have been required to provide a performance bond in favour of the council for the period 2012-2013	Finance, Legal, Economic Development	14	No information held



**Table C: Freedom of Information Requests Summary October to March 2014**

Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
20/01/2014	F/352/1314	Information on electric car charging points	Housing, Regeneration (Strategy & Performance)	3	No information held
21/01/2014	F/353/1314	List of all live business rates accounts with a 2010 list Rateable Value greater than or equal to £25,000	Revenues	13	Partially, some information redacted (personal information)
21/01/2014	F/354/1314	Information on current employees, MFD equipment/contract, PDF software and cost	Human Resources, Customer Service & Improvement, ICT	16	Yes
22/01/2014	F/355/1314	Information on motorcycle parking spaces	Regeneration	13	Partially, some information not held
22/01/2014	F/356/1314	Information on the impact of localisation and cuts to the council tax benefits system by DCLG implemented on April 2013 (increased council tax/arrears)	Revenues	13	Partially, some information not held
23/01/2014	F/357/1314	Cost of providing official council entertainment and social functions in each of the last 3 financial years and sums spent on champagne and sparkling wine in last 3 years	Finance, CEPT	3	Clarification not received
23/01/2014	F/358/1314	Information on H/R services (numbers of staff)	Human Resources & Payroll	12	Yes

**Table C: Freedom of Information Requests Summary October to March 2014**

Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
23/01/2014	F/359/1314	Information on council drivers' penalty points	Human Resources & Payroll	12	Partially, some information not held
23/01/2014	F/360/1314	Information on postal votes	Governance	15	Yes - web link provided
24/01/2014	F/361/1314	Information on crisis loans	Benefits	3	No information held
24/01/2014	F/362/1314	Information on staff in relation to equalities and council's staff stress policies	Customer Service & Improvement, Human Resources & Payroll	13	Yes
24/01/2014	F/363/1314	Copies of the Interception of Communications Commissioner's inspection reports for 2011 and 2012	Legal	14	No information held
24/01/2014	F/364/1314	Information in relation to tenants who are entitled to have their eligible rent calculated under Consequential Provisions Regulations but who have had their Housing Benefit reduced under the provisions related to the Removal of the Spare Room Subsidy	Benefits	14	Yes
24/01/2014	F/365/1314	Information on whether BDC has achieved PSN CoCo compliance	ICT	15	Yes

**Table C: Freedom of Information Requests Summary October to March 2014**

Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
27/01/2014	F/366/1314	Information on the enforcement of Approved Document P of the Building Regulations by the Local Authority Building Control Department	BCN	14	Partially, some exceeds appropriate limit (Section 12)
27/01/2014	F/367/1314	Information on dead pets	Streetscene, Environmental Health(Commercial)	17	Partially, some information not held
27/01/2014	F/368/1314	Claims made by the public against BDC for alleged trips or falls caused by potholes in public areas	Finance	17	Partially, some information not held
27/01/2014	F/369/1314	Do we use either Civica or Northgate software	ICT	17	Yes
27/01/2014	F/370/1314	Questionnaire on Pet Shop Licensing	Environmental Health (Commercial)	17	Yes
28/01/104	F/371/1314	Information on amount of debt owed to BDC by residents that is written off and Business Rates debt owed annually since 2008	Revenues	18	Yes
28/01/2014	F/372/1314	Data relating to council tax collection for the first 2 quarters of both 2012/13 and 2013/14	Revenues	16	Partially, some information not held
28/01/2014	F/373/1314	Information on tenants in relation to renting/housing benefit/arrears since 1st April 2013	Housing, Benefits	16	Partially, some exceeds appropriate limit (Section 12)
28/01/2014	F/374/1314	Information in relation to taxi licensing	Environmental Health (Licensing)	17	Partially - web link provided, some information not held

**Table C: Freedom of Information Requests Summary October to March 2014**

Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
29/01/2014	F/375/1314	Details on all commercial properties receiving small business rates relief	Revenues	17	Partially, some exceeds appropriate limit (Section 12)
29/01/2014	F/376/1314	All correspondence/records held in relation to Midway Network Housing Support	CEPT, Economic Development, Environmental Health, Governance, Streetscene, BCN, Legal, Planning, Community Safety, Housing, Revenues and Benefits	17	No – exceeds appropriate limit (Section 12)
30/01/2014	F/377/1314	How many defibrillators/AED BDC have and where they are located	Human Resources & Payroll	20	Partially, some information not held
30/01/2014	F/378/1314	How many council owned buildings are presently disused/empty - also for 2013, 2012 and 2011	Revenues, Planning, Economic Development	4	Clarification not received
31/01/2014	F/379/1314	List within the dates 16th January 2014 to 31st January 2014 of any PLC or Ltd company that have become responsible for business rates	Revenues	15	Partially, some information redacted (personal information)
31/01/2014	F/380/1314	Information on serving soldiers receiving tax exemption when they are away from home fighting	Revenues	15	Yes

## Table C: Freedom of Information Requests Summary October to March 2014

Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
31/01/2014	F/381/1314	Information on households with children aged 0-16 who have come to the council because they are homeless	Housing	15	Yes
03/02/2014	F/382/1314	Vacant Commercial Warehouse information with current rateable value of £1,000,000	Revenues	15	Partially, some information redacted (personal information)
03/02/2014	F/383/1314	Further information other than provided on website for public health funerals	Environmental Health	15	Partially - web link provided
03/02/2014	F/384/1314	In chronological order since 1980 and up until and including current post holder for CEO post and length of time served in post	Human Resources & Payroll	16	Partially, some information not held
04/02/2014	F/385/1314	Information with regards to Winter Maintenance service	Streetscene	14	No information held – (DCC function)
04/02/2014	F/386/1314	How many households affected by housing benefit under occupancy charge have moved to a new property as result of charge and what proportion is this of the total number of households affected in authority	Benefits	14	Partially, some information not held
04/02/2014	F/387/1314	Questions relating to contract for household recyclables with H W Martin Waste Ltd	Customer Service & Improvement (Streetscene)	2	Yes
04/02/2014	F/388/1314	Information relating to costs charged by General	Finance	14	Yes

**Table C: Freedom of Information Requests Summary October to March 2014**

Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
		Fund to the Housing Revenue Account			
05/02/2014	F/389/1314	Impact of the bedroom tax on pensioners	Benefits	14	Partially, some information not held
06/02/2014	F/390/1314	Does BDC deliver debt and money advice services	Revenues, Benefits, Contact Centres, Housing, Environmental Health	16	Partially, some information not held
06/02/2014	F/391/1314	Details of any office accommodation BDC provides to staff to carry out trade union business	Human Resources & Payroll, Economic Development	16	Partially, some information not held
07/02/2014	F/392/1314	Information on council tax support proposals	Benefits	12	No information held
07/02/2014	F/393/1314	Information on the changes to the Protection of Freedoms Act 2012 in relation to Section 19 FOI Act	Customer Service & Improvement	11	Yes
10/02/2014	F/394/1314	Information on spends, grants/financial support and plans for funding of archives, arts development, museums, galleries, theatres and library services for 10/11,11/12, 12/13, 13/14 and 14/15	Finance, Leisure, Economic Development	12	Partially, some information not held – (DCC function)

**Table C: Freedom of Information Requests Summary October to March 2014**

Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
12/02/2014	F/395/1314	Information on Business Rates with a value of £10,000 or over	Revenues	11	Partially, some information redacted (personal information)
12/02/2014	F/396/1314	Questions on bedroom tax data for under occupying, downsizing, 2013/14, DHP data as at 12/02/14 and voids for council and social housing for 11/12, 12/13 and 13/14	Benefits, Housing	14	Partially, some exceeds appropriate limit (Section 12), some not held
12/02/2014	F/397/1314	Copy of contract in relation to sale of Sherwood Lodge and LGO's findings of 5th November 2013	Legal	20	Partially, some information exempt under Section 41 (information provided in confidence) and Section 43(2) (commercial interests)
13/02/2014	F/398/1314	Information pertaining to complaints against 1 Swanwick Avenue, Shirebrook to include removal and repair of fencing	Planning, Contact Centres	11	Partially, some information redacted (personal information), some information available on website
14/02/2014	F/399/1314	List of businesses either Ltd or PLC that have become liable for business rates between 1st Feb 2014 to 15th Feb 2014	Revenues	13	Yes

**Table C: Freedom of Information Requests Summary October to March 2014**

Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
14/02/2014	F/400/1314	Information on vehicle fleet list	Streetscene	13	Yes - web link provided
14/02/2014	F/401/1314	Information on living wage	Human Resources & Payroll	14	Partially, some not held
17/02/2014	F/402/1314	Information in relation to insurance services which include motor, property, accident and liability	Finance	18	Yes
17/02/2014	F/403/1314	Information on mobile phones, mobile device management, PSN accreditation, BOYD	ICT, Finance	13	Yes
17/02/2014	F/404/1314	Number of occasions from Jan 1st 2013 to Jan 31st 2014 that reminders were sent to councillors for non-payment of council tax	Customer Service & Improvement (Revenues)	3	No information held
17/02/2014	F/405/1314	Information on recycling from 2009 to 2013	Streetscene	15	Partially - web link provided
17/02/2014	F/406/1314	Information on IT, staff, systems, licences	ICT	15	Yes
17/02/2014	F/407/1314	Information on squatters since introduction of Section 144 (Legal Aid, Sentencing and Punishment of Offenders Act)	Housing, Environmental Health (Residential), Economic Development	15	Partially, some information not held
17/02/2014	F/408/1314	Information on cloud based services	ICT, Leisure	18	Yes



### Table C: Freedom of Information Requests Summary October to March 2014

Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
17/02/2014	F/409/1314	Spend on purchasing paper plus spend on purchasing/renting/leasing fax and photocopier machines for 11/12, 12/13 and first 6 months of 2013/14	Finance	15	Yes
17/02/2014	F/410/1314	Information on all exchanges with BDC and TM Group (UK) Ltd	Legal (Land Charges)	19	No information held
18/02/2014	F/411/1314	Information on summons and liability orders for business rates and council tax since 2009	Revenues	17	Partially, some clarification sought also
18/02/2014	F/412/1314	Information on spare room subsidy (bedroom tax) appeals since April 2013	Benefits	19	Yes
18/02/2014	F/413/1314	On which sites do we publish public notices	Governance	17	Yes
18/02/2014	F/414/1314	Information on non domestic rate accounts which currently reflect an overpayment	Customer Service & Improvement (Revenues)	3	Yes - web link provided
19/02/2014	F/415/1314	Housing stock owned by BDC that is not geographically within council's boundaries	Housing	16	No information held
19/02/2014	F/416/1314	Information in relation to food sampling by local authority	Environmental Health (Commercial)	16	No information held - DCC function
20/02/2014	F/417/1314	Information on new voluntary agreement for organisations to provide tenant details to water	Customer Service & Improvement	2	No information held

### Table C: Freedom of Information Requests Summary October to March 2014

Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
		companies	(Housing)		
21/02/2014	F/418/1314	Taxi Public and Private Operators List	Environmental Health (Licensing)	15	Yes
21/02/2014	F/419/1314	Information pertaining to pc's, laptops, tablets and operating systems	ICT	17	Yes
24/02/2014	F/420/1314	Information on various services including domestic violence, community centres, street lighting and leisure and culture services	Housing, Finance	15	Partially, some information not held, some DCC functions
24/02/2014	F/421/1314	List of all commercial properties where a completion notice has been served since 1st January 2010	Revenues	15	Yes
24/02/2014	F/422/1314	List of all establishments which have been granted a licence to keep a breeding establishment for dogs and list of licences granted to keep a pet shop	Environmental Health (Commercial)	15	Yes
25/02/2014	F/423/1314	Details of anyone who has died with no known next of kin from 01/12/13 to date	Customer Service & Improvement (Environmental Health Residential)	2	Yes - web link provided
25/02/2014	F/424/1314	Information on whether BDC has signed up to Governments Homeswap Direct mutual exchange swap scheme or any similar scheme	Housing, Benefits	14	Partially, some information not held
26/02/2014	F/425/1314	Information on council allocation policies	Housing	13	Yes

**Table C: Freedom of Information Requests Summary October to March 2014**

Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
26/02/2014	F/426/1314	Information on housing payments made by direct debit	Housing	13	Yes
26/02/2014	F/427/1314	Has BDC agreed a local plan and how many homes do we aim to build over next 20 years	Planning	13	Yes
26/02/2014	F/428/1314	All commercial ratepayers including addresses authority reference number and current rateable value	Revenues	16	Yes
27/02/2014	F/429/1314	Information concerning swimming pools	Leisure, Finance	16	Partially, some information not held
27/02/2014	F/430/1314	Information on Right to Buy - amount raised through sales from April 1st 2012 to March 31st 2013, amount retained by BDC as their share, number of homes expected to be provided and amount committed to specific projects	Housing, Finance	15	Yes
27/02/2014	F/431/1314	Collection trends and billing mechanisms for various departments	Revenues, Benefits, Housing, Leisure, Finance	17	Partially, some information not held
27/02/2014	F/432/1314	Information on how many residential properties council own, reduction in Housing Benefit due to under occupancy charges, bids for properties, default on rents and Discretionary Housing Payments	Housing, Benefits	18	Partially, some exceeds appropriate limit (Section 12)

## Table C: Freedom of Information Requests Summary October to March 2014

Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
28/02/2014	F/433/1314	List of Ltd companies/PLC's that have become responsible for NDR between 16th Feb and 28th Feb 2014	Revenues	14	Yes
28/02/2014	F/434/1314	Information on cigarette fines	Environmental Health (Commercial)	14	Yes
03/03/2014	F/435/1314	Information on Business Rates Accounts	Revenues	15	Yes with redactions (personal information)
03/03/2014	F/436/1314	Information on council managed car parks in Bolsover	Economic Development	15	Partially, some information not held
03/03/2014	F/437/1314	Number of laptops owned by BDC that were registered to and /or in the possession of staff members on 1st May 2010 and 1st May 2013 or nearest available dates	ICT	15	Partially, some information not held
03/03/2014	F/438/1314	Information on households who have been relocated from London Counties to Derbyshire (Bolsover) in 2012, 2013 and 2014 to date	Housing	16	Partially, some information not held
05/03/2014	F/439/1314	Copies of Statement of Accounts from 2000 to 2013	Finance	13	Partially, some information available on website, some held in hard copy format only – available to view or a copy to be made at a cost

**Table C: Freedom of Information Requests Summary October to March 2014**

Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
05/03/2014	F/440/1314	Information on the cutting down/pruning of trees on Slayley View Road, Barlborough	Streetscene	14	Partially, some information not held
06/03/2014	F/441/1314	All correspondence in relation to work on the hedge at Slayley View Road, Barlborough including photographs held	Streetscene, Legal, Customer Service & Improvement	13	Yes with redactions for personal information
06/03/2014	F/442/1314	Data on homelessness	Housing	14	Partially, some information not held
06/03/2014	F/443/1314	Update on taxi and private hire vehicle numbers and how many were wheelchair accessible	Environmental Health (Licensing)	14	Yes
07/03/2014	F/444/1314	Copy of agenda and minutes which record appropriation decision in relation to the green at Sherwood Lodge	Legal	13	Yes
07/03/2014	F/445/1314	Information on Homelessness - Supporting People budget for 2010/11, 2011/12, 2012/13 and 2013/14 plus providers of housing related support services for single homeless people	Housing	14	No information held - DCC function
10/03/2014	F/446/1314	Information on parking meters	Customer Service and Improvement	3	No information held

**Table C: Freedom of Information Requests Summary October to March 2014**

Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
10/03/2014	F/447/1314	Information on people dying with no known next of kin from 01/12/13 to date	Customer Service and Improvement (Environmental Health Residential)	3	Yes - web link provided
10/03/2014	F/448/1314	Information on how much was spent on attending MIPIM real estate trading show	Human Resources & Payroll, Property & Estates	15	No information held
11/03/2014	F/449/1314	Information on genealogical companies, probate specialists or genealogy firms that BDC deal with	Environmental Health (Residential)	16	Partially, some information not held, some held on website – web link given
11/03/2014	F/450/1314	How many complaints did BDC receive in relation to dog fouling in years 2008 to 2013	Streetscene	14	Partially, some information not held
11/03/2014	F/451/1314	How much was spent by BDC on securing vacant housing/commercial properties in past financial year and which companies were used to secure sites	Economic Development, Housing	14	Yes
11/03/2014	F/452/1314	Information on mobile phones and laptops and recycling company used under the WEEE directive	ICT, Finance	14	Partially, some clarification sought

**Table C: Freedom of Information Requests Summary October to March 2014**

Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
11/03/2014	F/453/1314	Information on public health funerals	Environmental Health (Residential)	18	Partially, some information not held, some available on the website – web link given
12/03/2014	F/454/1314	Information on servicing of automatic doors	Economic Development	15	Yes
12/03/2014	F/455/1314	Information on Discretionary Housing Payments for 11/12, 12/13, 13/14 and 14/15 - amount given, amount allocated, amount spent and impact of new social size criteria/under occupancy penalty	Benefits	13	Partially, some information not held
13/03/2014	F/456/1314	Information on social size criteria - how many people were under occupying by rooms for working age and non working age prior to April 2013 and as of 1st March 2014	Benefits	15	Partially, some information not held
14/03/2014	F/457/1314	Credits on council tax accounts where liability has ceased	Revenues	15	Yes
14/03/2014	F/458/1314	Information on inspections of houses in multiple occupancy (HMO)	Environmental Health (Residential)	16	Partially, some information not held
14/03/2014	F/459/1314	Information on supply of language professionals specifically British Sign Language	Customer Service & Improvement	3	Yes

### Table C: Freedom of Information Requests Summary October to March 2014

Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
14/03/2014	F/460/1314	Information on gas boiler installations from 1st January to 31st December 2013 - address boiler was installed and notification date of installation	BCN	16	Yes
17/03/2014	F/461/1314	Information on funding for Disabled Facilities Grants for 2009/10, 2010/11, 2011/12, 2012/13 and 2013/14	Environmental Health (Residential)	17	Yes
17/03/2014	F/462/1314	Information relating to charges to fitness instructors or boot camps for using the open parks and green spaces in the district	Leisure	17	Yes
19/03/2014	F/463/1314	Information in relation to construction procurement activities over the past 12 months	Economic Development (Estates & Property), Finance, Procurement	15	Partially, some information not held
19/03/2014	F/464/1314	Information on vacant properties, level of housing and community stock plus any medium to large scale regeneration projects budgeted for next financial year	Revenues, Housing, Housing Strategy, Economic Development, Leisure	18	Partially, some information not held
21/03/2014	F/465/1314	List of all current non domestic rate limited companies in our area	Revenues	2	Yes with redactions (personal information)
24/03/2014	F/466/1314	How many licensed Betting Offices were licensed in the borough in each year from 2007 to 2013	Environmental Health (Licensing)	13	Yes



**Table C: Freedom of Information Requests Summary October to March 2014**

Date Received	Reference	Summary of Request	Departments Request Sent To	No of Work Days	Information Released
24/03/2014	F/467/1314	Public toilet provision within the district	Economic Development	13	No information held
25/03/2014	F/468/1314	List of all Ltd companies and PLC's that have become liable for business rates between 1st March 2014 and 24th March 2014	Revenues	12	Yes
25/03/2014	F/469/1314	Information on ICT Strategy, Departmental Business Plan, Technical Strategy, Structure, capital budgets and programmes, the Lead Member for ICT	ICT	12	Partially, some information not held, some available on the website – link given
26/03/2014	F/470/1314	Various information relating to insurance	Finance	11	Partially, some information not held
27/03/2014	F/471/1314	Total ICT budget for most recent financial year. Annual cost of contracts for hosting and maintenance of council's website and number of unique web visitors per month from March 2013 to February 2014	ICT, Customer Service & Improvement	10	Yes
28/03/2014	F/472/1314	Update on information provided in August 2013 on the allocation of Section 106 monies relating to Doe Lea	Leisure	11	Yes
28/03/2014	F/473/1314	Council tax collection rates for 2013/14 as at 31st March 2014 and some information for protected claimants and non protected claimants	Revenues	9	Partially, some information not held

**Table C: Freedom of Information Requests Summary October to March 2014**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Departments Request Sent To</b>	<b>No of Work Days</b>	<b>Information Released</b>
31/03/2014	F/474/1314	Confirmation on when sale of Sherwood Lodge site to Morrisons will complete, long stop date applicable to planning consent for demolition, criteria applied to Sherwood Lodge which resulted on it being placed on list of buildings of merit and why English Heritage was invited to assist in the proposal to dispose of Sherwood Lodge	Legal, Planning	11	Partially, some information not held
31/03/2014	F/475/1314	Information on social media policy/guidelines	Human Resources, ICT	12	Partially, some information not held

**Table D: Environmental Information Regulations Requests Summary October to March 2014**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Departments Sent To</b>	<b>No of work days</b>	<b>Information Released</b>
01/10/13	E/42/1314	Information in relation to high hedge disputes undertaken by authority in response to complaints made under Part 8 of the Anti-social behaviour Act 2003	Planning	7	Partially, some information not held

**Table D: Environmental Information Regulations Requests Summary  
October to March 2014**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Departments Sent To</b>	<b>No of work days</b>	<b>Information Released</b>
15/10/13	E/45/1314	Information in relation to masts and antennas in area pertaining to Mobile Operators Association Annual Rollout Plan	Planning	11	Yes
25/10/13	E/48/1314	Correspondence received in relation to reptile survey that took place in fields to the right of Steel Lane	Planning	11	No information held
04/11/13	E/49/1314	Questions in relation to planning documents for listed building consent to demolish Former New Bolsover Wesleyan Methodist Church	Planning	13	Partially, some information not held
08/11/13	E/51/1314	Information on council owned wind turbines	Planning, Regeneration	18	Partially, some information not held
14/11/13	E/54/1314	Information as to whether any land in area is registered as Common land or town or village green under the Commons Registration Act 1965 or the Commons Act 2006	Legal	12	No information held - DCC registration authority
14/11/13	E/55/1314	Details on land required for public purpose	Legal	13	Yes
14/11/13	E/56/1314	Land to be acquired for roadworks	Legal, Regeneration	13	No information held
14/11/13	E/57/1314	Contaminated land sites	Strategy & Performance (Environmental Health)	3	Yes referred to Publication Scheme

**Table D: Environmental Information Regulations Requests Summary  
October to March 2014**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Departments Sent To</b>	<b>No of work days</b>	<b>Information Released</b>
26/11/13	E/60/1314	Information on climate adaptation	Planning, Environmental Health, Regeneration	10	Yes available on website
16/12/13	E/64/1314	Information on Radon in drinking water	Environmental Health (Commercial)	5	Yes
06/01/14	E/66/1314	Copies of all correspondence between BDC and Land Registry concerning The Land Registry Prototype for Local Land Charges since 1st January 2012 to 6th January 2013	Legal (Land Charges)	4	No information held
07/01/14	E/68/1314	Full details of all verbal and written correspondence between BDC and Secretary of State after planning was passed for Sherwood Lodge by Planning Committee and then full council and the resolution of these meetings were passed to Secretary of State	Planning	17	Partially, some information not held
17/01/14	E/73/1314	Future expected housing numbers from identified sites for Bolsover area for next 20 years.	Planning	n/a	21/01/14 Request withdrawn
23/01/14	E/75/1314	Planning information on the trees that remain after the re-development of Sherwood Lodge	Planning	12	Partially, some information available on website
23/01/14	E/76/1314	Which parts of land to south of Creswell Model Village are owned by BDC	Legal, Streetscene	12	Partially, some information not held

**Table D: Environmental Information Regulations Requests Summary  
October to March 2014**

Date Received	Reference	Summary of Request	Departments Sent To	No of work days	Information Released
23/01/14	E/77/1314	Information on the pruning and felling of trees	Planning, Streetscene	12	Partially, some information not held
05/02/14	E/80/1314	Is any of land in our area registered as common land or town or village green under the Commons Registration Action 1965 or the Commons Act 2006	Strategy & Performance (Legal)	3	No information held - DCC function
14/02/14	E/82/1314	All documentation pertaining to land located to south west of Southfield Lane, Whitwell, for last 12 months that is owned by the Homes and Communities Agency and recently subject to a planning application by Alkane Energy plc	Planning, Economic Development, Estates/Property	20	Partially, some released with redactions for personal information, some exempt under exceptions Regulation 12(5)(e) (Confidentiality of Commercial or industrial information), Regulation 12(5)(b) (Course of justice and inquiries), Regulation 12(4)(e) (Internal Communications)

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October to March 2014**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Departments Sent To</b>	<b>No of work days</b>	<b>Information Released</b>
19/02/14	E/85/1314	Information on planning applications/permissions granted for new residential developments above 10 dwellings from 1st January 2000 to present that have been subject to a Section 106 agreement	Planning	18	Partially - list provided, some information available on website
19/02/14	E/86/1314	The amount of Compulsory Purchase Orders on council owned land and whether there have been any other CPO's within council in last 2 years and outcome	Legal, Economic Development	17	No information held
21/02/14	E/87/1314	Information on applications for planning permissions made from 1st January 2013 to 31st December 2013	Planning	19	Yes
27/02/14	E/89/1314	Details of any entries entered on the Building Control Register for 4 Helpston Close, Westhouses, Alfreton, DE55 5AX	BCN	15	Yes and further clarification sought
10/03/14	E/91/1314	Information on each and every change to planning details regarding the development of Sherwood Lodge since the original planning was passed	Planning	15	Yes - information available on website – link given