

**Bolsover District Council**

**Executive**

**3<sup>rd</sup> November 2014**

**Information Requests – April to September 2014**

**Report of Cllr R Bowler, Portfolio Holder for Resources**

This report is public

**Purpose of the Report**

- To provide information on requests made under the Freedom of Information Act 2000, Environmental Information Regulations 2004 and Data Protection Act 1998 for the period 1<sup>st</sup> April 2014 to 30<sup>th</sup> September 2014.

**1 Report Details**

**Freedom of Information and Environmental Information Requests**

**1.1 Volumes**

- 276 Freedom of information (FOI) requests
- 34 Environmental information requests (EIR)
- 310 Requests received in total for processing

Table A provides a breakdown of requests by department. Please note that some requests are sent to more than one department so the volumes will not tally with the number of actual requests above.

**1.2 Performance**

Target: 100% of requests to be responded to within 20 working days.

- All requests (310) responded to within 20 working days.

**1.3 Other Information**

Table B provides a summary of the FOI requests received by date order.

For this period we have received multiple requests for information which we regularly publish on our website – new businesses becoming liable for business rates (13 requests), business rate accounts in credit (11 requests) and details of public health funerals (7 requests).

Table C provides a summary of the EIR requests received by date order. Please note that the summary does not contain the 29 requests for Con 29 questions i.e. property search information.

## **Data Protection Requests**

1.4 We receive requests from individuals seeking their own personal data (subject access requests) and requests from third parties seeking personal data under one of the subject access exemptions listed under the Data Protection Act 1998.

### **1.5 Volumes**

- 6 Subject Access requests received
- 10 Third party requests received for personal data held

### **1.6 Performance**

- All responded to within 40 calendar days – the prescribed timescale within the Act

## **2 Conclusions and Reasons for Recommendation**

2.1 Request volumes continue to rise. We have received an additional 92 requests for information when comparing to the same period for 2013/14 (237 requests). This represents an increase of 39%.

2.2 Two new additional datasets (New Business Rate Account Registrations and Business Rate Account Listing for Occupied Properties) are now routinely published on our website in response to frequent requests for this information.

2.3 This is an information report to keep Members informed of volumes and trends regarding information requests.

## **3 Consultation and Equality Impact**

3.1 Not applicable

## **4 Alternative Options and Reasons for Rejection**

4.1 Not applicable

## **Implications**

### **5.1 Finance and Risk Implications**

None

## 5.2 Legal Implications including Data Protection

None

## 5.3 Human Resources Implications

None

## 6 Recommendations

6.1 That the report be received

## 7 Decision Information

<b>Is the decision a Key Decision?</b> (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	No
<b>District Wards Affected</b>	None
<b>Links to Corporate Plan priorities or Policy Framework</b>	<ul style="list-style-type: none"><li>• Providing excellent customer focused services</li><li>• Compliance with our Access to Information Policy</li></ul>

## 8 Document Information

<b>Appendix No</b>	<b>Title</b>
Table A Table B Table C	Information Requests by Department April to September 2014 FOI Summary by date (April to September 2014) EIR Summary by date (April to September 2014)
<b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Not applicable	
<b>Report Author</b>	<b>Contact Number</b>
Kath Drury – Information & Engagement Manager	01246 242280

Report Reference –

**Table A: Information Requests by Department April 2014 to September 2014**

Department/Section	April 2014 to September 2014			
	No. of requests	Freedom of Information	Data Protection	Environmental Information
Chief Executive and Partnership Team	5	4	1	
Human Resources & Payroll	24	22	2	
Legal	18	14	4	
Governance	6	4	2	
Customer Service & Improvement	74	71	3	
Financial Services	26	25	1	
Contact Centres	6	4	2	
Revenues & Benefits	80	66	14	
Shared Procurement Unit	7	6	1	
Shared ICT	22	21	1	
Economic Development (Regeneration)	31	27	4	
Planning	40	15	4	21
Environmental Health	73	44	5	24
Leisure	15	13	2	
Streetscene Services	17	16	1	
Community Safety	8	5	3	
Housing	34	25	9	
BCN (Building Control)	32	4	1	27
Audit	1	1		
<b>Totals</b>	<b>519</b>	<b>387</b>	<b>60</b>	<b>72</b>

**Table B - Freedom of Information Requests by date**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Information provided by</b>	<b>No of work days to process</b>	<b>Information released</b>
01/04/2014	F/001/1415	A list of off-licence premises operating in our borough	Environmental Health (Licensing)	8	Yes – link to website provided
02/04/2014	F/002/1415	List of venues in which Licensing restrictions prevent the use of glassware in their premises	Environmental Health (Licensing)	7	No information held
03/04/2014	F/003/1415	Information on meals served at staff canteen or cafe	Customer Service & Improvement	2	No information held
03/04/14	F/004/1415	Budget available for Discretionary Housing Payments for 2013/14. Number of applications received and refused	Benefits	9	Yes
03/04/14	F/005/1415	Information on homes BDC have bought and whether BDC plan to buy any in 2014/15	Housing Strategy Legal	7	Partially, some information not held
04/04/14	F/006/1415	Information on Grounds Maintenance and Landscaping for 2013	Streetscene	8	Partially, some information not held
04/04/14	F/007/1415	Information on Pet Shop Licensing	Environmental Health (Commercial)	11	Yes
04/04/14	F/008/1415	List of all new NDR accounts since 1st January 2014 to present	Revenues	8	Yes
03/04/14	F/009/1415	List of animal boarding services (kennels/catteries/home-boarders) that are currently licensed by BDC	Environmental Health (Commercial)	9	Yes - link to website provided
07/04/14	F/010/1415	Under the Dangerous Wild Animal Act 1976 how many animals (breeds) that are legally deemed dangerous have an annual licence from council	Environmental Health (Commercial)	9	Partially, some information not held
07/04/14	F/011/1415	Copy of the Bolsover 2014/15 budget to understand council tax bill	Finance Revenues	16	Yes - link to website given

**Table B - Freedom of Information Requests by date**

Date Received	Reference	Summary of Request	Information provided by	No of work days to process	Information released
07/04/14	F/012/1415	Copies of all expenses submitted for Cllr's Watts/Gilmour/Reid plus all expenses paid centrally i.e. hotel, rail tickets etc that haven't been claimed by the individual) for April 2013 to March 2014 inclusive	Human Resources & Payroll, CEPT, Governance	18	Partially, some not held
07/04/14	F/013/1415	List of current un-presented business rates refund cheques that remain un-presented 3 months after date of issue and refund cheques that are out of date	Revenues	10	Yes
07/04/14	F/014/1415	Current overpayment/credit shown if credit balance has not been carried forward and accounts where a write on has been used since 1st April 2000	Revenues	10	Yes plus link to website given
07/04/14	F/015/1415	How many recipients of housing benefit in area, living in properties owned by private landlords, number of private landlords with more than one dwelling with tenants in receipt of HB and list of landlords and total income they receive from HB	Benefits	10	Partially, some information not held
07/04/14	F/016/1415	Information on sickness absence in last financial year April 2013 to March 14	Human Resources & Payroll, Finance	11	Partially, some information not held
07/04/14	F/017/1415	How many distinct lines of business applications we maintain and use to support delivery of local government services	Customer Service & Improvement, ICT	13	Yes
08/04/14	F/018/1415	A list of all premises who have the sale of alcohol by retail on their premises	Environmental Health (Licensing)	12	Yes

**Table B - Freedom of Information Requests by date**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Information provided by</b>	<b>No of work days to process</b>	<b>Information released</b>
09/04/14	F/019/1415	With effect from 01/04/14 a list of billing authority ref number, address and rateable value of all properties with a rateable value below £18,000 which are in receipt of various reliefs	Revenues	14	Yes
09/04/14	F/020/1415	Information on streetlights	Customer Service & Improvement (Contact Centres)	14	No information held (DCC)
09/04/14	F/021/1415	List of all businesses that have become liable for NDR between the dates of 25th March 2014 to 8th April 2014	Revenues	14	Yes
09/04/14	F/022/1415	How much BDC has spent on maintenance of football pitches and buildings at football facilities for 2007, 2012 and 2013	Leisure	14	Yes
10/04/14	F/023/1415	All properties where the liable party is a registered charity and is not in receipt of mandatory relief	Revenues	15	Yes
10/04/14	F/024/1415	Up to date list of all subcontractors, suppliers and consultants involved with the refurbishments/maintenance/improvements to the council's stock	Housing, Estates & Property	16	Yes
11/04/14	F/025/1415	Information on fleet workshop/garage	Streetscene	15	Partially, some not held, some exempt Section 12 exceeds appropriate limit
11/04/14	F/026/1415	Amount of money paid by BDC in Discretionary Housing Payments for each of last 5 financial years and number of separate payments for each of those years	Benefits	14	Yes

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14/04/14	F/027/1415	How many fixed penalties have been issued in relation to recycling offences	Customer Service & Improvement (Streetscene)	3	No information held
14/04/14	F/028/1415	Information on business rate relief	Revenues	13	Partially some information not held
15/04/14	F/029/1415	New request for further information on Section 106 monies spent on Doe Lea (F/472/1314)	Leisure	15	Yes
15/04/15	F/030/1415	Information in relation to ICT on solution used, licence expiry and licence cost for various IT security areas	ICT	16	Yes
16/04/14	F/031/1415	Information on environmental services and pest control for 1st April 2008 to 31st March 2009 and 1st April 2013 to 31st March 2014	Finance, Environmental Health (Residential), Human Resources & Payroll	15	Yes
16/04/14	F/032/1415	Request for disclosure of information in respect of S47 Local Government Finance Act 1988 Non-Domestic Rates - Discretionary Relief	Revenues	11	Yes
16/04/14	F/033/1415	Various questions pertaining to funding/budget received for infrastructure and development	Planning	11	Partially some information not held
17/04/14	F/034/1415	Copy of businesses that are not currently benefitting from the Small Business Rates Relief under the Governments incentive	Revenues	10	Yes
17/04/14	F/035/1415	How many applications received for grants up to £5,000 since start of Repair and Renew Grant on 1st April 2014 to cover homes and businesses flooded since 1st Dec 2013 and 31st March 2014	Estates & Property, Housing	16	No information held



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17/04/14	F/036/1415	Copy of the winning bid for manned security services (security guarding services)	Estates& Property	18	Partially, some exempt (Section 43 - Commercial interests)
17/04/14	F/037/1415	Information of spend on maintenance of public parks and public beaches for 2010/11, 2011/12, 2012/13 and 2013/14	Leisure, Streetscene	16	Partially, some not held
22/04/14	F/038/1415	For each of last 5 years details of all compensation claims paid out to council staff	Finance	15	Yes
22/04/14	F/039/1415	A list of all live business rates accounts with a 2010 list Rateable Value greater than or equal to £5,000	Revenues	19	Partially, some not held, some exempt Section 12 exceeds appropriate limit
22/04/14	F/040/1415	The number of taxis and Private Hire Vehicles working in authority and which firms they work for. Period 2012 and 2014 to date	Environmental Health (Licensing)	15	Yes
22/04/14	F/041/1415	The address, brief description, rateable value of all commercial premises in area and names and addresses of organisation/company who own them	Revenues	18	Yes
22/04/14	F/042/1415	Up to date list of Ltd companies or PLC's that have become liable for non domestic rates between 8th April 2014 to 22nd April 2014	Revenues	17	No information held
22/04/14	F/043/1415	Spend in relation to goods and services procured from companies and third parties, national origin of these companies, policy to prioritise procurement from UK based companies	Finance	19	Partially, some not held

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22/04/14	F/044/1415	Information on people dying with no known next of kin from 01/01/14 to date	Customer Service & Improvement (Environmental Health Residential)	4	Yes - link to website given
23/04/14	F/045/1415	Information on parking permits	Customer Service & Improvement	3	No information held
23/04/14	F/046/1415	Information on council's vehicle fleet clarification sought 30/04/14	Streetscene	5	No clarification received
23/04/14	F/047/1415	Information on council tax support scheme in particular how many paid more or less tax as a result of reductions and localisation to previous scheme	Customer Service & Improvement (Revenues)	3	No information held
24/04/14	F/048/1415	Information on wheelchair accessible housing	Housing	18	No information held
24/04/14	F/049/1415	Information on notices seeking possession for rent arrears and eviction due to rent arrears for 2012/13 and 2013/14	Housing	16	Yes
24/04/14	F/050/1415	List of Houses in Multiple Occupation licensed properties alongside the property owners contact details	Environmental Health (Residential)	16	Yes
28/04/14	F/051/1415	Current copy of Empty Homes Register	Environmental Health (Residential), Housing	11	No information held
28/04/14	F/052/1415	List detailing all current Rateable Value assessments between £500 and £50,000 inclusive and indicating which accounts are subject to none or some form of rate relief	Revenues	17	Yes

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29/04/2014	F/053/1415	Copy of risk assessment carried out on Creswell Baths by DCC swimming coordinator	Leisure	16	Yes
30/04/14	F/054/1415	Copies of all business cases, efficiency proposals and service improvement plans for fleet efficiency, social care, procurement transformation etc. Clarification sought 06/05/14	Customer Service & Improvement	3	No clarification received
30/04/14	F/055/1415	All business premises where no relief of any type has been granted for 2010-2015	Revenues	15	Yes
01/05/14	F/056/1415	Company/organisation responsible for vehicle parts procurement and stores management	Streetscene	14	Yes
01/05/14	F/057/1415	Information on IT storage systems for 2013	ICT	11	Yes
02/05/14	F/058/1415	Information relating to desktop computers	ICT	13	Yes
02/05/14	F/059/1415	Copy of revised Disposal & Acquisition of Land & Property Assets Strategy and Community Asset Transfer Strategy	Estates & Property	10	Yes
02/05/14	F/060/1415	Information on Disclosure & Barring Service for the last year	Human Resources & Payroll	12	Yes
06/05/14	F/061/1415	Figures for local authority area re housing tenants Right to Buy	Housing	13	No information held
06/05/14	F/062/1415	Information on public health funerals other than what is held on website	Environmental Health (Residential)	9	Yes
06/05/14	F/063/1415	Information on possible construction of a public swimming pool in Shirebrook	Leisure	14	Yes
07/05/14	F/064/1415	Information on remuneration or benefits received by the mayor	Customer Service & Improvement	1	No information held
07/05/14	F/065/1415	Information on wash/dry toilets provided by authority	Environmental Health, Housing	13	Yes

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07/05/14	F/066/1415	A copy of the Legal structure charts	Customer Service & Improvement	1	Yes – link to website given
08/05/14	F/067/1415	Changes to contracts in relation to Supply of Gas and Electricity	Property & Estates	12	Partially, some information not held
08/05/14	F/068/1415	Various information for each commercial property in our area with rateable value up to £25000	Revenues	12	Yes
09/05/14	F/069/1415	Compulsory purchase orders issued by authority since 1st April 2010	Legal	13	No information held
09/05/14	F/070/1415	Information about finance and procurement management system	Finance	12	Yes
12/05/14	F/071/1415	List of PLC's and Ltd companies that have become liable for non-domestic rates between 23/4/14 - 9/5/14	Revenues	12	Yes
12/05/14	F/072/1415	A copy of food hygiene inspector's reports or Food Premises Inspection Reports for all care, nursing or elderly people's homes which scored under 3	Environmental Health (Commercial)	14	No information held
13/05/2014	F/073/1415	A list of non-domestic rate accounts that are currently overpaid or in credit	Customer Service & Improvement	1	Yes – link to website given
13/05/14	F/074/1415	Information on properties that are currently or will be in the next 10 years, subject to a compulsory purchase order	Legal, Estates & Property	13	No information held
13/05/14	F/075/1415	A list of current ratepayers in area and any relief to property	Revenues	13	Yes
14/05/14	F/076/1415	A summary of recycling rates over the last 5 years	Streetscene	13	Yes
14/05/14	F/077/1415	A list of registered tattoo artists/studios within our authority	Environmental Health (Commercial)	17	Yes

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14/05/14	F/078/1415	A breakdown of credit balances accrued since earliest records for the amounts owing to all 'incorporated' companies within our authority	Customer Service & Improvement	2	Yes – link to website given
14/05/14	F/079/1415	Does authority adopt a strategy of fining residents for not recycling	Customer Service & Improvement	2	Yes
16/05/14	F/080/1415	Up to date list of contacts within BDC	Customer Service & Improvement	2	Yes – link to website given
19/05/14	F/081/1415	Information on insulation programme for housing stock	Housing, Estates & Property	14	Yes
19/05/14	F/082/1415	Applications to court for planning enforcement orders for breaches of planning control under Section 124 of the Localism Act 2011	Planning	14	Yes
22/05/14	F/083/1415	Budget for Supporting People for 10/11, 11/12, 12/13 and 13/14 including support for single homeless people	Customer Service & Improvement (Housing)	2	No information held - DCC
22/05/14	F/084/1415	Information required in relation to Zoo licences	Environmental Health (Commercial)	8	No information held
23/05/14	F/085/1415	Names of two female voting assistants at Clowne Community Centre, station number 18, Ranges CB1-1 to CB1-1572 on Thursday 22nd May 2014	Customer Service & Improvement (Governance)	2	No - exempt Section 40 personal information
23/05/14	F/086/1415	Details of food tests carried out by BDC over 2013 and 2014	Environmental Health (Commercial)	11	Yes
27/05/14	F/087/1415	Further questions in relation to F/012/1415 - Cllr Watts expenses	Customer Service & Improvement, Human Resources & Payroll, CEPT	16	Partially, some information not held

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27/05/14	F/088/1415	List of all current accounts for Business Rates/Non Domestic Rates system where no relief is in payment plus list of accounts where a credit exists	Revenues	6	Yes and link to website given
27/05/14	F/089/1415	Accrued NDR credit balances & write ons since our earliest records	Customer Service & Improvement (Revenues)	2	Yes and link to website given
27/05/14	F/090/1415	Information on energy usage for 2013/14, also usage for each school in district	Estates & Property	9	Partially, some information not held - DCC
27/05/14	F/091/1415	How many incidents were recorded where refuse collectors were assaulted by members of the public while carrying out council duties in 2013/14	Streetscene	9	Yes
28/05/14	F/092/1415	For each financial year from 2010/11 to 2014/15 the number of outdoor football pitches available to rent from the council and the cost of hiring them	Leisure	16	Yes
28/05/14	F/093/1415	Information on council tax arrears, liability orders, bailiff visits for 11/12, 12/13 and 13/14	Revenues	9	Partially, some information not held
28/05/14	F/094/1415	How much money BDC has received from overpayments at council car parking machines for the last 5 years	Customer Service & Improvement	2	No information held
29/05/14	F/095/1415	List of all ratepayers who are not in receipt of either small business rate relief or charity relief	Revenues	8	Partially, some exempt Section 12 exceeds appropriate limit
29/05/14	F/096/1415	How many council tax benefit claims and housing benefit claims have been made from self employed people for 2010/11, 2011/12, 2012/13 and 2013/14	Benefits	9	Yes

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29/05/14	F/097/1415	Information in relation to Stage 1 and Stage 2 accommodation in housing for 2010/11, 2011/12, 2012/13 and 2013/14	Housing	9	Yes
29/05/14	F/098/1415	Information on tenders for kitchen upgrades SLW/RM/DR/2014/103 which has a return date of 28 February 2014	Estates & Property, Procurement	20	Partially, some information not held
29/05/14	F/099/1415	Information on total area covered by authority, total population and area covered by AQMAs (Air Quality Management Areas)	Customer Service & Improvement, Planning, Environmental Health (Commercial)	9	Yes
30/05/14	F/100/1415	A list of Ltd Companies and PLC's, their addresses and name of company liable for NDR from the 10th May 2014 to the 31st May 2014 plus the dates they became liable	Revenues	9	Yes
30/05/14	F/101/1415	Information on romantic relationships in the workplace	Human Resources & Payroll	10	Yes
30/05/14	F/102/1415	Information on Section 106 agreements involving supermarkets since May 1st 2009	Planning	14	Partially, links to website given
30/05/14	F/103/1415	Information on social media management	Customer Service & Improvement	10	Partially, some information not held
02/06/14	F/104/1415	People dying with no next of kin from 1/1/14 to date	Customer Service & Improvement (Environmental Health Residential)	3	Yes – link to website given

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<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Information provided by</b>	<b>No of work days to process</b>	<b>Information released</b>
02/06/14	F/105/1415	Credits held for ratepayers in respect of Business Rates	Customer Service & Improvement (Revenues)	3	Yes – link to website given
03/06/14	F/106/1415	Rephrasing of questions in relation to Stage 1 and Stage 2 accommodation (F/097/1415) - households in Bed and Breakfast accommodation, annexes, hostels and other accommodation for 2010/11, 2011/12, 2012/13 and 2013/14	Housing	19	Partially, some information not held
03/06/14	F/107/1415	Details of any provisions to assist our professionals to deal with actual or potential stress arising from court appearances and to assist social workers to operate proficiently and professionally in court	Human Resources & Payroll	12	Partially, some information not held - DCC
04/06/14	F/108/1415	Information on people falsely claiming benefits or lying about their living circumstances between April 1st 2012 and April 1st 2014	Benefits	18	Partially, some information exempt under Section 12 exceeds appropriate limit
06/06/14	F/109/1415	Information on FOI requests for 10/11,11/12, 12/13 and 13/14	Customer Service & Improvement	14	Yes
06/06/14	F/110/1415	Confirmation in writing that BDC do not have a records management policy and why staff mandatory training does not cover this issue	Customer Service & Improvement	10	Yes
06/06/14	F/111/1415	Details of breaches of the Data Protection Act from 1st April 2011 to 1st April 2014	Customer Service & Improvement, Human Resources & Payroll	17	Yes
10/06/14	F/112/1415	Who provides translation and interpretation services and how much is spent annually	Customer Service & Improvement	12	Yes



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11/06/14	F/113/1415	Information on "chugging" the practice of so-called charity mugging, a form of street fundraising	Customer Service & Improvement (Communications), Environmental Health	11	Partially some information provided
11/06/14	F/114/1415	Spend on services of external law firms and barristers over the last five years	Legal, Revenues	19	Yes
11/06/14	F/115/1415	Service used to manage and log FOI requests and length and cost of contract	Customer Service & Improvement	11	Partially, some not held
11/06/14	F/116/1415	Outstanding debt for council tax and sundry debts for 05/06,06/07,07/08,08/09,09/10 and 10/11	Revenues, Finance, Customer Service & Improvement (Contact Centres)	19	Partially, some not held
12/06/14	F/117/1415	Information on external/3rd party hosting	ICT	18	Yes
12/06/14	F/118/1415	How many landlords of non-licensable homes of multiple occupation were prosecuted for breaches of the regulations from 2008/9	Environmental Health (Residential)	18	No information held
13/06/14	F/119/1415	List of businesses, either Ltd or PLC's that have become responsible for business rates between 1st June 2014 to 15th June 2014	Revenues	17	Yes
13/06/14	F/120/1415	Information on corporate/commercial buildings which the council pay the water bills for	Estates & Property	17	Yes
13/06/14	F/121/1415	Amount of electricity generated in kwh by the turbine attached to BDC building on Weighbridge Road Shirebrook for the last 12 months	Estates & Property	17	Yes
16/06/14	F/122/1415	Information on housing stock transfers within last 6 years	Customer Service & Improvement (Housing)	1	No information held

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16/06/14	F/123/1415	Information on social media dismissals	Human Resources & Payroll	16	Partially, some information not held
16/06/14	F/124/1415	Information on payment time to suppliers for last five years starting at 2009/10	Finance, Customer Service & Improvement	16	Yes
16/06/14	F/125/1415	Information on the Slayley View roundabout regarding the cultivation licence	Streetscene	19	Partially, some exempt Section 43 Commercial Interests
16/06/14	F/126/1415	Information on the cutting of grass verges	Streetscene	16	Yes
17/06/14	F/127/1415	Number of licensed tattooists and tattooing premises in district	Customer Service & Improvement (Environmental Health Commercial)	2	Yes
17/06/14	F/128/1415	Name, job title, phone number & email address of person who holds the role of 'Senior Information Risk Owner'	Customer Service & Improvement	2	Yes
18/06/14	F/129/1415	Whether or not the sale of Sherwood Lodge site to Morrisons/Optimisation Developments Ltd has been completed	Legal	6	Partially, some information provided
18/06/14	F/130/1415	A copy of the register of Gifts & Hospitality	Legal, Housing	14	Yes
20/06/14	F/131/1415	Local Authority Name, population, no. of dwellings, no. of noise complaints, no. of S80 Environmental Protection Act notices & no. of enforcement officers	Environmental Health (Commercial), Customer Service & Improvement	12	Partially, some information not held

**Table B - Freedom of Information Requests by date**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Information provided by</b>	<b>No of work days to process</b>	<b>Information released</b>
23/06/14	F/132/1415	The No. Of CCTV cameras your Council have operated in 2008-2014 and the year your Council installed first CCTV camera	Property & Estates, Community Safety	15	Yes
23/06/14	F/133/1415	To locate which parish councils in the Bolsover District are responsible for the following areas S44 6HU, S44 6RG, S44 5PY, S43 4TP	Revenues	15	Yes
23/06/14	F/134/1415	Requesting information on disability friendly housing	Housing, Economic Development (Housing Strategy), Planning, BCN	20	Partially, some information not held
24/06/14	F/135/1314	Information concerning the amount of money spent by the Council on legal services in relation to supermarket planning applications in the past five financial years	Legal, Planning	14	Partially, some information not held
24/06/14	F/136/1415	Information relating to the provision of accessible housing for disabled people in our area	Housing, Planning, Finance, Economic Development (Housing Strategy)	18	Partially, some information not held
26/06/14	F/137/1415	List of businesses, either Ltd or PLC's that have become liable for non domestic rates between 16th June 2014 to 30th June 2014	Revenues	17	Yes
26/06/14	F/138/1415	The number of staff employed on the 26th June 2014 on zero hours contracts	Human Resources & Payroll	17	Yes
30/06/14	F/139/1415	Updated information on contract that has now expired for telephone maintenance	ICT	15	Yes

**Table B - Freedom of Information Requests by date**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Information provided by</b>	<b>No of work days to process</b>	<b>Information released</b>
30/06/14	F/140/1415	Further information requested for Cllr Watts expenses (previous request F/087/1415)	Customer Service & Improvement	15	Partially, re-iterated previous information and some information not held
30/06/14	F/141/1415	With regard to Pleasley Vale as of June 30th a list of empty units with size and rent per sq feet, a list of let units and a list of empty units not paying rent	Estates & Property	18	Partially some information exempt Section 43 Commercial Interests
30/06/14	F/142/1415	Information on Disabled Facilities Grant -survey June 2014	Environmental Health (Residential)	15	Partially, some information not held
30/06/14	F/143/1415	Information on the vehicles the council operate	Streetscene, Human Resources & Payroll, Finance	15	Yes
01/07/14	F/144/1415	Details of land and property owned by BDC which is vacant or not currently in use	Estates & Property	15	Partially, some exempt Section 12 exceeds appropriate limit
01/07/14	F/145/1415	Information on fact finding trips overseas made by council officers and/or councillors over the last 12 months	All departments	17	No information held
01/07/14	F/146/1415	Rates of overtime for staff	Human Resources & Payroll	15	Yes
03/07/14	F/147/1415	Information on public health funerals other than what is held on website (solicitors, funeral directors)	Environmental Health (Residential)	14	Partially, some not held

**Table B - Freedom of Information Requests by date**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Information provided by</b>	<b>No of work days to process</b>	<b>Information released</b>
03/07/14	F/148/1415	Details in respect of Article 4 Directions (Class I(b) of Part 3 of Schedule 2) removing the permitted development right consisting of a change of use of a building to a use falling within Class C4 (House in Multiple Occupation) of the Schedule to the Town and Country Planning (Use Classes) order 1987 from a use falling within Class C3 (dwelling houses) of that Schedule	Planning	13	No information held
03/07/14	F/149/1415	Information on contacts, systems for various departments, desktop and Cloud solutions, devices and agreements	Customer Service & Improvement, ICT, Finance	19	Partially, some information not held
07/07/14	F/150/1415	For each calendar year since 1st January 2009 information in relation to housing benefits paid by BDC to letting agencies	Benefits	13	Partially, exempt Section 12 exceeds appropriate limit
07/07/14	F/151/1415	Information on skate parks from 2000 until June 30 2014	Leisure	16	Partially, some information not held
07/07/14	F/152/1415	NDR accounts credit balances both current or closed or write ons as far back as records allow	Revenues	13	Yes and link to website given
08/07/14	F/153/1415	Information in relation to incident recording, investigation management, counter fraud and health and safety reporting	Human Resources & Payroll, Finance, Benefits, Audit, Legal, ICT	17	Yes
08/07/14	F/154/1415	Breakdown of hardware maintenance and costs	ICT	17	Yes
08/07/14	F/155/1415	Details of the number of complaints relating to breaches of multiple occupancy licences	Environmental Health (Residential)	15	No information held

**Table B - Freedom of Information Requests by date**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Information provided by</b>	<b>No of work days to process</b>	<b>Information released</b>
08/07/14	F/156/1415	Questions on the Empty Homes Review	Housing, Housing Strategy, Environmental Health, Revenues	13	Yes
08/07/14	F/157/1415	Details of the kerbside and recycling service the council provides	Streetscene	17	Partially, link to website also given
09/07/14	F/158/1415	Information on landlord incentive schemes since January 2009	Housing	16	No information held
10/07/14	F/159/1415	Full list of companies, LTD or PLC that have become responsible for NDR between 1st July to 15th July 2014	Revenues	11	No information held
11/07/14	F/160/1415	Information on financial reserves for 2009/10,2012/13 and 2013/14	Finance	11	Yes – link to website given
11/07/14	F/161/1415	Amount paid in loans to commercial and residential property developers for development schemes for the past five financial years	Finance	11	No information held
14/07/14	F/162/1415	Information in relation to primate licensing for 2014	Environmental Health (Commercial)	15	Yes
14/07/14	F/163/1415	Information on zoos in area from 1st January 2008	Customer Service & Improvement (Environmental Health Commercial)	2	No information held
14/07/14	F/164/1415	Information on people dying with no known next of kin from 01/01/14 to date	Customer Service & Improvement (Environmental Health Residential)	2	Yes – link to website given

**Table B - Freedom of Information Requests by date**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Information provided by</b>	<b>No of work days to process</b>	<b>Information released</b>
14/07/14	F/165/1415	Information on banner advertising/sponsorship on lamp posts	Economic Development	15	Yes
14/07/14	F/166/1415	Information on DWAA licenses currently issued in our area	Environmental Health (Commercial)	17	Yes
14/07/14	F/167/1415	Information on our print and scan environment including number of employees in organisation	Customer Service & Improvement (Communications), ICT, Human Resources & Payroll	10	Yes
15/07/14	F/168/1415	Information on Compulsory Purchase Orders from 1st January 2003 to date	Legal, Estates & Property	18	Partially, some not held
16/07/14	F/169/1415	Information on printing and scanning plus number of employees in organisation	Customer Service & Improvement (Communications), ICT, Human Resources & Payroll	8	Yes
17/07/14	F/170/1415	Information on dangerous dogs	Customer Service & Improvement (Environmental Health)	3	No information held
18/07/14	F/171/1415	Procedure for letting of units at Pleasley Vale, how many applications have there been since January 1st 2011, how many have been credit checked, how many have been refused on recommendation from an officer	Estates & Property	13	Yes

**Table B - Freedom of Information Requests by date**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Information provided by</b>	<b>No of work days to process</b>	<b>Information released</b>
21/07/14	F/172/1415	Information on insurance contracts and number of employees	Finance, Human Resources & Payroll	6	Partially, some information exempt Section 43 Commercial Interests
22/07/14	F/173/1415	Information on Sanctuary Scheme for 2011/12, 2012/13 and 2013/14	Housing, Environmental Health (Residential), Benefits	14	No information held
22/07/14	F/174/1415	Information in relation to Source Derbyshire portal	Procurement	11	No - held by DCC
22/07/14	F/175/1415	Questionnaire in relation to dog breeders	Environmental Health (Commercial)	13	Yes
23/07/14	F/176/1415	Up to date list of all business rates accounts that are in credit	Customer Service & Improvement (Revenues)	2	Yes, link to website given
24/07/14	F/177/1415	Information on art and artefacts owned/acquired by BDC	Customer Service & Improvement (Finance)	1	No information held
24/07/14	F/178/1415	Information on current ICT support provider and agreement information	ICT	12	Yes
24/07/14	F/179/1415	Information on usage of printer toner and inkjet cartridges	Customer Service & Improvement (Communications)	11	Partially, some not held
24/07/14	F/180/1415	List of every business/company that have recently become responsible for business rates between 15th July 2014 to 31st July 2014	Revenues	12	Yes – link to website given



**Table B - Freedom of Information Requests by date**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Information provided by</b>	<b>No of work days to process</b>	<b>Information released</b>
24/07/14	F/181/1415	Information on LASS Contaminated Land Part 2A Status Report	Environmental Health, Planning	12	Yes
25/07/14	F/182/1415	List of all empty Commercial properties owned by BDC	Customer Service & Improvement (Revenues)	3	Yes – link to website given
28/07/14	F/183/1415	Information in relation to Waste Management	Streetscene	12	Yes
29/07/14	F/184/1415	Complete list of all commercial properties who qualify for reduction in rates under SBRR as of 28th July 2014 where rateable value is under £12,000	Revenues	15	Yes
29/07/1415	F/185/1415	Information on Finance and Planning/Budgeting	Finance	16	Yes
29/07/14	F/186/1415	Cost of renting sports pitches	Leisure	16	Yes
30/07/14	F/187/1415	Enquiries about licensed dog breeding establishments within our jurisdiction	Environmental Health (Commercial)	16	Partially
30/07/14	F/188/1415	Contact details of the person responsible for Anti-Social Behaviour or Community Safety Manager and whether Council monitor ASB electronically	Community Safety	16	Yes
31/07/14	F/189/1415	A list of business rate accounts that meet various criteria	Revenues	15	Yes and link to website given
31/07/14	F/190/1415	Enquiries relating to pest control services	Environmental Health (Commercial)	15	Partially, link to website given, some not held
04/08/14	F/191/1415	Enquiring if there has been a change of contract between BDC and Morrisons supermarkets for the sale of Sherwood Lodge	Legal	20	Yes
01/08/14	F/192/1415	Various questions on grass cutting over the last 10 years and information for the current tax year	Streetscene & Finance	14	Partially some information not held

**Table B - Freedom of Information Requests by date**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Information provided by</b>	<b>No of work days to process</b>	<b>Information released</b>
01/08/14	F/193/1415	Information on new permitted development rights allowing offices to convert to homes without the need for planning permission	Planning	14	Partially, some information not held
01/08/14	F/194/1415	Information on wind turbines	Planning	14	Yes
04/08/14	F/195/1415	Which properties on Charnwood Crescent, Newton are Council owned or privately owned	Housing	14	Yes
04/08/14	F/196/1415	Enquiring if we have undergone diagnostic peer reviews of housing options services	Housing	14	Yes
04/08/14	F/197/1415	A list of current un-presented business rates refund cheques that meet requested criteria	Revenues	14	Yes
04/08/14	F/198/1415	Information on non-domestic rates	Revenues	14	Yes
06/08/14	F/199/1415	Businesses that have become liable for the business rates with a start/move in date between 1st Aug and 15th Aug 2014	Customer Service & Improvement	1	Yes - given link to website
06/08/14	F/200/1415	Contact details of the Local Safeguarding Children Board Manager	Customer Service & Improvement	1	Yes
06/08/14	F/201/1415	A list of live business rates with a 2010 list Rateable Value greater than or equal to £5,000	Revenues	12	Yes
06/08/14	F/202/1415	Various questions on dedicated posts (Grants Officer role) for sourcing and applying for external funding	Human Resources	12	No information held
07/08/14	F/203/1415	Information on tendering and contract based selection exercises - Storma Certification	Procurement BCN	10	Partially, some information not held
07/08/14	F/204/1415	Copy of all emails and documents containing the information about the possible ceasing of leisure facilities at Creswell Leisure Centre.	Leisure	17	Yes (with some redactions for financial information – Commercial Interests)

**Table B - Freedom of Information Requests by date**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Information provided by</b>	<b>No of work days to process</b>	<b>Information released</b>
07/08/14	F/205/1415	Information re. gulley emptying, flail mowing, pedestrian/urban mowing, weeds/hedges/trees/verge maintenance and winter maintenance	Streetscene	14	Yes
07/08/14	F/206/1415	Structure organisation charts for Revenues/Benefits and costs added in respect of Council Tax arrears 2014/15	Customer Service & Improvement and Revenues	14	Partially, some information not held
07/08/14	F/207/1415	CSV file of contractors that have done business with the Council over 2013/14	Customer Service & Improvement/Finance	15	Partially, some information not held
08/08/14	F/208/1415	Information on high level subletting in social housing	Housing	14	Yes
11/08/14	F/209/1415	Information on the cost of refurbishments that have been undertaken to official council owned premises for carrying out council business	Estates & Property	12	Yes
11/08/14	F/210/1415	Information on council spending on foreign travel and first class rail travel over last 4 years	CEO, Governance and all departments	19	Partially, some information not held
11/08/14	F/211/1415	Information on how much open space land the council is responsible for and the use of wild/domestic animals in circuses on council owned land	Leisure, Estates & Property & Environmental Health, Streetscene	12	Partially, some information not held
11/08/14	F/212/1415	Information on council expenditure on Ipads, mobiles, televisions, Member expenses	Customer Service & Improvement, ICT and Finance	18	Yes and link to website given
11/08/14	F/213/1415	The no. of hackney carriage driver licences/private hire vehicles in existence in Bolsover on specified dates.	Environmental Health (Licensing)	20	Yes

**Table B - Freedom of Information Requests by date**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Information provided by</b>	<b>No of work days to process</b>	<b>Information released</b>
11/08/14	F/214/1415	Information relating to business rates accounts that are currently receiving small business rate relief	Revenues	14	Yes
12/08/14	F/215/1415	Information on council tax recovery action	Revenues	15	Partially, some information not held
13/08/14	F/216/1415	Information on licensed caravan parks	Environmental Health (Residential)	19	Yes
13/08/14	F/217/1415	Information on whether Cllr Watts is still Leader of BDC	Customer Service & Improvement (Communications)	5	Yes
14/08/14	F/218/1415	Number of downloads of app Tinder on mobile phones and tablets issued by council and viewings of various websites	ICT, Customer Service & Improvement (Communications)	11	No information held
14/08/14	F/219/1415	Managerial organisational structure for council. List of external suppliers and organisational structure of marketing/communications department	Customer Service & Improvement	3	Yes – given link to website
14/08/14	F/220/1415	List of all non rural addresses in area up to a rateable value of £11,000 who are eligible but not in receipt of small business rates relief	Revenues	14	Yes
15/08/14	F/221/1415	Information on Right to Buy properties between 2nd April 2012 and 2nd August 2014	Housing, Benefits	13	Partially, some information not held
15/08/14	F/222/1415	Number of council employees who received remuneration of more than £100,000 in 2013/14	Human Resources & Payroll	13	Partially, given link to website plus no information held
15/08/14	F/223/1415	Information on servers - hardware	ICT	14	Yes

**Table B - Freedom of Information Requests by date**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Information provided by</b>	<b>No of work days to process</b>	<b>Information released</b>
15/08/14	F/224/1415	Information on overcrowding/letting agents since January 2010	Housing, Benefits, Environmental Health (Residential)	16	Partially, some information not held
18/08/14	F/225/1415	Since 1st April 2014 until 16th August 2014 all communications between BDC FOI team and Local Government Association relating to FOI requests	Customer Service & Improvement	13	No information held
18/08/14	F/226/1415	Information on CBI contributions (Confederation of British Industry) for 2009 -2014	Finance	13	No information held
19/08/14	F/227/1415	Information on the issuance of contracts for Jan1 2010-Dec 31 2010 and Jan 1 2013 to Dec 31 2013	Procurement	19	Partially, link to website given, some exempt Section 12 exceeds appropriate limit
19/08/14	F/228/1415	List of empty properties that have been empty for over 6 months	Customer Service & Improvement (Revenues)	3	Yes – link to website given
20/08/14	F/229/1415	Cost of ICT service	ICT	14	Yes - given link to website plus other information provided
21/08/14	F/230/1415	Information on translation services, face to face interpreting and telephone interpreting	Customer Service & Improvement	13	Partially, some information not held
21/08/14	F/231/1415	Information on full electoral register	Governance	13	Yes
22/08/14	F/232/1415	Information on public health funerals other than what is on website	Environmental Health (Residential)	12	Yes
25/08/14	F/233/1415	Information on Finance department/accounting journals	Finance	11	Yes

**Table B - Freedom of Information Requests by date**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Information provided by</b>	<b>No of work days to process</b>	<b>Information released</b>
14/01/00	F/234/1415	Since 1st January 2013 has any software company exercised their contractual rights to, or otherwise requested, an audit of the use of their software for BDC	ICT	16	No information held
27/08/14	F/235/1415	Information on any registered food businesses recorded as being operated by or under ownership of Mitchells & Butlers PLC or Mitchells & Butlers Retail Ltd that have been prosecuted and convicted of an offence serving or offering for sale unsafe food for 1st Jan 2003 to 31st Dec 2012	Environmental Health (Commercial)	10	No information held
27/08/14	F/236/1415	Information in relation to new rules coming into force from 13 December 2014 for food businesses in UK for labelling pre-packed foods and non pre-packed (loose) foods	Environmental Health (Commercial)	10	Partially, some information not held
28/08/14	F/237/1415	Information on each construction contract over 200k that has been completed since January 2013	Estates & Property	14	Partially, some information not held
28/08/14	F/238/1415	Information on how many requests received in relation to Business rates since 1st August 2013	Customer Service & Improvement	12	Yes with redactions for personal data
28/08/14	F/239/1415	Information on companies that have become liable for business rates within 12/08/14 to 31/08/14	Customer Service & Improvement (Revenues)	3	Yes - given link to website
29/08/14	F/240/1415	Information on the tendering procedures regarding lift, escalator access and mobility equipment, HVAC and any supply chain/logistics lifting equipment	Estates & Property,	18	Partially, some information not held

**Table B - Freedom of Information Requests by date**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Information provided by</b>	<b>No of work days to process</b>	<b>Information released</b>
01/09/14	F/241/1415	Name of our auditors	Customer Service & Improvement (Finance)	2	Yes
01/09/14	F/242/1415	Information on publishing of official magazines/newsletters distributed to local residents	Customer Service & Improvement (Communications), Housing	7	Yes
01/09/14	F/243/1415	Information on New Homes Bonus payments received since 2011/12	Finance	7	Yes
02/09/14	F/244/1415	Information on how complaints are managed	Customer Service & Improvement	2	Yes
28/08/14	F/245/1415	List of empty properties in our area	Revenues	9	Yes
02/09/14	F/246/1415	Information on Leisure Centre budgets,/sports facilities opened/closed/outsourced	Leisure	7	Yes
03/09/14	F/247/1415	Information on all business premises where small business rate relief has been awarded for valuation period 2010-2017	Revenues	7	Partially, some exempt Section 12 exceeds appropriate limit
03/09/14	F/248/1415	Information on ICT spend on technologies, top 25 suppliers were most money was spent for 2013/14 and by comparison for 2012/13	ICT	16	Yes
08/09/14	F/249/1415	Information on auto-desk software use and contacts	ICT	7	Yes

**Table B - Freedom of Information Requests by date**

Date Received	Reference	Summary of Request	Information provided by	No of work days to process	Information released
08/09/14	F/250/1415	Information relating to unclaimed business rate credit balances including write ons	Revenues	11	Yes – link to website given plus Section 22 exemption noted (information for future publication)
10/09/14	F/251/1415	List of businesses that have become liable for non domestic rates from 31st Aug to 15th Sept 2014	Customer Service & Improvement (Revenues)	19	Yes - given link to website
11/09/14	F/252/1415	Information for new business rates liabilities from 1st March 2014 to present	Customer Service & Improvement (Revenues)	2	Yes - given link to website
12/09/14	F/253/1415	Information on staff wearing Body Worn Video Cameras with audio recording facilities	Environmental Health (Residential), Housing	10	Yes
12/09/14	F/254/1415	Information on unclaimed business rate credit balances and value of write backs	Revenues	9	Yes - given link to website
12/09/14	F/255/1415	Information on training and development support	Human Resources & Payroll	10	Yes
12/09/14	F/256/1415	Information on all businesses that have/have not received SBBR from April 1st 2010 and level of relief	Revenues	7	Yes with redactions for personal information
15/09/14	F/257/1415	Information on repairs service (operatives) for council owned properties	Housing	11	Partially, some information not held
16/09/14	F/258/1415	Information on how many occasions BDC has invoked powers of the RIPA during 2011/12, 2012/13 and 2013/14	HR & Payroll, Legal, Community Safety, Environmental Health, Planning, Housing, Benefits	10	Yes



**Table B - Freedom of Information Requests by date**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Information provided by</b>	<b>No of work days to process</b>	<b>Information released</b>
17/09/14	F/259/1415	Information on monies paid to various companies in 11/12,12/13 and 13/14	Finance	14	Partially some information not held
17/09/14	F/260/1415	Information on community grants and engagement	Customer Service & Improvement	9	Partially, some information not held
17/09/14	F/261/1415	Information on councillors who have been issued with reminders/court summons for late payment of council tax for 2013/14 tax years	Revenues	9	Yes
18/09/14	F/262/1415	List of all individual teams within Revenues and Benefits including names and contact numbers of managers	Customer Service & Improvement	3	Yes - given link to website
18/09/14	F/263/1415	Information on agency use	Revenues, Benefits	8	Yes
19/09/14	F/264/1415	Information on 16-17 year olds that find themselves homeless	Housing	7	Partially, some information not held
19/09/14	F/265/1415	Information on imposing unlawful costs - non domestic rates enforcement	Revenues	15	Yes
22/09/10	F/266/12415	Information on business directory and additional information on public health funerals other than what is on website	Customer Service & Improvement , Environmental Health (Residential)	14	Partially, some information not held, some information on website
22/09/14	F/267/1415	Papers, minutes and agendas for all remuneration and audit committee meetings from 2005/06	Human Resources & Payroll, Customer Service & Improvement	7	Yes - given link to website
23/09/14	F/268/1415	Information on data loss and security breaches	Customer Service & Improvement	14	Partially, some information not held

**Table B - Freedom of Information Requests by date**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Information provided by</b>	<b>No of work days to process</b>	<b>Information released</b>
23/09/14	F/269/1415	Information on issuing of licences for Hackney and Private Hire drivers	Environmental Health (Licensing)	20	Yes
23/09/14	F/270/1415	Details of commercial properties which have a rateable value of up to £12,000 and which are eligible for but have not received SBRR to date	Revenues	14	Yes
23/09/14	F/271/1415	Details of commercial properties that to date have a credit listed on their account to the value of £1000 and above	Customer Service & Improvement (Revenues)	3	Yes - given link to website
24/09/14	F/272/1415	List of charity shops/registered charities that have become liable for business rates for the period between 01/07/14 to 23/09/14	Revenues	13	Yes - given link to website
26/09/14	F/273/1415	Section 106 payments received from Keepmoat Homes for the Church Drive (Model Village) Development, how payments were used and any remaining monies	Planning	17	Yes
29/09/14	F/274/1415	Confirmation on the final sum at which sale of Sherwood Lodge was completed, also for Kitchen Croft and associated land	Legal	16	Yes
30/09/14	F/275/1415	Information on taxi licensing	Environmental Health (Licensing)	15	Partially, some information not held
30/09/14	F/276/1415	List of items with a value of over £50 which have been taken without authorisation from the council in each of last three years	Finance	15	Yes

**Table C - Environmental Information Regulations Requests by date**

<b>Date Received</b>	<b>Reference</b>	<b>Summary of Request</b>	<b>Information provided by</b>	<b>No of work days to process</b>	<b>Information released</b>
20/05/14	E/06/1415	What is our town's overall DPD (Development Plan Document)	Planning	10	Yes
20/05/14	E/07/1415	Details of all A2 installations and Part B permits in relation to LA-PPC and LA -IPPC processes (Local Authority Pollution Prevention Control)	Environmental Health (Commercial)	13	Yes
25/06/14	E/12/1415	Information on any private groundwater abstractions which are present within 1 km radius for NGR SK 44674 60236 Shell Chesterfield North, M1 Junction 28-29 Tibshelf Derbyshire DE55 5TZ	Environmental Health (Commercial)	19	No information held
11/07/14	E/15/1415	Copy of the NLUD-PDL data submitted to Central Government by BDC for 2011, 2012, 2013 and 2014	Planning	14	Partially, some information not held
18/09/14	E/30/1415	Information on air quality laws under discretionary power in Part 2 of the Localism Act	Environmental Health (Commercial)	16	No information held