

Bolsover District Council**Executive****5th January 2015****Arrears – Irrecoverable Items over £1000****Report of the Portfolio Holder for Customer Services**

This report is public

Purpose of the Report

- Executive is requested to approve the write off of the under-mentioned irrecoverable items including costs amounting to £10,915.58 as itemised on the attached schedules.

1 Report Details**1.1**

Bankruptcy/ Liquidation		
No of Accounts	Type of Account	
1	Council Tax	£1,663.35
	Total	£1,663.35

1.2

No Trace		
No of Accounts	Type of Account	
2	Council Tax	£4,924.84
2	Business Rates	£4,327.39
	Total	£9,252.23

1.3 Where debtors leave the properties without forwarding addresses extensive efforts are made to trace them. In addition to departmental checks, statutory undertakers and other agencies are contacted, enquiries are made of neighbours and family or employers where known. Where it is known that a person has moved to another area contact is made with the relevant local authority to alert them and request reciprocal information.

2 Conclusions and Reasons for Recommendation

2.1 Writing off the outstanding debts in respect of persons who are bankrupt or unable to trace.

3 Consultation and Equality Impact

Not applicable

4 Alternative Options and Reasons for Rejection

Not applicable

5 Implications

5.1 Finance and Risk Implications

The costs will be met from a provision for doubtful debts that has been agreed as part of the Council's budget.

5.2 Legal Implications including Data Protection

None

5.3 Human Resources Implications

None

6 Recommendations

6.1 That approval is given to write off the irrecoverable items including costs amounting to £10,915.58 with the proviso that should any of the debts become collectable the amounts be re-debited.

7 Decision Information

<p>Is the decision a Key Decision? (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)</p>	<p>No</p>
<p>District Wards Affected</p>	

Links to Corporate Plan priorities or Policy Framework	Strategic Organisational Development - Continually improving our organisation
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8 Document Information

Appendix No	Title
1	Council Tax: Amounts for Write Off – Bankruptcy
2	Council Tax: Amounts for Write Off – No Trace
3	Business Rates: Amounts for Write Off – No Trace
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Report Author	Contact Number
Billing and Recovery Manager	Ext 2432

Report Reference –

COUNCIL TAX: AMOUNTS FOR WRITE OFF - BANKRUPTCY

	<u>Account Reference</u>	<u>Lead Liabile Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liabile From</u>	<u>Liabile To</u>	<u>Bill Balance</u>
1	901562277	ROBINSON,MR JAMIE	4 PAVILION GARDENS CLOWNE S43 4UG	£1,663.35	01/04/2014	01/04/2015	£1,663.35
				£1,663.35			

COUNCIL TAX: AMOUNTS FOR WRITE OFF - NO TRACE

	<u>Account</u> <u>Reference</u>	<u>Lead Liab</u> <u>Name</u>	<u>Address</u>	<u>Account</u> <u>Balance</u>	<u>Liab</u> <u>From</u>	<u>Liab</u> <u>To</u>	<u>Bill</u> <u>Balance</u>
1	901479189	WRIGHT,MS JANE ELIZABETH	36 LIME TREE AVENUE GLAPWELL S44 5LE	£3,862.37	09/03/2010 01/04/2010 01/04/2011 01/04/2012 01/04/2013	01/04/2010 01/04/2011 01/04/2012 01/04/2013 15/06/2013	£ 392.11 £1,042.84 £1,043.51 £1,118.16 £ 265.75
2	901440876	MAGGI,MR MARK ANTHONY	106 MARKET STREET SOUTH NORMANTON DE55 2EJ	£1,062.47	09/05/2011 01/04/2012 01/04/2013	01/04/2012 01/04/2013 01/10/2013	£ 44.64 £ 576.50 £ 441.33
				<u>£4,924.84</u>			

BUSINESS RATES: AMOUNTS FOR WRITE OFF: NO TRACE

	<u>Account Reference</u>	<u>Lead Liabe Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liabe From</u>	<u>Liabe To</u>	<u>Bill Balance</u>
1	800166029	DAVID P BUCHANAN	WHITE SWAN MARKET PLACE BOLSOVER	£ 2,955.14	10/10/2011	01/04/2012	£ 2,462.96
					01/04/2012	16/04/2012	£ 312.18
2	800167285	DAVID P BUCHANAN	ROSE & CROWN HIGH STREET BARLBOROUGH	£ 1,372.25	21/12/2011	22/03/2012	£ 1,372.25
				<u>£ 4,327.39</u>			