

**Bolsover District Council**

**Executive**

**15<sup>th</sup> June 2015**

<b>Arrears – Irrecoverable Items over £2500</b>
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**Report of the Leader of the Council**

This report is public

**Purpose of the Report**

- Executive is requested to approve the write off of the under-mentioned irrecoverable items including costs amounting to £24,280.49 as itemised on the attached schedules.

**1 Report Details**

1.1 The report details the amounts which are recommended for write off:

<b>Bankruptcy/ Liquidation</b>		
No of Accounts	Type of Account	
1	Council Tax	£2,187.01
2	Business Rates	£15,133.46
1	Benefit Overpayments	£3,364.01
1	Sundry Debtors	£3,596.01
	<b>Total</b>	<b>£24,280.49</b>

1.2 The above schedule is recommending the write off of these outstanding debts in respect of accounts where the debtor is bankrupt / in liquidation. Given that the debtor is bankrupt / in liquidation there is no realistic prospect of recovery.

**2 Conclusions and Reasons for Recommendation**

- 2.1 The report seeks agreement to writing off of outstanding debts in respect of persons who are bankrupt / in liquidation. The process of writing off debts which are not collectable allows resources to be directed at those elements of outstanding debt where there is greater chance of recovery, while it improves the accuracy of the Council's financial statements in that they no longer detail debt which is effectively irrecoverable.

### **3 Consultation and Equality Impact**

There are no issues concerning consultation or equalities arising directly from this report.

### **4 Alternative Options and Reasons for Rejection**

The only option is not to write off the amounts concerned which for reasons outlined within the report is not considered to be an appropriate course of action.

### **5 Implications**

#### **5.1 Finance and Risk Implications**

The costs will be met from the provision for doubtful debts that has been agreed as part of the Council's budget.

#### **5.2 Legal Implications including Data Protection**

There are no issues arising directly from this report.

#### **5.3 Human Resources Implications**

There are no issues arising directly from this report.

### **6 Recommendations**

- 6.1 That approval is given to write off the irrecoverable items including costs amounting to £24,280.49 with the proviso that should any of the debts become collectable the amounts be re-debited.

### **7 Decision Information**

<p><b>Is the decision a Key Decision?</b> (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)</p>	<p>No</p>
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<b>District Wards Affected</b>	N/A
<b>Links to Corporate Plan priorities or Policy Framework</b>	Strategic Organisational Development - Continually improving our organisation

## 8 Document Information

<b>Appendix No</b>	<b>Title</b>
1	Council Tax: Amounts for Write Off – Bankruptcy
2	Business Rates: Amounts for Write Off – Liquidation
3	Benefit Overpayments: Amounts for Write Off – Bankruptcy
4	Sundry Debtors: Amounts for Write Off - Bankruptcy
<b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
<b>Report Author</b>	<b>Contact Number</b>
Billing and Recovery Manager	Ext 2432

Report Reference –

**COUNCIL TAX: AMOUNTS FOR WRITE OFF - BANKRUPTCY**

<u>Account Reference</u>	<u>Lead Liable Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liable From</u>	<u>Liable To</u>	<u>Bill Balance</u>
1 901131333	MORTON,MISS JACQUELINE A	86 BRACKEN ROAD SHIREBROOK	£2,187.01	01/04/2013	10/07/2013	£ 86.72
				10/07/2013	01/04/2014	£ 760.24
				01/04/2014	01/04/2015	£1,340.05
			<u>£2,187.01</u>			

**BUSINESS RATES: AMOUNTS FOR WRITE OFF: LIQUIDATION**

<u>Account Reference</u>	<u>Lead Liable Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liable From</u>	<u>Liable To</u>	<u>Bill Balance</u>
1 800173807	RETAIL GIFTS LTD	UNIT 8 DOBBIES GARDEN CENTRE HIGHWOOD WAY BARLBOROUGH	£ 7,881.46	01/14/14	19/02/2015	£ 7,881.46
2 800182504	PURE AIR BUILDING SERVICES LTD	UNIT 4 NEW BROOK BUSINESS PARK WEIGHBRIDGE ROAD SHIREBROOK	£ 7,252.00	01/04/2010 01/04/2011	01/04/2011 01/04/2012	£ 4,968.00 £ 2,284.00
			<u>£15,133.46</u>			

**BENEFIT OVERPAYMENT: AMOUNTS FOR WRITE OFF: BANKRUPTCY**

	<u>Account Reference</u>	<u>Lead Liable Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Invoice Number</u>	<u>Bill Balance</u>
1	46831	MRS DOROTHY COOK	245 MODEL VILLAGE CRESWELL	£ 3,364.01	30243895 30243905 30243918	£ 258.79 £ 1,610.54 £ 1,494.68
				<hr/> <b>£ 3,364.01</b> <hr/>		

**SUNDRY DEBTOR: AMOUNTS FOR WRITE OFF: BANKRUPTCY**

<u>Account Reference</u>	<u>Lead Liable Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Invoice Number</u>	<u>Bill Balance</u>
1	16109 MRS S FORD	3 MANSFIELD ROAD BRAMLEY VALE	£ 3,596.01	095529	£ 2,550.94
				096443	£ 221.26
				101396	£ 221.26
				108152	£ 221.26
				108908	£ 221.26
				112559	£ 160.03
			<b>£ 3,596.01</b>		