



The Arc
High Street
Clowne
Derbyshire
S43 4JY

Date: 2 July 2015

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the Executive of Bolsover District Council to be held in Chamber Suites 1 and 2 at **The Arc, High Street, Clowne** on **Monday 13 July 2015 at 1000 hours**.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on pages 2 and 3.

Yours faithfully


Assistant Director – Governance & Monitoring Officer
To: Chairman & Members of the Executive

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Chief Executive Officer: Wes Lumley, B.Sc., F.C.C.A.
The Arc, High Street, Clowne, Derbyshire, S43 4JY

EXECUTIVE AGENDA

Monday 13 July 2015 at 1000 hours in
Chamber Suites 1 and 2, The Arc, High Street, Clowne

Item No.		Page No.(s)
	PART 1 – OPEN ITEMS	
1	Apologies for absence	
2	Urgent Items of Business To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
3	Declarations of Interest Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of: a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items and if appropriate, withdraw from the meeting at the relevant time.	
4	Minutes To approve the minutes of a meeting of the Executive held on 15 June 2015.	Circulated
5	Recommended Items From Other Standing Committees None.	
6	Hard to Let / Sheltered Housing Update <i>Recommendation on page 5</i>	4-6
7	Contract for the servicing and maintenance of stair-lifts and hoists for Bolsover District Council properties <i>Recommendations on page 8</i>	7-9

8	Choice Based Lettings – 2015 Review <i>Recommendations on page 19-20</i>	10-20
9	Financial Outturn 2014/15 <i>Recommendations on page 29</i>	21-46
10	New Bolsover <i>Recommendations on page 50</i>	47-51
11	PART 2 – EXEMPT ITEMS <i>The Local Government (Access to Information) Act 1985, Local Government Act 1972, Part 1, Schedule 12a.</i>	
12	<u>Paragraph 1, 3 and 4</u> Single Fraud Investigation Service <i>Recommendations on page 56</i>	52-57

Notes for agenda:

Items marked (KD) are all Key Decisions. A Key Decision is an executive decision likely to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates or which is significant in terms of its effects on communities living or working in an area comprising two or more wards in the District. The Council has decided that income or expenditure of £50,000 or more is significant.

Item 12, Single Fraud Investigation Service, will be considered in the private section of the meeting. No representations have been received requesting that this item be heard in public.

Bolsover District Council

Executive

13 July 2015

Hard to Let / Sheltered Housing Update

Report of the Portfolio Holder for Housing and IT

This report is public

Purpose of the Report

- To update members on progress of the Housing Working Group

1 Report Details

On 15th June 2015 Executive agreed to establish a working group to consider the future use of sheltered housing schemes.

The group membership was agreed to be

- The Portfolio Holder for Housing
- The Deputy Leader
- The Chair of Improvement Scrutiny
- The JAD Community Safety and Head of Housing
- A representative from Property Services
- The Housing Needs Manager
- The Housing Enforcement Manager

However, as the Scrutiny Improvement Committee no longer exists it is proposed to extend the membership to include the former Chair (as author of the original Hard to Let report) and the Current Chair of the Customer Service and Transformation Scrutiny Committee.

At time of writing (30th June 2015) the working group had not held its first meeting, but monthly meetings were being arranged for the period of the review with the first meeting being arranged for Monday 13th July. Updates will be provided to future meetings of the Executive.

2 Conclusions and Reasons for Recommendation

2.1 To keep members informed of the progress of the Housing Working Group.

3 Consultation and Equality Impact

3.1 Not directly.

4 Alternative Options and Reasons for Rejection

4.1 None

5 Implications

5.1 Finance and Risk Implications

Not at this stage

5.2 Legal Implications including Data Protection

None

5.3 Human Resources Implications

Not directly

6 Recommendations

6.1 That the membership of the working group is extended to include the Current Chair of the Customer Service and Transformation Scrutiny Committee

7 Decision Information

Is the decision a Key Decision? (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	No
District Wards Affected	
Links to Corporate Plan priorities or Policy Framework	

8 Document Information

Appendix No	Title
<p>Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)</p>	
Report Author	Contact Number

Report Reference –

Bolsover District Council

Executive

13th July 2015

Contract for the servicing and maintenance of stair-lifts and hoists for Bolsover District Council properties.

Report of the Portfolio Holder for Housing

This report is public

Purpose of the Report

- To seek approval for the awarding of the contract for servicing and maintenance of stairlifts and hoists to properties owned by Bolsover District Council.

1 Report Details

- 1.1 It was identified that a contract was required for the provision of servicing and maintenance of stairlifts and hoists for properties owned by Bolsover District in accordance with current procurement guidelines. There are approximately 90 stairlifts and hoists requiring maintenance.
- 1.2 Efficiency East Midlands have an existing contract framework agreement in place for such services with three suppliers on the framework. This framework is in place until June 2018. The framework had already made an assessment of quality of the contractors, prior to inclusion on the framework. A mini-competition was on the basis on cost only.
- 1.3 Following an evaluation of the schedule of rates submissions of the three suppliers on the framework, the Housing Department is seeking approval to award the contract to Stannah Stairlifts Ltd.
- 1.4 The value of the contract is around £7,500 per year and this will vary with the number of stairlifts. However members have previously agreed that all contract let through EEM should be agreed by Executive.
- 1.5 The cost comparison for servicing each unit is as follows:-

Stannah Services Ltd	36.72
Company A	37.72
Company B	38.76

2 Conclusions and Reasons for Recommendation

- 2.1 It is recommended that a contract be awarded to Stannah Stairlifts for the servicing and maintenance of stairlifts and hoists as an initial two year contract, with the option to extend this contract for a further period of one year after the initial period if the performance of the contractors meets our expectations.

3 Consultation and Equality Impact

- 3.1 This report is concerned with securing value for money in the Council's procurement of its services, with consultation and equality issues covered in reports concerning service provision.

4 Alternative Options and Reasons for Rejection

None.

5 Implications

5.1 Finance and Risk Implications

The cost for this contract is within existing HRA budgets

5.2 Legal Implications including Data Protection

Awarding the Framework Contract will ensure we meet our legal obligations for procurement

5.3 Human Resources Implications

None directly

6 Recommendations

- 6.1 The members agree to awarding the Framework Contract to Stannah Stairlifts.
- 6.2 That progress on this contract is reported through the Housing Stock Group
- 6.3 That the Assistant Director of Community Safety and Head of Housing is given delegated power to extend this contract, in consultation with the Portfolio Holder for Housing for a further period of one year after the initial period if the performance of the contractors meets our expectations.

7 Decision Information

Is the decision a Key Decision? (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	No
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District Wards Affected	All Wards
Links to Corporate Plan priorities or Policy Framework	

8 Document Information

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Report Author	Contact Number
Diane Bonsor	Ex 3062

Report Reference –

Bolsover District Council

Executive

13 July 2015

Choice Based Lettings – 2015 Review

Report of the Portfolio Holder for Housing

This report is public

Purpose of the Report

- To update member on the Choice based letting system
- To introduce a number of minor changes to the CBL system and application form
- To consider making changes to IT systems used by CBL

1 Report Details

The Council introduced a Choice Based Lettings (CBL) system in January 2012. Since this time over 1400 properties have been let through the system and there are currently around 1900 applicants on the register.

The idea behind CBL is that it offers applicants more choice over where they would live (subject to property size) by 'bidding' for properties. This differs from traditional system where the council allocates properties to people. The CBL system is more transparent and involves people in making choices over where they want to live.

There is an opportunity to make some changes to the system with a number of minor changes that have been driven by:

- Experiences of applicants, staff and councillors
- Feedback from Scrutiny reviews
- Recommendations made by audit reports
- Changes to legislation.
- Changes in the relationships with others, and
- General clarification of the existing system.

This will result in changes being made to the allocations policy, and the way people bid for properties.

Section 1 – Allocations Policy

- a. Sub Regional Scheme

In 2012 when the scheme was introduced the council, along with partners in north East Derbyshire, Chesterfield and Bassetlaw agreed that a small percentage of properties would be allocated using a system that was common across the sub-region, with the aim of increasing mobility to allow people to live closer to relatives or work. Although a percentage of properties were advertised this way, even these were usually let to local people, and the scheme had only limited success. More recently Chesterfield and Bassetlaw have announced their withdrawal from the scheme. It is therefore proposed to end the scheme once others withdraw from the scheme.

Quotas

The 2012 scheme contained an appendix that determined how many properties would be placed into which band. This suggested

Band A – 20% - Urgent housing needs

Band B – 15% - High Housing Needs

Band C – 50% - Some housing needs

Band D – 5% - Low Housing Needs

Sub regional 10% - Let through sub-regional scheme.

The wording around this was unclear and did not make it clear that this applied to general needs housing only. Although this was later clarified with Scrutiny, the policy was not amended.

An analysis of the current banding for people on the waiting list gives the following result

Band A – 0.5% people in urgent housing need

Band B – 3.7% people in high housing need

Band C – 73.3% people with some housing need

Band D – 23.4% people with low housing need

Of these, many people in Band A and B are people with medical needs or a disability who need properties with specific adaptations to suit their needs, or need other accommodation that is in short supply. This Band also includes people to whom the council has a legal responsibility to rehouse, this includes people who are homeless.

It is therefore recommended that the quota system is simplified and a set of rules will be adopted

1. People in band A who have a need for specialist accommodation will be matched directly to properties, and these will not be advertised. Very specialist accommodation, such as a fully adapted house or a paraplegic bungalow will be allocated through the Housing Allocations and Review Panel (HARP) to ensure they are allocated to the people whose needs would be best met.

To clarify this change only applies to properties that are very specialised. Other properties may still be advertised in Band A for applicants who are placed in this band for other reasons, for example homeless or in accommodation that is unfit.

2. All properties that have an adaptation (excluding minor adaptations such as handrails or a shower over a bath) will be placed in Band B. In addition a random 10% of all properties of two bedrooms or less will be placed into Band B and if unfilled after one round of bidding, these will be advertised as Band C.

If a person wants to downsize from a property that is 4 bedrooms or above into a 3 bed property, this will be considered by the HARP panel.

3. All general needs and bungalow properties will be initially advertised as Band C. If these are not let they will be advertised as Band D. However, if there have been similar properties in a locality that have been difficult to let within the last 8 weeks, properties may be advertised as Band D immediately.

Medical Points

The system of medical points currently works well with additional priority being offered where rehousing will lead to an improvement to the life of an applicant. The system does this by considering the current accommodation as well as the medical need.

The system could however offer very high priority to people from outside the district with medical needs. It is therefore recommended that the policy is altered to ensure that urgent medical priority and urgent medical priority can only be offered to people who are currently living within the district. Exceptions can be agreed by the HARP panel.

Eligibility

The current allocations policy contains the following statement “Any applicant who has been rehoused by the council into a secure tenancy will not be able to reapply for housing for a period of 12 months after the starting date of their tenancy. Exceptions can be agreed by the HARP panel”

The process of reletting a property has a cost to the council, even if a property is in immaculate condition there is the need to carry out safety checks to the gas and electricity, and often there is additional cost in carrying out repairs and a rent loss whilst the property is empty.

It is therefore proposed to increase the 12 month period to a 3 year period, with exceptions being agreed by the HARP panel.

The Council will instead promote Mutual Exchanges where tenants can swap homes, with this system the incoming tenants takes all responsibility for the condition of the property, which minimises the risk to the council.

It is also proposed to include an additional clause that would prevent people who have voluntarily given up their tenancy from applying for a property for a period of at least three years. The current policy allows the Council to exclude people who have acted in a way to worsen their own housing situation, or failed to take action that would have prevented their

housing situation from worsening. It is proposed to make this clearer by introducing an additional clause.

“Tenants who have voluntarily given up a tenancy, including assignment, will be unable to apply for housing for a period of at least three years starting from the final day of their tenancy. Exceptions can be agreed by the HARP panel.”

Applicants with Housing Related Debt

Under the current system an applicant with a housing related debt can be suspended from the waiting list. This is not a blanket rule, and we will look at the circumstances of the debt. However, some applicants have been trying to work around this by including a person with debt as a person to be rehoused with the applicant rather than a joint applicant.

It is proposed to address this by amending the reason from suspension for debt to include any member of the household. This will involve changes to both the policy and the application form. Again, this will not be a blanket exclusion and exceptions can be agreed by the HARP panel.

Exclusions

The Council is committed to tackling anti-social behaviour and ensuring that our properties remain places where people chose to live.

The current allocations policy allows people to be excluded from the waiting list where there have been serious cases of anti-social behaviour and the actions of the tenant were so serious that the council could have gained an outright possession order against the tenant. This is a high level of proof.

It is proposed to make this a more general statement that the Council may exclude applicants from the Housing Register if we have evidence they have behaved in an unacceptable way and we consider this makes them unsuitable to have a Council tenancy

This means the following will be excluded.

- a. People who are current tenants of the Council (or other Council's or Housing Associations) who fail to pay their rent or other charges
- b. People who are current tenants of the Council (or other Councils or Housing Associations) who have (either themselves or a member of their household) broken the condition of their tenancy and this breach is so serious that the Council or (Housing Association) have been granted a suspended possession order. In this case the Council will not consider the applicant until the breach is rectified and the applicant has successfully applied to the court to have the conditions revoked.
- c. Former tenants of the Council (or other Council or Housing Association) who have lost a previous home as a result of a breach of tenancy.
- d. Tenants within the private sector who have breached the terms of their tenancy and the landlord has gained a possession order. This excludes the mandatory

possession under ground 8 where the court must grant possession if the tenant has rent arrears of over 8 weeks.

- e. People who cause or are likely to cause a nuisance or annoyance to people who live, visit or work in the locality of the home; or to the Council (as landlord) or any person employed in connection with the exercise of the Council's housing management functions, and that conduct affect these functions.
- f. People who are or have been subject to an Anti Social Behaviour Injunction, an Anti Social Behaviour Order, a Criminal Behaviour Order, a Community Protection Notice, a Closure of Premises Order.
- g. People who allow their home to be used for immoral or illegal purposes.
- h. People who make false statements about their housing situation .
- i. People who have been convicted of an offence (which carries with it a custodial sentence, whether or not custody was imposed) which was committed in, or in the locality, of their home, or committed elsewhere against a person with a right to reside, in or occupy housing accommodation in the locality, or was committed elsewhere against the landlord of the home, or a person employed in connection with the exercise of the Council's housing management functions, and that the conduct affects these function.
- j. People who let the condition of their existing property to deteriorate by a deliberate act, or by neglect.

We will act reasonable when we decide to exclude an applicant and we will consider all the relevant information before we make any decisions. In all cases applicants will be informed of the Council's decision in writing, and this will include a right to appeal.

In determining the issue it is not necessary for the applicant to have been a tenant of the Council when the poor behaviour occurred – for example an applicant who previously had a tenancy with a private landlord and was in arrears of rent or had been guilty of anti social behaviour will be subject to this part of the Policy. Also, the poor behaviour is not limited to the applicant – it extends to behaviour caused by a member of the applicant's household and visitors to the applicant's home.

An applicant can be excluded at the start of the application process, immediately prior to offer when officers are carrying out intensive checks (also see section on vetting). Or at any time when the Council becomes aware of information about the applicant that suggest they should be excluded.

Connection with the District.

The current policy allows an applicant to establish a local connection if they have permanent employment within the District and this has lasted more than 12 months. It is proposed to alter this to say "People who have permanent employment within the District, working more than 12 hours per week, and this has lasted more than 12 months"

It is also proposed to add an additional section that makes it easier for key workers to establish a local connection.

Any Key Worker who has permanent employment of over 12 hours per week, or an offer of permanent employment of over 12 hours per week will be regarded as having a connection with the District. Key workers are regarded as Teachers, Teaching Assistants, Nurses, Polices Officers and Fire Fighters. In addition Executive may, from time to time, add to this list and include employees of certain companies if access to accommodation is viewed as a barrier to growth or relocation to the District.;

Under occupation

As there is a shortage of one bedroom general needs properties within the District, it is possible for a single person or a couple to be allocated a two bed flat, where the tenants will be subject to the bedroom tax. It is not proposed to change this, but to introduce an additional step of a financial assessment prior to offer. Where officers will interview applicants to explain the costs associated with living in a property, and makes a financial assessment on their ability to meet this commitment.

If this assessment suggests that that the accommodation would be unaffordable the offer will be withdrawn and the applicant awarded financial needs points for a one bed property only, unless these have already been awarded.

An alternative to this would be to only allow single people and couples to apply for one bed properties. However, given the shortage of one bed properties this would mean that many people had no realistic chance of being rehoused for several years. It is felt the additional financial assessment offers more flexibility.

Housing Application Form.

The current housing application form included, at the request of the previous Housing Strategy Officer, a number of additional pages with questions about the applicants preferences which was intended to inform future housing development. However, no analysis has been carried out on the data collected.

A scrutiny review of Choice Based Lettings suggested that this information is removed from the application form once current stocks run out. This is now the case, and it is suggested that the from is redesigned – with the final form being agreed by the Head of Housing in consultation with the Improvement Scrutiny Panel.

The same review of CBL also suggested incorporating other changes to the CBL system, in particular excluding people with either equity / savings over a particular level or with income over a certain level. Applicants would be excluded from the applying for housing if they had high level or savings and/or income. Previously members have not wanted to ask these questions to applicants.

It is proposed that the Housing Working Group that was established at Junes Executive to consider sheltered housing provision is also asked to consider if the allocation policy should be altered to consider the following issues.

- a. Should applicants to be asked about their level of income?, and

- b. What level of income should exclude people from the waiting list?
- c. Should applicants be asked about their level of savings and equity in their current home? And
- d. What level of savings or equity should exclude people from the waiting list?
- e. Should applicants be asked if they own any other property (in any part of the world), and
- f. Should this exclude people from the waiting list

The group will report back to Executive after a period of no greater than 6 months, with their findings.

Multiple Applications

Under the current system a person may appear on more than one application. For example, an adult child living with parents may appear as part of their parent's application (as someone you want to be rehoused with the main applicant) and also make an application in their own right. In some cases it may appear that two households are overcrowded.

It is proposed to amend the eligibility rules to make it clear that a person may only be on one application form, and that an application made by a person in their own name would take precedence.

Similarly, especially in cases of couples living apart, Partner A may make an application with Partner B as either a joint applicant or a member of the household whilst Partner B may make an application with Partner A as either a joint applicant or a member of the household. In such cases it is recommended that only the higher scoring form is considered, and the other application cancelled.

Forces personnel.

The allocations scheme aims to ensure that people who have served in the forces are not penalised because of this. It allows this by ensuring that people with a connection to the district who live elsewhere (for example on camp) during service are treated as if they were living within the district for this period. This applies to people currently serving and for up to 2 years after leaving.

To ensure that this is not overlooked it is proposed to add an additional question onto the applications form to ask "Have you or any member of the household spent any time in the armed forces" with an additional section to provide dates and details.

Vetting Tenants

The original CBL policy suggested that references are taken for all applicants prior to an offer of accommodation. However, in practice this has proven difficult with some landlords reluctant to provide references, or not providing them in a reasonable time. This may lead

to delays in letting properties. Note, that current tenants of Bolsover Council are not asked to provide references.

It is therefore proposed to change this process, to allow it to operate more efficiently.

Firstly, applicants will be required to provide references at time of application. A failure to provide an appropriate reference will mean the application is not considered.

For existing applicants, who have not provided a reference they will be required to provide a reference at the time of their next annual review. Their application will not be considered until a reference is provided.

Secondly. At the time of allocation an additional up to date reference will be requested. This will always be required for applicants who are either tenants of another local authority or Housing Association.

If a private landlord does not provide a reference within 7 days the applicant will be asked to attend a further interview with a member for the Housing Needs team. This will involve asking a series of questions about their history of behaviour and their ability to conduct a tenancy (this is in addition to any financial assessment that is carried out). This information will be recorded on a 'Declaration of Truth' form (see appendix). The information from this form will be used to complete a risk assessment of the applicant before any firm offer of accommodation is made. The tenant will be made aware that if a tenancy is granted, and the information is incorrect, the council may take action to evict the tenant.

Copies of all paperwork (including the references request, the statement of truth and any risk assessment) will be kept and form part of the tenancy file if a tenancy is granted and be recorded on the Academy system.

Section 2 – Bidding for Properties.

When the CBL system was introduced it introduced a number of ways for bidding for properties. The usage is shown on the following table

Autobid	Automated Telephone System	Text Message	Contact Centre/Housing Staff	Website	Total
3955	26	33	1699	15102	20815

As can be seen, some of these methods have proven to be less popular than originally envisaged. The JAD Community Safety and Head of Housing has used their delegated power to remove the following options

Telephone Bidding – saving around £2,500 per year. This has only been used for 26 bid since CBL was introduced, and not at all since August 2014

SMS bidding – saving around £3,500 per year. This has only been used for 33 bids, by 11 people and not used at all since August 2014.

This will generate a saving of around £6,000 per year with no noticeable change in service.

The CBL system was procured sub regionally using external funding and in effect at zero cost to the authority other than a cost of an interface. However, the annual licence fees do lie with the council and are paid from within the HRA. With the demise of the sub-regional scheme the choice of provider is less constrained. It is therefore proposed that the Head of Housing looks at alternative provision through Academy the main supplier of the Housing Management System.

If a business analysis of a period of 5 years suggests that this will provide a cheaper option with similar functionality then the Academy option can be procured. This should be a decision delegated to the Head of Housing and agreed in consultation with the Executive Director of Operations and the Portfolio Holder for Housing

2 Conclusions and Reasons for Recommendation

- 2.1 The CBL system has, in general, worked well and is understood by the majority of applicants. However, there is an opportunity to make some minor changes to the system.
- 2.2 Some changes to the application form were identified by a Scrutiny review. It is proposed to make changes to the form to make it easier to complete and to reflect minor changes to policy.
- 2.3 The withdrawal of 2 councils from the sub regional CBL scheme allows the Council to consider if other IT systems offer better value to the council.
- 2.4 Members will ask the Housing Working group to consider if they wish to include assessments of savings/equity or income as part of the assessment of eligibility, and if so what is the appropriate level, and to report back to a future meeting of Executive.

3 Consultation and Equality Impact

- 3.1 None directly. The original CBL scheme was subject to intensive consultation with a range of stakeholders. The changes proposed in this report are considered as minor and no further consultation has taken place.

4 Alternative Options and Reasons for Rejection

- 4.1 Do nothing. Not considered as a series of relatively minor changes should improve the system for all users and meet the demands previously identified by Scrutiny.

5 Implications

5.1 Finance and Risk Implications

There have been savings of around £6,000 per year from the withdrawal of SMS and telephone bidding.

There may be additional savings from switching to a different CBL system but this has not been quantified.

5.2 Legal Implications including Data Protection

Not directly from this report.

5.3 Human Resources Implications

Not directly from this report

6 Recommendations

6.1 That the Council withdraw from the sub-regional choice based letting system. The time-frame for this to be determined by the JAD of Community Safety and Head of Housing in consultation with the Portfolio Holder for Housing.

6.2 That a number of minor changes to the Allocations scheme are made to have the following impacts

- a. The quota system for properties is replaced by a simplified set of rules
- b. High level medical points are only offered to residents of the District
- c. Applicants who have been rehoused by the Council will not be considered for alternative accommodation for a period of at least three years
- d. An applicant who have given up a tenancy will be excluded from the waiting list for a period of at least three years
- e. Households may be suspended from the waiting list if any member of the household has a housing related debt.
- f. People may be excluded from the waiting list if the Council consider their behaviour makes them unsuitable to hold a tenancy.
- g. People from outside the District will be treated as if they reside in the District if they have a job within the district that has lasted for more than 12 months and is for more than 12 hours per week.
- h. New financial check will be introduced for applicants who may be unable to afford their accommodation
- i. People will only be able to appear as part of one application.

6.3 The Housing Application form will be simplified. Additional questions will be used including questions about a connection to the armed forces.

6.4 That members note that the Assistant Director of Community Safety and Head of Housing has used delegated powers to stop using some types of bidding as they did not offer value for money.

6.5 The Assistant Director of Community Safety and Head of Housing is given delegated authority, following consultation with the portfolio holder for housing, to introduce an alternative CBL system if this provides better value than the existing system.

6.6 Members will ask the Housing Working Group to consider the following questions, and report back to a future meeting of Executive.

- a. Should applicants be asked about their level of income?, and
- b. What level of income should exclude people from the waiting list?
- c. Should applicants be asked about their level of savings and equity in their current home? And
- d. What level of savings or equity should exclude people from the waiting list?
- e. Should applicants be asked if they own any other property (in any part of the world), and
- f. Should this exclude people from the waiting list

7 Decision Information

Is the decision a Key Decision? (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	No
District Wards Affected	
Links to Corporate Plan priorities or Policy Framework	

8 Document Information

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Report Author	Contact Number

Bolsover District Council

Executive

13 July 2015

Financial Outturn 2014/15

Report of the Leader of the Council

This report is public

Purpose of Report

- To inform Executive of the financial outturn position of the Council in respect of the 2014/15 financial year.

1 Background Information

- 1.1 The Council has closed its financial accounts for 2014/15 in line with the required deadline of 30 June 2015. The draft Statement of Accounts 2014/15 is now subject to independent audit from the Council's external auditors, KPMG. Until the accounts have been agreed by our external auditors, which will take place before 30 September 2015, there remains the possibility that they will be subject to amendment.
- 1.2 Members should note that the Council's Draft Statement of Accounts in respect of 2014/15 was signed as complete by the Council's Chief Financial Officer (Executive Director – Operations) at the end of June 2015. The final audited accounts will be reported to and approved by the Audit Committee at its meeting of 23rd September 2015. A copy of the draft Accounts is available on the Council's internet site.
- 1.3 International Financial Reporting Standards (IFRS) require that the main focus of the Statement of Accounts is on reporting to the public in a format which is directly comparable with every country that has adopted IFRS i.e. not just UK or even other local authorities. In contrast the focus of this report is on providing management information to Members and other stakeholders to assist in the financial management of the Council.
- 1.4 The following sections of this report will consider the 2014/15 outturn position in respect of the General Fund Revenue Account, the Housing Revenue Account (HRA), the Council's Capital Investment Programme and Treasury Management activities. Within the report consideration is given to the level of balances at the year end, to any impact on the Council's Medium Term Financial Plan of the outturn position, and an assessment of the impact which the closing position has upon the Council's budgets in respect of the current financial year.

2 Issues for Consideration

General Fund Revenue Account

- 2.1. The Council's original budget for 2014/15 approved by Council on 3rd February 2014, included an unidentified savings target amounting to £0.447m. During 2014/15 the Council has worked to address this shortfall and the ongoing requirement to address its underlying budget position against the background of ongoing reductions in the level of central government funding. As a result of this programme of work the Council had reached a position whereby at the time of the Revised Budget in February 2015 an underspend of £0.900m was anticipated. The actual outturn position has further improved the underspend to one of £1.308m which has been allocated to the Transformation reserve. This funding is now available for Members to allocate to investments intended to enhance or protect service delivery during a period when the level of central government support to local government will continue to be reduced. While the following reports and attached appendices detail the outturn position, the main reasons underlying the achievement of an underspend are outlined in the table below:

	£000's
Utilisation of Efficiency Grant to fund restructuring costs	252
Increased Income from NNDR	399
Increased Planning Fee Income	53
Increased Income at Pleasley Vale	65
Savings on Cost of Administrative Buildings	56
Increased Level of Benefit Subsidy	126

- 2.2. The figures above provide an overview of where the overall favourable variance of £1.308m has been achieved. Where possible, officers will be bringing forward further reports intended to ensure that these budget underspends are captured and are used to reduce the planned level of spending in future years. This will help address the projected shortfall of £2.3m which the Council is facing over the next three financial years. It needs to be recognised, however, that many of the savings identified in the 2014/15 outturn position do not reflect permanent changes in the Council's income and expenditure patterns. In particular the levels of increased income from business rates, the increase in planning income and rental income at Pleasley Vale reflect the wider national economic recovery. Over the past few years Government support from the Transitional Grant and Efficiency Grant has funded restructuring costs and investments in improving service efficiency thus avoiding the requirement to charge them to the General Fund. While Efficiency Grant continues to be available to the Council during the current financial year (2015/16) it is unlikely to be available in future years when local authorities are facing more significant levels of financial cuts. An initial exercise by Officers has suggested that the 2014/15 outturn position has identified potential budget savings in future financial years in the region of £0.1m. While this will assist in balancing the current and future year's budget it supports the view that there continue to be significant financial challenges ahead.
- 2.3. While part of the Council's success in addressing the reduction in the level of Government Grant can be attributed to higher than anticipated levels of income

arising from national economic growth, it also needs to be recognised that the Council has agreed a range of policies which have ensured that we are well placed to take advantage of such growth, and are able to promote improvements in service efficiency. The additional funding from the Growth Agenda combined with the cost reduction arising from the Transformation Agenda have combined to protect service delivery to local residents. In addition to the Growth and Transformation agenda, there is now an effective culture of financial management across the authority under which cost centre managers have worked hard to minimise expenditure and to optimise the level of income. While the impact at the level of individual cost centres is often relatively limited, there is a more significant cumulative impact when overall income and expenditure trends are brought together.

- 2.4 The position in respect of the General Fund outturn is detailed in **Appendix A** attached. The appendix shows the Original Budget that was set in February 2014, the Revised Budget agreed in February 2015 together with the Adjusted Current Budget. The Adjusted Current Budget incorporates any further committee approvals since the revised budget and incorporates adjustments for virements and for a change in the use of specific resources such as grants or earmarked reserves. This ensures that this earmarked funding is only utilised in line with the actual expenditure incurred in the year. The actual expenditure for 2014/15 is then compared against this Adjusted Current Budget in order to provide details of any variances. Executive should note that **Appendix B** (attached) provides detailed variances at a cost centre level. Where appropriate a summary explanation of these variances is provided within **Appendix B**.
- 2.5 In summary it can be seen in **Appendix A** that there has been an under spend in the year on the provision of services of £0.682m (column G). This position has arisen from under spending on budgets, additional income and efficiency savings. This underspend is offset by an increased contribution to Reserves showing an increased level of expenditure at actual outturn from the Adjusted Current Budget of £0.416m. This is offset by increased funding principally arising from NNDR growth in order to arrive at an outturn position which has no impact upon the level of General Fund balances.
- 2.6 At the year-end two main decisions have been necessary in order to secure effective closure of the Council's Annual Accounts. As previously agreed through Council, the net underspend of £1.308m secured in the year has been transferred into the Transformation Reserve. When the Efficiency Grant carried forward is also transferred into this account the balance on the Transformation Reserve now stands at a figure of £4.9m. While the Council has other general fund reserves available; a General Fund balance of £1.7m and other General Fund earmarked reserves of £2.5m, the Transformation Reserve is effectively the level of reserves which are available to support new initiatives, service reorganisation and restructure. Given the ongoing impact of the austerity agenda Council has previously agreed that the Transformation Reserve will be utilised to facilitate an Invest to Save approach to help ensure that financial sustainability of the Council and the sustainability of the services provided to local residents. While the balance of the Transformation Reserve currently amounts to £4.9m Executive should note that there are a range of commitments against the reserve principally the agreement that £2m will be utilised to fund enhanced Leisure Facilities at Clowne. It should also be noted that initiatives to promote the Council's growth and

transformation agenda are likely to come at significant cost and that the Reserve may be fully utilised on a limited number of investments. **Appendix D** attached provides full details concerning the Council's earmarked financial reserves.

- 2.7 The second key decision has been to allocate an amount of £0.705m to the Non Domestic Rates Growth Protection Reserve. Council is aware that while the levels of economic growth generated within the Bolsover area have secured increasing levels of income from Non Domestic Rates, that the localisation of this income stream is accompanied by a transfer of financial risk from central to local government. In setting its budget for 2015/16 the Council undertook a calculation of the level of Non Domestic Rating income that it would receive in respect of 2015/16. That calculation reflected the position as at 31 January 2015. Subsequent to undertaking that calculation the Council received notification from the District Valuer of a range of new appeals against the assessed valuation of business premises operating in the Bolsover area. These appeals against the rateable valuation assessment will be determined by the Valuation Office over the next few years, but in accordance with good accounting practice Officers have established a reserve to cover this future loss of income. In line with an independent evaluation of the anticipated impact of these appeals it has been decided to set aside a reserve of £0.705m to cover this Council's anticipated cost of these appeals. While the reserve is set at £0.705m this includes an allowance for the backdating of some of these appeals with the underlying impact on an annual basis anticipated to be in the region of £0.2m.
- 2.8 As outlined above Officers have commenced a piece of work to identify where the evidence from the 2014/15 outturn indicates that it is appropriate to reduce budgets for both 2015/16 and future years in order to secure a contribution to the Council's savings targets. The results of that work will be reported to a future meeting of Executive for consideration.

3 Housing Revenue Account (HRA)

- 3.1 The Housing Revenue Account recorded an underspend of £0.397m against the Revised Budget. These savings have been transferred into the Major Repairs Reserve where they will be used to fund future investment in tenants homes. Full details are provided in **Appendix C** to this report with comments provided against the individual areas of expenditure / income where appropriate. The Housing Revenue Account position shows overall expenditure was £0.550m below the revised budget (column C) and income £0.072m less than anticipated, giving a net cost of services favourable variance of £0.478m for the financial year 2014/15.
- 3.2 The details provided in **Appendix C** show that expenditure was £0.550m below budget with the savings being secured across all budget heads. Given that overall expenditure was budgeted to be £10.7m the underspend is in the order of 5%. With respect to income that was £72k below budget. The net cost to services was therefore £0.478m below budget. Once higher interest costs and transfers to and from reserves are taken into account the budgeted contribution of £20k to the HRA general reserve was secured together with the addition to the Major Repairs Reserve of £0.397m. As previously mentioned this figure of £0.397m was effectively the underspend in the year.

3.3 With respect to transfers to and from financial reserves an amount of £16k was taken from the insurance reserve to meet the costs of excess payments on claims, while the contribution from the Capital Development Reserve was reduced by £69k to reflect the fact that some expenditure planned for 2014/15 will now take place in 2015/16. Within the expenditure in year a contribution of £0.950m has been made to the Capital Development Reserve. During the year capital expenditure totalling £1.834m has been funded by the reserve to meet major housing projects that the Council has approved. A contribution of £0.180 was made to the HRA vehicle reserve while vehicles costing £0.053 have been funded by the reserve. The balance on these reserves at the end of the financial year is as follows:

HRA development reserve	£0.866m
HRA vehicle reserve	£0.316m

3.4 The HRA balance has improved – in line with the budget – by an amount of £20k with balances at the year-end amounting to £1.881m. This is an appropriate level to help secure the operational and financial sustainability of the HRA in the light of the HRA Risk Register.

Capital Investment Programme

4.1 The capital expenditure incurred by the Council in 2014/15 is detailed on a scheme by scheme basis in **Appendix E** (attached). It can be seen from the appendix that the Council’s capital spend in the financial year was £5.612m (£1.575m General Fund and £4.037m HRA). Overall expenditure was £3.581m below the revised budget (£2.624m General Fund and £0.957m HRA).

4.2 General Fund Schemes

Within the General Fund the majority of the under spend in the year relates to Project Horizon where work has not yet commenced on the construction of the replacement contact centre and associated facilities in Bolsover Town Centre (£0.604m). Other General Fund schemes show a net underspend of £1.118m. With respect to the underspend of £1.576m on the General fund, £1.559m is planned to take place in 2015/16 and accordingly it is recommended that Executive agree to allow the associated funding to be taken forward.

4.3 HRA Schemes

The majority of the under spend on HRA schemes is on decent homes expenditure for dwellings. Actual spend is £0.733m below the revised budget of £4.717m. HRA vehicle replacement expenditure is £0.224m below the revised budget of £0.277m. Again with respect to the underspend of £0.957m it is recommended that £0.824m be approved for carry forward into 2015/16.

4.4 Capital Financing

The Capital Programme was financed as follows:-

	Revised Budget 2014/15 £000	Actual 2014/15 £000	Variance £000
HRA			

Major Repairs Reserve	(2,684)	(1,940)	(744)
Capital Receipts (inc 1-4-1 receipts)	0	(210)	210
Capital Grants	(8)	0	(8)
HRA Development Reserve	(2,025)	(1,834)	(191)
HRA Development Reserve - vehicles	(277)	(53)	(224)
Total	(4,994)	(4,037)	(957)
General Fund			
Prudential Borrowing – Gen Fund	(1,299)	(488)	(811)
Capital Grants and Contributions	(725)	(626)	(99)
Capital Receipts	(1,800)	(110)	(1,690)
Reserves	(375)	(351)	(24)
Total	(4,199)	(1,575)	(2,624)
Grand Total	(9,193)	(5,612)	(3,581)

4.5 HRA Capital Financing

The spending on the HRA programme was £0.957m below the Revised Budget. Therefore officers have been able to utilise available Council resources when considering the financing of the programme. One key change is the use of £0.210m of capital receipts as a contribution towards the financing of 15 new houses at New Houghton.

The Council has entered into an agreement with the Government to retain a greater proportion of its capital receipts from the sale of council houses on the condition that they are used to support the financing of new council housing. If the additional amount of retained receipts is not applied to a particular scheme within a certain time period, the Council is obliged to repay the receipts plus interest. Therefore the application of these receipts in 2014/15 to this scheme satisfies the relevant conditions. No prudential borrowing for the HRA was undertaken in 2014/15.

4.6 General Fund Capital Financing

Officers have sought to minimise the need to undertake prudential borrowing when completing the financing of this element of the capital programme. Prudential borrowing of £0.488m was undertaken in 2014/15 for vehicles, asset management plan and ICT schemes.

4.7 Capital Receipts

The table below summarises the capital receipts received and used by the Council in 2014/15:

Capital Receipt	Net Receipts in year £000	Available Capital Receipts £000
Available Receipts 1 April 2014		0
2014/15		
Sale of Council Houses (38 sales)	(1,541)	

Land at Sherwood Lodge	(6,320)	
Less - Pooling Costs	403	
Less - Allowable Debt (used to repay HRA debt)	754	
Sub - Total		(6,704)
Used for Capital Financing in 2014/15 (see capital financing table above)		332
Used to repay General Fund debt		6,372
Total Available Receipts 31 March 2015		0

5 Treasury Management

5.1 At **Appendix F** is a brief report on the Treasury Management activity of the Council for 2014/15. In summary the Council operated throughout 2014/15 within the Authorised Limit and Operational Boundary limits approved in the Treasury Management strategy approved by the Council in February 2014.

5.2 The key facts from the report are:

- The overall borrowing requirement of the Council is £98.962m at 31 March 2015.
- The PWLB debt is £104.100m
- The finance lease debt is £0.038m
- No new PWLB borrowing was undertaken in 2014/15
- The HRA headroom at 31 March 2015 is £19.273m
- PWLB interest paid in 2014/15 was £3.683m
- Interest received on investments was £0.152m
- The Council had £29.8m invested at 31 March 2015

6 Conclusions and Reasons for Recommendation

6.1 General Fund

The Council has successfully met its savings target in respect of 2014/15 and has effectively managed its financial position to allow a contribution to the Transformation Reserve of £1.308m. Officers will evaluate the 2014/15 financial outturn to identify areas where the budget can be reduced in respect of 2015/16 and future financial years. While it would be reasonable to anticipate that some savings will be secured some of the income growth and expenditure reductions had already been built into budgets for 2015/16 and future years whilst other savings which arose in 2014/15 cannot be relied upon to re-occur in the current or future financial years. The contribution to the Transformation Reserve does, however, provide the Council with resources to progress its Growth and Transformation agendas in order to protect the level of services to local residents.

6.2 HRA

The HRA has delivered an underspend of £0.397m which has been used to increase the level of the Major Repairs Allowance, where it will be utilised to improve the condition of Council houses. The HRA continues to operate within the parameters established by the Business Plan and MTFP.

6.3 Capital Programme

The Capital Programme shows that a number of schemes are ongoing and therefore the approved schemes will need to be carried forward to 2015/16.

6.4 Capital Financing

The 2014/15 Capital Programme has seen an investment approaching £6m into the services – and in particular the Housing Stock – provided by the District Council. With the exception of work on the Bolsover Mini Hub project good progress has been maintained in delivering the Capital Programme. On a number of projects within the Approved Programme it will be necessary to carry forward expenditure and resourcing approvals into 2015/16 in order to meet contractual and other commitments entered into by the Council.

6.5 Treasury Management

During 2014/15 the Council has continued to operate within the framework established by the Treasury Management Strategy as approved in February 2014.

7 Consultation and Equality Impact

7.1 The report has no implications within this section.

8 Alternative Options and Reasons for Rejection

8.1 The financial outturn report for 2014/15 is primarily a factual report which details the outcome of previously approved budgets therefore there are no alternative options to consider.

8.2 The allocation of resources to earmarked reserve accounts has been determined in the light of the previously agreed policies of the Council. If the issues and risks currently anticipated do not materialise or are settled at a lower cost than anticipated then the earmarked reserve will be reassessed and returned to general balances.

9 Financial and Risk Implications

9.1 The financial implications are set out within the body of the report.

9.2 Members should note that the budgets against which we have monitored the 2014/15 outturn were those agreed within the Council's Medium Term Financial Plan. The Medium Term Financial Plan gave careful consideration to both the affordability of the budgets that were approved, and to ensuring that the level of balances remained adequate for purposes of enabling sound financial management. The fact that the outturn position for 2014/15 indicates that these financial targets have been achieved, gives the Council a firm foundation from which to achieve the service delivery and financial targets approved within the current Medium Term Financial Plan.

9.3 The issue of Financial Risk is covered throughout the report. The risk of not achieving a balanced budget, together with the risk that the Council's level of financial balances will be further eroded are currently key corporate risks identified on the Council's Strategic Risk Register. The outturn report shows that the

Council's approach to mitigating these risks during 2014/15 has been successful, with our budgets balanced and the level of financial reserves improved.

- 9.4 While the Council has effectively addressed its Strategic Financial Risks during 2014/15 it needs to be recognised that the Council will need to continue to meet a range of challenging savings targets if it is to operate effectively within the financial environment established by the Comprehensive Spending Review.

10 Legal Implications including Data Protection

- 10.1 The Statement of Accounts is required to be prepared by the 30 June each year. The Council has now completed the accounts and they have been signed off by the Chief Financial Officer as at the 30 June 2015 which secures compliance with the Council's legal obligations. There are no legal issues arising directly from this report.

11 Human Resources Implications

- 11.1 There are no Human Resources issues arising directly from this report.

12 Recommendations

- 12.1 That Members note the report and in particular the Council's financial outturn position in respect of 2014/15.

General Fund

- 12.2 That Members request the Accountancy Section to undertake a review of the under spend position of 2014/15 to determine where budget changes may be made to the 2015/16 and future budgets. The review is requested to be reported back to Executive by September 2015.

Housing Revenue Account

- 12.3 That Members note the outturn position of the HRA and the level of balances held at 31 March 2015 of £1,881,158.

Capital Programme

- 12.4 That Members approve the proposed carry forward of capital budgets detailed in Appendix E and totalling £2,383,052.

Treasury Management

- 12.5 That Members note the Treasury Management reported position as at 31 March 2015.

Further Reporting

- 12.6 That this report is forwarded to the Audit Committee for its consideration.

13 Decision Information

Is the decision a Key Decision? (A Key Decision is one which results in income or expenditure to	Yes
--	-----

the Council of £50,000 or more or which has a significant impact on two or more District wards)	
District Wards Affected	All
Links to Corporate Plan priorities or Policy Framework	Ensure residents have confidence in the Council Provide good value, high performing services

14 **Document Information**

Appendix No	Title
A	General Fund Summary 2014/2015
B	General Fund Account Outturn 2014/2015
C	HRA Income and Expenditure Account 2014/2015
D	Earmarked Reserves and Balances
E	Capital Programme 2014/15
F	Treasury Management 2014/15
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Held in Accountancy	
Report Author	Contact Number
Chief Accountant	2458

	As per Exec 2/2/15						
	A	B	C	D	E	F	G
	Original Budget 2014/2015 £	Revised Budget 2014/2015 £	Current Budget 2014/2015 £	Grant and Reserve Adjustments 2014/2015 £	Adjusted Current Budget 2014/2015 £	Actuals 2014/2015 £	Variance Adj to remove Reserves etc. 2014/2015 £
Growth Directorate	2,752,182	3,262,540	3,018,937	(186,043)	2,832,894	2,645,823	(187,071)
Operations Directorate	6,815,649	6,421,029	6,596,476	(238,851)	6,357,625	5,992,688	(364,937)
Transformation Directorate	3,046,545	3,346,155	3,342,466	(555,627)	2,786,839	2,656,657	(130,182)
Recharges to HRA	(3,475,950)	(3,475,950)	(3,475,950)	0	(3,475,950)	(3,475,950)	0
Provision for Pay Award	80,675	72,758					
Net Cost of Services	9,219,101	9,626,532	9,481,929	(980,522)	8,501,407	7,819,218	(682,189)
Transfer to Balances	(447,198)	0	43,818	(76,378)	(32,560)	0	32,560
<u>Debt Charges</u>	771,677	635,533	635,533	68,941	704,474	657,451	(47,023)
<u>Investment Interest</u>	(72,861)	(87,579)	(87,579)	0	(87,579)	(87,469)	110
	9,470,719	10,174,486	10,073,701	(987,959)	9,085,742	8,389,200	(696,542)
Appropriations:							
<u>Contributions to Reserves:</u>							
ICT & Office Equipment	75,250	75,250	75,250	0	75,250	75,250	0
Local Development Scheme	40,000	40,000	40,000	0	40,000	40,000	0
Vehicle Replacement Reserve	12,600	12,600	12,600	0	12,600	12,600	0
GF Insurance Reserve	90,000	90,000	90,000	0	90,000	90,000	0
General Reserve	0	0	0	61,143	61,143	61,143	0
Transformation Reserve	0	1,064,000	1,064,000	0	1,064,000	1,064,000	0
Transformation Reserve	0	900,454	900,448	0	900,448	1,307,975	407,527
NDR Growth Protection Reserve	0	0	0	0	0	705,000	705,000
<u>Contributions to Reserves:</u>	217,850	2,182,304	2,182,298	61,143	2,243,441	3,355,968	1,112,527
<u>Contribution from Earmarked Reserves:</u>							
Transformation Reserve - 9704	0	(160,000)	(160,400)	(7,104)	(167,504)	(167,504)	0
General Reserve - 9706	0	(71,408)	(71,408)	46,306	(25,102)	(25,102)	0
ICT/ Office Equip. Reserve - 9708	(3,449)	(3,449)	(3,449)	1	(3,448)	(3,448)	0
Legal Cost Reserve - 9710	0	0	(28,725)	2	(28,723)	(28,723)	0
Local Development Fund - 9712	(86,000)	(96,000)	(96,000)	31,281	(64,719)	(64,719)	0
Planning Delivery Grant - 9714	0	0	0	0	0	0	0
Efficiency Grant - 9718	0	(290,605)	(418,560)	166,617	(251,943)	(251,943)	0
Vehicle, Plant + Equip. Reserve - 9720	0	(3,600)	(3,600)	42	(3,558)	(3,558)	0
Area Based Grant Reserve - 9721	0	(246,015)	(260,285)	10,425	(249,860)	(249,860)	0
GF Insurance Reserve	0	0	0	(44,680)	(44,680)	(44,680)	0
Transition Fund - 9722	(66,470)	(68,231)	(68,231)	23,297	(44,934)	(44,934)	0
<u>Contribution from Earmarked Reserves:</u>	(155,919)	(939,308)	(1,110,658)	226,187	(884,471)	(884,471)	0
<u>Contribution (from)/to Holding Accounts</u>	64,841	(148,396)	(39,933)	159,758	119,825	119,825	0
<u>Contribution (from) Grant Accounts</u>	0	(5,320)	(5,320)	2,760	(2,560)	(2,560)	0
<u>Contribution from S106 Holding A/cs</u>	(255,238)	(448,954)	(285,276)	562,356	277,080	277,080	0
TOTAL EXPENDITURE	9,342,253	10,814,812	10,814,812	24,245	10,839,057	11,255,042	415,985
Parish Precepts	2,144,612	2,227,081	2,227,081	0	2,227,081	2,227,081	0
Council Tax Support Grant - Parish	381,139	381,139	381,139	0	381,139	381,139	0
TOTAL SPENDING REQUIREMENT	11,868,004	13,423,032	13,423,032	24,245	13,447,277	13,863,262	415,985
<u>Revenue Support Grant from SFA</u>	(2,905,097)	(2,905,097)	(2,941,149)	0	(2,941,149)	(2,941,912)	(763)
Council Tax Grant (14/15)	(67,443)	(72,836)	(36,784)	0	(36,784)	(36,784)	0
<u>Business Rates Retention from SFA</u>	(2,606,266)	(2,606,266)	(2,606,266)	0	(2,606,266)	(2,606,266)	0
NNDR Growth 13/14	(155,079)	(155,079)	(155,079)	0	(155,079)	(155,079)	0
NNDR Growth 14/15	0	(378,012)	(378,012)	683,875	305,863	(92,701)	(398,564)
New Homes Bonus Grant	(772,355)	(781,107)	(781,107)	0	(781,107)	(781,107)	0
COUNCIL TAX - BDC precept	(3,139,072)	(3,139,072)	(3,139,072)	(60,045)	(3,199,117)	(3,199,117)	0
Council tax - Parish element from above	(2,144,612)	(2,227,081)	(2,227,081)	0	(2,227,081)	(2,227,081)	0
Council Tax - New Burdens Funding	(78,080)	(78,080)	(78,080)	0	(78,080)	(94,739)	(16,659)
Efficiency Grant	0	(1,064,000)	(1,064,000)	0	(1,064,000)	(1,064,000)	0
Misc Un-ringfenced grants	0	(16,402)	(16,402)	0	(16,402)	(16,402)	0
Recognised Capital Grants and Contributions	0	0	0	(273,411)	(273,411)	(273,411)	(0)
Financial Instruments Impairment (G953)	0	0	0	44,696	44,696	44,696	1
MIRS Reversals Cap Adj Acc (G954)	0	0	0	(68,941)	(68,941)	(68,941)	0
MIRS Cap Grants Unapplied	0	0	0	273,411	273,411	273,411	0
MIRS Collection Fund Adjust Account	0	0	0	(623,829)	(623,829)	(623,829)	0
TOTAL FUNDING	(11,868,004)	(13,423,032)	(13,423,032)	(24,245)	(13,447,277)	(13,863,262)	(415,985)

Monitoring Report 1/4/14 - 31/3/15		Current	Adjusted Current	Actuals	Variance	Comments
		Budget	Budget	Actuals	Variance	
		£	£	£	£	
Direct.						
APP	G909 Cont. to Revenue Reserves (8022)	2,182,298	2,243,441	3,355,968	1,112,527	
APP	G909 Cont from Revenue Reserves (G909)	(1,110,665)	(884,477)	(884,470)	7	
APP	G909 Cont. To/from Revenue Grants (8040)	(5,320)	(2,560)	(2,560)	0	
APP	G909 Cont. To/from Holding a/cs - (8044)	(39,933)	119,825	119,825	0	
APP	G909 Cont. to/from S106 Holding a/cs - (8045)	(285,276)	277,080	277,080	0	
APP	G911 Provision for Repayment of External Loan (G911)	384,241	453,182	453,182	0	
APP	G913 Precept Demand from Collection Fund (G913)	(5,366,153)	(5,426,198)	(5,426,198)	0	
APP	G914 General Government Grants (G914)	(8,056,879)	(7,373,004)	(7,788,991)	(415,986)	
APP	G916 Interest Received (G916)	(111,720)	(111,720)	(134,285)	(22,565)	
APP	G918 Interest Paid - Bank (G918)	0	0	0	0	
APP	G919 Interest Paid - PWLB (G919)	248,714	248,714	202,166	(46,548)	
APP	G920 Interest Paid - Parish (G920)	1,782	1,782	2,103	321	
APP	G925 Internal Interest Received (G925)	796	796	0	(796)	
APP	G927 Interest Received (G927)	24,142	24,142	46,816	22,674	
APP	G928 Local Precepts (G928)	2,608,220	2,608,220	2,608,220	0	
APP	G930 T/f of General Fund Balance (G930)	43,824	(32,554)	0	32,554	
APP	G940 Recognised Capital Grants and Conts	0	(273,411)	(273,411)	0	
APP	G953 Financial Instruments Impairment (G953)	0	44,696	44,696	0	
APP	G954 MIRS Reversals Cap Adj Acc (G954)	0	(68,941)	(68,941)	0	
APP	G956 MIRS Cap Grants Unnapp (G956)	0	273,411	273,411	0	
APP	G961 MIRS Collection fund adj acc. (G961)	0	(623,829)	(623,829)	0	
APP	Total for: Appropriations	(9,481,929)	(8,501,407)	(7,819,219)	682,188	
GROWTH	G005 Joint Chief Executive Officer (G005)	82,347	127,908	123,602	(4,306)	BDC share of costs
GROWTH	G006 CEPT (G006)	344,400	284,942	296,838	11,896	
GROWTH	G010 Neighbourhood Management (G010)	85,143	85,143	57,356	(27,787)	Reduction in Costs

		Monitoring Report 1/4/14 - 31/3/15		Current		Adjusted Current		Actuals		Variance		Comments	
Direct.		Budget		Budget		Budget		Budget		£		£	
GROWTH	G017	Private Sector Housing Renewal (G017)	49,778	46,491	49,778	46,491	49,778	46,491	3,287				
GROWTH	G020	Public Health (G020)	(14,000)	(14,000)	(14,000)	(14,000)	(14,000)	(14,000)	0				
GROWTH	G021	Pollution Reduction (G021)	157,427	157,427	157,427	157,427	165,290	157,427	7,863				
GROWTH	G022	Health & Safety (G022)	0	0	0	0	(224)	0	(224)				
GROWTH	G023	Pest Control (G023)	47,144	47,144	47,144	47,144	45,869	47,144	(1,275)				
GROWTH	G025	Food Safety (G025)	135,525	135,525	135,525	135,525	131,639	135,525	(3,886)				
GROWTH	G026	Animal Welfare (G026)	84,949	84,949	84,949	84,949	84,627	84,949	(322)				
GROWTH	G030	Street Trading (G030)	0	0	0	0	(452)	0	(452)				
GROWTH	G036	Environmental Health Mgmt & Admin (G036)	171,092	171,092	171,092	171,092	163,013	171,092	(8,079)				
GROWTH	G053	Licensing (G053)	(37,382)	(37,382)	(37,382)	(37,382)	(52,755)	(37,382)	(15,373)				increased income
GROWTH	G054	Electoral Registration (G054)	58,787	43,121	58,787	43,121	37,755	43,121	(5,366)				t/f to holding a/c
GROWTH	G055	Democratic Representation & Management (G055)	539,352	539,352	539,352	539,352	535,974	539,352	(3,378)				
GROWTH	G056	Land Charges (G056)	8,538	8,538	8,538	8,538	3,678	8,538	(4,858)				Increased income & increased costs from DCC for additional searches
GROWTH	G057	District Council Elections (G057)	8,040	8,040	8,040	8,040	7,764	8,040	(276)				
GROWTH	G058	Democratic Services (G058)	216,971	216,971	216,971	216,971	214,722	216,971	(2,249)				
GROWTH	G060	Legal Services (G060)	167,312	163,810	167,312	163,810	161,109	163,810	(2,701)				
GROWTH	G073	Planning Policy (G073)	275,033	243,752	275,033	243,752	224,115	243,752	(19,637)				Planning Policy Manager vacancy
GROWTH	G074	Planning Development Control (G074)	115,872	87,740	115,872	87,740	34,624	87,740	(53,116)				Increased Planning Fee income. Vacant shared post at NE - Business Transformation and Systems Officer. Unspent Software Maint./Rental
GROWTH	G076	Planning Enforcement (G076)	69,392	69,392	69,392	69,392	52,190	69,392	(17,202)				Vacancy from Jan
GROWTH	G079	Planning Services Mgmt & Admin (G079)	20,213	20,213	20,213	20,213	11,223	20,213	(8,990)				5 qtrs of recharges for Urban Design Officer
GROWTH	G085	Economic Development (G085)	52,550	33,381	52,550	33,381	27,486	33,381	(5,895)				
GROWTH	G086	Alliance (G086)	9,250	9,250	9,250	9,250	8,338	9,250	(912)				
GROWTH	G088	Derbyshire Economic Partnership (G088)	15,000	15,000	15,000	15,000	15,000	15,000	0				
GROWTH	G116	Parish Council Elections	(1,040)	(1,040)	(1,040)	(1,040)	0	(1,040)	1,040				

Monitoring Report 1/4/14 - 31/3/15		Current	Adjusted Current	Actuals	Variance	Comments
		Budget	Budget	Actuals	Variance	
		£	£	£	£	
Direct.						
GROWTH	G132 Planning Conservation (G132)	40,256	40,256	37,891	(2,365)	
GROWTH	G143 Housing Strategy (G143)	32,275	32,275	29,607	(2,668)	
GROWTH	G144 Enabling (Housing) (G144)	19,875	19,875	19,738	(137)	
GROWTH	G145 Handy Van Service (G145)	(6,184)	(6,184)	(5,952)	232	
GROWTH	G154 ERDF - Work for Yourself (G154)	26,099	39,077	38,491	(586)	
GROWTH	G171 S106 Education (G171)	(169,143)	(206,437)	(206,437)	0	
GROWTH	G172 S106 Affordable Housing (G172)	76,940	75,824	75,824	0	
GROWTH	G176 Affordable Warmth (G176)	(4,425)	(4,425)	(13,253)	(8,828)	Increased income
GROWTH	G178 ERDF - Bols Public Realm (G178)	0	(6,049)	(6,049)	(0)	
GROWTH	G192 Scrutiny (G192)	20,255	20,255	18,955	(1,300)	
GROWTH	G193 Economic Development Management + Admin (G193)	102,878	87,494	72,331	(15,163)	Vacancy + increased income
GROWTH	G194 Assist Dir - Economic Growth (G194)	33,872	33,872	34,217	345	
GROWTH	G195 Assist Dir - Governance + Monitoring (G195)	33,891	33,891	33,700	(191)	
GROWTH	G196 Assist Dir - Planning + Env Health (G196)	32,387	32,387	31,608	(779)	
GROWTH	G198 CEPT Commissioning (G198)	7,800	7,800	7,800	0	
GROWTH	G204 CEPT - BIG Lottery Talent Match (G204)	0	(5,348)	(5,348)	0	
GROWTH	G209 Conservation - New Bolsover HLF Scheme	(6,568)	(6,568)	0	6,568	Grant funded - not due until 15/16
GROWTH	G211 Help to Work (G211)	20,680	20,730	20,730	0	
GROWTH	G212 Budget Buddies (G212)	12,000	11,997	11,997	0	
GROWTH	G213 Volunteering (G213)	7,975	6,746	6,746	0	
GROWTH	G214 Healthy Weight (G214)	29,055	29,053	29,053	0	
GROWTH	G215 Community Health Checks (G215)	5,310	(4,543)	(4,543)	0	
GROWTH	G216 Raising Aspirations	(86,500)	(84,000)	(84,000)	0	
GROWTH	G217 Residual WNF Schemes (G217)	168,241	160,885	160,885	0	
GROWTH	G218 Namibia Bound	7,275	7,275	7,275	0	
GROWTH	G223 Joint Empty Property Officer	3,000	0	0	0	

Monitoring Report 1/4/14 - 31/3/15		Current	Adjusted Current	Actuals	Variance	Comments
		Budget	Budget	Actuals	Variance	
		£	£	£	£	
Direct.						
GROWTH	Prime Minister's Challenge Fund	(50,000)	(50,000)	(50,000)	0	
GROWTH	Total for: Growth Directorate	3,018,937	2,832,894	2,645,823	(187,071)	
OPERA	Audit Services (G001)	123,450	123,450	113,550	(9,900)	Reduced Audit Consortium costs due to vacancy
OPERA	Community Safety - Crime Reduction (G007)	45,550	42,670	41,838	(832)	
OPERA	Community Action Network (G013)	227,012	227,012	217,958	(9,054)	Vacancy + hired + contract
OPERA	Public Conveniences (G018)	21,910	21,910	22,740	830	
OPERA	Street Cleansing (G024)	348,550	344,650	322,756	(21,894)	Underspent staffing costs
OPERA	Waste Collection (G028)	985,962	1,006,125	994,609	(11,516)	Various variances
OPERA	Grounds Maintenance (G032)	540,984	539,993	549,867	9,874	
OPERA	Vehicle Fleet (G033)	697,355	697,355	699,928	2,573	
OPERA	Depot - South Normanton	30,000	0	0	0	
OPERA	Concessionary Fares & TV Licenses (G038)	(8,707)	(8,707)	(8,743)	(36)	
OPERA	Corporate Management (G040)	114,696	114,692	104,174	(10,518)	Bank fees, subscriptions & External Audit fees underspent
OPERA	Non Distributed Costs (G041)	1,081,000	1,081,000	1,082,076	1,076	
OPERA	Financial Services (G044)	300,214	294,555	283,367	(11,188)	
OPERA	Homelessness (G046)	146,131	146,131	119,227	(26,904)	Staffing costs underspent. Homelessness Prevention + b&b accommodation costs underspent
OPERA	Town Centre Housing (G048)	(25,000)	(25,000)	(10,700)	14,300	Income underachieved
OPERA	Engineering Services (ESRM) (G080)	70,548	24,308	23,443	(865)	
OPERA	Drainage Services (G081)	3,300	3,300	3,121	(179)	
OPERA	Building Control Consortium (G083)	96,550	96,550	86,388	(10,162)	Recharge from CBC
OPERA	Premises Development (G089)	(64,904)	(64,002)	(82,877)	(18,875)	Business rates & Gas have credits received. Advertising & Electricity underspent. Income over achieved.
OPERA	Pleasley Vale Mills (G090)	(99,240)	(129,528)	(153,892)	(24,364)	Income over achieved
OPERA	Pleasley Vale Electricity Trading (G092)	(39,950)	(39,950)	(82,319)	(42,369)	Income over achieved

APPENDIX B

Monitoring Report 1/4/14 - 31/3/15		Current	Adjusted Current	Actuals	Variance	Comments
		Budget	Budget	Actuals	Variance	
		£	£	£	£	
Direct.						
OPERA	G093 Sherwood Lodge (G093)	47,877	47,877	16,982	(30,895)	Business Rates & Electricity underspent. Income over achieved
OPERA	G095 Estates + Property (G095)	484,685	435,928	442,896	6,968	
OPERA	G096 Building Cleaning (General) (G096)	74,411	74,411	71,774	(2,637)	
OPERA	G097 Groundwork & Drainage Operations (G097)	47,075	47,075	45,337	(1,738)	
OPERA	G099 Catering (G099)	6,000	6,000	6,201	201	
OPERA	G100 Benefits (G100)	294,275	386,872	377,490	(9,382)	
OPERA	G103 Council Tax / NNDR (G103)	227,643	227,322	208,102	(19,220)	
OPERA	G104 Sundry Debtors (G104)	99,798	99,798	89,297	(10,501)	Salary underspend due to vacancy
OPERA	G106 Housing Anti Social Behaviour (G106)	56,025	56,025	58,330	2,305	
OPERA	G111 Shared Procurement Unit (G111)	36,000	36,000	34,100	(1,900)	Recharge from Chesterfield Royal Hospital
OPERA	G113 Parenting Practitioner (G113)	26,010	26,010	25,914	(96)	
OPERA	G123 Riverside Depot (G123)	168,228	168,228	172,537	4,309	
OPERA	G124 Street Servs Mgmt & Admin (G124)	63,930	63,930	63,406	(524)	
OPERA	G127 Planning + Estates Admin (G127)	48,845	48,845	45,876	(2,969)	
OPERA	G133 The Tangent Business Hub (G133)	49,192	49,192	46,940	(2,252)	
OPERA	G135 Domestic Violence Worker (G135)	37,655	37,655	37,585	(70)	
OPERA	G138 Sherwood Lodge Development (G138)	500	467	467	0	
OPERA	G142 Community Safety - CCTV (G142)	93,390	(8,550)	(8,550)	(0)	
OPERA	G148 Trade Waste (G148)	(63,596)	(67,744)	(40,623)	27,120	Income underachieved and h+c overspent

Monitoring Report 1/4/14 - 31/3/15		Current	Adjusted Current	Actuals	Variance	Comments
		Budget	Budget	£	£	
Direct.						
OPERA	G149 Recycling (G149)	(25,870)	(25,870)	(22,145)	3,725	Recycling credits income underachieved. Recharges from NE overspent. H+c underspent
OPERA	G151 Street Lighting (G151)	6,000	6,000	4,998	(1,002)	
OPERA	G153 Housing Advice (G153)	9,641	9,641	8,116	(1,525)	
OPERA	G156 The Arc (G156)	272,905	227,931	202,602	(25,329)	h+c, Repairs + Maint. and other various underspent. Income overachieved
OPERA	G159 Council Tax Benefit Reform (G159)	(3,648)	(9,627)	(5,979)	3,649	
OPERA	G161 Rent Rebates (G161)	(65,277)	(65,277)	(144,535)	(79,258)	Rent rebates underspent, rent rebates subsidy received underachieved (based on final claim) HB overpayments income overachieved.
OPERA	G162 Rent Allowances (G162)	(150,694)	(150,694)	(197,329)	(46,635)	Rent allowances underspent. Rent allowances income underachieved (as per final claim)
OPERA	G164 Support Recharges (G164)	(3,475,950)	(3,475,950)	(3,475,950)	0	
OPERA	G167 Facilities Management (G167)	18,710	18,710	18,225	(485)	
OPERA	G169 Closed Churchyards (G169)	10,000	10,000	9,790	(210)	
OPERA	G177 Discretionary Housing Payments (G177)	0	0	(0)	(0)	
OPERA	G190 Executive Director - Operations (G190)	49,951	49,951	49,114	(837)	
OPERA	G197 Assist Dir - Finance, Revenues + Benefits (G197)	31,340	31,340	25,045	(6,295)	Share of NE Chief Accountant saving
OPERA	G199 Assist Dir - Street Scene (G199)	29,776	29,776	30,892	1,116	
OPERA	G208 Assist Dir - Estates and Property (G208)	19,888	19,888	19,320	(568)	
OPERA	G219 Community Cohesion	400	(26,000)	(26,000)	0	
OPERA	Total for Operations Directorate	3,120,526	2,881,675	2,516,738	(364,936)	
TRANS	G002 I.C.T. (G002)	648,752	642,760	575,485	(67,275)	Equipment/tools/materials, telephone equipment, hardware maint, software maint/rental, business software underspent.
TRANS	G003 Reprographics (printing) (G003)	42,752	42,752	45,141	2,389	Income under achieved

Monitoring Report 1/4/14 - 31/3/15		Current	Adjusted Current	Actuals	Variance	Comments
		Budget	Budget	Actuals	Variance	
		£	£	£	£	
Direct.						
TRANS	G014 Customer Contact Service (G014)	771,892	771,130	749,862	(21,268)	Staffing costs underspent
TRANS	G015 Strategy & Performance (G015)	184,240	199,871	200,936	1,065	
TRANS	G027 Emergency Planning (G027)	15,200	15,200	15,140	(60)	
TRANS	G052 Human Resources & Payroll (G052)	306,671	306,671	288,525	(18,146)	training expenses underspent. Income overachieved plus other various underspends
TRANS	G061 Bolsover Wellness Programme (G061)	(7,517)	14,494	13,800	(694)	
TRANS	G062 Extreme Wheels (G062)	(6,937)	(6,937)	(6,251)	686	
TRANS	G063 Go Football (G063)	10,487	10,487	12,546	2,059	staffing costs overspent
TRANS	G064 Bolsover Community Sports Coach Scheme (G064)	97,210	97,210	93,187	(4,023)	Income overachieved
TRANS	G065 Parks, Playgrounds & Open Spaces (G065)	49,595	49,595	45,423	(4,172)	Income overachieved. Plus other various underspends
TRANS	G067 Culture & Heritage (G067)	45,644	32,614	35,540	2,926	
TRANS	G069 Kissinggate Leisure Centre (G069)	50,000	50,000	50,000	0	
TRANS	G070 Outdoor Sports & Recreation Facilities (G070)	31,347	40,120	30,321	(9,799)	Staffing costs, repairs & maint and water charges underspent + income overachieved
TRANS	G071 Creswell Leisure Centre (G071)	139,379	139,379	163,319	23,940	Income underachieved. Staffing costs overspent. Plus other various over/underspends
TRANS	G072 Leisure Services Mgmt & Admin (G072)	173,772	168,188	165,279	(2,908)	
TRANS	G112 Frederick Gents School Community Use (G112)	12,560	23,089	10,529	(12,560)	Additional use of Holding a/c funding
TRANS	G125 S106 Percent for Art (G125)	94,566	(79,675)	(79,675)	0	
TRANS	G126 S106 Formal and Informal Recreation (G126)	20,209	(48,824)	(48,824)	0	
TRANS	G129 Bolsover Apprenticeship Programme (G129)	37,556	36,855	36,109	(746)	
TRANS	G146 Pleasley Vale Outdoor Activity Centre (G146)	32,700	21,278	18,454	(2,824)	Income over achieved
TRANS	G155 Customer Services (G155)	73,571	53,351	53,578	227	
TRANS	G160 Clowne Leisure Centre (G160)	31,892	31,892	29,887	(2,005)	Staffing costs overspent. Income over achieved
TRANS	G168 Multifunctional Printers (G168)	59,119	59,118	46,743	(12,375)	Equipment/tools/materials + hardware rental underspent
TRANS	G170 S106 Outdoor Sports (G170)	262,704	(17,968)	(17,968)	0	

Monitoring Report 1/4/14 - 31/3/15		Current	Adjusted Current	Actuals	Variance	Comments
		Budget	Budget	Actuals	Variance	
		£	£	£	£	
Direct.						
TRANS	G173 SE Community Sports Activation Fund (G173)	147	147	0	(147)	
TRANS	G175 Leisure Outdoor Activity Events (G175)	0	0	28	28	
TRANS	G179 Streets Sports (G179)	0	0	1,834	1,834	Staffing costs underspent. Income under achieved.
TRANS	G180 Special Events (G180)	177	314	137	(177)	
TRANS	G181 BLACA (G181)	1,000	(266)	(266)	0	
TRANS	G182 Village Games (G182)	8,585	2,840	2,840	(0)	
TRANS	G183 Rounders (G183)	0	259	259	(0)	
TRANS	G185 Club Link Makers (G185)	0	(12,311)	(12,311)	1	
TRANS	G186 PL45 Satellite Programme (G186)	0	(542)	(542)	(0)	
TRANS	G189 Executive Director - Transformation (G189)	49,291	49,291	49,207	(84)	
TRANS	G200 Assist Dir - Customer Services + Improvement (G200)	31,956	31,956	31,718	(238)	
TRANS	G201 Assist Dir - HR + Payroll (G201)	34,106	34,106	33,783	(323)	
TRANS	G202 Assist Dir - Leisure (G202)	32,134	32,134	31,952	(182)	
TRANS	G203 Sportivate (G203)	0	(1,595)	(1,595)	0	
TRANS	G205 Badminton (G205)	18	18	0	(18)	
TRANS	G206 Street Games (G206)	(2,312)	(3,242)	(8,555)	(5,313)	
TRANS	G207 Cycling (G207)	0	(1,458)	(1,458)	0	
TRANS	G222 Clowne Leisure Facilities Enhancement (G222)	10,000	2,538	2,538	0	
TRANS	Total for Transformation Directorate	3,342,466	2,786,839	2,656,657	(130,182)	
	Total for: General Fund	0	0	(0)	(0)	

Housing Revenue Account 2014/15

APPENDIX C

Description	A Revised Budget £	B Actual £	C Variance £	Comments - main variances
Expenditure				
Repairs and Maintenance	4,492,127	4,370,845	(121,282)	Vatrious Underspends
Supervision and Management	4,521,287	4,346,459	(174,828)	Reserves £69k, Staff Vacancies £40k
Special Services	648,233	565,047	(83,186)	£54k Staff Vacancies
Supporting People	814,286	756,910	(57,376)	Staff Vacancies £36K
Tenants Participation	77,765	75,660	(2,105)	
Provision for Doubtful Debts	200,000	90,394	(109,606)	Reduced provision reqd
Debt Management Expenses	11,125	9,250	(1,875)	
Total Expenditure	10,764,823	10,214,566	(550,257)	
Income				
Rents	(20,692,055)	(20,701,935)	(9,880)	
Garage Rents	(151,438)	(151,650)	(212)	
Supporting People	(764,927)	(695,436)	69,491	Reduced Grant from DCC
Special Services	(384,855)	(363,665)	21,190	
Leasehold Flats and Shops Income	(18,620)	(23,548)	(4,928)	
Income - Repairs and Maintenance	(16,490)	(14,530)	1,960	
Income - Supervision & Management/Rents/Rates/Taxes	(3,480)	(7,043)	(3,563)	
Other Income	(10,135)	(11,713)	(1,578)	
Total Income	(22,042,000)	(21,969,519)	72,481	
Net Cost of Services	(11,277,177)	(11,754,954)	(477,777)	
Appropriations				
Debt Repayment	3,500,000	3,500,000	0	
Interest Costs	3,440,050	3,480,849	40,799	Increased interest costs
Interest Income	(30,389)	(46,816)	(16,427)	
Depreciation	2,210,234	2,212,201	1,967	
Transfer to Major Repairs Reserve	1,119,769	1,516,572	396,803	Use of net underspend in year
Contribution to Insurance Reserve	50,000	50,000	0	
Contribution from Insurance Reserve	0	(15,589)	(15,589)	To cover Insurance Excesses
Contribution from Capital Development Reserve	(156,322)	(87,334)	68,988	Reduced Use of Reserves
Use of Unapplied Revenue Grant	(6,000)	(4,764)	1,236	
Contribution to Vehicle Reserve	180,000	180,000	0	
Contribution to Capital Development Reserve	950,000	950,000	0	
Net Operating (Surplus) / Deficit	(19,835)	(19,835)	0	
HRA Balances				
Balance brought forward 1 April	(1,861,323)	(1,861,323)		
Movement in year	(19,835)	(19,835)		
Working Balance at End of Year	(1,881,158)	(1,881,158)		

Transfers to/from Earmarked Reserves

APPENDIX D

This note sets out the amounts set aside from the General Fund and HRA balances in earmarked reserves to provide financing for future expenditure plans, and the amounts posted back from earmarked reserves to meet General Fund and HRA expenditure in 2014/15.

	Balance at 1 April 2013 £'000	Transfers Out 2013/14 £'000	Transfers in 2013/14 £'000	Balance at 31 March 2014 £'000	Transfers Out 2014/15 £'000	Transfers In 2014/15 £'000	Balance at 31 March 2015 £'000
General Fund/HRA							
Area Based Grant/Working Neighbourhoods Fund	(890)	305	0	(585)	250	0	(335)
General	(429)	44	(66)	(451)	125	(61)	(387)
NDR Growth Protection	0	0	0	0	0	(705)	(705)
Historic Building	(9)	9	0	0	0	0	0
Insurance - GF	(285)	22	(90)	(353)	44	(90)	(399)
Insurance - HRA	(56)	74	(50)	(32)	15	(50)	(67)
Invest to Earn	0	0	(50)	(50)	0	0	(50)
IT and Office Equipment	(44)	102	(125)	(67)	78	(75)	(64)
Legal Costs	(33)	1	(68)	(100)	29	0	(71)
Local Development Scheme	(264)	30	(49)	(283)	64	(40)	(259)
New Build Reserve - HRA	(1,000)	412	(1,250)	(1,838)	1,922	(950)	(866)
Planning Delivery	(132)	16	0	(116)	0	0	(116)
Transformation Reserve	(341)	1,152	(3,969)	(3,158)	632	(2,372)	(4,898)
Transition Grant Reserve	(1,934)	1,934	0	0	0	0	0
Vehicle Repair and Renewal - GF	(45)	26	(13)	(32)	12	(12)	(32)
Vehicle Repair and Renewal - HRA	0	11	(200)	(189)	53	(180)	(316)
CD Joint Crematorium Reserve	(103)	0	(66)	(169)	169	0	0
Total Earmarked Reserves	(5,565)	4,138	(5,996)	(7,423)	3,393	(4,535)	(8,565)

CAPITAL PROGRAMME SUMMARY	Approved Programme 2014/15 £	Actual Outturn 2014/15 £	Variance 2014/15 £	Carried Forward requests 2015/16. £
General Fund				
ASS AMP - Pleasley Vale	66,484	55,466	(11,018)	0
ASS AMP - Leisure	3,750	3,700	(50)	0
ASS Photovoltaic System	90,000	77,525	(12,475)	0
ASS Asset Management Plan (Not yet Allocated)	175,766	0	(175,766)	0
ASS CCTV - Various Sites	29,322	0	(29,322)	29,322
ASS Bolsover Public Realm & Infrastructure	423,820	416,862	(6,958)	0
ASS Pleasley Vale Mills HLF	45,960	43,386	(2,574)	0
ASS AMP - The Tangent	4,000	6,964	2,964	0
ASS Pleasley Vale Mills - Creative Industries	11,253	0	(11,253)	11,253
	850,355	603,904	(246,451)	40,575
Project Horizon				
HOR ICT infrastructure - Project Horizon	59,208	725	(58,483)	58,483
HOR Bolsover Mini Hub	603,577	0	(603,577)	603,577
HOR Clowne Campus - Refurbishment	77,152	31,000	(46,152)	23,076
HOR Sherwood Lodge Disposal	857,717	59,907	(797,810)	38,000
	1,597,654	91,632	(1,506,022)	723,136
ICT Schemes				
ICT ICT infrastructure	129,592	91,666	(37,926)	37,926
ICT Fleet Management System	11,002	4,112	(6,890)	6,890
ICT Idox Uniform Estates Managemnt System	16,100	14,241	(1,859)	1,859
	156,694	110,020	(46,674)	46,675
Leisure Schemes				
LEI Clune Street Recreation Ground	6,944	693	(6,251)	6,251
LEI P Vale Outdoor Education Centre Ph 2	47,134	6,000	(41,134)	41,134
	54,078	6,693	(47,385)	47,385
Private Sector Schemes				
PS Disabled Facility Grants	338,000	334,378	(3,622)	0
PS Group Repair (WT)	5,372	0	(5,372)	2,674
PS Carr Vale Group Repair	1,270	0	(1,270)	1,270
PS Group Repair New Houghton	5,887	0	(5,887)	0
PS Church Drive Energy Project	9,579	0	(9,579)	9,579
PS Station Road Shirebrook	1,340	0	(1,340)	1,340
PS Private Sector Decent Homes	18,611	0	(18,611)	18,611
PS Verney & Crompton Street	157,391	9,294	(148,097)	98,097
	537,450	343,672	(193,778)	131,571
Vehicles and Plant				
VEH Pick Up (Garage YT09 XVG)	16,000	0	(16,000)	16,000
VEH Van (SS YP07 OEH)	22,500	20,963	(1,537)	0
VEH Van (SS YT09 WSO)	22,500	0	(22,500)	22,500
VEH Van (SS YT09 TGF)	22,500	0	(22,500)	22,500
VEH Van (SS YT09 TEY)	22,500	0	(22,500)	22,500
VEH Refuse Vehicle (VU10 HSV)	168,000	0	(168,000)	168,000
VEH Van (CAN AG05 LYW)	16,500	11,693	(4,807)	0
VEH Tipper Van (Waste YN57 ECZ)	42,500	0	(42,500)	42,500
VEH Tipper Van (Waste YN57 EDC)	42,500	0	(42,500)	42,500
VEH 8 Hedgecutters	4,000	3,966	(34)	0
VEH 10 Strimmers	5,000	4,958	(42)	0
VEH Van (OC YN07 RHX)	42,500	0	(42,500)	42,500
VEH Van (OC YN57 EBK)	73,651	0	(73,651)	73,651
VEH Van (OC YN07 FLR)	42,500	0	(42,500)	42,500
VEH Van (Leisure YP57 HNV)	16,500	0	(16,500)	16,500
VEH Van (Leisure YP57 HTY)	16,500	0	(16,500)	16,500
VEH Van (Leisure YP57 HTL)	16,500	0	(16,500)	16,500
VEH Van (Drains YR09 LDN)	25,000	0	(25,000)	25,000
VEH Tractor (FJ55 UAL)	50,000	46,000	(4,000)	0
VEH Refuse Vehicle (VE07 ENT)	168,000	166,054	(1,946)	0
VEH Refuse Vehicle (VE07 ENU)	168,000	166,055	(1,946)	0
	1,003,651	419,688	(583,963)	569,651
Total General Fund	4,199,882	1,575,609	(2,624,273)	1,558,993

CAPITAL PROGRAMME SUMMARY	Approved Programme 2014/15 £	Actual Outturn 2014/15 £	Variance 2014/15 £	Carried Forward requests 2015/16. £
Housing Revenue Account				
HRA External Wall Insulation	191,634	5,800	(185,834)	185,834
HRA Electrical Upgrades	150,000	123,487	(26,513)	0
HRA Cavity Wall + Loft Insulation	14,692	9,056	(5,636)	4,692
HRA External Door Replacements	632,976	481,163	(151,813)	151,813
HRA Heating Upgrades	470,673	453,965	(16,708)	5,987
HRA Environmental Works	50,000	0	(50,000)	0
HRA Decent Homes - External	265,711	259,396	(6,315)	4,175
HRA Kitchen Replacements - Decent Homes	493,970	393,641	(100,329)	106,846
HRA Regeneration Mgmt & Admin	69,320	69,320	0	0
HRA HRA New Build - New Houghton	2,025,185	2,044,233	19,048	0
HRA Sprinkler System	16,000	0	(16,000)	0
HRA HRA New Build - New Houghton - Dist Pymt	59,000	58,387	(613)	0
HRA GD Boiler Replacement / Heat Meters	150,000	0	(150,000)	150,000
HRA Re Roofing	128,000	85,592	(42,408)	0
HRA Van (R+M YT09 XVP)	20,000	0	(20,000)	20,000
HRA Van (R+M YT09 XWN)	20,000	0	(20,000)	20,000
HRA Van (R+M YT09 WOR)	20,000	0	(20,000)	20,000
HRA Van (R+M YT07 BXH)	20,000	0	(20,000)	20,000
HRA Van (R+M YS57 LVC)	20,000	0	(20,000)	20,000
HRA Van (R+M YS57 AYW)	20,000	0	(20,000)	20,000
HRA Van (R+M YP07 OCC)	20,000	0	(20,000)	20,000
HRA Van (R+M YP07 FWA)	20,000	0	(20,000)	20,000
HRA Van (R+M YP57 HRM)	20,000	0	(20,000)	20,000
HRA Van (R+M YP07 FTZ)	20,000	0	(20,000)	20,000
HRA Van (R+M YP56 VFZ)	22,500	21,958	(542)	0
HRA Van (R+M DY56 OFB)	22,038	19,172	(2,866)	2,866
HRA Van (R+M YS56 LYG)	20,000	11,693	(8,307)	0
HRA Transit Connect (New Vehicle)	11,846	0	(11,846)	11,846
Total HRA	4,993,545	4,036,862	(956,683)	824,059
TOTAL CAPITAL EXPENDITURE	9,193,427	5,612,470	(3,580,957)	2,383,052
Capital Financing				
General Fund				
Specified Capital Grant	(338,000)	(334,378)	3,622	
Private Sector Contributions	(120,975)	(29,398)	91,577	
Prudential Borrowing	(1,298,993)	(488,313)	810,680	
Reserves	(375,312)	(351,438)	23,874	
External Grant	(265,820)	(261,456)	4,364	
Capital Receipts	(1,800,782)	(110,625)	1,690,157	
	(4,199,882)	(1,575,608)	2,624,274	
HRA				
Major Repairs Allowance	(2,683,976)	(1,939,806)	744,170	
1-4-1 Capital Receipts	0	(210,363)	(210,363)	
External Grant	(8,000)	0	8,000	
Development Reserve	(2,025,185)	(1,833,870)	191,315	
Vehicle Reserve	(276,384)	(52,822)	223,562	
	(4,993,545)	(4,036,861)	956,684	
TOTAL CAPITAL FINANCING	(9,193,427)	(5,612,470)	3,580,957	

Treasury Management 2014/15**Capital Financing Requirement**

The key area of Treasury Management is the measurement and control of the overall debt position of the Council. This is calculated through the Capital Financing Requirement (CFR). The CFR calculates the Council's underlying need to borrow in order to finance its capital expenditure. The revised estimate of the CFR for 2014/15 and the actual outturn CFR are shown in the table below: -

	Revised Budget 2014/15 £000	Actual Outturn 2014/15 £000
Capital Financing Requirement 1 April	109,563	109,563
Prudential Borrowing General Fund	1,268	488
Prudential Borrowing HRA	0	0
Leasing Repayments	(69)	(69)
Minimum Revenue Provision (MRP)	(384)	(384)
Movement on other debt – retentions	0	(14)
HRA Debt Repayment per business plan	(3,500)	(3,500)
Repayment of Allowable Debt (HRA)	0	(753)
Debt Repayment – General Fund	0	(6,369)
Capital Financing Requirement 31 March 2015	106,878	98,962

The overall outturn position shows a net reduction of outstanding debt of £10.601m in 2014/15. Prudential borrowing has been undertaken by the Council in 2014/15 for General Fund Vehicles, ICT projects and the Asset Management Plan.

The repayment of outstanding debt from the Sale of Council House receipts is the Allowable Debt sum of £0.753m. Under the current regulations when a Council dwelling is sold the Council is allowed to retain some of the capital receipts because it is carrying debt on each property following the HRA reforms settlement. This is called the Allowable Debt calculation. It is advisable that the retained receipt element for Allowable Debt is actually utilised to repay the debt outstanding on the sold houses otherwise the Council is carrying debt where it has no asset.

The Capital Financing requirement is split between the HRA and General Fund the balance of each is shown below:

Capital Financing Requirement at 31 March 2015	£000
General Fund	5,885
Housing Revenue Account	93,077
Total CFR	98,962

From the HRA CFR the Council is able to calculate the “headroom” available which is the gap between the HRA debt limit set by the Government when the HRA reforms were introduced. This is shown in the table below:

HRA “Headroom” calculation	£000
Housing Revenue Account – Debt Limit	112,350
Housing Revenue Account CFR 31 March 2015	93,077
Headroom at 31 March 2015 =	19,273

The above table shows that the Council’s HRA has a headroom figure of £19.273m at 31 March 2015. While the Council can borrow up to the debt limit it needs to ensure that the costs of the borrowing are affordable and meet the requirements of the Prudential Code.

How the CFR is covered.

As mentioned above the CFR is the Council’s underlying need to borrow to finance capital expenditure. To finance the CFR the Council has external borrowing, finance leases and the use of its own reserves and balances. The position as at 31 March 2015 is as follows:

	£000
Capital Financing Requirement 31 March 2015	98,962
Financed from	
External Borrowing via PWLB	104,100
External Borrowing via Leasing arrangements	38
Use of internal balances and reserves	(5,176)
Total Financing of CFR	98,962

PWLB Borrowing

The Council’s total outstanding PWLB debt amounted to £105.100m at 1 April 2014. During 2014/15 £1m principal repayments were made. No new loans have been taken out with the PWLB during 2014/15. The profile of the outstanding debt is analysed as follows: -

PWLB BORROWING	Maturity Profile 31 March 2014 £	Maturity Profile 31 March 2015 £
Term		
12 Months	1,000,000	0
1 - 2 years	1,000,000	2,000,000
2 - 5 years	1,000,000	3,000,000
5 - 10 years	16,100,000	20,300,000
Over 10 year	86,000,000	78,800,000
Total PWLB Debt	105,100,000	104,100,000

PWLB Interest

The interest cost to the Council of the PWLB debt for 2014/15 is £3,682,968.00. The cost is split within the accounts between the HRA and General Fund based on the level of debt outstanding within the CFR.

Temporary Borrowing

Cash flow monitoring and management serves to identify the need for short term borrowing to cover delays in the receipt of income during the course of the year. During 2014/15 no short term borrowing was undertaken by the Council and therefore no interest charges were incurred.

Temporary / Fixed Investments

The table below details the investments held at 2014/15.

Bank Name	Balance Invested 31 March 15 £000
Fixed	
Nationwide	2,000
Goldman Sachs	5,000
Lloyds	5,000
Call Accounts	
Barclays	5,000
Nat West	5,000
Money Market Funds	7,800
Total	29,800

From the table above it can be seen that the balance invested by the Council at 31 March 2015 is £29.8m. Interest earned from temporary investments during 2014/15 amounted to £152,082 and is detailed in the table below:

Bank Name	Amount Received
Nationwide	(6,453)
Goldman Sachs	(12,285)
Lloyds	(43,540)
Barclays	(29,420)
Nat West Bank	(25,292)
Money Market Funds	(31,673)
Santander	(3,419)
Total	(152,082)

Overnight Balances

The balance of any daily funds is retained in the Council's general account with the Lloyds Bank.

Compliance with Treasury Limits

During the financial year the Council continued to operate within the treasury limits set out in the Council's Borrowing and Investment Strategy.

	Actual in year 2014/15 £000	Set Limits in year 2014/15 £000
Authorised Limit (total Council external borrowing limit)	105,430	116,878
Operational Boundary	105,430	111,878

Bolsover District Council

Executive

13 July 2015

New Bolsover

Report of the Portfolio Holder for Housing and IT

This report is public

Purpose of the Report

- To update members of the progress at New Bolsover
- To ask members to support a bid to the Heritage Lottery Fund of up to £2million
- To support around £8m investment from the HRA for Council owned properties in the area, subject to detailed costing.

1 Report Details

New Bolsover Estate is a model village on the outskirts of Bolsover. Built by Bolsover Colliery Company in 1891 to accommodate their workforce at the nearby Bolsover Colliery. It was the first of a series of Model mining villages developed by the Company and is seen as an excellent example of a model village.

Properties listed Grade II and in Conservation area

The development consisted of 194 cottages for workers and 12 villa properties for colliery officials and administrative staff, together with a Co-operative store, Miners' Welfare, orphanage, Methodist Church and school (now demolished), Allotments Space for cricket, bowls, tennis and football

Of the 194 properties 138 are owned by the Council as part of the Housing Stock. The properties are often in poor condition and are difficult to let.

Problems include

- Poor energy performance for dwellings making properties difficult (and expensive) to heat
- UPVc and aluminium windows failing, problems with damp
- Increasing number of voids, approximately 23 voids among council properties
- Lettings affected by bedroom tax – most properties are 3 bedroom family properties

Many of the privately owned properties also have similar problems.

As the properties are in a conservation area, the work required to bring them into a modern standard is more expensive than other properties, as there is a need to maintain

the appearance and uniformity of the estate. For example, it is not possible to fit modern uPVC window to the properties, wooden sash windows are required.

To address these issues the council has tried previously to gain external funding, Application to Heritage Lottery Fund under the Townscape Heritage Initiative Scheme – 2 applications turned down 2010 and 2011

In 2012 the Council in partnership with English Heritage (EH) carried out energy demonstration project at 113 New Bolsover. This provided crucial information about the properties and tested a variety of products.

The Council have used this information to gain external funding from the Heritage Lottery Fund (HLF). A Stage 1 application was approved April 2014. Awarded £68,500 from HLF to develop the scheme to a full stage 2 submission. Total cost of development phase £83,402 (£68,500 HLF, £15,202 from BDC).

This funding has been used to appoint specialist architects to survey the properties and to design a solution that bring the properties to a modern standard, yet still maintains the unique appearance of the Estates

The Hallsall Lloyds Partnerships were appointed in February 2015

Surveys completed on 101 out of the 194 properties and detailed specification prepared for the building work

The proposed work to all properties include

- Re-pointing
- Replacement traditional wooden windows
- Replacement cast iron rainwater goods
- Replacement doors (when needed)
- Repairing roofs (when needed).

It is proposed that private properties will be eligible for 100% grant for these works, funded by HLF. Owners will also have the option for paying for additional works at full cost.

The proposed work to Council properties is more extensive. In addition to the above these includes

- Re-roofing
- Additional Insulation
- Replacement floors if needed
- Converting some properties from 3 to 2 bed properties by moving the bathroom from the ground to the first floor

The HLF may make some contribution to the external works (less than 10%), with the balance and 100% of the internal works being met from the HRA.

Some additional external funding has also been secured from Public Health, from DCC and officers are currently working at funding applications towards the cost of insulation work.

In addition to the building work there has been a significant investment made in building community capacity, and assisting the local people to play a more active role in community issues. This has included setting up a local “Friends of New Bolsover” group who have played an increasing role in local activities.

The project also aims to maximise the social value of the investment in the area. This includes developing a training plan and maximising the opportunities for local people to gain training and/or employment through this investment.

It is also important to recognise that this project offers the opportunity to link with other activities such as tourism in general and specifically Bolsover Castle.

Preliminary analysis suggests the overall scheme costs will be in the region of £10.5 million, this will be funded by £2million from HLF with the bulk of the remaining £8.5m being met from within the HRA.

The cost for the Council properties can be met from within the HRA. This calculation factors in the reduction in rent loss, the reduced cost of repairs for refurbished properties, and the cost of council tax.

Costs are currently being finalised and talks are ongoing with manufacturers to ensure value for money on economies of scale, however the true cost of the project will not be known until the work is tendered.

The stage 2 bid to the HLF must be made by August 2015. The bid will be strengthened if members are able to make an in principle decision to support the scheme and to earmark HRA funds towards the project.

The council will be notified if the scheme is successful by December 2015. If successful the project will go out to tender in January or February with an aim of starting building work by May 2016. The project is expected to last for around three years.

Executive will be presented with a more detailed costing prior to the award of any building contract.

2 Conclusions and Reasons for Recommendation

- 2.1 That New Bolsover is an important and valuable asset, but that has been neglected.
- 2.2 That investment is needed to ensure that the properties are brought to a modern standard, and that homes are safe and warm.
- 2.3 That the HLF funding of this project provides an opportunity for private owners to improve their homes
- 2.4 That there are a range of social added value to this project including. Community development, increased training and employment.

3 Consultation and Equality Impact

3.1 There has been extensive consultation in the early part of this project. This has included

- Public meetings
- Individual visits
- Staff on site
- Questionnaire to residents
- Work with young people and local schools
- Setting up a resident group “Friends on New Bolsover”

4 Alternative Options and Reasons for Rejection

4.1 Do nothing. Rejected as the area is deteriorating and swift action is needed to address this.

4.2 Carry out less work. Rejected. The properties are in poor condition and are difficult to heat. This project will provide properties that are to modern standards and cheaper to heat, making the area more attractive.

5 Implications

5.1 Finance and Risk Implications

Not directly. More detailed costing will be considered at a later date.

5.2 Legal Implications including Data Protection

None

5.3 Human Resources Implications

Members have previously agreed that an officer is seconded to the project. This will continue

6 Recommendations

6.1 That members recognise the importance of New Bolsover, and the need for investment to keep and maintain this valuable asset

6.2 That members support a bid to the Heritage Lottery Fund for funding towards this project.

6.3 That members support the investment from the HRA into this project

6.4 That members support this project.

7 Decision Information

Is the decision a Key Decision? (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	No
District Wards Affected	
Links to Corporate Plan priorities or Policy Framework	

8 Document Information

Appendix No	Title
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Report Author	Contact Number

Report Reference –