

Bolsover District Council**Executive****7th September 2015****Arrears – Irrecoverable Items over £2500****Report of the Joint Executive Director Operations**

This report is public

Purpose of the Report

- Executive is requested to approve the write off of the under-mentioned irrecoverable items including costs amounting to £23,125.71 as itemised on the attached schedules.

1 Report Details

1.1 The report details the amounts which are recommended for write off:

Bankruptcy/ Liquidation		
No of Accounts	Type of Account	
1	Business Rates	£16,402.16
	Total	£16,402.16

No Trace		
No of Accounts	Type of Account	
1	Business Rates	£3,072.43
1	Benefit Overpayments	£3,651.12
	Total	£6,723.55

1.2 The above schedules are recommending the write off of these outstanding debts. Where the debtor is bankrupt / in liquidation there is no realistic prospect of recovery. Where debtors leave properties without forwarding addresses extensive efforts are made to trace them. In addition to departmental checks, statutory

undertakers and other agencies are contacted, enquiries are made of neighbours and family or employers, where known. Where it is known that a person has moved to another area, contact is made with the relevant local authority to alert them and request reciprocal information.

2 Conclusions and Reasons for Recommendation

- 2.1 The report seeks agreement to writing off of outstanding debts in respect of persons who are bankrupt / in liquidation. The process of writing off debts which are not collectable allows resources to be directed at those elements of outstanding debt where there is greater chance of recovery, while it improves the accuracy of the Council's financial statements in that they no longer detail debt which is effectively irrecoverable.

3 Consultation and Equality Impact

There are no issues concerning consultation or equalities arising directly from this report.

4 Alternative Options and Reasons for Rejection

The only option is not to write off the amounts concerned which for reasons outlined within the report is not considered to be an appropriate course of action.

5 Implications

5.1 Finance and Risk Implications

The costs will be met from the provision for doubtful debts that has been agreed as part of the Council's budget.

5.2 Legal Implications including Data Protection

There are no issues arising directly from this report.

5.3 Human Resources Implications

There are no issues arising directly from this report.

6 Recommendations

- 6.1 That approval is given to write off the irrecoverable items including costs amounting to £23,125.71 with the proviso that should any of the debts become collectable the amounts be re-debited.

7 Decision Information

Is the decision a Key Decision? (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	No
District Wards Affected	N/A
Links to Corporate Plan priorities or Policy Framework	Strategic Organisational Development - Continually improving our organisation

8 Document Information

Appendix No	Title
1	Business Rates: Amounts for Write Off – Liquidation
2	Business Rates: Amounts for Write Off – No Trace
3	Benefit Overpayments: Amounts for Write Off – No Trace
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Report Author	Contact Number
Billing and Recovery Manager	Ext 2432

BUSINESS RATES: AMOUNTS FOR WRITE OFF: LIQUIDATION

	<u>Account Reference</u>	<u>Lead Liable Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liable From</u>	<u>Liable To</u>	<u>Bill Balance</u>
1	800182694	FESTIVA VENTURES LTD	ROYAL OAK INN HIGH STREET BARLBOROUGH	£16,402.16	27/06/2014	09/02/2015	£16,402.16

£16,402.16

BUSINESS RATES: AMOUNTS FOR WRITE OFF: NO TRACE

	<u>Account Reference</u>	<u>Lead Liabile Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liabile From</u>	<u>Liabile To</u>	<u>Bill Balance</u>
1	800175808	PIONEER MOTOR COMPANY	HIGH STREET GARAGE 108 HIGH STREET TIBSHELF	£ 3,072.43	08/04/2013	23/10/2013	£ 3,072.43

£ 3,072.43

BENEFIT OVERPAYMENT: AMOUNTS FOR WRITE OFF: NO TRACE

	<u>Account</u> <u>Reference</u>	<u>Lead Liabile Name</u>	<u>Address</u>	<u>Account</u> <u>Balance</u>	<u>Invoice</u> <u>Number</u>	<u>Bill</u> <u>Balance</u>
1	74719	MISS L WHITE	43 SPRINGFIELD CRESCENT BOLSOVER	£ 3,651.12	30196191 30226142	£ 3,328.04 £ 323.08
				<hr/>		
				£ 3,651.12		