

**Bolsover District Council**

**Executive**

**5 October 2015**

**Tender for the provision of the Wide Area Data and telephony network**

**Report of the Executive Director for Transformation**

This report is public.

**Purpose of the Report**

- To advise Executive of the procurement process for the tender for wide area data and telephony network services for Bolsover District Council sites
- To seek approval to proceed with the order for the recommended vendor

**1 Report Details**

- 1.1 The 'Wide Area Network' (WAN) for Bolsover District Council comprises a number of point to point data communications links between sites, the Arc at Clowne and onwards to the Pioneer House site in Wingerworth. The network provides the connectivity at each site to facilitate the use of ICT and telephony services.
- 1.2 The current WAN was implemented late in 2012 as part of the work required for the relocation from Sherwood Lodge in Bolsover to the Arc at Clowne. The procurement provided a 36 month contract for the required network services.
- 1.3 The Procurement Service partnership with Chesterfield Royal Hospital was engaged to provide advice and support for the procurement process. The chosen method for procurement was to use a Crown Commissioning Service (CCS) framework for a 36 month agreement with an option to extend for a further 24 months. Suppliers on the framework were provided with a requirements specification and invited to provide an expression of interest. All suppliers who provided an expression of interest were subsequently invited to tender for the solution.
- 1.4 The solution is a utility service with BT Openreach providing the underlying infrastructure. The suppliers effectively manage any relationship with BT Openreach who provide the infrastructure on a wholesale basis to the suppliers. On this basis price was the major consideration and formed 90% of the criteria waiting for comparison of bids. The 10% quality element was focussed on the management of the migration from the existing solution. This is the maximum price weighting allowed as part of the pre negotiated framework. Scoring of price is by a pre determined formula.

- 1.5 The tender evaluation consisted of two parts:
- a) A review of the quality criteria and scoring undertaken by the Joint ICT Service ICT Manager and two of the Senior Technology Officers from the Infrastructure team within the Joint ICT Service. An average of the individual scoring was used.
  - b) a review of the outcome of the scoring process by the Joint ICT Service ICT Manager, Joint Executive Director for Transformation and Councillor with portfolio responsibility for ICT
- Representatives from Legal, Finance and Audit were invited to participate but declined.
- 1.6 The outcome of the evaluation scoring and review process was as follows:

Vendor	Price (out of 90)	Quality (out of 10)	Total
A	86.73	8	94.73
B	83.22	10	93.22
C	78.69	4	82.69
D	90	3.25	93.25
E	88.41	4.5	82

## **2 Conclusions and Reasons for Recommendation**

- 2.1 Vendor A, AdEPT Telecom plc, was the successful bidder. The total contract value is £115,166 which represents an annual saving of £14,917.

## **3 Consultation and Equality Impact**

- 3.1 Consultation was undertaken with Legal, Democratic Services, Audit, Finance, Shared Procurement service, portfolio member and senior management.
- 3.2 There are no known equality impacts in relation to this procurement.

## **4 Alternative Options and Reasons for Rejection**

- 4.1 Alternatives to fixed point to point connections were investigated but were found to be either too costly from market testing or provided insufficient coverage for our locations.

## **5 Implications**

### **5.1 Finance and Risk Implications**

- 5.1.1 This tender process will delivered savings of £14,917 per annum from 2015-16, this equates to £44,751 over the three year term of the agreement. Therefore costs are fully covered within the ICT budgets and budget reductions can be made.

5.1.2 There is a risk in moving to an alternative provider as this may lead to delays in delivery. If the new connections are not delivered before the existing agreements end there may be short term cost increases. Project Management by the successful bidder is the key element to mitigate this and forms the majority of the quality component score.

**5.2 Legal Implications including Data Protection**

Procurement via a government Crown Commissioning Service framework. Legal were consulted and raised no concerns.

**5.3 Human Resources Implications**

None.

**6 Recommendations**

6.1 That Executive approve AdEPT Telecom plc as the appointed supplier and, subject to call in, an order is placed on the basis of a three-year contract.

**7 Decision Information**

<b>Is the decision a Key Decision?</b> (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	Yes
<b>District Wards Affected</b>	All
<b>Links to Corporate Plan priorities or Policy Framework</b>	Ensuring financial sustainability

**8 Document Information**

Appendix No	Title
<b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Report Author	Contact Number
Nick Blaney	7097