



The Arc  
High Street  
Clowne  
Derbyshire  
S43 4JY

Date: 23 March 2016

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the Executive of Bolsover District Council to be held in **Council Chamber at The Arc, High Street, Clowne on Monday 4 April 2016 at 1000 hours.**

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on pages 2 to 3.

Yours faithfully


Assistant Director – Governance & Monitoring Officer  
To: Chairman & Members of the Executive

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Chief Executive Officer: Dan Swaine  
The Arc, High Street, Clowne, Derbyshire, S43 4JY

## EXECUTIVE AGENDA

Monday 4 April 2016 at 1000 hours in  
Council Chamber, The Arc, High Street, Clowne

Item No.		Page No.(s)
	<b>PART 1 – OPEN ITEMS</b>	
1	<b>Apologies for absence</b>	
2	<b>Urgent Items of Business</b>	
	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
3	<b>Declarations of Interest</b>	
	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:	
	a) any business on the agenda	
	b) any urgent additional items to be considered	
	c) any matters arising out of those items	
	and if appropriate, withdraw from the meeting at the relevant time.	
4	<b>Minutes</b>	
	To approve the minutes of the meeting of the Executive held on 29 February 2016.	Circulated
5	<b>Recommended Items From Other Standing Committees</b>	
	(i) <u>Growth Scrutiny Committee, 20 January 2016</u>	
	Update on Growth Strategy <b>Recommendations on page 8</b>	4-8
	(ii) <u>Healthy, Safe, Clean and Green Scrutiny Committee, 18 January 2016</u>	
	Homes in Multiple Occupation <b>Recommendations on page 10</b>	9-10
6	Arts Development Strategy 2016 – 2020 <b>Recommendations on page 14</b>	11-38

7	Pleasley Vale Chimney Update <b><i>Recommendations on pages 42-43</i></b>	39-44
8 (KD)	Contract for Painting and Decorating for Bolsover District Council owned residential properties <b><i>Recommendations on page 47</i></b>	45-47
9 (KD)	Contract for the Installation of Positive Input Ventilation Systems for Bolsover District Council <b><i>Recommendations on page 49</i></b>	48-50
10	<b>PART 2 – EXEMPT ITEMS</b>  <b><i>The Local Government (Access to Information) Act 1985, Local Government Act 1972, Part 1, Schedule 12a (relevant exemption paragraph is cited next to the agenda item).</i></b>	
11 (KD – Para 1 & 3)	Former Tenant Arrears <b><i>Recommendations on page 53</i></b>	51-53
12 (KD – Para 1&3)	Review of Debt Recovery Arrangements <b><i>Recommendations on page 56</i></b>	54-56
13 (KD – Para 3)	Castle Leisure Park Options <b><i>Recommendations on page 63</i></b>	57-63

Notes for agenda:

Items marked (KD) are all Key Decisions. A Key Decision is an executive decision likely to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates or which is significant in terms of its effects on communities living or working in an area comprising two or more wards in the District. The Council has decided that income or expenditure of £50,000 or more is significant.

There have been no representations from the public to hear items 11-13 in public session.

**RECOMMENDATION FROM GROWTH SCRUTINY COMMITTEE – 20<sup>TH</sup> JANUARY 2016**

**0718. AN UPDATE ON THE GROWTH STRATEGY**

The Assistant Director – Economic Growth took Members through the first part of the Growth Strategy Action Plan which had been updated with the Authority's activities in relation to its objectives for supporting enterprise in Bolsover District.

The following points were highlighted;

**Business Growth Hub;** Sheffield City Region had now recruited a Growth Hub Manager and four business advisers. A further full time adviser specifically for Bolsover and NEDDC, funded for five years, had also been recruited.

In response to the Tata Steel announcement of potential job losses, the Authority was aware of which businesses in the District would be affected and the type of support they would need. Rotherham College had been allocated £1.5m to respond to the Tata Steel announcement and the Chief Executive's and Partnership Manager would contact Rotherham College to see if there was anything local the Authority could provide to top up their programme.

A D2N2/SCR over lap meeting had taken place to discuss and agree referral protocols following the recent Government announcement to cease the Business Growth Service (Manufacturing Advisory Service & Growth Accelerator). Committee was advised that both LEPs now had more staff to assist with progressing projects and processes.

**Key Account Management;** Engagement to date had supported 7 growth businesses; DC Steel Fabs, Mercol Engineering, Dobbies and TBG Solutions, with specific help provided to companies completing D2N2 Local Growth Fund 3 infrastructure bids, including Bolsover Land/Coalite, Bolsover North (Strata Homes Ltd and Persimmon Homes - £3.82m investment to unlock site) and Penny Hydraulics, Clowne - £249k for new growth and expansion.

**Business Support Package;** Two business breakfast events had been hosted in October 2015 and attended by local businesses. A number of other business networks and property exhibitions had been attended plus Chamber meetings. The Assistant Director – Economic Growth had met with the Manufacturing Advisory Service. D2N2 EAFRD and LEADER launch events hosted. Issued E bulletins business news alerts and supported businesses and responded to enquiries (108 in total).

**Internationalisation Programme;** The Authority was looking at what it could do to promote local businesses and support export.

A Member commented that he had received complaints from businesses based at Brooke Park, Shirebrook, who were frustrated with slow broadband speed there. He felt that the District did not have the broadband coverage that Digital Derbyshire said it had.

The Chief Executive Officer reported that he had spoken with Vodaphone and had requested they look at broadband and mobile services across the District. Good broadband speeds and mobile access formed part of the attractiveness for businesses coming to the area and slow services could hinder business and growth. The Business Executive Group (BEG) had a contact through BT and work had been carried out in Scotland where alternative technology had been looked at. The Chief Executive Officer would expand discussions on broadband and mobile coverage with Vodaphone in the near future. Pleasley Vale Mills would be specifically looked at.

**Accelerate Business Start Ups;** The Assistant Director – Economic Growth referred to a recent positive article in the Sunday Times which had reported that the highest proportion of businesses registering for start ups outside of London was in Bolsover. The Chief Executive Officer added that in 2013/14 there had been an increase of 200 new enterprises in Bolsover District with 175 businesses closing; this showed more businesses were starting up than were finishing. He added that it was important that the Authority was the front door for where business went to for advice.

**Refresh approach to inward investment;** A Member queried if a marketing strategy was in place to encourage businesses to set up/move to the District and he felt that this should be a priority. The Chief Executive Officer replied that a practical development prospectus to attract developers into the District was needed including a list of areas that were ready and land available. Another Member felt that a promotional video of the area could be arranged but broadband and mobile services and the infrastructure of roads into the District needed to be looked at first. The Assistant Director – Economic Growth advised the meeting that draft material in relation to business promotion in the District would be circulated to Members in the near future and added that a Senior Economic Development Officer was being recruited.

A discussion took place regarding the timescale for a Marketing Strategy and Members agreed that this should be completed by 1<sup>st</sup> September 2016.

**Rural Development Action Plan;** Meeting of the BNED LEADER Local Action Group held in December 2015. Appraiser training from the Rural Payments Agency held in December 2015. Business Support and Advice was provided to local businesses on the application process. BNED LEADER Launch Event was held in November 2015 at the Arkwright Centre. To date; 3 Expressions of interest and 7 enquiries had been received in relation to the Growth Fund.

The Assistant Director - Planning and Environmental Health took Members through the second part of the Growth Strategy Action Plan which had been updated with the Authority's activities in relation to enabling housing growth.

**Empty Homes Programme;** The Authority would facilitate the Private Sector Leasing Scheme but would not deliver the scheme which provided funding for 23 properties. With regard to empty properties where enforced sale was the final option, the Empty Properties Officer was working with the Council's Legal section on a procedure which would be taken to Council for approval.

**Realise Major Housing / Mixed Use Regeneration Projects;** There would be changes to HCA funding and where it would be focused. No advice was currently available regarding new funding programmes but it was likely that the focus would shift to new starter homes and shared equity homes.

With regard to Bolsover North and Bolsover East, a positive approach was being taken and good relationships with developers had been made to get the best possible schemes.

Bolsover North; Outline application for approximately 950 dwellings had been submitted by Persimmon and Strata Homes targeting March 2016 Planning Committee with a presentation to Council on the proposed scheme in February 2016.

Brookvale; Outline application for up to 750 dwellings had been approved, including a Section 106 agreement. Reserved matters consent issued in November 2015; currently discharging conditions to allow start of the housing; site preparation works already started.

Bolsover East; Outline application for 360 dwellings had been approved on 10<sup>th</sup> June 2014. No house builder/developer to take forward approval at the moment.

Clowne; a number of houses approved for the Van Dyke site.

**Council homes building programme;** Woodhead's had been appointed as development partner. An initial three schemes had been identified and would be submitted to Planning. Land availability was a major barrier and work with consultancy services was being undertaken to identify next 'tranche' of sites.

**Facilitate a House Building Programme;** The Housing and Economic Development Strategy 2015-2020 had been completed. Grant funding from the HCA was obtained to bring empty residential and commercial properties back into use to be let at an affordable rent. Government funding programmes had been publicised to developers to stimulate growth, for example, the Builders Finance Fund. Applications for Builders Finance Fund had been submitted for two sites in the District and were currently awaiting a decision.

**Relationship Management with Land Owners and Developers;** A revitalised Developer Forum on 15<sup>th</sup> March 2016 was to be relaunched around September /October. Work was being undertaken to set up a new database for planning applications to enable better monitoring of major housing and employment applications and monthly meetings were being held within the Growth Directorate to review the current status of approvals and to identify any actions required. Owner and agent details were now listed to enable easier contact and central storing of data.

**Realise the Growth Potential of Council Owned Assets;** Both Leaders from the Joint Alliance were taking a proactive approach with Developers regarding opportunities/ challenges etc.

Members were then updated on the third part of the Growth Strategy, Unlocking Development Potential: unlocking the capacity of major employment sites;

**M1 Growth Corridor;** The M1 was a key asset in the District but would need sustainability. Work was being led by Planning Policy who had completed the Economic Development Needs Assessment to inform the Local Plan evidence base to identify future employment land allocations. The County Council had been commissioned to undertake viability work on developing further the East to West link to Shirebrook. This would be available to assist the Council in determining a preferred option for the new Local Plan. Proposals for investigating strategic site development at Junction 28-30 would be considered through the Local Plan site allocation process.

**Priority Site Interventions;**

Former Coalite Site: D2N2 Local Growth Fund 3 bid submitted for infrastructure funding for remediation. Enterprise Zone bid also submitted, however, was unsuccessful. Planning application for Employment (B2 and B8 uses) approved by BDC LPA, Sept 2015. An officer was seconded for two-days each week (from November 2015) to work with NEDDC LPA to progress the residential planning application.

The Assistant Director – Economic Growth noted that much had happened on the Markham Vale Site; the Seymore Link Road was currently under construction and was expected to be complete by October 2016 - this was a positive story as the Seymore Link would open up another 33 hectares of land. A German logistics company had been contracted to commence trading in November 2016 with around 50 jobs. The Great Bear (Green Giant Plot) was also under construction to be completed by September 2016 with recruitment of circa 20 -100 in year one. KFC had also opened in December 2015, creating 40-50 jobs and discussions were ongoing to secure a hotel operator which would be highly appropriate for the site.

Regeneration Frameworks – Consultants had been appointed to deliver four frameworks which would focus on the four main town centres; Bolsover, Clowne, Shirebrook and South Normanton. A District wide Stakeholder event would be held on 4<sup>th</sup> February 2016 and also Place Shaper events.

The Economic Development and Housing Strategy would support and underpin activity.

A University presence would also be desirable in the District and the Authority was in talks with Sheffield Hallam University for higher level apprenticeships.

**Relationship Management with Landowners and Developers;** Further enhancement of the key account management system was underway and a Developer Forum meeting was scheduled for March 2016.

**Realise the Growth Potential of Council Owned Assets;** Procurement complete to appoint a consultancy firm to support the work carried out by the Asset Management Group with a view to maximising land values. Procurement complete in relation to appointing a developer to deliver council housing on council owned land. A Business Executive Group had been set up to tap into business advice and support from industry leaders.

Members thanked the Chief Executive, the Assistant Director – Economic Growth and the Assistant Director - Planning and Environmental Health for a detailed update.

Moved by Councillor B. Watson and seconded by Councillor A. Anderson  
**RESOLVED** that (1) the updates be received,

2) the Council's Marketing Strategy and promotional materials be completed by 1<sup>st</sup> September 2016.

(Chief Executive Officer)



**RECOMMENDATION FROM THE HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE HELD ON 18<sup>TH</sup> JANUARY 2016**

**0711. UPDATE ON HOMES IN MULTIPLE OCCUPATION**

The Environmental Health Manager explained that numbers of Homes in Multiple Occupation (HMO's) were on the increase. The main increase was in Shirebrook with a few in Langwith Junction and South Normanton.

Following the presentation to Council, more quality intelligence was being received which enabled the Department to better investigate reports. The Police had been very helpful and had passed on details of 20 addresses that were suspected of being HMO's. A meeting had been arranged with the Police and Fire Service to discuss ways of partnership working. It sometimes helped to have a uniformed Police Officer accompany the Environmental Health Officer (EHO) in order to gain access. The Chief Executive Officer had been in contact with the Fire Prevention Service and this was another area in which partnership working and sharing resources could be explored.

The status of HMO's was moving quickly and there was a lot of intelligence coming forward. As the demand for single bed accommodation increased, due to Welfare Reforms, the number of small HMO's without the need for a licence was set to increase. There was a need to work closely with Community Safety, as they often gained intelligence from other sources. Planning Permissions applied for could also give clues as to the whereabouts of HMO's. The advantage of working in partnership with other bodies was that there was the ability to utilise their resources, e.g. Police interpreters.

Members expressed concerns that the department should not take on work that should be done by other bodies and the Environmental Health Manager noted that the legislation that the EHO's worked under, meant that the inspections could only be carried out by them. Working in partnership with other bodies would help the department prioritise inspections in order of need.

A question was asked regarding the involvement of CAN Rangers and it was noted that whilst they were invaluable in terms of intelligence gathering and initiatives, inspections and risk rating needed to be carried out by the EHO's.

Members asked whether consideration could be given to increasing the Council Tax banding for HMO's without penalising good landlords and the Environmental Health

Manager felt that this could be looked at if it was possible. An example of a good landlord had been publicised as a response to a complaint received.

The Environmental Health Officer also informed Members that the Government was currently carrying out a consultation exercise on HMO's and proposals to extend the scope of mandatory Licensing. A response had been sent by the Environmental Health Manager which included comments that to extend Mandatory Licensing would be an increased burden on Local Authorities which could not be delivered with existing resources. In addition to this there are already provisions for dealing with problem HMOs, but it is difficult to know where the HMOs are, particularly as the definitions between Environmental Health, Planning and Council tax differ.

The Chair thanked the Environmental Health Manager for the update.

Moved by Councillor T. Munro and seconded by Councillor H.J. Gilmour

**RESOLVED** that the Executive be asked to investigate the possibility of increasing the Council Tax Bands for Homes in Multiple Occupation.

**Bolsover District Council**

**4 April 2016**

**Executive**

**Arts Development Strategy 2016 to 2020**

**Report of the Joint Assistant Director - Leisure**

**Purpose of the Report**

Bolsover District Council has previously had an Arts Development Strategy that the Leisure Services team have been implementing since 2008. The purpose of this report is to present to Officers and Members the proposed arts Development Strategy and action plan for the coming years 2016 to 2020.

**1 Report Details - Background**

- 1.1.1 The Joint Assistant Director of Leisure, the Arts Development Officer, the wider leisure team and the Consultant have reviewed the Council's current approach to arts development within Bolsover District and, have produced a draft new strategy for the coming years covering the period 2016-2020 for consideration.
- 1.1.2 The Arts Strategy provides the strategic framework for development and delivery of the arts in Bolsover District and to sets out how the arts should be considered as an important contributor to the Council's success in many areas and aspects of the aims.
- 1.1.3 The development of this new Arts Strategy has taken place over the last 15 months and consultation has taken place with a wide variety of different stakeholders including:
- 1 Residents through Bolsover Festival launch and Limestone Journeys Celebratory Event
  - 2 The Culture and Tourism Partnership
  - 3 The Citizen's Panel
  - 4 Junction Arts
  - 5 First Art (an Arts Council funded project which involves a consortium of organisations and is led by Creswell Heritage Trust).

- 6 Arts Council, East Midlands
- 7 Live & Local Community Touring Scheme
- 8 Joint Assistant Director of Leisure
- 9 Executive Director “Transformation”
- 10 Arts Development Officer, BDC
- 11 Other Council departments
- 12 Head of Arts Derbyshire County Council
- 13 Attached as appendix A is a copy of the strategy for consideration.

The strategy approval process will include consideration by SAMT, Scrutiny Committee prior to presentation to Executive.

An action plan has been developed to address each of the main outcomes and targets of the Arts Strategy. These plans will be strongly influenced by local needs and aspirations identified. This action plan is attached as appendix B.

## **2 Conclusions and Reasons for Recommendation**

- 2.1 The existing Arts Strategy is now expired.
- 2.2 The economic contribution of the arts has continued to grow since 2008. It is widely understood that the arts and culture sector are major contributors to both the local and national economies.
- 2.3 A large proportion of spending by tourists and visitors to areas can be directly attributed to arts and culture.
- 2.4 National research shows that for every £1 spent by local authorities on the arts, grant aid and partnerships working brings in another £4 (arts development UK local authority spending survey 2013). This leverage has been exceeded in Bolsover District in recent years due to the success of the Arts Development Officer.
- 2.5 This strategy presents us with an opportunity to utilise the arts to engage with those who we are not currently reaching through our current portfolio of health promotion. Arts involvement can play a significant role in the creative development of communities with regard to their own physical fitness and health.
- 2.6 The effective inclusion of arts can contribute to good planning leading to lively, pleasant, attractive, distinctive public places and routes which encourage

participation in healthy outdoor activities, which in turn increases health and a feeling of well-being. Art can contribute to this, both on an aesthetic level adding to the attractiveness and interest of a place and on a functional level by increasing a feeling of safety and security, making spaces easier to navigate and providing places where people want to go to meet.

- 2.7 The production of this new strategy will give us an opportunity to not only develop arts and cultural activity throughout the district, but also cultivate awareness amongst our communities of what role the arts and cultural activities play in our society and why they are so important.

### **3 Consultation and Equality Impact**

- 3.1 The Arts Development Strategy will impact on a number of target user groups resulting in increased participation in the arts. (See EIA attached at Appendix C.)

### **4 Alternative Options and Reasons for Rejection**

- 4.1 To manage arts development within Bolsover District without an Arts Development Strategy. The main reason for this being rejected is that obtaining funding for projects is far easier to justify once a strategy is in place.

### **5 Implications**

#### **5.1 Finance and Risk Implications**

5.1.1 No changes to the current arts development staffing structure is anticipated.

5.1.2 No changes to the current arts development core budget is anticipated.

5.1.3 External funding from grant funding bodies and other organisations will be sought to support the delivery of this strategy.

5.1.4 The delivery of much of this strategy will be determined ultimately by planning policy in relation to the viability of development sites, developer contributions and the priorities that are established by members in relation to this.

5.1.5 Planning obligations can sometimes provide funding towards the arts, although this is becoming increasingly more difficult due to the viability of development sites and other constraints.

#### **5.2 Legal Implications including Data Protection**

5.2.1 None known

### 5.3 **Human Resources Implications**

5.3.1 None. Though the work streams that may emerge as a result of the strategy may provide additional employment opportunities once operational .

## 6 **Recommendations**

6.1 Executive approve the Arts Development Strategy 2016 to 2020.

6.2 That the Arts Development Officer provide update/progress reports as necessary.

## 7 **Decision Information**

<b>Is the decision a Key Decision?</b> (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	no
<b>District Wards Affected</b>	All
<b>Links to Corporate Plan priorities or Policy Framework</b>	

## 8 **Document Information**

<b>Appendix No</b>	<b>Title</b>
N/A	
<b>Background Papers</b>	
N/A	
<b>Report Authors</b>	<b>Contact Number</b>
Carole Hirst/Lee Hickin	01246 242225

Report Reference –

**Bolsover District Council**

**Executive**

**4 April 2016**

**Pleasley Vale Chimney Update**

**Report of the Leader**

**Purpose of the Report**

- Provide Executive with an update concerning the Health & Safety works that have been undertaken on the Pleasley Vale Chimney
- To set out the options which Officers are progressing concerning the future of the Chimney at Pleasley Vale.

**1 Dealing with the immediate risk**

1.1 On the 10 February 2016, a routine inspection of the 45m Chimney at Pleasley Vale Mills (Pictured Below) was undertaken by Rafferty International Limited (RIL).



<http://www.flickrriver.com/places/United+Kingdom/England/Pleasley+Vale/>

Unfortunately the inspection had to be abandoned at the 42m level approx. on the grounds of Health & Safety given that the inspection identified that the brick chimney is in an extremely poor condition in the upper levels of the stack, with defects consisting of the following;

- Loose and unstable brickwork/masonry at 42m string course level which is in immediate danger of falling to ground level
- Loose brickwork and failure of pull tests for steeplejack ladder fixings which suggests perished and failing mortar, offering little or no substrate bond throughout the majority if not the full depth of the brickwork
- Deep, open and perished mortar joints
- Delaminated brickwork

All of the above led RIL to form a professional opinion that the upper levels of the chimney should be classed as a dangerous structure.

1.2 BDC acted immediately on the recommendations laid out in the initial report which were:

- A safety fan deck scaffold arrangement was installed on the chimney to catch any falling brickwork/masonry/debris. This was completed on 15 February 2016
- It was agreed the inspection of the chimney should be completed using a mobile crane and man riding basket for access. The inspection was undertaken 25 February 2016 with the report received 7 March 2016 (Report dated 3 March 2016).

1.3 The inspection report concludes that:

“The external inspection carried out revealed that this chimney was found to be in a seriously poor and unsafe condition. Due to the defects located and comments made in this report, it is our professional opinion that this chimney should be classed as a dangerous structure.”

In reporting on the top section of the chimney (30m to 42.5m level), the report states “When considering the defects located and deterioration evident, it is our opinion that in order to achieve a long standing and non superficial form of repair, the chimney would require demolishing and re-building from the 30m level.”

In the report RIL provide two options for the Council to consider, one for complete demolition of the chimney and one for complete refurbishment/repair of the chimney. The report advises “When considering the present condition of the chimney we would respectfully advise that either option be implemented immediately in the interests of Health & Safety.”

1.4 Following consultation with the Planning Department, RIL and Senior Members, Officers utilising a Delegated Decision agreed to demolish the high risk and dangerous 30m to 42.5m chimney level, whilst in doing so, maintaining the option for the Council to implement fully the options in the RIL report as follows:

- Complete Demolition
- Complete Refurbishment/Repair

1.5 The works outlined above (1.4) commenced on the 17 March 2016 and completed by the end of March. Once complete, this programme of works will have resolved the immediate danger as identified in the report. It will, however, be necessary for the safety fan deck scaffold to remain in place until a decision on the future of the remaining structure is agreed. The total costs of the works above which includes the inspection and the agreed works are in the region of £60,000.



- 1.6 During the process outlined above, Property & Estates have provided regular communication with both the tenants of Pleasley Vale Business Park and the Pleasley Vale Residents Association to both minimise any disruption from the works undertake and inform stakeholders of the situation.

### **Options for considerations**

- 1.7 As outlined in 1.3, RIL provided the Council two options to consider. In further discussion with RIL a third option should also be considered:

Option 1 - Repair the remaining structure and re-build the top of the chimney which has been demolished.

Option 2 – Demolish the remaining structure and make safe at ground level.

Option 3 – Repair and cap the Chimney at 30m.

- 1.8 The works undertaken to date have been procured utilising exception i(d) in the Councils Contract Standing Orders. However, the next stage of the works will be required to be tendered in accordance with Standing Orders to determine the cost of each option.
- 1.9 The Council have received two representations from residents of Pleasley Vale urging the Council to consider Refurbishment/Repair of the chimney. With this in mind and a Pleasley Park and Vale Conservation Area Joint Liaison Working Group scheduled to take place on the 16 April 2016, it is recommended that Officers consult with the Pleasley Park and Vale Conservation Area Joint Liaison Working Group, of which the Residents Association are members before any decision on the options are taken.
- 1.10. Officers are currently working to a timescale in which a further report will be brought back to the next meeting of Executive on 25<sup>th</sup> April. This will provide costs for the options outlined in this report, while a process of consultation on the future of the chimney will have been carried out at the meeting of the Pleasley Vale Conservation Area Group on the 16<sup>th</sup> April. Given that maintaining the scaffolding necessary to ensure public safety will cost £2,500 a month (or £30k a year) it is important that a decision is taken at the earliest opportunity on the future of the chimney.

## **2 Conclusions and Reasons for Recommendation**

- 2.1 In conclusion, Executive should note that Officers have undertaken immediate action to resolve the immediate Health & Safety issues resulting from the inspection of Pleasley Vale Chimney.
- 2.2 The action taken to date has enabled the Council to fully consider all options available with regards the future structure.
- 2.3 Given the costs of maintaining existing scaffolding arrangements to ensure public safety it is recommended that a decision as to the future of the Chimney is taken at the earliest possible opportunity and officers are working to ensure that a detailed,

costed report, setting out the options available, is brought back to the next meeting of this Committee.

### **3 Consultation and Equality Impact**

- 3.1 There are no equality implications arising from this report.
- 3.2 The Council have received a number of representations from residents of Pleasley Vale urging the Council to consider Refurbishment/Repair of the chimney.
- 3.3 The meeting of the Pleasley Park and Vale Conservation Area Joint Liaison Working Group to be held on the 18<sup>th</sup> April will be used as the basis for the public consultation process concerning the future of the remaining structure.

### **4 Alternative Options and Reasons for Rejection**

- 4.1 The report is for information only. Although the report outlines options, further work is required before details of the available options can be brought back to Executive.

### **5 Implications**

#### **5.1 Finance and Risk Implications**

Executive should note that approximately £60k has been spent to date to resolve the immediate H&S risk. A cost of £2.5k per month will be required to fund the inspection, maintenance and clearance of the Fan Scaffolding as outlined in 1.5. It is recommended that these costs should be charged against the Transformation Reserve.

#### **5.2 Legal Implications including Data Protection**

These are covered throughout the report. It should be noted that once the chimney was classified as a dangerous structure that the Council had no alternative other than to address its condition at the earliest opportunity.

#### **5.3 Human Resources Implications**

None

### **6 Recommendations**

- 6.1 That Executive notes the works undertaken to date.
- 6.2 That Executive endorses that Officers consult with Pleasley Park and Vale Conservation Area Joint Liaison Working Group and report back the group's views on the future of the remaining structure at the next scheduled Executive.
- 6.3 That Executive notes the costs that have been incurred in inspecting, remediating and minimising risk to the public from the chimney, together with the ongoing costs

of £2,500 a month and agree that these be charged against the Transformation Reserve.

- 6.4 That Executive endorses that Officers proceed to obtain tenders based upon the three options outlined in the report and in accordance with Contract Standing Orders.

## 7 Decision Information

<b>Is the decision a Key Decision?</b> (A Key Decision is an executive decision which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	No
<b>District Wards Affected</b>	Pleasley
<b>Links to Corporate Plan priorities or Policy Framework</b>	None Directly

## 8 Document Information

Appendix No	Title
A	Pictures of the 30m to 42.5m Level
<b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Rafferty International Limited – Pleasley Vale Chimney, Condition Survey (3 March 2016)	
Report Author	Contact Number
Matt Broughton – Commercial Property & Developments Manager	2210

Report Reference –

Appendix A - Pictures of the 30m to 42.5m Level



**Bolsover District Council**

**Executive**

**4<sup>th</sup> April 2016**

**Contract for Painting and Decorating for Bolsover District Council owned residential properties**

**Report of the Portfolio Holder for Housing and IT**

**Purpose of the Report**

- To seek approval for the awarding of the contract for Painting and Decoration for Council Owned domestic properties for Bolsover District Council

**1 Report Details**

- 1.1.1 A new contract was required for Painting and Decorating for the Housing Repairs Section in accordance with current procurement guidelines. A previous framework had been established in 2015, but the quotations received from contractors on that framework were higher than anticipated in the procurement process. The contractors concerned have been informed that no orders will be placed on the basis of that framework
- 1.2 The current tender process aimed to establish a new framework with three contractors. For each 'job' that is required a mini-competition will be held between these three contractors with the work being awarded to the contractors who submits the lowest price. This will avoid additional delays when work is needed, and ensure that the award of work remains in accordance with procurement requirements.
- 1.3 An open invitation to tender was advertised on the web site Source Derbyshire which ensured that the tender was open to a large number of contractors thus enabling Bolsover District Council to benefit from a competitive tender.
- 1.4 Following an evaluation process of the 9 tender submissions the Housing Repairs Section is seeking approval to appoint the following contractors to the Painting and Decoration Framework.
- Bell Decorating Group
  - Mitie Property Services (UK) Ltd
  - S Wilkinson Painting and Decorating.
- 1.5 The evaluation was based on 40% quality and 60% price. The evaluation was carried out by Housing Staff, Property Services staff and members of the Shared Procurement Team. The scores are as follows:

<b>Company</b>	<b>Score</b>	<b>Rank</b>
Company A	47.2	9
Company B	82.1	6
Bell Decorating Group	98	1 *
Company C	57.3	7
Mitie Property Services (UK) Ltd	87.9	2 *
Company D	84.7	4
Company E	50	8
S Wilkinson Painting and Decorating	87.3	3 *
Company F	82.1	5

- 1.6 It is anticipated that the expenditure on painting and decorating will be less than £50k per year. Once approval to the framework is in place then delegated decisions will be used to award specific pieces of work where appropriate. This will allow larger schemes (for example the redecoration of a sheltered housing scheme) to be offered through this framework. Costs will be met from within existing approved budgets, although it should be noted that these are generally held within more generic budget allocations such as relet budgets.

## **2 Conclusions and Reasons for Recommendation**

- 2.1 It is recommended that the framework contract be awarded to Bell Decorating Group, Mitie Property Services (UK) Ltd and S Wilkinson Painting and Decorating as an initial 2 year contract with an option of extending for two further periods each of one year.

## **3 Consultation and Equality Impact**

- 3.1 Not directly.

## **4 Alternative Options and Reasons for Rejection**

## **5 Implications**

### **5.1 Finance and Risk Implications**

The cost arising from this contract will be met from within existing HRA budgets

### **5.2 Legal Implications including Data Protection**

Awarding the contract will ensure we meet our legal obligations for procurement

### **5.3 Human Resources Implications**

None directly

## **6 Recommendations**

- 6.1 The members agree to establish a framework from painting and decorating to consist of
- Bell Decorating Group
  - Mitie Property Services (UK) Ltd
  - S Wilkinson Painting and Decorating.
- 6.2 That progress on this contract is reported through the Housing Stock Group
- 6.3 That the Assistant Director of Community Safety and Head of Housing is given delegated power to extend this contract for a maximum of two periods each of one year after the initial period if the performance of the contractors meets our expectations.

## 7 Decision Information

<b>Is the decision a Key Decision?</b> (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	Yes
<b>District Wards Affected</b>	All Wards
<b>Links to Corporate Plan priorities or Policy Framework</b>	Providing our Communities with Excellent Services.

## 8 Document Information

Appendix No	Title
<b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
<b>Report Author</b>	<b>Contact Number</b>
Mark Dungworth	Ex 3037

**Bolsover District Council**

**Executive**

**4<sup>th</sup> April 2016**

**Contract for the Installation of Positive Input Ventilation Systems for Bolsover District Council**

**Report of the Portfolio Holder for Housing and IT**

**Purpose of the Report**

- To seek approval for the awarding of the contract for the Installation of Positive Input Ventilation in Council Owned domestic properties for Bolsover District Council

**1 Report Details**

- 1.1 It was identified that a new contract was required for the Installation of Positive Input Ventilation for the Housing Repairs Section in accordance with current procurement guidelines.
- 1.2 An open invitation to tender was advertised on the web site Source Derbyshire which ensured that the tender was open to a large number of contractors helping to ensure that Bolsover District Council benefited from a competitive tender.
- 1.3 Following an evaluation process of the 2 tender submissions received Housing are seeking approval to award the contract to Envirovent Ltd
- 1.4 The evaluation was based on 40% quality and 60% price. The evaluation was carried out by Housing Staff and members of the Shared Procurement Team. Envirovent scored highest in terms of both quality and price with an overall score of 92%. The lower scoring submission scored 53.88%
- 1.5 The indicative spend on such systems is in the region of £50k per year, which will be contained within existing capital budgets.

**2 Conclusions and Reasons for Recommendation**

- 2.1 It is recommended that the framework contract be awarded to Envirovent Ltd as an initial 2 year contract with an option of extending for two further periods each of one year.



### **3 Consultation and Equality Impact**

3.1 Not directly.

### **4 Alternative Options and Reasons for Rejection**

### **5 Implications**

#### **5.1 Finance and Risk Implications**

The cost for this contract will be met from within existing HRA budgets

#### **5.2 Legal Implications including Data Protection**

Awarding the contract will ensure we meet our legal obligations in respect of procurement

#### **5.3 Human Resources Implications**

None directly

### **6 Recommendations**

6.1 The Executive agree to awarding the Contract to Envirovent Ltd

6.2 That progress on this contract is reported through the Housing Stock Group

6.3 That the Assistant Director of Community Safety and Head of Housing is given delegated power to extend this contract for a maximum of two periods each of one year following the initial two year period provided the performance of the contractors meets our expectations.

### **7 Decision Information**

<b>Is the decision a Key Decision?</b> (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	Yes
<b>District Wards Affected</b>	All Wards
<b>Links to Corporate Plan priorities or Policy Framework</b>	Providing our Customers with Excellent Services. Supporting our Communities to be Healthier, Safer, Cleaner and Greener.

8 **Document Information**

<b>Appendix No</b>	<b>Title</b>
1	Installation of Positive Input Ventilation systems
<b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
<b>Report Author</b>	<b>Contact Number</b>
Mark Dungworth	Ex 3037

Report Reference –