

Bolsover District Council

Executive

4th April 2016

Contract for the Installation of Positive Input Ventilation Systems for Bolsover District Council

Report of the Portfolio Holder for Housing and IT

Purpose of the Report

- To seek approval for the awarding of the contract for the Installation of Positive Input Ventilation in Council Owned domestic properties for Bolsover District Council

1 Report Details

- 1.1 It was identified that a new contract was required for the Installation of Positive Input Ventilation for the Housing Repairs Section in accordance with current procurement guidelines.
- 1.2 An open invitation to tender was advertised on the web site Source Derbyshire which ensured that the tender was open to a large number of contractors helping to ensure that Bolsover District Council benefited from a competitive tender.
- 1.3 Following an evaluation process of the 2 tender submissions received Housing are seeking approval to award the contract to Envirovent Ltd
- 1.4 The evaluation was based on 40% quality and 60% price. The evaluation was carried out by Housing Staff and members of the Shared Procurement Team. Envirovent scored highest in terms of both quality and price with an overall score of 92%. The lower scoring submission scored 53.88%
- 1.5 The indicative spend on such systems is in the region of £50k per year, which will be contained within existing capital budgets.

2 Conclusions and Reasons for Recommendation

- 2.1 It is recommended that the framework contract be awarded to Envirovent Ltd as an initial 2 year contract with an option of extending for two further periods each of one year.

3 Consultation and Equality Impact

3.1 Not directly.

4 Alternative Options and Reasons for Rejection

5 Implications

5.1 Finance and Risk Implications

The cost for this contract will be met from within existing HRA budgets

5.2 Legal Implications including Data Protection

Awarding the contract will ensure we meet our legal obligations in respect of procurement

5.3 Human Resources Implications

None directly

6 Recommendations

6.1 The Executive agree to awarding the Contract to Envirovent Ltd

6.2 That progress on this contract is reported through the Housing Stock Group

6.3 That the Assistant Director of Community Safety and Head of Housing is given delegated power to extend this contract for a maximum of two periods each of one year following the initial two year period provided the performance of the contractors meets our expectations.

7 Decision Information

Is the decision a Key Decision? (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	Yes
District Wards Affected	All Wards
Links to Corporate Plan priorities or Policy Framework	Providing our Customers with Excellent Services. Supporting our Communities to be Healthier, Safer, Cleaner and Greener.

8 **Document Information**

Appendix No	Title
1	Installation of Positive Input Ventilation systems
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Report Author	Contact Number
Mark Dungworth	Ex 3037

Report Reference –