

**Bolsover District Council****Executive****13<sup>th</sup> June 2016****Arrears – Irrecoverable Items over £2500****Report of the Joint Executive Director Operations**

This report is public

**Purpose of the Report**

- Executive is requested to approve the write off of the under-mentioned irrecoverable items including costs amounting to £22,553.63 as itemised on the attached schedules.

**1 Report Details**

1.1 The report details the amounts which are recommended for write off:

<b>Bankruptcy/ Liquidation</b>		
No of Accounts	Type of Account	
2	Council Tax	£5,608.56
1	Business Rates	£7,337.01
	<b>Total</b>	<b>£12,945.57</b>

<b>No Trace</b>		
No of Accounts	Type of Account	
2	Council Tax	£9,608.06
	<b>Total</b>	<b>£9,608.06</b>

1.2 The above schedules are recommending the write off of these outstanding debts. Where the debtor is bankrupt / in liquidation there is no realistic prospect of recovery. Where debtors leave properties without forwarding addresses extensive efforts are made to trace them. In addition to departmental checks, statutory undertakers and other agencies are contacted, enquiries are made of neighbours

and family members, where known. Where it is known that a person has moved to another area, contact is made with the relevant local authority to alert them and request reciprocal information.

## **2 Conclusions and Reasons for Recommendation**

- 2.1 The report seeks agreement to writing off of outstanding debts in respect of persons who are bankrupt / in liquidation or cannot be traced. The process of writing off debts which are not collectable allows resources to be directed at those elements of outstanding debt where there is greater chance of recovery, while it improves the accuracy of the Council's financial statements in that they no longer detail debt which is effectively irrecoverable.

## **3 Consultation and Equality Impact**

There are no issues concerning consultation or equalities arising directly from this report.

## **4 Alternative Options and Reasons for Rejection**

The only option is not to write off the amounts concerned which for reasons outlined within the report is not considered to be an appropriate course of action.

## **5 Implications**

### **5.1 Finance and Risk Implications**

The costs will be met from the provision for doubtful debts that has been agreed as part of the Council's budget.

### **5.2 Legal Implications including Data Protection**

There are no issues arising directly from this report.

### **5.3 Human Resources Implications**

There are no issues arising directly from this report.

## **6 Recommendations**

- 6.1 That approval is given to write off the irrecoverable items including costs amounting to £22,553.63 with the proviso that should any of the debts become collectable the amounts be re-debited.

## **7 Decision Information**

<b>Is the decision a Key Decision?</b> (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on	No
--	----

two or more District wards)	
<b>District Wards Affected</b>	N/A
<b>Links to Corporate Plan priorities or Policy Framework</b>	Strategic Organisational Development - Continually improving our organisation

## 8 Document Information

<b>Appendix No</b>	<b>Title</b>
1	Council Tax: Amounts for Write Off – Bankruptcy
2	Business Rates: Amounts for Write Off – Liquidation
3	Council Tax: Amounts for Write Off – No Trace
<b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
<b>Report Author</b>	<b>Contact Number</b>
Billing and Recovery Manager	Ext 2432

**COUNCIL TAX: AMOUNTS FOR WRITE OOF - BANKRUPTCY**

	<u>Account Reference</u>	<u>Lead Liable Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liable From</u>	<u>Liable To</u>	<u>Bill Balance</u>
1	90128032X	SPAUGHTON,MS KATY	44 SPRINGFIELD AVENUE SHIREBROOK NG20 8LG	£ 2,808.68	01/04/2009	01/04/2010	£ 793.28
					01/04/2010	01/04/2011	£ 1,060.72
					01/04/2013	01/04/2014	£ 487.40
					01/04/2014	01/04/2015	£ 352.73
					01/04/2015	28/09/2015	£ 114.55
2	901410990	DAWSON,MR JONATHAN ANTHONY	123 SOUGH ROAD SOUTH NORMANTON DE55 2LE	£ 2,799.88	01/04/2012	01/04/2013	£ 528.00
					01/04/2013	01/04/2014	£ 885.52
					01/04/2014	01/04/2015	£ 792.70
					01/04/2015	01/04/2016	£ 593.66
				<b><u>£ 5,608.56</u></b>			

**BUSINESS RATES: AMOUNTS FOR WRITE OFF: LIQUIDATION**

	<u>Account Reference</u>	<u>Lead Liabile Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liabile From</u>	<u>Liabile To</u>	<u>Bill Balance</u>
1	800187341	MD OAK LTD	ROYAL OAK INN HIGH STREET BARLBOROUGH	£ 7,337.01	09/02/2015 01/04/2015	01/04/2015 22/07/2015	£ 1,735.46 £ 5,601.55
				<u>£ 7,337.01</u>			

**COUNCIL TAX: AMOUNTS FOR WRITE OFF - NO TRACE**

	<u>Account Reference</u>	<u>Lead Liabile Name</u>	<u>Address</u>	<u>Account Balance</u>	<u>Liabile From</u>	<u>Liabile To</u>	<u>Bill Balance</u>
1	901317760	MURPHY,MS KAREN T	38 NESBIT STREET HILLSTOWN S44 6LW	£4,434.03	01/04/2010	01/04/2011	£ 647.20
					01/04/2011	01/04/2012	£1,152.72
					01/04/2012	01/04/2013	£1,113.85
					01/04/2013	01/04/2014	£1,106.69
					01/04/2014	01/08/2014	£ 413.57
2	901408422	GREATOREX,MR PETER	42 HADDON STREET TIBSHELF DE55 5QA	£5,174.03	01/04/2009	01/04/2010	£ 154.02
					01/04/2010	01/04/2011	£ 792.34
					05/08/2007	01/04/2008	£ 522.01
					01/04/2008	01/04/2009	£ 756.76
					01/04/2011	01/04/2012	£ 792.21
					01/04/2012	01/04/2013	£ 882.66
					01/04/2013	01/04/2014	£ 842.94
					01/04/2014	18/09/2014	£ 431.09
				<b><u>£9,608.06</u></b>			