

**Bolsover District Council**

**Executive**

**27<sup>th</sup> March 2017**

**REPLACEMENT AND UPGRADE OF KITCHENS 2017 – 2022 (All Areas)**

This report is public

**Purpose of the Report**

- Appointment of Contractor to undertake replacement of kitchens and associated works to the councils housing stock (tenanted & void properties)
- Approval of recommendation to appoint following full Tender Evaluation

**1 Report Details**

1.1 A tender exercise has been undertaken to identify and appoint a suitable contractor to carry out the replacement of replacement kitchens to Council owned domestic properties as required by Housing Services. Properties within the councils housing stock as identified may on occasions require structural alterations in order to comply with modern Homes Standards. Examples of such alterations include the taking out of existing pantry walls or the removal of other load bearing and/or non-load bearing internal walls / chimney breasts as required.

1.2 Housing had identified from the recent housing stock survey that a replacement kitchen scheme needed to be put in place to replace and upgrade kitchens within domestic properties as identified in the survey.

A contract was to be put together on a 1 + 2 + 2 (5 Years) a Budget of £800k per year is allocated. Any extension to the contract will be based on satisfactory contractor performance and will be documented by the Assistant Director Property and Estates under the delegated decision scheme.

1.3 An open tender was advertised on Source Derbyshire. Bidders were invited to submit prices against a detailed schedule of rates. These prices would then be used for subsequent years of the contract period.

The 11 returned bids were opened on Friday 3rd March 2017 by Procurement Services.

1.4 The tender sums are based on a detailed schedule of rates which correspond to a number of general installation works expected to be undertaken at properties throughout the duration of the contract.

The evaluation sessions of the submitted prices and supporting information was undertaken by officers of Housing Services, Shared Procurement and Property Services on Tuesday 7<sup>th</sup> March 2017.

In accordance with the published assessment criteria the tenders were evaluated on the following basis;

- PRICE 60%
- QUALITY 40%

## **PRICE**

The lowest price returned was awarded the full 60% score and was set as the benchmark against all other price submissions as per the standard procedure of Procurement Services. Subsequent prices were then deducted percentage points in relation to how much they exceeded the lowest price.

## **QUALITY**

Quality Evaluation Category	Weighting
Returned References / Evidence of Competence	20%
Relevant Experience of Project Completion	20%
Contract Management	20%
Tenant Liaison	20%
Resources (incl. sub-contracting)	20%

## **2 Conclusions and Reasons for Recommendation**

- 2.1 The combined price and quality scores of the contractors has been calculated and of the 11 contractors that submitted a bid the lowest overall contractor based on the price and evaluation score was Matthews and Tannert Limited (Kirkby-in-Ashfield).

## **3 Consultation and Equality Impact**

- 3.1 Not Directly

## **4 Alternative Options and Reasons for Rejection**

- 4.1 No alternative options to be recommended at this time.

## **5 Implications**

### **5.1 Finance and Risk Implications**

The Programme of Kitchen Works has been approved as part of the Council's Capital Programme therefore financial provision is in place to fund this work.

## 5.2 Legal Implications including Data Protection

Contract to be arranged by Legal Services as per details within section 6.1 of this report.

## 5.3 Human Resources Implications

N/A

## 6 Recommendations

- 6.1 Having reviewed and evaluated each bid the evaluation group recommends that Matthews and Tannert Limited are appointed as the contractor to undertake the Council's replacement of kitchens and associated works requirements arising for the period from 1<sup>st</sup> May 2017 until 31<sup>st</sup> March 2022 on a 1 + 2 + 2 JCT contract basis (Total 5 Years).

## 7 Decision Information

<b>Is the decision a Key Decision?</b> (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	Yes
<b>District Wards Affected</b>	All Areas of Bolsover District
<b>Links to Corporate Plan priorities or Policy Framework</b>	Growth Strategy

## 8 Document Information

Appendix No	Title
<b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
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