

EXECUTIVE

Minutes of a meeting of the Executive of the Bolsover District Council held in the Council Chamber, The Arc, Clowne, on Monday 22nd May, 2017 at 1000 hours.

PRESENT:-

Members:-

Councillor A.M. Syrett in the Chair

Councillors T. Connerton, M.J. Dooley, S. W. Fritchley, B.R. Murray-Carr, K. Reid and J. Ritchie.

Officers:-

D. Swaine (Chief Executive Officer), B. Mason (Executive Director – Operations), D. Clarke (Assistant Director – Revenues and Benefits), J. Foley (Assistant Director – Customer Service and Improvement), S. Brunt (Assistant Director – Streetscene), A. Wylie (Deputy Monitoring Officer) and A. Bluff (Governance Officer).

0892. APOLOGIES

There were no apologies for absence.

0893. URGENT ITEMS OF BUSINESS

There were no urgent items of business to consider.

0894. DECLARATIONS OF INTEREST

Member	Minute No	Level of Interest
Councillor J. Ritchie	0904	Non Significant Other Interest

0895. MINUTES – 24th APRIL 2017

Moved by Councillor S.W. Fritchley and seconded by Councillor K. Reid
RESOLVED that the Minutes of an Executive meeting held on 24th April 2017 be approved as a correct record.

0896. ITEMS RECOMMENDED BY SCRUTINY COMMITTEES

There were no items recommended by Scrutiny Committees to consider.

EXECUTIVE

0897. POLICY AND BUDGET FRAMEWORK ITEMS JOINT DISPOSAL AND ACQUISITIONS POLICY

Executive considered a report which sought approval for a revised Joint Disposal and Acquisitions Policy.

The Joint Disposal and Acquisitions Policy had been revised following consultation with the Asset Management Group (AMG), Strategic Alliance Management Team (SAMT) and in consideration of recent Cabinet Office guidance, 'Guide for Disposal of Surplus Land' (March 2017).

The document would allow the Council's strategy, guidance and procedures to be transparent and public.

Moved by Councillor S.W. Fritchley and seconded by Councillor J. Ritchie
RESOLVED that the revised Joint Disposals and Acquisitions Policy (May 2017) be approved.

REASON FOR DECISION: The revised Joint Disposals and Acquisitions Policy reflected the structure of the organisation and recent government guidance.

OTHER OPTIONS CONSIDERED: As outlined in paragraph 4.1 of the report.

(Assistant Director – Property and Estates)

0898. NON KEY DECISION STRATEGIC RISK REGISTER AND PARTNERSHIP ARRANGEMENTS

Executive considered a report which provided an update to Members on the current position regarding Risk Management and Partnership Arrangements. Executive approval was also sought for the revised Strategic Risk Register as at 31st March 2017, which was set out in an Appendix to the report.

At the recent quarterly performance meetings, the three key issues which were raised continued to be around the impact of Brexit, the pace of legislative change and the ability to recruit and retain appropriately qualified staff.

Further, as a result of the growing profile and incidence of cyber crime, it is now considered appropriate that this be included within the Strategic Risk Register. Given the links with Business Continuity, Cyber Crime has now been incorporated within Strategic Risk 5. The risk mitigation in this area is that the Council adopts industry wide standards to minimise the risk of cyber crime / cyber attack.

Moved by Councillor A.M. Syrett and seconded by Councillor M.J. Dooley
RESOLVED that the Strategic Risk Register as at 31st March 2017 as set out in the Appendix to the report be approved.

REASON FOR DECISION: In order to assist in maintaining effective governance arrangements, service and financial performance.

EXECUTIVE

OTHER OPTIONS CONSIDERED: None as under the relevant good practice and to facilitate the development of robust managerial arrangements the Council is required to prepare a Strategic Risk Register as part of its risk management framework.

(Executive Director – Operations)

0899. KEY DECISION INSURANCE TWO YEAR EXTENSION RENEWAL

Executive considered a report which sought approval to extend the Council's Long Term Agreement (LTA) in respect of Insurance for a further two years from October 2017.

The Authority's insurance policies were on the basis of a Long Term Agreement (LTA) for a period of three years with an option to extend for a further two.

The initial three year period was now coming to an end and the Council's independent insurance advisors had recommended that the most cost effective option for the Council was to extend the existing LTA for a further two years.

On this basis, Zurich had confirmed that all rates would be maintained at current levels, with the exception of Public Liability insurance (PL), which would be increased by an amount of 1.5%.

While the majority of the Council's insurance policies were with Zurich, the motor policy was with Protector which allowed the Council to renew on existing terms provided that the loss ratio was maintained at a reasonable level. While it was not known what the actual loss ratio would be until nearer renewal, it was currently anticipated that renewal would be offered at current rates.

Moved by Councillor A.M. Syrett and seconded by Councillor T. Connerton

RESOLVED that 1) the Council's Long Term Agreement (LTA) in respect of Insurance be extended for a further two years from October 2017,

2) delegated powers be granted to the Executive Director – Operations, in consultation with the relevant Portfolio Member, to renew the Council's motor insurance policies with the preferred option; being an extension of the current arrangements with Protector insurance.

REASON FOR DECISION: The option to extend the LTA and renew the Council's motor insurance policies with Protector offer best value to the Council.

OTHER OPTIONS CONSIDERED: None. For the Council to retender its insurance policies in the present market would result in an increase in costs approaching 10%.

(Executive Director – Operations)

EXECUTIVE

0900. CORPORATE PLAN TARGETS PERFORMANCE UPDATE – JANUARY TO MARCH 2017 – QUARTER 4 - 20/16/17

Executive considered a report which informed Members of the fourth quarter outturns as at 31st March 2017, in relation to the Corporate Plan 2015-2019 performance targets.

Out of the 60 targets;

- 43, (72%), were on track,
- 11, (18%), had been achieved (2 this time and 9 previously),
- 4, (7%) had been flagged as an 'alert' i.e. they may not achieve their annual target,
- 2, (3%) have been withdrawn (1 this time and 1 previously).

At its meeting on 27th February 2017, Executive had agreed to withdraw from the liP process at the end of the current accreditation period, which meant that **T01**; Retain accreditation against the Investors in People (liP) extended framework by July 2015 and full external assessment in 2018, would be withdrawn.

The Corporate Plan had now completed its second year milestone and an Annual Report would be provided to Council.

With regard to Target H05; Support 417 inactive 16+ individuals per year & increase their activity levels to more than 30 minutes of moderate intensity physical activity per week, a Member noted that a Strategy was currently being looked at to increase participation rates for inactivity over certain age groups.

With regard to target C13; Reduce average relet times of Council properties (not including sheltered accommodation) to 20 days by March 2019, the Chair felt that 20 days was too long to relet a Council property and this needed to be looked at. A Member advised the meeting that the Head of Housing would be undertaking a review of relet times for Council properties.

A discussion took place with regard to Target H10; Sustain standards of litter cleanliness to ensure 96% of streets each year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS). The Assistant Director – Streetscene explained that this was a measurement tool derived from a previous Keep Britain Tidy national indicator. He added that if the target was increased to 98/99%, then staff resources would need to be looked at. The Chief Executive Officer advised the meeting that the indicator title required reviewing and also the Corporate Plan.

With regard to Target T09 - Reduce the percentage of rent arrears by 10% through early invention and effective monitoring by 2019, the Chief Executive Officer noted that the percentage figure of rent arrears being reduced required inclusion in the report for Members information and also how the target compared with other councils. A Member added that the cause of rent arrears also required looking at.

Moved by Councillor J. Ritchie and seconded by Councillor T. Connerton

RESOLVED that 1) year two progress against the Corporate Plan 2015-2019 targets be noted,

2) Target T01 be withdrawn as noted in the report.

EXECUTIVE

REASON FOR DECISION: To keep Members informed of progress against the Corporate Plan Targets noting achievements and any areas of concern.

OTHER OPTIONS CONSIDERED: Not applicable as providing an overview of performance against agreed targets.

(Assistant Director – Customer Service and Improvement)

0901. THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Moved by Councillor K. Reid and seconded by Councillor J. Ritchie

RESOLVED that under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the stated Paragraph of Part 1 of Schedule 12A of the Act and it is not in the public interest for that to be revealed.

0902. NON KEY DECISION MEDIUM TERM FINANCIAL PLAN

Executive considered a report in relation to a proposal for a manager within the Council's Elections team to take voluntary redundancy from the Council as part of a review of Governance and Elections service.

Moved by Councillor K. Reid and seconded by Councillor J. Ritchie

RESOLVED that the recommendations as detailed in the report be approved.

REASON FOR DECISION: As outlined in paragraph 2.1 of the report.

OTHER OPTIONS CONSIDERED: As outlined in paragraph 4.1 of the report.

(Chief Executive Officer /Assistant Director – Human Resources and Payroll)

0903. KEY DECISION PROCUREMENT OF KERBSIDE RECYCLING WASTE COLLECTION SERVICE

Executive considered a report which recommended acceptance of the most economically advantageous tender received for the provision of the Council's kerbside recyclables waste collection service.

Moved by Councillor T. Connerton and seconded by Councillor K. Reid

RESOLVED that the recommendations as detailed in the report be approved.

REASON FOR DECISION: As outlined in paragraphs 2.1 and 2.2 of the report.

EXECUTIVE

OTHER OPTIONS CONSIDERED: As outlined in paragraphs 4.1 and 4.2 of the report.

(Executive Director – Operations/Assistant Director – Streetscene)

Having previously declared a Non Significant Other Interest, Councillor J. Ritchie stayed in the meeting whilst the following item of business was discussed but took no part in the discussion, the motion or voting on the item.

0904. PROCUREMENT – TANGENT PHASE 2

Executive considered a report which informed Members of the outcome of recent procurement exercises undertaken to appoint contractors for the management of and the construction of 7no. industrial units at The Tangent Business Hub.

Moved by Councillor S.W Fritchley and seconded by Councillor K. Reid
RESOLVED that the recommendations as detailed in the report be approved.

REASON FOR DECISION: As outlined in paragraph 2.1 of the report.

OTHER OPTIONS CONSIDERED: As outlined in paragraph 4.1 of the report.

The meeting concluded at 1050 hours.