

Date: 9th February 2018

The Arc
High Street
Clowne
Derbyshire
S43 4JY

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the Executive of Bolsover District Council to be held in the Council Chamber, The Arc, High Street, Clowne on **Monday 19th February 2018 at 1000 hours.**

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on pages 2 and 3.


Yours faithfully



Assistant Director – Governance & Solicitor to the Council & Monitoring Officer
To: Chair & Members of the Executive

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EXECUTIVE AGENDA

**Monday 19th February 2018 at 1000 hours in the
Council Chamber, The Arc, Clowne**

Item No.	PART 1 – OPEN ITEMS	Page No.(s)
1	Apologies for absence	
2	Urgent Items of Business To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
3	Declarations of Interest Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of: a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items and if appropriate, withdraw from the meeting at the relevant time.	
4	Minutes To approve the Minutes of a meeting of the Executive held on 15 th January 2018.	4 to 11
5	Items recommended by Scrutiny Committees None	
6	Policy and Budget Framework Items None	
7	Non Key Decisions (A) Local Plan Update <i><u>Recommendation on Page 15</u></i>	12 to 16
8	Key Decisions (A) Medium Term Financial Plan 2018/19 to 2021/22 <i><u>Recommendation on Pages 24 and 25</u></i>	17 to 36

9 **Exclusion Of Public**

To move:-

That the public be excluded from the meeting during the discussion of the following items of business to avoid the disclosure to them of exempt information as defined in Part 1 of Schedule 12A to the Local Government Act 1972, (as amended by the Local Government (Access to Information) (Variation) Order 2006). *[The category of exempt information is stated above each item].*

Part 2 – Exempt Items

10 **Key Decisions**

Exempt – Paragraph 3

(A) Consideration of Land Sale in Glapwell

37 to 41

Recommendation on Page 40

11 **Key Decisions**

(A) Exempt – Paragraphs 1, 3 & 4

Strategic Alliance Management Review

To Follow

Recommendation on Page 6 of the separate document

Please note: The report will be circulated as a separate document. Please retain as the report will also be discussed at Council on 21st February 2018

EXECUTIVE

Executive
19th February 2018
Agenda Item No. 4

Minutes of a meeting of the Executive of the Bolsover District Council held in the Council Chamber, The Arc, Clowne on Monday 15th January 2017 at 1000 hours.

PRESENT:-

Members:-

Councillor A.M. Syrett in the Chair

Councillors S.W. Fritchley, B.R. Murray-Carr, K. Reid (from Minute No. 0526) and B. Watson.

Officers:-

D. Swaine (Chief Executive Officer), K. Hanson (Strategic Director (KH)), L. Hickin (Strategic Director (LH)), S. Sternberg (Assistant Director – Governance, Solicitor to the Council and Monitoring Officer), D. Clarke (Assistant Director – Finance and Revenues & Benefits), P. Campbell (Assistant Director – Community Safety and Head of Housing (BDC)), R. Routledge (Interim Planning Policy Manager) (until Minute No. 0527), K. Drury (Information, Engagement & Performance Manager), P. Brown (Chief Executive's and Partnership Manager) (from Minute No. 0532), A. Brownsword (Senior Governance Officer) and L. Robinson (Finance Assistant) (Observing)

0520. APOLOGIES

Apologies for absence were received from Councillors M.J. Dooley and M.J. Ritchie.

0521. URGENT ITEMS OF BUSINESS

There were no urgent items of business.

0522. DECLARATIONS OF INTEREST

There were no declarations of interest.

EXECUTIVE

0523. MINUTES – 4TH DECEMBER 2017

Moved by Councillor S.W. Fritchley and seconded by Councillor A.M. Syrett
RESOLVED that the minutes of a meeting of the Executive held on 4th December 2017 be approved as a true and correct record.

0524. ITEMS RECOMMENDED BY SCRUTINY COMMITTEES

There were no items recommended by Scrutiny Committees.

0525. POLICY AND BUDGET FRAMEWORK ITEMS

There were no Policy and Budget Framework Items.

Councillor K. Reid entered the meeting during discussion of the following item of business

0526. NON KEY DECISION INTERVENTION ISSUES

The Interim Planning Policy Manager presented the report which made the Executive aware of the issues around the potential for intervention in relation to the Council's Local Plan making and informed the Executive of the approach Officers would take in relation to the issue.

The Secretary of State for Communities and Local Government (SoS) had named Bolsover District Council as one of 15 authorities that were subject to the potential action. The report outlined the actions already taken by the Council and the details of a visit by the Planning Inspector.

A robust project plan was currently being prepared by the Council and a response needed to be submitted to the DGLG by 31st January 2018.

Moved by Councillor A.M. Syrett and seconded by Councillor S.W. Fritchley
RESOLVED that (1) the Chief Executive Officer in consultation with the Leader and the Chair of Planning, be authorised to respond to DCLG on behalf of the Council,

(2) Progress on the Local Plan be added to the Executive agenda as a standard item until further notice.

REASONS FOR DECISION: 1. It is considered surprising and unfortunate, that the SoS has decided to include this authority in his considerations on intervention.

EXECUTIVE

However, that is the case and it is important that the authority demonstrates that it has taken a serious and proactive approach to the delivery of the Local Plan.

2. Whilst work is continuing on making and improving our case in relation to the threat of intervention, work in relation to finalising a robust project plan is also ongoing. Considering that the submission to the SoS must be made by the end of January, it is recommended that the CEO in consultation with the Leader and the Chair of Planning Committee, be authorised to respond to DCLG on behalf of the Council.

3. Adding a Local Plan progress report to the Executive Agenda will enable greater oversight of this important piece of work

OTHER OPTIONS CONSIDERED: The Council must react to the threat of intervention that we have been subjected to. Not to submit a strong case to support the Local Plan process is likely to lead to intervention occurring and the concerns raised in section 3 of the report coming to fruition.

(Chief Executive Officer)

The Interim Planning Policy Manager left the meeting.

0527. KEY DECISION CORPORATE PLAN TARGETS PERFORMANCE UPDATE – JULY TO SEPTEMBER 2017 (Q2 – 2017/18)

Executive considered a report of the Information, Engagement and Performance Manager which provided breakdown details of quarter 2 (July to September 2017) performance outturn for the Corporate Plan 2015 -2019 targets.

Out of the 61 targets 46 (75%) were on track, 12 (20%) had been achieved (previously), 1 (2%) was overdue and 2 (3%) had been withdrawn (previously).

Full details of progress were given in the report.

Moved by Councillor A.M. Syrett and seconded by Councillor S.W. Fritchley

RESOLVED that (1) progress against the Corporate Plan 2015-2019 targets to be noted,

(2) Target C04 - *Promote the Council website and increase (unique) visitor numbers by 7% year on year*, be withdrawn

REASON FOR DECISION: This is an information report to keep Members informed of progress against the corporate plan targets noting achievements and any areas of concern.

OTHER OPTIONS CONSIDERED: Not applicable to this report as providing an overview of performance against agreed targets.

EXECUTIVE

(Information, Engagement and Performance Manager)

**0528. KEY DECISION
DISABLED FACILITIES GRANTS – EXECUTIVE FUNCTION AND
DELEGATION TO OFFICERS**

The Assistant Director – Governance, Solicitor to the Council and Monitoring Officer presented the report which outlined the proposal to revise the list of Executive Functions within the Council’s Constitution, to include decisions in respect of Disabled Facilities Grants and to amend the terms of reference for the Licensing Committee.

It was a long standing practice at the Council that all applications for Disabled Facilities were approved by Licensing Committee, even though the majority were applications for mandatory grants which the Council had no legal basis to refuse. There were no grounds to treat such grants as a function to be exercised by Council or a committee of the Council.

Moved by Councillor B.R. Murray-Carr and seconded by Councillor K. Reid
RECOMMENDED to Council that the Constitution is amended to:

- (i) Remove item 4 from the Licensing Committee terms of reference; and
- (ii) Add to the Executive Functions in Section 3.4 the following item:

“All functions pursuant to the Housing Grants, Construction and Regeneration Act 1996, the Regulatory Reform (Housing Assistance) (England and Wales) Order 2002 and related legislation.”; and
- (iii) That a paragraph is inserted into the Scheme of Delegation to Officers granting the Joint Assistant Director – Planning & Environmental Health authority to determine mandatory Disabled Facilities Grants applications.

REASON FOR DECISION: The changes set out will enable the Council to fulfil its obligation to ensure decision making takes place properly and lawfully.

OTHER OPTIONS CONSIDERED: The function could remain with Licensing Committee but this would be potentially unlawful and leave decisions open to challenge.

(Assistant Director – Governance, Solicitor to the Council
and Monitoring Officer)

EXECUTIVE

0529. KEY DECISION REVIEW OF JOINT RIPA POLICY

The Assistant Director – Governance, Solicitor to the Council and Monitoring Officer presented the report which advised the Executive of a review of the joint policy and procedures covering the Council’s activities under the Regulation of Investigatory Powers Act 2000 (RIPA). The report also sought approval for some minor amendments to the policy.

It was noted that there had been no changes in the legislation, but the changes in the Strategic Alliance Management Structure had required changes to the ‘authorising officers’ and ‘designated persons’ named within the policy.

Moved by Councillor K. Reid and seconded by Councillor A.M. Syrett

RESOLVED that (1) the update provided on the use of the policy, be noted,

(2) the revised Joint RIPA Policy and Procedure document be approved,

(3) the Executive Agree that the Joint RIPA Policy and Procedures document be updated by the Monitoring Officer to reflect the appointment of Authorised Officers and Designated Persons, made by the Monitoring Officer at any future time.

REASON FOR DECISION: No changes have been made in the relevant legislation that are yet in force and codes of practice have not been revised therefore the purpose of the amendments are to ensure the policy remains accurate and up-to-date.

OTHER OPTIONS CONSIDERED: The Council is recommended to review and update its RIPA policy regularly as failure to do so could result in the policy failing to comply with legislative changes and lead to unlawful investigatory actions taking place.

(Assistant Director – Governance, Solicitor to the Council
and Monitoring Officer)

0530. KEY DECISION CRESWELL LEISURE CENTRE FUTURE OPTIONS

The Strategic Director (LH) presented the report to consider future options for Creswell Leisure Centre following the cessation of the site as a swimming facility. A group was established and a proposal for a Creswell Heritage and Wellbeing Centre was proposed. However, an asset condition survey revealed that the cost of repairs to the building classed as ‘extreme risk’ or ‘high risk’ was approximately £0.265m.

EXECUTIVE

A recent meeting of the 'Future of Creswell Steering Group' had decided that the scheme within the former leisure centre was no longer viable due to the remediation costs and were looking to continue the proposal with a 'new build'. Consultation with the Charities Commission and the Coalfield Social Welfare Organisation would need to take place and it was unlikely that the facility would find a buyer in its current state of repair.

Moved by Councillor A.M. Syrett and seconded by Councillor K. Reid

RESOLVED that (1) Officers pursue with CISWO and Charities Commission termination of the existing charitable scheme on the basis of a 'no longer viable' facility/asset,

(2) A further report be presented to the Executive following the above activity, detailing the options available to the Council.

REASON FOR DECISION: At present the facility presents a liability for the Council as it stands empty at the risk of falling deeper into disrepair, its vulnerability to vandalism and ongoing building costs including but not limited to; background heating, security and responsive repairs.

OTHER OPTIONS CONSIDERED: Bolsover District Council could continue to pursue with the 'Future of Creswell Steering Group', the proposal to refurbish the former swimming pool facility into the 'Creswell Heritage and Wellbeing Centre' – **rejected at this stage** due to the cost to remediate and the impact of this in conjunction with the refurbishment costs upon the business case.

(Strategic Director (LH))

0531. **KEY DECISION** **ALARM MONITORING CONTRACT – DERBYSHIRE COUNTY** **COUNCIL**

The Assistant Director – Community Safety and Head of Housing (BDC) presented the report which informed the Executive of an offer of an extension of contract from Derbyshire County Council (DCC) to provide an alarm monitoring service to older people and to decide if the offer should be accepted.

The service was well regarded by residents and had a strategy to become self sufficient without DCC funding, but the extension of the contract for a further year offered certainty.

EXECUTIVE

Moved by Councillor A.M. Syrett and seconded by Councillor B.R. Murray-Carr

RESOLVED that (1) the Council accept the offer of a one year contract extension to continue to provide an alarm monitoring service to people within the District,

(2) Officers prepare for future tender opportunities to provide similar services within the District,

(3) Officers prepare a future report to consider marketing the service to attract more users

REASON FOR DECISION: The Council continues to extend the service and attract more customers, the majority of whom self fund. This is part of a strategy to ensure that the Council are not dependent on DCC funding to operate the service, but would be self sufficient if we were not successful in winning future tenders

OTHER OPTIONS CONSIDERED: Not to accept the contract extension. Rejected as this would have a detrimental impact on vulnerable customers

(Assistant Director – Community Safety and
Head of Housing (BDC))

The Chief Executive's and Partnership Manager entered the meeting.

0532. COMMISSIONING SUPPORT FOR THE BOLSOVER PARTNERSHIP

The Chief Executive's and Partnership Manager presented the report which informed the Executive that the contract for the provision of commissioning support provided to the Bolsover Partnership by an external independent provider was due to come to an end in March 2018.

The report outlined the range of funding streams used to deliver priorities within the Sustainable Community Strategy and it was noted that when last tendered in April 2015, there had been little interest. It was also noted that the proposed extension was compliant with the Council's Procurement Rules and IR35 obligations.

Moved by Councillor A.M. Syrett and seconded by Councillor K. Reid

RESOLVED that In accordance with 4.8.4 of the Council's Procurement Rules, it is recommended that the current contract with Phoenix Regeneration Ltd be extended for a further 3 years (to be reviewed annually).

REASON FOR DECISION: The existing contract is due to come to an end in March 2018 giving insufficient time to tender. In addition, it is important to ensure that there is no gap in service provision.

EXECUTIVE

OTHER OPTIONS CONSIDERED: The following were considered and rejected due to the risks and costs involved as outlined in the report.

1. Do nothing - let the contract cease on the 31 March 2018
2. Extend the current contract for 3 years to 2021 (to be reviewed annually)
3. Exercise a full tender process on the open market
4. Create an Establishment Post within the Council

(Chief Executive's and Partnership Manager)

The meeting concluded at 1038 hours.

Bolsover District Council

Executive

19th February 2018

Local Plan Update Report

Report of the Leader and Portfolio Holder – Strategic Planning and Regeneration

This report is public

Purpose of the Report

- To update the Executive on progress with the Local Plan and the issue of potential intervention, since the report of 9 January 2018, and in accordance with the recommendations agreed at that time.

1 Report Details

- 1.1. On the 9 January 2018, Members were formally informed of a number of issues related to the Local Plan. The main issues being:
 1. The threat of potential intervention into the Local Plan making process by the Secretary of State; and
 2. The need to set out a new Local Plan timetable (Local Development Scheme), based on the recent guidance from the Planning Inspectorate, following our 'advisory' meeting with a representative on 13th December 2017.
- 1.2. In relation to the challenge of intervention it was agreed that the CEO in consultation with the Leader and the Chair of Planning, be authorised to respond to MHCLG on behalf of the Council. Consequently a robust submission was made by the Chief Executive on 29 January 2018, following consultation with the Leader and Chair of Planning Committee, and receipt was confirmed by MHCLG on the 30 January, in advance of the 31 January deadline. The Council is awaiting a response to this letter and confirmation of any proposed actions by the Secretary of State.
- 1.3. Part of the submission to MHCLG included a new LDS setting out our intended progress in relation to the development of the Plan. This had taken into consideration the advice from the Planning Inspectorate (PINS) and the work that had been identified in relation to ensuring the Plan would be sound that was highlighted at the meeting on 13 January 2018.
- 1.4. There were essentially four main issues that arose from the PINS advice that the Council need to address before publishing the Plan. These are:
 - a. Completion and consideration of the final Sustainability Appraisal (SA), in order to show that this has been fully and properly considered as part of the Plan making process and ahead of Publication of the Plan.

- b. To link with the final and full completion of the SA, taking legal advice in order to ensure that the Council can deal with any legal challenges on this issue in a robust manner.
 - c. To take legal advice in relation to the Green Belt issues and work that has been done in relation to the potential to release parts of the Green Belt.
 - d. To take legal advice in relation to the Duty to Cooperate (DtC) issues,
- 1.5. The first of these issue has caused the greatest time impact, as we have requested that our SA consultants review in full all of our policies and allocations based on the advice received. They will also be seeking to take on board any of the legal advice taken and this work is well underway.
- 1.6. Issues b & c are inter-related and also link with a current planning application on the site. Some advice has already been received and acted upon and further work is on-going.
- 1.7. Due to their significance and to reflect the advice from PINS these three issues require resolution prior to us reaching the Publication stage for the Local Plan. Furthermore work has already started in relation to issue d, the Duty to Cooperate, which will be required to be addressed prior to Submission of the Plan to the Secretary of State.
- 1.8. The main impact of this work is the time it will take for our Sustainable Appraisal consultants to do a review of all of the policies of the Plan and the sites allocated in this final Publication Draft. However, in view of all of the previous work they have done on this and also our good working relationship with them, there is no alternative approach that would deliver any quicker. Seeking alternative consultants would lead to significant lead in times and catch up work and review of all of the earlier work may lead to even greater delays where there may be a difference in approach.
- 1.9. This has meant that we will not be able to deliver the Publication Draft Local Plan alongside a completed Sustainability Appraisal until late April 2018. Our Local Development Scheme timetable has therefore had to be amended to take account of this work. This revised timetable reflects the advice from PINS in respect of the importance of carrying out further SA work and taking on legal advice in relation to the SA, Green Belt and Duty to Co-operate matters.
- 1.10. The revised timetable is set out below together with a comparison to the previous draft timetable. The revised LDS was agreed by the Local Plan Steering Group on 1 February 2018 and reported to the Planning Committee on 7 February 2018, to be publicised for a period of two weeks prior to formal adoption.
- 1.11. To support delivery of the revised LDS all of the relevant details were submitted to the SA consultants at the time agreed, although additional evidence based documents have also been requested. Furthermore a Barrister has been appointed and discussions have already taken place to consider important issues that the Council need to address as part of the development of the local plan and prior to publication consultation, subsequent submission and examination. Consequently it is considered that we are now well placed to continue to develop the publication version of the plan in accordance with the agreed timetable despite

recent pressures arising from the threat of intervention and the need to consider and accommodate the PINS advice.

Stage	Previous 2017 Draft dates	New dates (2018)	Explanation
Publication Local Plan Agreed	7 th February 2018	End of April 2018	SA finished by end of March. Arrange special meetings for third week in May
Consultation Period	Feb – April 2018	May – June 2018	6 Weeks required by law
Submission *	June 2018	3 rd week in July 2018	Period between end of Publication and Submission condensed to 4 weeks
Hearings Commence*	No previous date set	November 2018	Based on Pins suggesting 12 week Minimum
Inspectors Report*	No previous date set	July 2019	Based On Pins suggesting a year from submission
Adoption	June 2019	September 2019	Dependent upon receipt of Inspector's report

* Highlighted rows indicate the Examination period which starts at the point of submission. During this period timescales are beyond the Council's control. Timescales given here are therefore approximate and based on the PINS model timescales.

2 Conclusions and Reasons for Recommendation

- 2.1 This report is an updating report and there is currently no action required in order for the Local Plan to continue to develop as intended

3 Consultation and Equality Impact

- 3.1 None at this stage. However as the Local Plan process progresses it will be necessary to develop the Equality Impact Assessment in order to assess the effect of the proposed Plan and identify the most proportionate and effective responses.

4 Alternative Options and Reasons for Rejection

- 4.1 The purpose of this report is to provide a progress update on the Local Plan and no alternative options have been considered. However it is important to note that alternative options have been considered as part of the preparation of the Local Plan and these are documented through the Sustainability Appraisal that has been prepared alongside the Plan and within the various committee papers approving the content of the Plan.

5 Implications

5.1 Finance and Risk Implications

5.1.1 Failing to properly monitor and manage the LDS could result in new slippages to the adopted timetable. This could then lead to a potential for Intervention to occur. At such a stage this could lead to significant cost implications for the authority based on actions that may be taken by MHCLG, the expense of which would fall on the Council.

5.2 Legal Implications including Data Protection

5.2.1 As above, failing to properly monitor and manage the LDS and deliver a Local Plan in a timely way may lead to legal implications linked to the potential for intervention.

5.3 Human Resources Implications

5.3.1 As above, failing to properly monitor and manage the LDS could result in new slippages to the adopted timetable which could have repercussions in relation to staffing should the potential for Intervention occur.

6 Recommendations

6.1 That the Executive note that:

6.1.1 A submission has been made to the Secretary of State setting out the Council's case for not being considered a Council suitable for Intervention.

6.1.2 Work has been completed in developing a new LDS and a robust project plan incorporating the advice of PINS and the MHCLG, which balances the need for a sound Plan against how quickly it can be brought forward.

6.1.3 The revised LDS was agreed by the Local Plan Steering Group on 1 February 2018 and reported to the Planning Committee on 7 February 2018, to be publicised for a period of two weeks prior to formal adoption

6.1.4 Work has already been completed in relation to the Sustainability Appraisal and the taking of Counsel advice in relation to the development of the Plan.

7 Decision Information

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p><i>BDC:</i> <i>Revenue - £75,000</i> <input type="checkbox"/> <i>Capital - £150,000</i> <input type="checkbox"/></p> <p><i>NEDDC:</i> <i>Revenue - £100,000</i> <input type="checkbox"/> <i>Capital - £250,000</i> <input type="checkbox"/></p> <p><input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	<p>No This is an update report and does not required a specific decision.</p>
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Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)	No
District Wards Affected	All
Links to Corporate Plan priorities or Policy Framework	All

8 Document Information

Appendix No	Title
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Report Author	Contact Number

Report Reference –

Bolsover District Council

Executive

19th February 2018

Medium Term Financial Plan 2018/19 to 2021/22
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Report of the Leader and Portfolio Holder – Strategic Planning and Regeneration

This report is public

Purpose of the Report

- To seek approval of the proposed budget for 2018/19 for the General Fund, Housing Revenue Account and Capital Programme as part of the Council's Medium Term Financial Plan covering the years 2018/19 to 2021/22.
- To provide Elected Members with an overview of the Council's financial position in order to inform the decision making process.

1 Report Details

Introduction

1.1 This report presents the following budgets for Members to consider:

- General Fund – **Appendix 1 and 2**
- Housing Revenue Account (HRA) – **Appendix 3**
- Capital Programme – **Appendix 4**

In particular financial projections are provided for:

- 2017/18 Estimated Outturn Position – this is the current year budget, revised to take account of changes during the financial year that will end on 31st March 2018.
- 2018/19 Original Budget – this is the proposed budget for the next financial year, on which the Council Tax will be based, and will commence from 1st April 2018.
- 2018/19 Original Budget – this is also the year proposed increases on rents and charges for the Housing Revenue Account will be included.
- 2019/20 to 2021/22 Financial Plan - In accordance with good practice the Council agrees its annual budgets within the context of a Medium Term Financial Plan (MTFP). This includes financial projections in respect of the next three financial years.

- 1.2 Once Executive has considered this report and the appendices, recommendations agreed by Executive will be referred to the Council meeting of 21st February 2018 for members' consideration and approval.

General Fund

2017/18 Estimated Outturn

- 1.3 In February 2017, Members agreed a budget for 2017/18 to determine Council Tax. There was a requirement to achieve efficiencies of £0.170m to balance the budget. It has therefore been necessary to actively manage budgets throughout the year and to remove savings from the budget once they have been agreed.
- 1.4 The Revised Budget was considered by Executive at its meeting on the 4th December 2017. A surplus to the General Fund of £0.780m was estimated, representing an improved position of £0.950m. The key factors for the improvement are summarised in the following table.

	£000's
Go Active Leisure Centre	105
Council Tax Increase	100
Crematorium	85
Vacancy Management	378
Increase in Planning Income	187
Miscellaneous Expenditure Reductions	95
Total Increase in Income / Reduction in Expenditure	950

- 1.5 The estimated surplus in the year will be dependent on the actual financial performance out-turning in line with the revised budgets. Whilst these estimates reflect the position at the time of setting there can be some volatility from the budget to the outturn position. It was agreed that the surplus generated in the financial year be transferred to the Transformation Reserve where it can finance the Council's transformation plans, service developments and any restructuring costs.

2018/19 Original Budget and 2019/20 to 2021/22 Financial Plan

- 1.6 The proposed budget for 2018/19 currently shows a surplus of £1.027m. However, based on current information the requirement to achieve financial savings for future years is 2019/20 £0.034m; 2020/21 £0.550m; 2021/22 £1.184m (**Appendix 1**). The main factors taken into account in developing the Council's financial plans are set out within the sections below.

Level of Government Funding

- 1.7 The current financial year 2017/18 is the second year of the four year settlement announced in December 2015. The Provisional Local Government Finance Settlement announced in December 2017, provided an update and further clarity with respect to Revenue Support Grant, New Homes Bonus and Business Rates Retention (formally National Non Domestic Rates - NNDR). The key issues affecting Bolsover District Council are:

Business Rates Retention

- 1.8 Members will be aware that Bolsover District Council has been a member of the Derbyshire Business Rates Pool since its establishment in 2015/16. Being a member of the pool allows us to keep more of our Business Rates income locally.
- 1.9 As part of the changes to Business Rates Retention the Government sought bids from pools to be 100% Business Rates pilots for 2018/19. The settlement announced in December 2017 confirmed the Derbyshire Business Rates pool had been accepted as one of ten, 100% Business Rates Retention pilot pools for 2018/19. All figures received in the settlement assume the pilot is only for one year.
- 1.10 The settlement figures for being a pilot authority mean an increase to Bolsover District Council in 2018/19 of £1.955m. However, as a consequence of being a 100% pilot authority the Revenue Support Grant to be received by Bolsover District Council in 2018/19 is now zero which is a loss of £1.558m. Therefore the net benefit of being a 100% Business Rates pilot authority is £0.397m for 2018/19 only.
- 1.11 Income for Business Rates for 2019/20 and future years reverts back to existing pool arrangements of 50% rates retention. These figures have been revised after receiving updated baseline funding level information and tariff amounts in the settlement. The increase each year to the financial plan is 2019/20 £0.488m; 2020/21 £0.297m and 2021/22 £0.257m. Again as the settlement only includes figures for 2019/20, estimates have been used for future years.

Revenue Support Grant

- 1.12 The provisional settlement has confirmed that Revenue Support Grant will be phased out. Bolsover District Council will receive £1.169m in 2019/20, the last year of this settlement. As the settlement does not yet cover 2020/21, an estimate of £0.769m has been included in the budget for 2020/21 as an estimate of Government's transitional arrangements for those Councils worst affected. No funding has been included for Revenue Support Grant in 2021/22 as it is assumed any transitional funding will have been phased out by this year.

New Homes Bonus

- 1.13 Due to the uncertainty created by the consultation on the future of New Homes Bonus payments, prudent estimates were included in the budget during 2016/17. The provisional allocations now received mean we can update the estimates previously included. Provisional allocation figures increase receipts for 2018/19 by £0.077m each year. Updated estimates for future years mean £0.027m for 2019/20; £0.226m for 2020/21 and £0.265m for 2021/22, all to be received for four years. Therefore in our financial plan years, the increases will be 2018/19 £0.077m; 2019/20 £0.103m; 2020/21 £0.330m and 2021/22 £0.594m.

Expenditure, income levels and efficiencies

- 1.14 In developing the financial projections covering the period 2018/19 to 2021/22, officers have made a number of assumptions. The major assumptions are:

- A pay award of 2% has been included in staffing budgets for financial years 2018/19 and 2019/20. For 2020/21 and 2021/22, 1% has been included in staffing budgets.
 - Employer superannuation contributions are fixed amounts for 2018/19 and 2019/20. For 2020/21 and 2021/22 a 1% increase on the 2019/20 cost has been assumed.
 - Inflation specific budgets such as energy costs and fuel have been amended to reflect anticipated price changes.
 - With respect to planning fees, a base level for income has been included for all future years of £0.325m. Where income levels and the associated workload increase above this level, then part of the additional income may be used to fund costs such as agency staff. For 2018/19 a further £0.175m in income has been assumed in the budget based on the current level of expected applications.
 - Fees and charges – service specific increases as agreed by Members.
- Additionally, the Council's transformation programme seeks to contribute to the financial challenges faced through the progression of innovative and forward thinking ideas.

Appendix 2 details the net cost of each cost centre by Directorate.

Council Tax Implications

Council Tax Base

- 1.15 In preparation for the budget, the Chief Finance Officer under delegated powers has determined the Tax Base at Band D for 2018/19 as 21,473.52.

Council Tax Options

- 1.16 The Council's part of the Council Tax bill in 2017/18 was set at £166.20 for a Band D property. This was an increase of 3.08%.
- 1.17 The Council has a range of options when setting the Council Tax. The Government indicate what upper limit they consider acceptable. For 2018/19 District Councils are permitted to increase their share of the Council Tax by 3% or £5 without triggering the need to hold a referendum.
- 1.18 The table below shows some of the options and the extra revenue generated.

Increase	New Band D £	Annual Increase £	Weekly Increase £	Extra Revenue £
1.00%	167.86	1.66	0.03	35,689
1.50%	168.69	2.49	0.05	53,533
2.00%	169.52	3.32	0.06	71,378
2.99%	171.17	4.97	0.10	106,710

- 1.19 The level of increase each year affects the base for future years and the proposed increase for 2018/19 is 1.50%, generating additional revenue of £53,533.

Financial Reserves – General Fund

- 1.20 The Council's main uncommitted Financial Reserves are the General Fund Working Balance of £2.0m and the uncommitted element of the Transformation Reserve of £2.256m. Due to the uncertainty surrounding local authority income and the fact that the Council has reduced budgets to a minimal level, it is important that the Council continues to review whether we have an acceptable General Fund Working Balance.

Housing Revenue Account (HRA)

2017/18 Estimated Outturn

- 1.21 In February 2017, Members agreed a budget for 2017/18. Rent levels were set in line with Government regulations with a reduction of 1%, effective from 1st April 2017. HRA fees and charges were also set, effective from the same date.
- 1.22 The Revised Budget was considered by Executive at its meeting on the 4th December 2017. A surplus of £0.137m was estimated, which was £0.125m higher than the current budget of £0.012m. The key factors for the improvement were detailed in the report but were mainly a reduction in expenditure of £0.282m.
- 1.23 The estimated surplus in the year will be dependent on the actual financial performance out-turning in line with the revised budgets. The surplus will be utilised to fund improved services to Council tenants in future financial years and it was agreed that £0.100m of the surplus be transferred to the HRA development reserve.
- 1.24 The working balance brought forward from 2016/17 was £1.905m. After taking account of the projected surplus of £0.037m, this produces an anticipated working balance at 31st March 2018 of £1.942m.

2018/19 Original Budget and 2019/20 to 2021/22 Financial Plan

- 1.25 The proposed budget for 2018/19 currently shows a surplus of £0.027m. Based on current information the surplus for future years is 2019/20 £0.038m; 2020/21 £0.007m; 2021/22 £0.007m (**Appendix 3**).
- 1.26 The HRA budget is made up of the same assumptions as the General Fund budget for staff costs, superannuation costs and inflation. There are however, some assumptions that are specific to the HRA. The main factors taken into account in developing the Council's financial plans for the HRA are set out within the sections below.

Level of Council Dwelling Rents

- 1.27 Government rent policy is currently that rent levels will reduce by 1% per annum for four years from April 2016. Therefore for 2018/19 and 2019/20 the income for dwelling rents has been included in the budget on this basis. For 2020/21 and 2021/22 it has been assumed that we will return to the previous policy, based upon increases in line with inflation.

1.28 Debt Repayment

In response to the loss of rental income the level of debt repayment has been reduced from the original levels included in the 30 year Business Plan. The reductions in planned repayments have been 2018/19 £0.272m; 2019/20 £0.772m; 2020/21 £0.772m. In order to secure the objective of repaying the debt within the 30 year Business Plan, it will be necessary to accelerate debt repayment in the later years of the Plan.

Fees and Charges

1.29 Although the main source of income for the HRA is property rents, the HRA is also dependent for its financial sustainability on a range of other charges. These charges are set on the principle that wherever possible charges for services should reflect the cost of providing those services.

1.30 A schedule of the proposed charges is set out at **Appendix 3, table 1**. For 2018/19 the charges are recommended to be increased by 3%.

Financial Reserves - HRA

1.31 The Council's main uncommitted Financial Reserves are the Housing Revenue Account Working Balance of £1.905m. In addition to the Working Balance there are further reserves for the HRA used only to fund the Council's HRA capital programme. These are the Major Repairs Reserve, New Build Reserve, Vehicle Repair and Renewal Reserve and the Development Reserve.

Capital Programme

1.32 There will be a separate report to Council on 21st February 2018 concerning the Council's Treasury Management Strategy. The report will consider capital financing such as borrowing which enables the proposed capital programme budgets to proceed.

2017/18 Estimated Outturn

1.33 In February 2017, Members approved a Capital Programme in respect of 2017/18 to 2020/21. Scheme delays and technical problems can cause expenditure to slip into following years and schemes can be added or extended as a result of securing additional external funding. Where capital expenditure slipped into 2017/18, the equivalent amount of funding was not applied during 2016/17 and is therefore available in 2017/18 to meet the delayed payments.

1.34 The Revised Capital Programme was considered by Executive at its meeting on the 4th December 2017. An amount of £6.516m was removed from 2017/18 and re-profiled into 2018/19. An estimated outturn of £18.297m was proposed.

General Fund Capital Programme 2018/19 to 2021/22

1.35 The proposed Capital Programme for the General Fund totals £1.981m for 2018/19; £1.019m for 2019/20; £1.450m for 2020/21 and £1.782m for 2021/22 (**Appendix 4**).

Housing Revenue Account Capital Programme 2018/19 to 2021/22

- 1.36 The proposed Capital Programme for the Housing Revenue Account totals £20.492m for 2018/19; £4.282m for 2019/20; £5.142m for 2020/21 and £5m for 2021/22 (**Appendix 4**).
- 1.37 An analysis of all the schemes and associated funding are attached as **Appendix 4** to this report.

Robustness of the Estimates

- 1.38 Under the provisions of the Local Government Act 2003, the Council's Section 151 Officer is required to comment on the robustness of the estimates made and on the adequacy of the financial reserves.

The Council's Section 151 Officer (The Assistant Director – Finance, Revenues and Benefits) is satisfied that the estimates are considered to be robust, employee costs are based on the approved establishment, investment income is based on the advice of the Council's Treasury Management Advisors and income targets are considered to be achievable.

Likewise the Section 151 Officer is satisfied that the levels of reserves are considered to be adequate to fund planned expenditure and potential issues and risks that face the Council.

2 Conclusions and Reasons for Recommendations

- 2.1 This report presents a budget for consideration by Executive. It seeks to ensure approval to budgets in respect of the General Fund, the Housing Revenue Account and the Capital Programme.

3 Consultation and Equality Impact

- 3.1 The Council is required to consult with stakeholders on the proposed budget. This consultation is part of the Council's service planning framework and has effectively been taking place throughout the financial year. These mechanisms include active participation in the Local Strategic Partnership, a range of meetings with local groups and associations and a performance management framework. These meetings help to inform the Council's understanding of what is expected of it by our local communities.
- 3.2 There are no equality impact implications from this report.

4 Alternative Options and Reasons for Rejection

- 4.1 Alternative options are considered throughout the report.

5 Implications

5.1 Finance and Risk Implications

- 5.1.1 Financial issues and implications are covered in the relevant sections throughout this report.
- 5.1.2 The Council has a risk management strategy and associated framework in place and the Strategic Risk Register is regularly reviewed through the Council's performance management framework. Strategic risks along with the mitigation in place to ensure such risks are manageable are reported to the Audit and Corporate Governance Scrutiny Committee at each meeting. The risk of not achieving a balanced budget is outlined as a key risk within the Council's Strategic Risk Register and is therefore closely monitored through these practices and reporting processes.

5.2 Legal Implications including Data Protection

- 5.2.1 The Council is legally obliged to approve a budget prior to the commencement of the new financial year in April 2018. This report together with the associated budget timetable has been prepared in order to comply with our legal obligations.
- 5.2.2 The recommended budget for the General Fund, Housing Revenue Account and Capital Programme comply with the Council's legal obligation to agree a balanced budget.
- 5.2.3 There are no Data Protection issues arising directly from this report.

5.3 Human Resources Implications

- 5.3.1 These are covered in the main report and supporting Appendices where appropriate.

6 Recommendations

- 6.1 That all recommendations below are referred to the meeting of Council on the 21st February 2018.

The following overall recommendations to Council are made:

- 6.2 That the view of the Chief Financial Officer, that the estimates included in the Medium Term Financial Plan 2018/19 to 2021/22 are robust and that the level of financial reserves whilst at minimum levels are adequate, be accepted.
- 6.3 That officers report back to Executive and to the Audit Committee on a quarterly basis regarding the overall position in respect of the Council's budgets. These reports to include updates on achieving the savings and efficiencies necessary to secure a balanced budget for 2019/20 and future years.

GENERAL FUND

- 6.4 A Council Tax increase of £2.49 is levied in respect of a notional Band D property (1.50%).
- 6.5 The Medium Term Financial Plan in respect of the General Fund as set out in **Appendix 1** of this report be approved as the Estimated Outturn Budget 2017/18, as the Original Budget in respect of 2018/19, and the financial projection in respect of 2019/20 to 2021/22.
- 6.6 That any under spend in respect of 2017/18 is transferred to the Transformation Reserve.
- 6.7 On the basis that income from Planning Fees is anticipated to exceed £0.500m in 2018/19, the Chief Executive in consultation with the Leader be granted delegated powers to authorise such additional resources as are necessary to effectively manage the resultant increase in workload.

HOUSING REVENUE ACCOUNT

- 6.8 That Council sets its rent levels in line with Government regulations, reducing rent levels by 1% to apply from 1st April 2018.
- 6.9 That the increases in respect of other charges as outlined in **Appendix 3 Table 1** be implemented with effect from 1 April 2018.
- 6.10 The Medium Term Financial Plan in respect of the Housing Revenue Account as set out in **Appendix 3** of this report be approved as the Estimated Outturn Budget in respect of 2017/18, as the Original Budget in respect of 2018/19, and the financial projection in respect of 2019/20 and 2021/22.

CAPITAL PROGRAMME

- 6.11 That the Capital Programme as set out in **Appendix 4** be approved as the Estimated Outturn in respect of 2017/18, and as the Approved Programme for 2018/19 to 2021/22.
- 6.12 The Assistant Director (Property and Estates) be granted delegated powers in consultation with the Portfolio Member and the Asset Management group to approve the utilisation of the £260,000 of AMP Refurbishment allocation, with such approvals to be reported back to Executive through the Quarterly Budget Monitoring Report.

7 Decision Information

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: <i>BDC:</i> <i>Revenue - £75,000</i> <input checked="" type="checkbox"/> <i>Capital - £150,000</i> <input checked="" type="checkbox"/> <i>NEDDC:</i> <i>Revenue - £100,000</i> <input type="checkbox"/> <i>Capital - £250,000</i> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	Yes
<p>Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)</p>	Yes
<p>District Wards Affected</p>	All
<p>Links to Corporate Plan priorities or Policy Framework</p>	Providing our customers with excellent service. Transforming our organisation.

8 Document Information

Appendix No	Title
1	General Fund Summary
2	General Fund Detail
3	Housing Revenue Account
4	Capital Programme
<p>Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)</p>	
Report Author	Contact Number
Assistant Director - Finance, Revenues and Benefits	01246 217658
Chief Accountant	01246 242458

**BOLSOVER DISTRICT COUNCIL
GENERAL FUND**

APPENDIX 1

Description	Revised Budget 2017/18 £	Original Budget 2018/19 £	Forecast 2019/20 £	Forecast 2020/21 £	Forecast 2021/22 £
Growth Directorate	3,121,644	3,025,107	3,137,747	3,155,288	3,168,246
Operations Directorate	6,416,475	6,441,352	6,609,809	6,720,803	6,827,275
Transformation Directorate	2,794,757	2,701,817	2,758,833	2,782,236	2,848,204
Recharges to HRA and Capital	(3,439,642)	(3,578,847)	(3,604,349)	(3,648,284)	(3,723,870)
<u>S106 Expenditure</u>					
Growth	1,398,829	1,116	0	0	0
Transformation	518,826	125,035	10,013	8,678	38,204
Net Cost of Services	10,810,889	8,715,580	8,912,053	9,018,721	9,158,059
<u>Debt Charges</u>	971,946	987,025	1,082,560	1,084,886	1,119,358
<u>Investment Interest</u>	(147,631)	(135,729)	(157,912)	(170,436)	(180,269)
	11,635,204	9,566,876	9,836,701	9,933,171	10,097,148
Appropriations:					
<u>Contributions to Reserves:</u>	894,829	226,989	217,850	217,850	217,850
<u>Contribution from Earmarked Reserves:</u>	(835,710)	(101,858)	(17,991)	(26,338)	(11,300)
<u>Contribution from NNDR Growth Protection Reserve</u>	987,907	0	0	0	0
<u>Contribution from Grant Accounts</u>	(5,320)	(5,320)	(5,320)	(5,320)	(5,320)
<u>Contribution from Holding Accounts</u>	52,178	(78,487)	(21,747)	(23,802)	(25,131)
<u>Contribution from S106 Holding A/cs</u>	(1,917,655)	(126,151)	(10,013)	(8,678)	(38,204)
TOTAL EXPENDITURE	10,811,433	9,482,049	9,999,480	10,086,883	10,235,043
Parish Precepts	2,594,840	2,594,840	2,594,840	2,594,840	2,594,840
Council Tax Support Grant - Parish	277,851	209,000	139,000	70,000	0
TOTAL SPENDING REQUIREMENT	13,684,124	12,285,889	12,733,320	12,751,723	12,829,883
<u>Revenue Support Grant from SFA - total</u>	(1,905,813)	0	(1,169,290)	(769,290)	0
<u>Business Rates Retention total</u>	(4,077,132)	(6,157,946)	(4,445,944)	(4,207,698)	(4,168,171)
<u>New Homes Bonus Grant total</u>	(1,202,543)	(991,206)	(920,676)	(1,061,011)	(1,314,445)
COUNCIL TAX - BDC precept	(3,496,994)	(3,568,899)	(3,568,899)	(3,568,899)	(3,568,899)
Council tax - Parish element from above	(2,594,840)	(2,594,840)	(2,594,840)	(2,594,840)	(2,594,840)
Council Tax Collection Fund Surplus	(32,775)	0	0	0	0
NNDR Collection Fund Surplus	(1,154,359)	0	0	0	0
TOTAL FUNDING	(14,464,456)	(13,312,891)	(12,699,649)	(12,201,738)	(11,646,355)
FUNDING GAP / (SURPLUS)	(780,332)	(1,027,002)	33,671	549,985	1,183,528

APPENDIX 2

List of net budgets per cost centre per directorate

	Revised Budget 2017/18 £	Original Budget 2018/19 £	Forecast 2019/20 £	Forecast 2020/21 £	Forecast 2021/22 £
Total for: Appropriations	(10,810,889)	(8,715,580)	(8,912,053)	(9,018,721)	(9,158,059)
G005 Joint Chief Executive Officer (G005)	81,218	85,755	88,071	88,883	89,696
G006 CEPT (G006)	386,968	395,417	344,499	346,820	349,099
G010 Neighbourhood Management (G010)	75,288	87,224	88,964	90,734	91,606
G017 Private Sector Housing Renewal (G017)	59,115	59,728	59,635	59,666	60,197
G020 Public Health (G020)	(112,877)	(78,000)	(78,000)	(78,000)	(78,000)
G021 Pollution Reduction (G021)	165,958	172,739	178,953	181,153	182,945
G022 Health + Safety (G022)	(346)	0	0	0	0
G023 Pest Control (G023)	48,406	36,809	37,094	36,673	37,828
G025 Food Safety (G025)	117,352	124,477	126,273	127,966	130,952
G026 Animal Welfare (G026)	98,451	95,726	97,022	97,339	97,895
G030 Street Trading (G030)	0	0	0	0	0
G036 Environmental Health Mgmt & Admin (G036)	185,077	188,621	190,148	192,032	193,586
G053 Licensing (G053)	(11,973)	(2,518)	(841)	965	2,214
G054 Electoral Registration (G054)	163,394	150,401	155,940	160,478	161,645
G055 Democratic Representation & Management (G055)	531,282	529,200	528,943	529,087	529,232
G056 Land Charges (G056)	(6,733)	(5,783)	(4,876)	(4,317)	(3,829)
G057 District Council Elections (G057)	2,500	31,850	40,800	5,000	0
G058 Democratic Services (G058)	171,942	172,440	180,380	187,074	188,790
G060 Legal Services (G060)	193,871	207,053	214,435	218,194	220,646
G073 Planning Policy (G073)	414,809	265,805	225,603	229,774	233,923
G074 Planning Development Control (G074)	(149,203)	(132,331)	49,382	54,240	57,917
G076 Planning Enforcement (G076)	79,301	83,841	86,783	88,040	88,918
G079 Planning Services Mgmt & Admin (G079)	20,910	21,538	22,284	22,519	22,747
G085 Economic Development (G085)	39,189	29,425	29,425	29,425	29,425
G086 Alliance (G086)	7,250	7,250	7,250	7,250	7,250
G088 Derbyshire Economic Partnership (G088)	15,000	15,000	15,000	15,000	15,000
G132 Planning Conservation (G132)	64,864	71,368	31,936	32,273	32,605
G138 Bolsover Town Centre Consultation (G138)	50,000	0	0	0	0
G143 Housing Strategy (G143)	19,875	33,008	50,003	58,635	43,885
G144 Enabling (Housing) (G144)	36,160	37,146	38,112	38,497	38,886
G157 Controlling Migration Fund (G157)	(122,698)	(103,356)	357	0	0
G171 S106 Education (G171)	519,829	0	0	0	0
G172 S106 Affordable Housing (G172)	0	1,116	0	0	0
G176 Affordable Warmth (G176)	35,538	35,813	36,113	36,417	36,723
G192 Scrutiny (G192)	17,022	19,566	20,630	21,543	21,758
G193 Economic Development Management + Admin (G193)	198,901	158,729	164,159	167,503	169,222
G194 Assist Dir - Economic Growth (G194)	36,396	36,728	37,084	37,445	37,809
G195 Assist Dir - Governance + Monitoring (G195)	32,637	37,104	38,216	38,613	39,006
G196 Assist Dir - Planning + Env Health (G196)	35,842	36,858	37,970	38,367	38,670
G212 Budget Buddies (G212)	13,257	0	0	0	0
G216 Raising Aspirations (G216)	13,775	74,795	0	0	0
G218 Namibia Bound (G218)	2,400	932	0	0	0

APPENDIX 2

List of net budgets per cost centre per directorate

	Revised Budget 2017/18 £	Original Budget 2018/19 £	Forecast 2019/20 £	Forecast 2020/21 £	Forecast 2021/22 £
G220 Locality Funding (G220)	(59,889)	0	0	0	0
G224 Prime Ministers Challenge Fund (G224)	11,740	0	0	0	0
G225 Eats and Treats Events (G225)	14,069	9,193	0	0	0
G226 S106 - Highways (G226)	879,000	0	0	0	0
G240 Affordable Warmth Buddies (G240)	26,785	3,131	0	0	0
G241 Working Together for Older People (G241)	26,396	0	0	0	0
G242 New Bolsover MV - CVP Worker (G242)	12,425	12,425	0	0	0
G244 Bolsover Business Growth Fund (G244)	80,000	20,000	0	0	0
Total for: Growth Directorate	4,520,473	3,026,223	3,137,747	3,155,288	3,168,246
G001 Audit Services (G001)	100,066	116,690	116,690	116,690	116,690
G007 Community Safety - Crime Reduction (G007)	56,490	55,085	53,995	54,627	55,258
G013 Community Action Network (G013)	317,070	277,576	286,301	291,355	295,064
G024 Street Cleansing (G024)	305,503	332,987	342,080	344,774	348,936
G028 Waste Collection (G028)	810,265	880,958	913,176	926,061	938,710
G032 Grounds Maintenance (G032)	551,342	609,676	629,173	636,171	643,586
G033 Vehicle Fleet (G033)	746,232	788,179	802,327	813,308	824,103
G038 Concessionary Fares & TV Licenses (G038)	(9,043)	(9,110)	(9,110)	(9,110)	(9,110)
G040 Corporate Management (G040)	142,211	146,293	149,219	150,447	152,685
G041 Non Distributed Costs (G041)	681,457	689,808	694,948	700,659	700,659
G043 Joint Strategic Director - Operations (G043)	21,830	51,952	52,462	52,979	53,501
G044 Financial Services (G044)	306,472	283,206	290,330	294,780	299,313
G046 Homelessness (G046)	158,910	164,451	166,783	167,996	169,209
G048 Town Centre Housing (G048)	(10,700)	(10,700)	(10,700)	(10,700)	(10,700)
G080 Engineering Services (ESRM) (G080)	86,915	86,909	87,866	88,842	89,838
G081 Drainage Services (G081)	3,300	3,300	3,300	3,300	3,300
G083 Building Control Consortium (G083)	55,000	55,000	55,000	55,000	55,000
G089 Premises Development (G089)	(60,435)	(73,560)	(73,363)	(73,197)	(72,984)
G090 Pleasley Vale Mills (G090)	(114,112)	(151,491)	(149,209)	(147,012)	(144,623)
G091 CISWO Duke St Building (G091)	25,710	0	0	0	0
G092 Pleasley Vale Electricity Trading (G092)	(78,000)	(78,000)	(78,000)	(78,000)	(78,000)
G095 Estates + Property (G095)	618,274	629,719	647,664	661,506	671,478
G096 Building Cleaning (General) (G096)	86,162	91,244	93,754	94,703	95,640
G097 Groundwork & Drainage Operations (G097)	46,000	48,990	50,301	50,838	51,358
G099 Catering (G099)	5,200	5,200	5,200	5,200	5,200
G100 Benefits (G100)	390,750	573,416	632,315	680,052	724,272
G103 Council Tax / NNDR (G103)	257,404	289,091	302,740	310,673	315,970
G104 Sundry Debtors (G104)	90,765	93,115	94,911	95,762	96,608
G106 Housing Anti Social Behaviour (G106)	75,628	76,297	78,235	79,050	78,197
G111 Shared Procurement Unit (G111)	34,860	34,860	34,860	34,860	34,860
G113 Parenting Practitioner (G113)	32,968	33,873	34,792	35,268	35,743
G123 Riverside Depot (G123)	166,299	168,235	170,493	172,552	174,673
G124 Street Servs Mgmt & Admin (G124)	70,241	72,478	74,400	75,154	75,897
G133 The Tangent Business Hub (G133)	(15,237)	(43,141)	(60,951)	(59,131)	(58,170)

APPENDIX 2

List of net budgets per cost centre per directorate

	Revised Budget 2017/18 £	Original Budget 2018/19 £	Forecast 2019/20 £	Forecast 2020/21 £	Forecast 2021/22 £
G135 Domestic Violence Worker (G135)	40,133	40,897	41,673	42,076	42,479
G142 Community Safety - CCTV (G142)	20,000	0	0	0	0
G148 Trade Waste (G148)	(54,432)	(77,605)	(83,119)	(88,745)	(94,484)
G149 Recycling (G149)	177,559	55,975	44,871	35,002	35,135
G151 Street Lighting (G151)	25,900	25,900	25,900	25,900	25,900
G153 Housing Advice (G153)	12,314	12,647	12,905	13,039	13,174
G156 The Arc (G156)	182,837	144,885	148,863	152,768	156,825
G161 Rent Rebates (G161)	(142,337)	(150,876)	(159,929)	(169,525)	(179,697)
G162 Rent Allowances (G162)	(33,103)	(35,109)	(37,215)	(39,425)	(41,746)
G164 Support Recharges (G164)	(3,439,642)	(3,578,847)	(3,604,349)	(3,648,284)	(3,723,870)
G167 Facilities Management (G167)	15,823	10,328	10,328	10,328	10,328
G169 Closed Churchyards (G169)	10,000	10,000	10,000	10,000	10,000
G190 Executive Director - Operations (G190)	58,112	0	0	0	0
G197 Assist Dir - Finance, Revenues + Benefits (G197)	34,878	36,158	36,515	36,876	37,240
G199 Assist Dir - Street Scene (G199)	35,990	36,323	36,680	36,540	37,405
G208 Assist Dir - Estates and Property (G208)	35,377	37,743	38,855	39,012	39,645
G219 Community Cohesion Officer (G219)	8,077	0	0	0	0
G237 Joint Venture (LLP) (G237)	33,770	0	0	0	0
G239 Housing + Community Safety Fixed Penalty A/c (G239)	(220)	1,500	1,500	1,500	2,910
Total for Operations Directorate	2,976,833	2,862,505	3,005,460	3,072,519	3,103,405
G002 I.C.T. (G002)	700,140	759,308	751,602	755,802	760,012
G003 Reprographics (printing) (G003)	134,243	133,494	137,245	136,836	139,418
G014 Customer Contact Service (G014)	746,496	784,559	803,059	813,387	820,825
G015 Strategy & Performance (G015)	120,181	124,041	126,743	127,837	129,021
G027 Emergency Planning (G027)	15,847	16,590	16,590	17,370	17,370
G052 Human Resources & Payroll (G052)	190,405	199,526	202,012	205,253	206,443
G061 Bolsover Wellness Programme (G061)	7,605	11,872	10,594	12,854	14,376
G062 Extreme Wheels (G062)	3,733	(3,563)	(1,791)	(1,148)	405
G063 Go Football (G063)	10,659	10,864	11,244	11,387	11,529
G064 Bolsover Community Sports Coach Scheme (G064)	144,717	140,200	139,949	141,157	142,376
G065 Parks, Playgrounds & Open Spaces (G065)	53,069	47,875	48,384	48,668	49,049
G069 Arts Projects (G069)	22,186	44,473	46,264	47,097	48,631
G070 Outdoor Sports & Recreation Facilities (G070)	33,690	20,844	21,032	21,220	21,416
G071 Creswell Leisure Centre (G071)	0	0	0	0	0
G072 Leisure Services Mgmt & Admin (G072)	186,376	190,916	188,701	190,530	192,299
G094 Joint Strategic Director - Transformation (G094)	26,574	47,544	50,430	52,412	54,421
G117 Payroll (G117)	73,944	69,851	73,072	74,906	75,670
G125 S106 Percent for Art (G125)	104,370	26,682	0	0	0
G126 S106 Formal and Informal Recreation (G126)	137,573	52,072	10,013	8,678	38,204
G129 Bolsover Apprenticeship Programme (G129)	68,401	7,371	0	0	0
G146 Pleasley Vale Outdoor Activity Centre (G146)	41,445	42,426	43,554	44,241	44,934
G155 Customer Services (G155)	28,772	29,385	29,998	30,325	30,646
G168 Multifunctional Printers (G168)	54,568	53,370	53,370	53,370	53,370

APPENDIX 2

List of net budgets per cost centre per directorate

	Revised Budget 2017/18 £	Original Budget 2018/19 £	Forecast 2019/20 £	Forecast 2020/21 £	Forecast 2021/22 £
G170 S106 Outdoor Sports (G170)	276,883	46,281	0	0	0
G179 Streets Sports (G179)	30	0	0	0	0
G180 Special Events (G180)	0	0	0	0	0
G182 Village Games (G182)	1,000	0	0	0	0
G183 Netball (G183)	1,080	0	0	0	0
G186 PL4S Satellite Programme	13	0	0	0	0
G188 Cotton Street Contact Centre (G188)	20,104	20,539	20,979	21,430	21,881
G189 Executive Director - Transformation (G189)	44,405	0	0	0	0
G200 Assist Dir - Customer Services + Improvement (G200)	7,424	0	0	0	0
G201 Assist Dir - HR + Payroll (G201)	17,858	33,912	35,949	37,347	38,760
G202 Assist Dir - Leisure (G202)	15,433	31,328	36,099	37,497	38,910
G205 Innovation (G205)	14	0	0	0	0
G206 Street Games (G206)	535	0	0	0	0
G207 Cycling (G207)	1,487	400	0	0	0
G221 Physical Inactivity (G221)	8,633	0	0	0	0
G228 Go Active Clowne Leisure Centre (G228)	(58,071)	(174,459)	(146,600)	(158,331)	(124,791)
G238 HR Health + Safety (G238)	71,697	59,151	60,354	60,789	61,233
G243 Tibshelf Public Art - planning condition (G243)	64	0	0	0	0
Total for Transformation Directorate	3,313,583	2,826,852	2,768,846	2,790,914	2,886,408

HOUSING REVENUE ACCOUNT

Appendix 3

	Revised Outturn 2017/18 £	Original Budget 2018/19 £	Forecast 2019/20 £	Forecast 2020/21 £	Forecast 2021/22 £
Expenditure					
Repairs and Maintenance	4,655,274	4,949,712	5,143,358	5,226,693	5,362,854
Supervision and Management	5,005,814	5,188,992	5,225,068	5,208,873	5,288,124
Special Services	556,278	587,280	603,780	616,880	629,813
Supporting People - Wardens	592,905	611,401	625,614	631,142	636,238
Supporting People - Central Control	240,058	241,076	244,706	245,971	247,237
Tenants Participation	67,422	84,679	69,208	70,558	89,042
Increase in Bad Debts Provision	150,000	150,000	150,000	150,000	150,000
Cost of Capital - Interest	3,401,649	3,443,652	3,391,173	3,345,101	3,240,192
Debt Management Expenses	7,625	8,578	9,650	10,856	12,213
Total Expenditure	14,677,025	15,265,370	15,462,557	15,506,074	15,655,713
Income					
Income	(20,521,331)	(20,461,098)	(20,251,416)	(21,044,915)	(21,875,587)
Repairs and Maintenance	(22,345)	(10,345)	(10,345)	(10,345)	(10,345)
Supervision and Management	(605)	(380)	(380)	(380)	(380)
Special Services	(186,181)	(191,643)	(197,269)	(203,064)	(209,033)
Supporting People - Wardens	(454,750)	(459,993)	(185,393)	(190,955)	(196,683)
Supporting People - Central Control	(234,973)	(242,022)	(249,282)	(256,761)	(264,464)
Tenants Participation	(4,087)	0	0	0	0
Leased Flats	(16,000)	(16,000)	(16,000)	(16,000)	(16,000)
Leased Shops	(7,980)	(7,980)	(7,980)	(7,980)	(7,980)
Total Income	(21,448,252)	(21,389,461)	(20,918,065)	(21,730,400)	(22,580,472)
Appropriations					
Depreciation	3,264,385	3,264,385	3,264,385	3,264,385	3,264,385
Major Repairs Reserve	2,111,884	1,653,184	1,003,184	1,403,184	1,603,184
Debt Repayment	1,067,708	1,000,000	1,000,000	1,500,000	2,000,000
	6,443,977	5,917,569	5,267,569	6,167,569	6,867,569
Contribution to Insurance Reserve	50,000	50,000	50,000	50,000	50,000
Contribution to Development Reserve	100,000	50,000	0	0	0
Cont to Vehicle Replacement Reserve	180,000	80,000	100,000	0	0
Use of Reserves	(40,000)	0	0	0	0
	290,000	180,000	150,000	50,000	50,000
Net Operating (Surplus) / Deficit	(37,250)	(26,522)	(37,939)	(6,757)	(7,190)
Working Balance at Beginning of Year	(1,904,719)	(1,941,969)	(1,968,491)	(2,006,430)	(2,013,187)
Contribution to/(from) Balances	(37,250)	(26,522)	(37,939)	(6,757)	(7,190)
Working Balance at End of Year	(1,941,969)	(1,968,491)	(2,006,430)	(2,013,187)	(2,020,377)

HRA - Fees and Charges 2018/19

September CPI	3.00%			
	Current	Proposed	Change	Change (%)
Garages (tenant)	11.87	12.23	0.36	3.0%
Garage - Direct Debit Payment	8.96	9.23	0.27	3.0%
Garage (in curtleidge)	1.50	4.61	3.11	207.6%
(Set at 50% of garage DD payment)				
garage plots	192.00	197.76	5.76	3.0%
(Billed annually)				
New Bolsover Service Charge	2.00	2.00	0.00	0.0%
(applies to new tenants only)				
Special Services Charge	15.53	16.00	0.47	3.0%
Reduced special service	15.53	10.66	-4.87	-31.3%
(Reduced special services for scheme other than Cat 2 who receive reduced service)				
Heating Service Charge				
Bedsits	2.74	2.92	0.18	6.7%
1 bed flat	3.73	3.98	0.25	6.8%
2 bed flat	6.22	6.64	0.42	6.8%
3 bed flat	6.89	7.35	0.46	6.7%
1 bed bungalow	4.15	4.43	0.28	6.7%
2 bed bungalow	5.52	5.89	0.37	6.7%
(See detail - based on actual costs in budget book)				
Heating Charge				
Bedsits	6.50	4.83	-1.67	-25.7%
1 bed flat	8.86	6.58	-2.28	-25.7%
2 bed flat	14.77	10.97	-3.80	-25.7%
3 bed flat	16.35	12.14	-4.21	-25.7%
1 bed bung	9.85	7.31	-2.54	-25.7%
2 bed bung	13.10	9.73	-3.37	-25.7%
(See detail - based on actual costs in budget book)				
Support Charges	13.25	13.65	0.40	3.0%
Mobile Warden	4.78	5.26	0.48	10.0%
(long term aim to reach cost, increased capped at 10% per year)				
Lifeline - bronze	4.59	4.73	0.14	3.0%
Lifeline -gold	7.06	7.27	0.21	3.0%
Lifeline - RSL	4.40	4.53	0.13	3.0%
Buggy Parking	3.74	3.85	0.11	3.0%
CBL Postage	1.00	1.12	0.12	12.0%
(suggested cost is twice the cost of a second class stamp)				

APPENDIX 4

CAPITAL PROGRAMME SUMMARY	Revised Outturn 2017/18 £	Original Programme 2018/19 £	Original Programme 2019/20 £	Original Programme 2020/21 £	Original Programme 2021/22 £
General Fund					
AMP - PV Mills	101,058				
AMP - The Arc	73,404				
AMP - Leisure Buildings	34,429				
AMP - Riverside Depot	5,133				
AMP - The Tangent	5,220				
AMP - Refurbishment Work	107,688	260,000	260,000	260,000	260,000
Refurbishment - Oxcroft House	27,500				
Refurbishment - 3 Cotton St Bolsover	13,297				
Shirebrook Contact Centre	0	206,453			
Pleasley Vale Mill 1 - Dam Wall	126,617				
Car Parking at Clowne - Additional	59,800	90,200			
Security and CCTV at Pleasley Vale	259,550				
The Tangent - Phase 2	1,072,907				
PV Lightning Protection	15,326				
PV Mansafe System	140,076				
PV Mill 2 Unit 12 roofing	14,826				
PV Fire Compartmentation & Fire Doors	76,030				
Can Ranger Expansion	35,000				
	2,167,861	556,653	260,000	260,000	260,000
Project Horizon					
Clowne Campus - Refurbishment	23,076				
	23,076	0	0	0	0
ICT Schemes					
ICT infrastructure	85,200	113,200	56,200	79,200	100,000
Revenues & Benefits Software	61,797				
Telephony & Contract Mgmt. Software	77,450				
	224,447	113,200	56,200	79,200	100,000
Leisure Schemes					
P Vale Outdoor Education Centre Ph. 2	41,134				
Fitness Equipment Clowne Leisure Centre	4,886				
Clowne Leisure Facility	127,184				
Go Active - ICT Equipment & Software	13,292				
Shirebrook Forward	25,000				
Scrubber / Dryer		15,000			
Astro Pitch at The Arc				50,000	
Gym Equipment & Spin Bikes					365,000
Kitchen & Associated Equipment					20,000
	211,496	15,000	0	50,000	385,000
Private Sector Schemes					
Disabled Facility Grants	857,684	600,000	600,000	600,000	600,000
Group Repair (WT)	2,674				
Carr Vale Group Repair	1,270				
Church Drive Energy Project	9,579				
Station Road Shirebrook	1,340				
	872,547	600,000	600,000	600,000	600,000
Joint Venture					
JVC / Growth Agenda Land Purchase	494,000				
	494,000	0	0	0	0
Vehicles and Plant					
Vehicle Replacements	302,798	687,500	94,000	452,000	428,000
Vehicle Lift for Garage	40,000				
8 x Hedge cutters (GM)	4,000	4,000	4,000	4,000	4,000
10 x Strimmers (GM)	4,215	5,000	5,000	5,000	5,000
	351,013	696,500	103,000	461,000	437,000
Total General Fund	4,344,440	1,981,353	1,019,200	1,450,200	1,782,000

APPENDIX 4

CAPITAL PROGRAMME SUMMARY	Revised Outturn 2017/18 £	Original Programme 2018/19 £	Original Programme 2019/20 £	Original Programme 2020/21 £	Original Programme 2021/22 £
Housing Revenue Account					
New Build Properties					
Rogers Ave Creswell	8,516				
Blackwell Hotel Site	154,889				
Fir Close Shirebrook	621,588				
Derwent Drive Tibshelf	1,727,842				
Recreation Close Clowne	0	601,442			
Hilltop	2,000,000	2,822,669			
B@home phase 2	0				
Ash Close Pinxton		1,033,907			
Elm Close Pinxton		767,657			
Lime Close Pinxton		460,594			
Beech Grove South Normanton		334,271			
Leamington Drive South Normanton		452,820			
St Michaels Drive South Normanton		237,099			
Highcliffe Ave Shirebrook		227,382			
The Paddock Bolsover		544,162			
Keepmoat Properties at Bolsover		1,390,000			
	4,512,835	8,872,003	0	0	0
Vehicle Replacements					
	162,077	62,000	104,500	374,000	
	162,077	62,000	104,500	374,000	0
Public Sector Housing					
Unallocated MRR		4,848,249	4,108,249	4,698,249	4,930,680
External Wall Insulation	95,667				
Electrical Upgrades	203,659				
Cavity Wall + Loft Insulation	4,692				
External Door Replacements	149,234				
Heating Upgrades	1,277,457				
Environmental Works	50,000				
Unforeseen Reactive Capital Works	141,949				
Kitchen Replacements - Decent Homes	701,540				
GD Boiler Replacement / Heat Meters	1,452,809				
Regeneration Mgmt. & Admin	69,320	69,320	69,320	69,320	69,320
Re Roofing	817,607				
Flat Roofing	50,000				
Welfare Adaptations - Capital	15,275				
Soffit and Facia	254,021				
	5,283,230	4,917,569	4,177,569	4,767,569	5,000,000
ICT Schemes					
	438,747				
	438,747	0	0	0	0
New Bolsover Scheme (inc HLF)					
New Bolsover	317,315				
New Bolsover-Repair&Conservation BDC	1,789,258	5,047,440			
New Bolsover-Repair&Conservation Private	616,627	776,361			
New Bolsover-Other Cap Works-Landscaping	150,000	231,452			
New Bolsover-Comp&Fac (Prelims)BDC	280,568	306,132			
New Bolsover-Comp&Fac (Prelims)Private	24,179	34,121			
New Bolsover-Decants BDC	250,000	138,000			
New Bolsover-Fees(HLP, PD CDM)-BDC	51,165	51,165			
New Bolsover-Fees(HLP, PD CDM)-Private	20,524	20,524			
New Bolsover - Staff Costs	55,564	35,363			
	3,555,200	6,640,558	0	0	0
Total HRA	13,952,089	20,492,130	4,282,069	5,141,569	5,000,000

APPENDIX 4

CAPITAL PROGRAMME SUMMARY	Revised Outturn 2017/18 £	Original Programme 2018/19 £	Original Programme 2019/20 £	Original Programme 2020/21 £	Original Programme 2021/22 £
TOTAL CAPITAL EXPENDITURE	18,296,529	22,473,483	5,301,269	6,591,769	6,782,000
Capital Financing					
General Fund					
Specified Capital Grant	(857,684)	(600,000)	(600,000)	(600,000)	(600,000)
Prudential Borrowing	(459,868)	(632,500)	(94,000)	(502,000)	(813,000)
Reserves	(2,186,469)	(418,853)	(65,200)	(88,200)	(109,000)
External Funding	(18,405)	0			
Capital Receipts	(808,722)	(330,000)	(260,000)	(260,000)	(260,000)
GF - Direct Revenue Financing	(13,292)				
	(4,344,440)	(1,981,353)	(1,019,200)	(1,450,200)	(1,782,000)
HRA					
Major Repairs Allowance	(7,675,283)	(10,093,392)	(4,177,569)	(4,767,569)	(5,000,000)
Prudential Borrowing	(3,811,465)	(8,455,003)			
Vehicle Reserve	(162,077)	(62,000)	(104,500)	(374,000)	
Development Reserve	(885,000)				
Capital Receipts		(417,000)			
External Funding	(1,418,264)	(1,464,735)			
	(13,952,089)	(20,492,130)	(4,282,069)	(5,141,569)	(5,000,000)
TOTAL CAPITAL FINANCING	(18,296,529)	(22,473,483)	(5,301,269)	(6,591,769)	(6,782,000)
Capital Reserves					
Major Repairs Reserve					
Opening Balance	(8,787,142)	(6,488,128)	(1,312,305)	(1,402,305)	(1,302,305)
Amount due in Year	(5,376,269)	(4,917,569)	(4,267,569)	(4,667,569)	(4,867,569)
Amount used in Year	7,675,283	10,093,392	4,177,569	4,767,569	5,000,000
Closing Balance	(6,488,128)	(1,312,305)	(1,402,305)	(1,302,305)	(1,169,874)
HRA Development Reserve					
Opening Balance	(1,085,124)	(300,124)	(300,124)	(300,124)	(300,124)
Amount due in Year	(100,000)				
Amount used in Year	885,000				
Closing Balance	(300,124)	(300,124)	(300,124)	(300,124)	(300,124)
HRA Vehicle Reserve					
Opening Balance	(140,315)	(158,238)	(96,238)	(200,738)	(574,738)
Amount due in Year	(180,000)				
Amount used in Year	162,077	62,000	(104,500)	(374,000)	0
Closing Balance	(158,238)	(96,238)	(200,738)	(574,738)	(574,738)
Capital Receipts Reserve					
Opening Balance	(1,644,658)	(1,035,936)	(488,936)	(428,936)	(368,936)
Amount due in Year	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)
Amount used in Year	808,722	747,000	260,000	260,000	260,000
Closing Balance	(1,035,936)	(488,936)	(428,936)	(368,936)	(308,936)