

**Bolsover District Council**

**Executive**

**4<sup>th</sup> March 2019**

**Award of Contract to Supply UPVc External Doors and Windows to Council Housing.**

**Report of the Portfolio Holder - Housing and Community Safety**

This report is open

**Purpose of the Report**

- To seek approval to appoint Nationwide Ltd to install external entrance doors and windows on a responsive basis to Council owned properties for Bolsover District Council.

**1 Report Details**

- 1.1 The Council is required to ensure that its housing stock is maintained and fit for purpose. This includes the requirement to have a responsive door and window replacement service. This contract will be available to all Council Sections to utilise if required.
- 1.2 A new framework has been identified for the installation of external UPVC entrance doors and windows and the framework provider is Efficiency East Midlands.
- 1.3 In order to maintain specifications and standards the Procurement Team have gained access to the framework and organised a compliant procurement exercise via the In-tend e-procurement system, requesting from Nationwide Ltd renewal prices and a response to a quality specification issued. Following evaluation of the submission, a due diligence exercise including a credit safe check was completed successfully to compliantly secure Nationwide Ltd for the contract with Bolsover District Council.
- 1.4 The contract will be for an initial period of two years with two possible extensions, each of one year. Assuming the contract is renewed, the total contract value is estimated at £150,000 over a four year period
- 1.5 Spend is based upon responsive demand which means that the actual spend is difficult to predict. However, this spend has been accounted for and will be met from existing HRA budgets.

**2 Conclusions and Reasons for Recommendation**

- 2.1 It is recommended that Members agree to award the contract to Nationwide Ltd following a compliant procurement exercise. The procurement exercise has been

carried out in accordance with the statutory requirements which ensure a fair process and provides value for money to the Council.

### **3 Consultation and Equality Impact**

- 3.1 The procurement process has been carried out in accordance with the statutory requirements to ensure equality and transparency.

### **4 Alternative Options**

- 4.1 The Housing Section, in conjunction with the Procurement Team have explored the various routes to market and alternative framework agreements and in order to maintain specifications and standards determined the EEM framework as the most suitable and compliant route.

### **5 Implications**

#### **5.1 Finance and Risk Implications**

- 5.1.1 The cost for this contract has been accounted for and will be met from within existing HRA budgets

#### **5.2 Legal Implications including Data Protection**

- 5.2.1 The Procurement Team have established that the framework is compliant with UK and European legislation. Awarding the contract by approaching the framework for the Doors and Windows, and evaluating against our specification/quality has ensured that the Council meets its legal obligations for procurement.

#### **5.3 Human Resources Implications**

- 5.3.1 There are no human resource implications directly arising from this report.

### **6 Recommendations**

- 6.1 That the contract for the installation of external entrance doors and windows to Council owned properties for Bolsover District Council be awarded to Nationwide Ltd.
- 6.2 That the contract is awarded initially for two years with the possibility of two additional periods each of one year.
- 6.3 That the Joint Head of Service (Housing and Community, Safety) be given delegated authority in consultation with the Housing Stock Group and the relevant Portfolio Holder to extend the contract for the maximum of two additional periods each of one year each extension to be conditional upon the satisfactory performance of the contractor.
- 6.4 That progress on this contract is reported through the Housing Stock Group

## 7 Decision Information

<p><b>Is the decision a Key Decision?</b>  A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:  BDC: Revenue - £75,000 <input checked="" type="checkbox"/>  Capital - £150,000 <input type="checkbox"/>  NEDDC: Revenue - £100,000 <input type="checkbox"/>  Capital - £250,000 <input type="checkbox"/>  <input checked="" type="checkbox"/> Please indicate which threshold applies</p>	Yes
<p><b>Is the decision subject to Call-In?</b>  (Only Key Decisions are subject to Call-In)</p>	Yes
<p><b>Has the relevant Portfolio Holder been informed?</b></p>	Yes
<p><b>District Wards Affected</b></p>	Potentially all with Council housing, but none significantly
<p><b>Links to Corporate Plan priorities or Policy Framework</b></p>	All

## 8 Document Information

Appendix No	Title
<p><b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)</p>	
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