

Bolsover District Council

Executive

4th March 2019

<p>Award of Contract to Provide Damp Investigations and Associated Remedial Work</p>

Report of the Portfolio Holder - Housing and Community Safety

This report is open

Purpose of the Report

- To seek approval to appoint Baggaley & Jenkins (Remedials) Ltd for the provision of Damp Proofing Property Preservation Works to Council owned properties for Bolsover District Council.

1 Report Details

- 1.1 The Council is required to ensure that its housing stock is maintained and fit for purpose. This includes the requirement to carry out damp surveys, damp proofing and associated works on the domestic housing stock. This service is also available to other Council departments if required.
- 1.2 The previous contract for these works has expired and the service requires procuring to ensure the Council continues to receive a quality service which obtains value for money. Following an open tender process completed by the Procurement Team, a compliant procurement exercise was undertaken via the In-tend e-procurement system, requesting suppliers to bid for the provision of Damp Proofing Property Preservation Works.
- 1.3 There were 7 expressions of interest for this project and 2 bids were returned. Following evaluation of the submissions, and a due diligence exercise including a credit safe check it was determined that Baggaley & Jenkins (Remedials) Ltd was the supplier ranked number 1 with a total score of 86.00 against the criteria and a cost per annum based on specifications of £66,807 and therefore recommended as the preferred supplier.
- 1.4 The contract will be awarded for an initial period of two years with two possible extensions each of one year. Assuming the contract is renewed, the total contract value is estimated at £320,000 over a four year period.
- 1.5 It should be noted however, that spend is based upon responsive demand which means that the actual spend is difficult to predict. However, this spend will be met from existing HRA budgets.

2 Conclusions and Reasons for Recommendation

- 2.1 It is recommended that Members agree to award the contract to Baggaley & Jenkins (Remedials) Ltd following a compliant procurement exercise. The procurement exercise has been carried out in accordance with the statutory requirements which ensure a fair process and provides value for money to the Council.

3 Consultation and Equality Impact

- 3.1 The procurement process has been carried out in accordance with the statutory requirements to ensure equality and transparency.

4 Alternative Options

- 4.1 The Housing department, in conjunction with the Procurement Team explored the alternative routes to market and possible frameworks available. However, none of the framework agreements available gave the option to provide sufficient suppliers to bid and hence provide competitive prices whilst maintaining specifications and standards. An open competitive process therefore was undertaken.

5 Implications

5.1 Finance and Risk Implications

- 5.1.1 The cost for this service has been accounted for and will be met from within existing HRA budgets

5.2 Legal Implications including Data Protection

- 5.2.1 The Procurement Team have established that compliant process has been undertaken and within UK and European legislation. Awarding the contract and evaluating against our specification/quality has ensured that the Council meets its legal obligations for procurement.

5.3 Human Resources Implications

- 5.3.1 There are no human resource implications directly arising from this report.

6 Recommendations

- 6.1 That the contract for the Provision of Damp Proofing Property Preservation Work to Council owned properties for Bolsover District Council be awarded to Baggaley & Jenkins (Remedials) Ltd.
- 6.2 That the contract is initially awarded for two years with the possibility of two additional periods each of one year.
- 6.3 That the Joint HOS (Housing and Community, Safety) be given delegated authority in consultation with the Housing Stock Group and the relevant Portfolio Holder to extend the contract for the maximum of two additional periods, each of one year

each extension to be conditional upon the satisfactory performance of the contractor.

6.4 That progress on this contract is reported through the Housing Stock Group

7 Decision Information

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: <i>BDC: Revenue - £75,000</i> <input checked="" type="checkbox"/> <i>Capital - £150,000</i> <input type="checkbox"/> <i>NEDDC: Revenue - £100,000</i> <input type="checkbox"/> <i>Capital - £250,000</i> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	Yes
<p>Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)</p>	Yes
<p>Has the relevant Portfolio Holder been informed?</p>	Yes
<p>District Wards Affected</p>	Potentially all with Council housing, but none significantly
<p>Links to Corporate Plan priorities or Policy Framework</p>	All

8 Document Information

Appendix No	Title
<p>Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)</p>	
Report Author	Contact Number
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