

## **EXECUTIVE**

Minutes of a meeting of the Executive of the Bolsover District Council held in the Council Chamber, The Arc, Clowne on Monday 4<sup>th</sup> March 2019 at 1000 hours.

### **PRESENT:-**

Members:-

Councillor A.M. Syrett in the Chair

Councillors M.J. Dooley, S.W. Fritchley, H.J. Gilmour, D. McGregor, B.R. Murray-Carr, M.J. Ritchie and B. Watson.

Also present

Councillors R. Bowler and J. Smith.

Councillors C. Moesby, S. Peake and J. Wilson.

Officers:-

D. Swaine (Chief Executive Officer), K. Hanson (Strategic Director – Place), L. Hickin (Strategic Director – People), D. Clarke (Head of Finance and Resources and S151 Officer), S. Sternberg (Head of Corporate Governance and Monitoring Officer), K. Apps (Acting Head of Economic Development), P. Brown (Chief Executive's and Partnership Manager), L. Khella (Partnership Consultant Programme Manager), J. Wilson (Scrutiny and Elections Officer) and D. Cairns (Senior Governance Officer).

### **0738. APOLOGIES**

There were no apologies for absence.

### **0739. URGENT ITEMS OF BUSINESS**

There were no urgent items of business.

### **0740. DECLARATIONS OF INTEREST**

Members were requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

No declarations were made at the meeting.

## EXECUTIVE

### ITEMS RECOMMENDED BY SCRUTINY COMMITTEES

#### **0741. REVIEW OF DELIVERY OF ENVIRONMENTAL HEALTH & LICENSING BY THE CUSTOMER SERVICE AND TRANSFORMATION SCRUTINY COMMITTEE.**

Councillor R. Bowler, Chair of the Customer Service and Transformation Scrutiny Committee, presented the report of the Scrutiny Committee on the Review of Delivery of Environmental Health & Licensing.

This review had been undertaken following the review of the Strategic Alliance in 2017/18, which had suggested areas for further scrutiny. This review topic was primarily chosen as a result of Member concerns that Bolsover residents were receiving a 'lesser' service, as a result of the Partnership arrangement via the Strategic Alliance.

The evidence gathered via the Scrutiny Review had proven that the service was operating in an equitable manner, with the service overcoming a wide range of issues in terms of changes in staffing; pay structures and terms and conditions; an overhaul of supporting IT systems; different operating/organisational cultures; and different back-office and finance systems. Externally, statistics had shown that customer satisfaction had not only been maintained for Bolsover residents, but had in fact improved. Having reviewed the evidence presented, the Customer Service and Transformation Scrutiny Committee reported that they felt on the whole very satisfied and reassured by current delivery.

The key issues arising from the review were:

- The development and approval of a revised Service Level Agreement;
- A review of the online 'Report It' system to ensure that customer engagement remains efficient, with systems that are simple to use.

The Scrutiny Review put forward three recommendations:

1. That the Healthy, Safe, Clean and Green Communities Scrutiny Committee keep the Customer Service & Transformation Scrutiny Committee briefed on the implementation of scrutiny recommendation HSCGC17/18 1.14.
2. That the Council's legal team produces a revised Service Level Agreement for approval by Executive and the Strategic Alliance Joint Committee.
3. That the Customer Service & Transformation Scrutiny Committee receive the draft Service Level Agreement prior to submission to Executive for consideration.

Executive welcomed the report and the constructive recommendations and thanked Scrutiny for their work undertaken during the review.

A breakdown of the performance statistics was requested, identifying types of enforcement actions and the areas affected. The Strategic Director – Place agreed to investigate providing this more detailed performance information in the future.

Executive noted that enforcement action was addressed across both districts based on the priority of each case; this had been shown to result in a fairly proportionate distribution across both districts.

## EXECUTIVE

The importance of public perception was discussed and it was suggested that more communications work could be undertaken to improve awareness of the remit and performance of the service.

Moved by Councillor H.J. Gilmour and seconded by Councillor D. McGregor.

**RESOLVED** that:

- (1) Executive endorses the recommendations of the review outlined in section 2 of the report.
- (2) the recommendations be monitored by the Customer Service and Transformation Scrutiny Committee over the next 12 months.

**REASON FOR DECISION:** To further improve the service that was already performing well.

**OTHER OPTIONS CONSIDERED:** There were no alternative options considered and rejected by Executive.

(Scrutiny and Elections Officer)

### **0742. REVIEW OF THE AUTHORITY'S PERCEPTION OF YOUNG PEOPLE BY THE HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE.**

Councillor S. Peake, Chair of the Healthy, Safe, Clean and Green Communities Scrutiny Committee, presented the report of the Scrutiny Committee on the Review of The Authority's Perception of Young People.

The issue had been raised by Bolsover District Youth Council (The Young Voice) and was suggested as an area for review by Scrutiny. The aim of the review was to establish the current approach across frontline services when interacting with young people and to ensure that the Council portrays a positive image.

The key findings arising from the review were:

- That the Council's existing policies and protocols embed a positive approach to service delivery to young people.
- That the CSP continue to review current delivery to ensure that engagement with (and reward to) vulnerable/'at risk' young people requiring additional support/mediation services is maintained, wherever resources allow.
- That further consideration be given to equality of access to leisure provision, with particular reference to the location of provision and ensuring wherever possible that this is spread across the District.
- That the Council continues to work closely with The Young Voice (the Youth Council), as a mechanism of ensuring young people are fully engaged in our planning and decision-making processes; and able to feedback to the Council as and when required on the quality of our services.

The Scrutiny Review put forward two recommendations:

## EXECUTIVE

1. That the coverage of community leisure provision is monitored for a twelve month period to assess equality of access across the District.
2. That the Healthy, Safe, Clean & Green Communities Scrutiny Committee approach Bolsover Youth Council with the proposal to consult in a partnership arrangement with local 'secondary age' young people, via their link to Secondary School Councils, as part of their usual schools engagement work.

Executive welcomed the report and the constructive recommendations and thanked Scrutiny for their work undertaken during the review.

Members discussed a number of projects supported or offered by the Council, particularly by the leisure service and were advised of new projects being developed to offer young people physical activity and lifestyle support.

The Chief Executive Officer highlighted the number of positive comments made in the review and Executive's consideration of the report, however he also raised the need for the authority to consider issues that had been occurring nationally with young people involved in knife crime and increasing levels of exclusions of young people from schools. He suggested that this could be an issue for the Scrutiny Committee to consider in a future review.

Moved by Councillor M.J. Dooley and seconded by Councillor A.M. Syrett.

**RESOLVED** that

- (1) Executive endorses the recommendations of the review outlined in section 2 of the report.
- (2) the recommendations be monitored by the Healthy, Safe, Clean and Green Communities Scrutiny Committee over the next 12 months.

**REASON FOR DECISION:** To assist in ensuring the Council continues to promote positive engagement with/involvement of young people.

**OTHER OPTIONS CONSIDERED:** There were no alternative options considered and rejected by Executive.

(Scrutiny and Elections Officer)

### **0743. REVIEW OF INCOME GENERATION BY THE GROWTH SCRUTINY COMMITTEE**

Councillor J. Wilson, Chair of the Growth Scrutiny Committee, presented the report of the Scrutiny Committee on the Review of Income Generation.

The Committee commenced the review in 2017/18 and further refined the scope in January 2018, in order to re-focus on assessing how the Authority had generated income to date and identify new ways of increasing income to the Authority. Due to further changes to the Transformation Programme during 2018, it was agreed that the review be extended in to 2018/19, in order to be able to fully consider the options available to the Council for further income generation.

## EXECUTIVE

The key issues identified from the review were:

- How we currently market our services and expertise externally;
- Our approach to investments and being risk aware, not risk averse;
- How we manage and develop our existing assets;
- How we embed a culture of commercialisation across the organisation, in order to secure the future financial stability of the Council

The Scrutiny Review put forward 11 recommendations which were intended to assist the Council in identifying new investments and mechanisms for income generation:

1. That a feasibility study is considered in relation to the replication of The Tangent 'model' at other sites within the District, for both the generation of additional rental income and provision of additional support to the SME sector.
2. That a feasibility study is considered in relation to the development of a dedicated conference/civic function facility, for the generation of additional income (both rental and return on investment).
3. That the Transformation Governance Group give due consideration to the schemes suggested by Leisure and others in relation to potential Leisure developments/ investments at Pleasley Vale and the surrounding area, which have been put forward as an option for delivery in the revised Transformation Programme.
4. That the feasibility of a permanent Business Improvement/Engagement post be considered to further secure the future growth of the PVOAC site, in line with other Business Improvement posts within Leisure Services.
5. That the feasibility of a permanent post for Extreme Wheels covering business improvement and volunteering be considered, pending analysis of the achievements via the temporary post.
6. That a Corporate Marketing Strategy is produced to reflect a revised approach to marketing the commercial services of the Council.
7. That the feasibility of the initiative proposed with the Transformation Plan 2018 for a 'Services Pack', being taken forward as a priority – to include Parishes/VCS organisations; residents and businesses.
8. That Executive considers a more targeted approach is taken to the marketing of our services, with the creation of an additional resource – a Commercial/Marketing Officer, with a specific remit for co-ordinating income generation via services to residents/businesses.
9. That Budget Scrutiny Committee give due consideration to future revisions to the Treasury Management Strategy (as required by the Budget & Policy Framework) and ensure that the new Corporate Investment Strategy is sufficient to allow the Authority to generate the required return on investments.

## EXECUTIVE

10. That the Transformation Governance Group considers the initiative within the Transformation Plan 2018, to develop the overnight stay offer within the District, as a priority for further feasibility/development planning.
11. That the Transformation Governance Group considers the initiatives from Housing & Community Safety and Others in relation to Private Rents and residential property within the Transformation Plan 2018, as a matter of priority for feasibility and implementation.

The Chair of Growth Scrutiny Committee informed Executive that the Committee appreciated that the activity suggested would require the production of further business plans and reports to Transformation Governance Group and/or Executive. The Committee requested opportunity for further scrutiny of the business proposals that would come forward arising from the recommendations.

Executive welcomed the report and the constructive recommendations and thanked Scrutiny for their work undertaken during the review. The Leader commented that many of the projects were already in progress through the Transformation Programme.

Members identified that the review and the support for the recommendations reflected that all Members views had been taken on board and consensus on the way forward was achieved.

The Council's financial position was discussed, noting that the next few years there was a relatively sound position. A need remained, however, for the Council to develop an entrepreneurial approach and maximise income generation, particularly through housing and business growth, to support the budget in future years.

Moved by Councillor M.J. Dooley and seconded by Councillor A.M. Syrett.

**RESOLVED** that

- (1) Executive endorses the recommendations of the review outlined in section 2 of the report.
- (2) the recommendations be monitored by the Growth Scrutiny Committee over the next 12 months.

**REASON FOR DECISION:** To assist the Council in moving forward with new approaches to income generation and identifying improvements to the management of the Council's existing assets to create further income sustainability.

**OTHER OPTIONS CONSIDERED:** There were no alternative options considered and rejected by Executive.

(Scrutiny and Elections Officer)

*Councillor B.R. Murray-Carr left the meeting at this point.*

## EXECUTIVE

### 0744. POLICY AND BUDGET FRAMEWORK ITEMS

There were no policy and budget framework items.

### NON KEY DECISIONS

### 0745. CORPORATE PLAN TARGETS PERFORMANCE UPDATE – OCTOBER 2018 TO DECEMBER 2018. (Q3 – 2018/19).

The Information, Performance and Engagement Manager presented the report which reported the quarter three outturns for the Corporate Plan 2015 to 2019 targets. The report detailed progress on all key tasks and performance indicators that contributed directly to the priorities within the Council's Corporate Plan.

For the period of the review, out of the 61 targets, 30 were on track, 19 had been achieved, 5 were withdrawn, 6 were on alert and 1 was currently suspended. Actions to address the targets that were on alert were outlined in the report.

The Customer Service and Transformation Scrutiny Committee had submitted concerns to Executive in relation to the performance of Target C13 – reduce average re-let times of Council properties (not including sheltered accommodation) to 20 days by March 2019. The Committee had been monitoring this target over the last few years and were concerned with the lack of progress in achieving the reduction of re-let time.

An extract of the minutes of the meeting of the Customer Service and Transformation Scrutiny Committee held on the 25<sup>th</sup> February 2019 was circulated to Executive for consideration together with extracts of the Performance Data relating to this target since quarter one of 2017/18. The Scrutiny Committee had discussed a number of possibilities for encouraging demand in the properties that were considered hard to let such as offering reduced rents and addressing the factors contributing to the difficulty in letting the properties such as the maintenance of surrounding properties.

The Portfolio Holder of Housing and Community Safety informed Executive that the Housing Stock Management Group were looking at delivery of Council Housing and the service more widely and would be bringing a future report to Members in due course. It was agreed however, that an interim investigation of the performance in terms of re-letting vacant properties be carried out and the Strategic Director – Place was requested to bring a report to the next meeting outlining the scope of the review into the Council approach.

Moved by Councillor D. McGregor and seconded by Councillor S.W. Fritchley.

#### **RESOLVED –**

- (1) That progress against the Corporate Plan 2015-2019 targets to be noted.
- (2) That the Strategic Director – Place be requested to provide a report to a future meeting of Executive setting out proposals for a review of the Council's approach to re-letting of vacant properties.

## EXECUTIVE

**REASON FOR DECISION:** To keep Members informed of progress against the corporate plan targets.

**OTHER OPTIONS CONSIDERED:** There were no alternative options considered and rejected by Executive.

(Strategic Director - Place)

### 0746. SINGLE EQUALITY SCHEME 2019 – 2023.

The Information, Performance and Engagement Manager presented a report which sought approval for the adoption of the Single Equality Scheme 2019 to 2023 and presented the achievements and progress made under the previous scheme (2015 – 2019).

The Single Equalities Scheme provided a framework for the implementation of the Council's obligation with regard to the general and specific Equality duties and encompassed the range of protected characteristics as defined within the Equalities Act 2010.

The scheme set out the Council's legal responsibilities, four Corporate Equality objectives with actions and measures, performance monitoring arrangements and responsibilities for Equality.

The final review of the Single Equalities Scheme 2015-2019 gave examples of how the Council had met its Equality duties and specific Equality objectives. This information would be published on the Council's website and shared with the Council's Equality Panel who had contributed to the successful implementation of the scheme.

Moved by Councillor M.J. Dooley and seconded by Councillor S.W. Fritchley

**RESOLVED** – That Executive:

- (1) approves and adopts the Single Equality Scheme 2019-2023.
- (2) Notes the achievements and progress made under the previous scheme (2015 – 2019).

**REASON FOR DECISION:** To comply with the statutory requirement to prepare and publish equality objectives every four years.

**OTHER OPTIONS CONSIDERED:** As this report fulfilled a statutory duty, there were no alternative options considered and rejected by Executive.

(Information, Engagement and Performance Manager)

## EXECUTIVE

### 0747. VOLUNTARY COMMUNITY SECTOR SUPPORT

The Chief Executive's and Partnership Manager presented the report which gave an update on the current position in respect of the support for the Voluntary and Community Sector within the Bolsover District following the closure of Community Voluntary Partners in January 2018. The report also sought approval to allocate funding from the grants to voluntary organisations budget in line with the outcome of the feasibility study and to provide a more stable future for the Voluntary and Community sector.

Following the closure of Community Voluntary Partners, Bassetlaw CVS had been providing temporary support to fill the short term gaps under a contract which was to run until the 31<sup>st</sup> March 2019.

Locality, a local charity, had been commissioned to carry out a research and development project to consider how support could be offered to the Voluntary and Community Sector. The options analysis proposed and evaluated four possible models, which were detailed in the report.

Having considered the review, the Voluntary Sector Steering Group recommended the commissioning of an existing organisation to manage the overall delivery of support to the Voluntary and Community Sector and to utilise existing local organisations to deliver other elements of the service. This was effectively an amalgam of two of the options proposed by Locality and their options analysis.

It was proposed that Executive utilise £23,000 ring-fenced within the grants to Voluntary organisations budget to allocate to the commissioning of the service. It was anticipated that the procurement exercise would be carried out in the next few months with the service being operational from July 2019. The contract with Bassetlaw CVS to provide temporary support would be extended to cover this period.

Moved by Councillor M.J. Dooley and seconded by Councillor D. McGregor

**RESOLVED** – That Executive:

- (1) Notes the contents of the report.
- (2) Agrees to allocate £23,000 from the Grants to Voluntary organisations budget to contribute towards the cost of the proposed service delivery to be procured via a competitive tender process.

**REASON FOR DECISION:** To continue to provide support for the Voluntary and Community Sector in the district.

**OTHER OPTIONS CONSIDERED:** Alternative options included delivery of the service through different models such as a new single provider, a partnership with an existing organisation, a co-designed contract specification and competitive tender process, or co-design and commission of a local partnership with various sub-options. The reasons these options were rejected were set out in the report in detail.

(Chief Executives and Partnership Manager)

## EXECUTIVE

### 0748. FUTURE HIGH STREETS FUND BID OUTLINE.

Executive considered the report of the Acting Head of Economic Development which sought endorsement of the outline expression of interest for Bolsover Town Centre for the Government's call for bids to the Future High Streets Fund. The report also requested the delegation of authority to the Chief Executive Officer in consultation with the Leader to finalise and submit the expression of interest.

Executive had agreed on the 18<sup>th</sup> February 2019 that Bolsover Town Centre be selected as the subject of the Expression of Interest for this fund.

The Expression of Interest bid was based around three themes against which places would be selected to go forward to phase two. These were defining the place, setting out the challenges and strategic ambition.

Moved by Councillor S.W. Fritchley and seconded by Councillor D. McGregor.

**RESOLVED** – That Executive:

- (1) notes the contents of this report.
- (2) endorses the outline Expression of Interest for Bolsover Town Centre for the Government's call for proposals for the Future High Streets Fund.
- (3) delegates authority to the Joint Chief Executive Officer in consultation with the Leader to finalise and submit the Expression of Interest.

**REASON FOR DECISION:** To endorse the Expression of Interest for submission.

**OTHER OPTIONS CONSIDERED:** Alternative options were considered at the previous meeting when Executive determined that Bolsover Town Centre should be the subject of the bid.

(Acting Head of Economic Development)

### 0749. CORPORATE PLAN 2015 – 2019 - STATEMENT OF DELIVERY.

The Executive considered the report of the Strategic Director – Place which presented details of the Council's achievements under the current Corporate Plan for the period 2015-2019 and reported on arrangements for the development of the new Corporate Plan from 2020.

The report set out a detailed delivery statement of what had been achieved so far under the Corporate Plan of 2015 – 2019. Some of the notable achievements were outlined as:

- Unlocking our Growth Potential
  - Boosted business growth by £4.7m (gross NNDR)
  - Built 70 new Council properties through our B@Home programme – Executive were advised that this figure had increased to 92 and was projected to rise to 110 by Autumn 2019.

## EXECUTIVE

- 458 young people have been supported to raise their aspirations through gaining new skills, qualifications and employment opportunities
- Providing our Customers with Excellence Service
  - Retained Customer Service Excellence accreditation
  - Sustained high levels of customer satisfaction with Contact and Leisure Centres
  - Achieved timeliness targets for processing housing benefit and council tax support claims
- Supporting our Communities to be Healthier, Safer, Cleaner and Greener
  - An average of 96.7% of our streets meet the acceptable level of litter cleanliness
  - 1846 Council properties have been upgraded with more efficient 'A' rated combi boilers
  - An average of 9704 hours of leisure activities and cultural engagement have been provided throughout the district
- Transforming our Organisation
  - We built and opened our new Go! Active leisure facility in January 2017 to improve local communities access to leisure activities and increase income
  - Self-service transactions have increased year-on-year for the last three years totalling 3707.
  - £260k savings achieved under the former transformation programme with a new Transformation Plan adopted in 2018.

As the Council was nearing the end of its current Corporate Plan period, arrangements were being established to develop a new plan to be adopted in 2020. This was to include a comprehensive range of discussions and workshop sessions with Members, staff and full consultation with the public and partners. This was scheduled to take place following the elections in May 2019 and would continue through the summer months.

The existing Corporate Plan targets had been reviewed and extended to cover the period whilst the new Corporate Plan was being developed in 2019/20, to ensure they remained relevant, in date and fit for purpose. The suite of targets were attached to the report at Appendix 2.

Members commented on the delivery statement and the positive record of achievements which were highlighted over recent years.

Moved by Councillor A.M. Syrett and seconded by Councillor S.W. Fritchley  
**RESOLVED** – That Executive:

- (1) notes the Council's achievements under the current Corporate Plan detailed within the Delivery Statement at Appendix 1 to the report.
- (2) approves the refreshed Corporate Plan targets to be taken forward for 2019-20.
- (3) notes the arrangements for the development of a new Corporate Plan to be adopted for 2020.

## EXECUTIVE

**REASON FOR DECISION:** To consider the Council's achievements under the current Corporate Plan for the period 2015-2019 and the arrangements for the preparation of a new Corporate Plan from 2020.

**OTHER OPTIONS CONSIDERED:** There were no alternative options considered and rejected by Executive.

(Strategic Director - Place)

## KEY DECISIONS

### **0750. AWARD OF CONTRACT TO SUPPLY UPVC EXTERNAL DOORS AND WINDOWS TO COUNCIL HOUSING.**

The Strategic Director – Place presented the report which sought approval to appoint Nationwide Ltd to install external entrance doors and windows on a responsive basis to Council owned properties for Bolsover District Council.

The new framework had been identified for the procurement of the service: Efficiency Midlands. Following evaluation of the submission it was recommended that Nationwide Ltd be awarded the contract.

Moved by Councillor H.J. Gilmour and seconded by Councillor M.J. Ritchie.

#### **RESOLVED:**

- (1) That the contract for the installation of external entrance doors and windows to Council owned properties for Bolsover District Council be awarded to Nationwide Ltd.
- (2) That the contract be awarded initially for two years with the possibility of two additional periods each of one year.
- (3) That the Joint Head of Housing and Community Safety be given delegated authority in consultation with the Housing Stock Group and the relevant Portfolio Holder to extend the contract for the maximum of two additional periods each of one year each extension to be conditional upon the satisfactory performance of the contractor.
- (4) That progress on this contract is reported through the Housing Stock Group

**REASON FOR DECISION:** To award the contract as a result of the procurement exercise, carried out in accordance with the statutory requirements and to ensure a fair process and value for money to the Council.

**OTHER OPTIONS CONSIDERED:** Alternative procurement avenues and other framework agreements were considered, however Efficiency East Midlands was considered to be the most suitable option.

(Strategic Director – Place)

## EXECUTIVE

### **0751. AWARD OF CONTRACT TO PROVIDE VOID CLEANING TO COUNCIL HOUSING.**

The Strategic Director – Place presented the report which sought approval to appoint Sweet Aroma for the provision of Void property cleaning to Council owned properties in Bolsover District.

Following an open tender process by the Procurement team it was recommended that Sweet Aroma be awarded the contract.

Moved by Councillor H.J. Gilmour and seconded by Councillor M.J. Ritchie.

#### **RESOLVED:**

- (1) That the contract for the provision of void property cleansing to Council owned properties for Bolsover District Council be awarded to Sweet Aroma.
- (2) That the contract be awarded initially for two years with the possibility of two additional periods each of one year.
- (3) That the Joint Head of Housing and Community Safety be given delegated authority in consultation with the Housing Stock Group and the relevant Portfolio Holder to extend the contract for the maximum of two additional periods each of one year each extension to be conditional upon the satisfactory performance of the contractor.
- (4) That progress on this contract is reported through the Housing Stock Group

**REASON FOR DECISION:** To award the contract as a result of the procurement exercise, carried out in accordance with the statutory requirements and to ensure a fair process and value for money to the Council.

**OTHER OPTIONS CONSIDERED:** Other bids were evaluated during the tender process, however Sweet Aroma were recommended as the most suitable option.

(Strategic Director – Place)

### **0752. AWARD OF CONTRACT TO PROVIDE DAMP INVESTIGATIONS AND ASSOCIATED REMEDIAL WORK.**

The Strategic Director – Place presented the report which sought approval from Executive to appoint Baggaley and Jenkins (Remedial) Ltd for the provision of damp proofing preservation works of Council owned properties in the Bolsover District.

Following an open tender process completed by the Procurement team it was recommended that Baggaley and Jenkins (Remedial) Ltd be awarded the contract.

Moved by Councillor H.J. Gilmour and seconded by Councillor M.J. Ritchie.

#### **RESOLVED:**

- (1) That the contract for the Provision of Damp Proofing Property Preservation Work to Council owned properties for Bolsover District Council be awarded to Baggaley & Jenkins (Remedials) Ltd.

## EXECUTIVE

- (2) That the contract be awarded initially for two years with the possibility of two additional periods each of one year.
- (3) That the Joint Head of Housing and Community Safety be given delegated authority in consultation with the Housing Stock Group and the relevant Portfolio Holder to extend the contract for the maximum of two additional periods each of one year, each extension to be conditional upon the satisfactory performance of the contractor.
- (4) That progress on this contract is reported through the Housing Stock Group

**REASON FOR DECISION:** To award the contract as a result of the procurement exercise, carried out in accordance with the statutory requirements and to ensure a fair process and value for money to the Council.

**OTHER OPTIONS CONSIDERED:** Other bids were evaluated during the tender process, however Baggaley and Jenkins (Remedial) Ltd were recommended as the most suitable option.

(Strategic Director – Place)

### **0753. BUSINESS RATES DISCRETIONARY RETAIL DISCOUNT.**

Executive considered the report of the Head of Finance and Resources and Section 151 Officer which provided details of the Government's proposals for a new Discretionary Business Rates Retail Discount Scheme to support certain small and medium retail businesses, and requested approval to adopt the scheme to meet the intent of the proposals.

The report set out the details of the scheme and how it would be applied. Members were advised that the total additional discount to be granted was approximately £300,000.

Members welcomed this scheme as support for small retail businesses.

Moved by Councillor B. Watson and seconded by Councillor D. McGregor.

**RESOLVED** - that Executive formally approves the adoption of a new Business Rates Retail Discount Scheme as set out in Appendix 1 to the report, for the financial years 2019-20 to 2020-2021

**REASONS FOR DECISIONS:** To introduce the Business Rates Retail Discount Scheme in accordance with the Government's establishment of funding.

**OTHER OPTIONS CONSIDERED:** The option not to adopt the scheme was rejected as this may have prevented retail properties within the district being eligible to access the discount to their business rates.

(Head of Finance and Resources and Section 151 Officer)

## EXECUTIVE

### 0754. THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Moved by Councillor M.J. Ritchie and seconded by Councillor D. McGregor.

**RESOLVED** that under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the stated Paragraphs 1, 2 and 3 of Part 1 of Schedule 12A of the Act and it is not in the public interest for that to be revealed. [The category of exempt information is stated after each Minute].

### PRIVATE SESSION - NON KEY DECISION

### 0755. B@HOME PROGRESS UPDATE. EXEMPT PARAGRAPH 3

Executive considered the report of the Strategic Director – Place which provided Members with an update of the B@Home programme including future pipeline schemes and procurement of B@Home2. The report also requested that Executive approve the progression of the Whitwell cluster and the development of Market Close, Shirebrook, subject to comprehensive business cases and future Council approval.

The report set out the status of the B@Home schemes which were categorised into contracted schemes which had either been completed or were on site; funded schemes which were going through the planning process but prior to signing contracts; and pipeline schemes which had had a high level assessment carried out which suggested they were worthy of further investigation. An outline of the proposed scheme for the B@Home2 procurement were detailed in the report.

Moved by Councillor M.J. Ritchie and seconded by Councillor H.J. Gilmour.

**RESOLVED** – That Executive:

- (1) acknowledges the progress made on the B@Home programme to date.
- (2) considers and acknowledges the update provided on the current schemes and those currently in the pipeline for delivery.
- (3) approves the progression of the Whitwell cluster and the development of Market Close, Shirebrook, subject to a comprehensive business case and future Council approval for both schemes.

**REASON FOR DECISION:** To support delivery of the Council's corporate plan target of building new Council properties.

**OTHER OPTIONS CONSIDERED:** The option not to pursue development on the identified sites was rejected as there was a recognised housing demand which would not be met should these scheme not have been progressed.

(Strategic Director – Place)

## EXECUTIVE

### PRIVATE SESSION - KEY DECISION

#### **0756. MANAGEMENT OF CORPORATE DEBT – WRITE OFF OF OUTSTANDING AMOUNTS EXEMPT – PARAGRAPHS 1,2 AND 3**

Executive considered a report of the Head of Finance and Resources which sought approval to the write off of debt in respect of the Collection Fund, Housing Revenue Account and Housing Benefit accounts as detailed in Appendix 1 to the report.

Moved by Councillor B. Watson and seconded by Councillor D. McGregor

**RESOLVED** that Executive:

- (1) approve the sale of the former Council depot site on Oxcroft Lane, Bolsover to Dragonfly Development Ltd on the terms and conditions outlined in the report; and
- (2) grant delegated authority to the Joint Chief Executive Officer, in consultation with the Leader, to negotiate land value in the event that the s.106 cap is exceeded and demolition costs are below £500k.

**REASON FOR DECISION:** To reduce the risk of anti-social behaviour arising from the site becoming vacant and falling into disrepair, and supporting the project to deliver new housing on the site.

**OTHER OPTIONS CONSIDERED:** The option to retain the site was rejected as the site was likely to become a liability when vacant. The option to seek to dispose of the site on the open market was also rejected due to the difficulties arising from the demolition and ground contamination issues.

(Head of Finance and Resources and Section 151 Officer)

The meeting concluded at 11.45am hours.