

Date: 31st May 2019

The Arc
High Street
Clowne
Derbyshire
S43 4JY

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the Executive of Bolsover District Council to be held in the Council Chamber, The Arc, High Street, Clowne on **Monday 10th June 2018 at 1000 hours**.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on pages 2 and 3.


Yours faithfully



Head of Corporate Governance & Monitoring Officer
To: Leader & Members of the Executive

ACCESS FOR ALL

If you need help understanding this document or require a larger print or translation, please contact us on the following telephone number:-

 **01246 242529** **Democratic Services**
Fax: 01246 242423



Tel 01246 242424 **Fax** 01246 242423
Email enquiries@bolsover.gov.uk **Web** www.bolsover.gov.uk

CUSTOMER
SERVICE
EXCELLENCE



EXECUTIVE AGENDA

**Monday 10th June 2019 at 1000 hours in the
Council Chamber, The Arc, Clowne**

Item No.	PART 1 – OPEN ITEMS	Page No.(s)
1.	Apologies for absence	
2.	Urgent Items of Business To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
3.	Declarations of Interest Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of: a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items and if appropriate, withdraw from the meeting at the relevant time. Minutes	
4.	Minutes of a meeting held on 1 st April 2019	3 to 6
6.	Items recommended by Scrutiny Committees None	
7.	Budget and Policy Framework Items None	
8.	Non Key Decisions	
(A)	Executive Outside Bodies Appointments <u>Recommendation on page 8</u>	7 to 14
(B)	Extension to Council Property at Bakestone Moor, Whitwell <u>Recommendation on page 17</u>	15 to 18
9.	Key Decisions	
(A)	Award of Contract For Roofing for Council Properties 2019 - 2023 <u>Recommendation on page 22</u>	19 to 23

10. **Exclusion of Public**

To move:-

That the public be excluded from the meeting during the discussion of the following items of business to avoid the disclosure to them of exempt information as defined in Part 1 of Schedule 12A to the Local Government Act 1972, (as amended by the Local Government (Access to Information) (Variation) Order 2006). *[The category of exempt information is stated above each item].*

11. **Key Decisions**

- | | | |
|-----|--|----------|
| | <i>Exempt – Paragraph 3</i> | 24 to 26 |
| (A) | Procurement Report For The Appointment Of The Facilities Contractor Following Evaluation Exercise | |

Recommendation on page 26

- | | | |
|-----|---|----------|
| | <i>Exempt – Paragraph 3</i> | 27 to 33 |
| (B) | Safe and Warm Works at The Paddock, Bolsover | |

Recommendation on page ?

EXECUTIVE

Minutes of a meeting of the Executive of the Bolsover District Council held in the Council Chamber, The Arc, Clowne on Monday 1st April 2019 at 1000 hours.

PRESENT:-

Members:-

Councillor A.M. Syrett in the Chair

Councillors M.J. Dooley, S.W. Fritchley, H.J. Gilmour, D. McGregor, B.R. Murray-Carr, M.J. Ritchie and B. Watson.

Also present

Councillors C. Moesby, and S. Peake

Officers:-

D. Swaine (Chief Executive Officer), K. Hanson (Strategic Director – Place), L. Hickin (Strategic Director – People), T. Fletcher (Chief Accountant and S151 Officer), S.E.A. Sternberg (Head of Corporate Governance and Monitoring Officer), K. Apps (Acting Head of Economic Development), V. Dawson (Team Manager – Solicitor (Contentious)), J. Wilson (Scrutiny and Elections Officer) and D. Cairns (Senior Governance Officer).

0836. APOLOGIES

There were no apologies for absence.

0837. URGENT ITEMS OF BUSINESS

There were no urgent items of business.

0838. DECLARATIONS OF INTEREST

Members were requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

No declarations were made at the meeting.

EXECUTIVE

0839. MINUTES – 18th February 2019

It was noted that Joanne Wilson (Scrutiny and Elections Officer) was also in attendance at this meeting and should be added to the list of offices in the Minutes.

Moved by Councillor D. McGregor and seconded by Councillor S.W. Fritchley

RESOLVED that, subject to the amendment as noted above, the minutes of a meeting of the Executive held on 18th February 2019 be approved as a true and correct record.

0840. MINUTES – 4th March 2019

Moved by Councillor D. McGregor and seconded by Councillor M.J. Ritchie

RESOLVED that the minutes of a meeting of the Executive held on 4th March 2019 be approved as a true and correct record.

ITEMS RECOMMENDED BY SCRUTINY COMMITTEES

0841. REVIEW OF ENFORCEMENT ACTION UNDERTAKEN BY BOLSOVER DISTRICT COUNCIL TO IMPROVE THE QUALITY OF THE ENVIRONMENT ACROSS THE DISTRICT – POST SCRUTINY MONITORING (INTERIM REPORT)

Councillor S. Peake, Chair of the Healthy, Safe, Clean and Green Communities Scrutiny Committee, presented the report of the Scrutiny Committee on the progress made against the recommendations from the 2017/18 Review of Enforcement action undertaken by Bolsover District Council to improve the quality of the environment across the District.

Executive has requested to be kept informed of the implementation of the recommendations and requested an update after six months.

The report outlined the achievements to date and ongoing action by Officers to further improve service delivery. These recommendations were being monitored via the PERFORM system.

To date 13 out of 19 recommendations had been achieved, 5 were on track and 1 had been extended but were still to be completed within the original twelve month monitoring period.

As part of the report from Officers, Scrutiny Members received a presentation from Environmental Enforcement Officers on current activity. Scrutiny Members requested that the presentation also be given to all Councillors following a Full Council meeting, to highlight the progress made by the service. This was to be programmed to take place in the new municipal year.

EXECUTIVE

Members were reassured by the progress made by Officers and welcome the ongoing close relationship with legal officers to ensure that every possible avenue would be explored when holding those committing environmental offences to account.

Moved by Councillor A.M. Syrett and seconded by Councillor H.J. Gilmour.

RESOLVED that progress against the review recommendations be noted.

REASON FOR DECISION: To receive an update to monitor the implementation of the of the Scrutiny Review recommendations.

OTHER OPTIONS CONSIDERED: There were no alternative options considered as this report was for information on progress only.

(Scrutiny and Elections Officer)

0842. POLICY AND BUDGET FRAMEWORK ITEMS

There were no policy and budget framework items.

NON KEY DECISIONS

0843. ANTI-SOCIAL BEHAVIOUR POLICY

The Team Manager – Solicitor (Contentious) presented the report which informed Executive of a recent review of the Council's Anti-Social Behaviour Policy and recommended a revised Policy for approval.

Members were advised that since the last review of the policy, the Anti-Social Behaviour, Crime and Policing Act 2014 had been brought into force, which had introduced a simplification of the existing legal powers. The updated policy therefore took into account these legislative changes to reflect the new tools and powers open to the Council when tackling anti-social behaviour, as well as experience and knowledge from both within the Council, from outside the Council and recognised best practice.

Executive Members welcomed the review and supported the revised policy. A 'One Council' cross-departmental approach to tackling localised anti-social behaviour issues was discussed. The Joint Chief Executive Officer informed Executive that work to develop and improve this way of working was underway.

Moved by Councillor H.J. Gilmour and seconded by Councillor D. McGregor.

RESOLVED – Executive approved and adopted the updated Anti-Social Behaviour Policy.

REASON FOR DECISION: The review of the policy brought it up to date with legislation and best practice and ensured that the Council would be able to resist and respond to challenges in court.

EXECUTIVE

OTHER OPTIONS CONSIDERED: The option not to review the policy was rejected as this would have left the Council open to challenge.

(Team Manager – Solicitor (Contentious))

0844. TOURISM AND TOWN CENTRE OFFICER POST.

Executive considered the report of the Acting Head of Economic Development which recommended the creation of a Tourism and Town Centre Officer Post within the Economic Development Team.

It was recognised that Bolsover District had notable tourism sites of environmental, heritage and cultural significance that generated substantial visitor trips every year. It was considered that the economic impact from tourism was not being sufficiently maximised and that there were opportunities to improve the current offer and join up services to increase spending power of visitors to the District.

The creation of a Tourism and Town Centre Officer post was proposed to improve the 'One Council' approach to the tourism function and support the development of the District's Town Centres.

Moved by Councillor S.W. Fritchley and seconded by Councillor D. McGregor.

RESOLVED – That Executive:

- (1) Notes the report.
- (2) Requests that the Joint Chief Executive Officer exercises his delegated powers to add the post of Tourism and Town Centre Officer within the Economic Development Team to the Council's establishment for a fixed term of two years to be funded through the Transformation Reserve.

REASON FOR DECISION:

To enable the Council to develop and deliver its aspirations to enhance the tourism offer across the Bolsover District.

OTHER OPTIONS CONSIDERED: The option to do nothing was rejected as this would not have addressed the challenges or have maximised the opportunities for the District.

(Acting Head of Economic Development)

The meeting concluded at 10.25am.

Bolsover District Council

Executive

4th June 2019

Executive Outside Bodies Appointments
--

Report of the Leader

This report is public

Purpose of the Report

- To list the outside bodies for Executive to appoint representatives to on behalf of the Council.

1 Report Details

- 1.1 Executive are asked to consider the list of Executive outside bodies attached at Appendix 1 and to make appointments of representatives.
- 1.2 The term of office for each appointment will be from the date of this meeting of Executive to the date of the first Executive meeting of the next municipal year (i.e. 2020/21) unless otherwise specified next to the organisation.
- 1.3 The representatives must be Executive Members.
- 1.4 Appendix 1 includes details of the representatives appointed for 2018/19 for reference.

2 Conclusions and Reasons for Recommendation

- 2.1 Executive are asked to consider the list of Executive outside bodies attached at Appendix 1 and to make appointments of representatives.

3 Consultation and Equality Impact

- 3.1 Consultation is not required as the appointments are restricted to Executive Members.
- 3.2 There are no negative equality impacts arising from this report.

4 Alternative Options and Reasons for Rejection

- 4.1 Executive could choose not to appoint to the outside bodies however this is not recommended as this would fail to provide a representative of the Council to these organisations.

5 Implications

5.1 Finance and Risk Implications

5.1.1 There are no finance or risk implications arising from this report.

5.2 Legal Implications including Data Protection

5.2.1 There are no legal implications arising from this report.

5.3 Human Resources Implications

5.3.1 There are no human resources implications arising from this report.

6 Recommendations

6.1 That Executive appoints representatives to the outside bodies as listed in Appendix 1.

7 Decision Information

Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: <i>BDC: Revenue - £75,000 <input type="checkbox"/></i> <i>Capital - £150,000 <input type="checkbox"/></i> <i>NEDDC: Revenue - £100,000 <input type="checkbox"/></i> <i>Capital - £250,000 <input type="checkbox"/></i> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)	No
Has the relevant Portfolio Holder been informed	Yes
District Wards Affected	None Directly
Links to Corporate Plan priorities or Policy Framework	Council representatives on outside bodies supports to overall objectives of the Corporate Plan and partnership working.

8 Document Information

Appendix No	Title
1	Executive Outside Bodies
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Report Author	Contact Number
Donna Cairns Senior Governance Officer	01246 242529

REPRESENTATIVES ON OUTSIDE BODIES 2019/20

CABINET FUNCTIONS

Organisation	2018/19 Representative(s)	2019/20 Representative(s)
Active Derbyshire (formerly Derbyshire Sport)	Cabinet Member with responsibility for Leisure	Councillor Dooley
Age Concern Chesterfield & District	Cabinet Member with responsibility for Social Inclusion	Councillor Dooley
Ambition Partnership Group	Cabinet Member with responsibility for Partnerships	Councillor Dooley
Arts Derbyshire	Cabinet Member with responsibility for Leisure	Councillor Dooley
Association of Retained Council Housing (ARCH)	Cabinet Member with responsibility for Housing	Councillor Peake
Association for Public Service Excellence National Central Region	Cabinet Member with responsibility for Housing and/or Streetscene Cabinet Member with responsibility for Housing and/or Streetscene	Councillor Peake Councillor Peake
Bolsover Community Safety Partnership	Cabinet Member with responsibility for Community Safety	Councillor Moesby
Bolsover Countryside Partnership	Cabinet Member with responsibility for Environment	Councillor Peake
Bolsover District Youth Advisory Panel	Cabinet Member with responsibility for Social Inclusion	Councillor Dooley
Bolsover Partnership Board	Leader of the Council	Councillor Fritchley

Organisation	2018/19 Representative(s)	2019/120 Representative(s)
	Cabinet Member with responsibility for Partnerships	Councillor Dooley
Bolsover Partnership – Health and Wellbeing Partnership	Cabinet Member with responsibility for Health and Wellbeing	Councillor Dooley
Business Executive Advisory Group	Leader of the Council	Councillor Fritchley
Chesterfield and District Crematorium Joint Committee (2 Seats)	Cabinet Member with responsibility for Partnerships Cabinet Member with responsibility for Environmental Health	Councillor Dooley Councillor Peake
Chesterfield Royal Hospital NHS Foundation Trust <i>(3 Year Term expiring on 2 June 2022)</i>	Cabinet Member with responsibility for Health and Wellbeing	Councillor Dooley
DEFRA Rural and Farming Network	Cabinet Member with responsibility for Environmental Health	Councillor Peake
Derby and Derbyshire Strategic Leadership Forum	Leader of the Council Deputy Leader of the Council (Substitute) Chief Executive Officer (non voting)	Councillor Fritchley Councillor McGregor
Derbyshire Engagement Network	Cabinet Member with responsibility for Social Inclusion	Councillor Dooley
Derbyshire Health and Wellbeing Board	Cabinet Member with responsibility for Health and Wellbeing	Councillor Dooley

Organisation	2018/19 Representative(s)	2019/20 Representative(s)
Derbyshire Law Centre	Cabinet Member with responsibility for Corporate Governance	Councillor McGregor
Derbyshire Partnership Forum	Leader of the Council Deputy Leader of the Council (substitute) <i>Anti-Poverty Champion</i> - Cabinet Member with responsibility for Social Inclusion	Councillor Fritchley Councillor McGregor
Derbyshire Safer Communities Board	Cabinet Member with responsibility for Community Safety	Councillor Moesby
Derbyshire Unemployed Workers Centre	Cabinet Member with responsibility for Social Inclusion	Councillor Dooley
District Councils Network	Leader of the Council	Councillor Fritchley
Disability Derbyshire Coalition for Inclusive Living	Cabinet Member with responsibility for Social Inclusion	Councillor Dooley
D2 Joint Committee for Economic Prosperity	Leader of the Council Deputy Leader of the Council (Substitute)	Councillor Fritchley Councillor McGregor
D2N2 Infrastructure Investment Board	Leader of the Council	Councillor Fritchley
Dragonfly Development Ltd Board	Cabinet Member with responsibility for Commercial Property Development and Investment	Councillor Fritchley
East Midlands Councils	Leader of the Council	Councillor Fritchley

Organisation	2018/19 Representative(s)	2019/120 Representative(s)
East Midlands Councils Migration Board	Leader Cabinet Member with responsibility for Social Inclusion (Substitute)	Councillor Fritchley Councillor Dooley
Groundwork Creswell, Ashfield and Mansfield	Cabinet Member with responsibility for Regeneration	Councillor Fritchley
Industrial Communities Alliance	Leader of the Council Deputy Leader of the Council	Councillor Fritchley Councillor McGregor
Joint Board (BDC/NEDDC/CBC)	Leader of the Council Deputy Leader of the Council (Substitute) (Scrutiny Representative) (Observer) (Scrutiny Representative) (Substitute Observer)	Councillor Fritchley Councillor McGregor <i>Appointed by Council Councillor Rose Bowler</i> <i>Councillor David Downes</i>
Junction Arts	Cabinet Member with responsibility for Leisure	Councillor Dooley
LEADER Programme	Leader of the Council	Councillor Fritchley
Local Authorities Energy Partnership	Cabinet Member with responsibility for Sustainable Energy	Councillor Moesby
Local Government Association – General Assembly	Leader of the Council	Councillor Fritchley
Local Government Information Unit	Leader of the Council	Councillor Fritchley

Organisation	2018/19 Representative(s)	2019/120 Representative(s)
Markham Vale Liaison Committee	Leader of the Council	Councillor Fritchley
North Derbyshire Citizens Advice Bureau	Cabinet Member with responsibility for Social Inclusion	Councillor Dooley
North East & Bolsover Learning Disability Partnership Board	Cabinet Member with responsibility for Social Inclusion	Councillor Dooley
Peak District and Derbyshire Destination Management Partnership	Leader of the Council	Councillor Fritchley
Sheffield City Region Combined Authority	Leader of the Council Deputy Leader - Substitute	Councillor Fritchley Councillor McGregor
Sheffield City Region Local Enterprise Partnership (LEP) Board	Leader of the Council	Councillor Fritchley
Shirebrook Business Services Board	Cabinet Member with responsibility for Regeneration	Councillor Fritchley
Two Shires Credit Union	Cabinet Member with responsibility for Finance and Resources	Councillor Moesby

Bolsover District Council

Executive

10th June 2019

Extension To Council Property At Bakestone Moor, Whitwell

Report of the Portfolio Holder – Housing and Environment

This report is public

Purpose of the Report

- To seek approval, following full Tender Evaluation, to appoint a contractor to undertake demolition of existing single storey outbuildings and provide a new single storey extension with ground floor bedroom, en-suite wet room and downstairs WC facilities for a welfare adaptation at 76 Bakestone Moor, Whitwell.

1 Report Details

- 1.1 A tender exercise has been undertaken to identify and appoint a suitable contractor to carry out the demolition of an existing outbuilding and construction of a new single storey extension in its place to a Council owned domestic property as required and advised by Housing Services. The property is currently vacant.
- 1.2 Housing has identified that there is a specific need for a family home which provides ground floor bedroom and wet room facilities for a disabled family member and that the current housing stock demonstrates a severe lack of this form of property.
- 1.3 An open tender was advertised on Source Derbyshire. Bidders were invited to submit prices against a detailed schedule of works. The returned bids were opened on 15th February 2019 by Procurement Services.
- 1.4 The tender sums are based on a detailed schedule of rates which correspond to a design of the extension and the foreseeable works expected to be undertaken at the property.
- 1.5 The evaluation sessions of the submitted prices and supporting information was undertaken by officers of Housing Services and Property Services on 27th February 2019.
- 1.6 Following this evaluation, further clarification questions were submitted to the bidders via Procurement Services and following the responses received from the bidders, a further evaluation was undertaken by officers of Housing Services and Property Services on 25th March 2019.

- 1.7 In accordance with the published assessment criteria the tenders were evaluated on the following basis:
- Price 70%
 - Quality 30%

1.8 Price

The lowest price returned was awarded the full 70% score and was set as the benchmark against all other price submissions as per the standard procedure of Procurement Services. Subsequent prices were then deducted percentage points in relation to how much they exceeded the lowest price.

1.9 Quality

Quality Evaluation Category	Weighting
Returned References / Evidence of Competence	20%
Relevant Experience of Project Completion	20%
Contract Management	20%
Tenant Liaison	20%
Resources (incl. sub-contracting)	20%

2 Conclusions and Reasons for Recommendation

- 2.1 The combined price and quality scores of the contractors has been calculated and of the 3 contractors that submitted a bid the lowest overall contractor based on the price and evaluation score was Bronbury Services Ltd.

3 Consultation and Equality Impact

- 3.1 The proposed works have been subject to planning approval which was granted 23rd April 2019.

4 Alternative Options and Reasons for Rejection

- 4.1 Do not carry out the works, which would mean that there would not be a property in Whitwell which would be suitable to meet the specific need of the family outlined in the report.

5 Implications

5.1 Finance and Risk Implications

- 5.1.1 The project cost was estimated prior to the tender and a budget provided by Housing for the works.

5.2 Legal Implications including Data Protection

- 5.2.1 Contract to be arranged by Legal Services as per details within section 6.1 of this report.

5.3 Human Resources Implications

- 5.3.1 There are no human resources implications arising from this report.

6 Recommendations

- 6.1 That Bronbury Services Ltd be appointed as the contractor to undertake the proposed extension works.

7 Decision Information

Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: <i>BDC: Revenue - £75,000 <input type="checkbox"/></i> <i>Capital - £150,000 <input type="checkbox"/></i> <i>NEDDC: Revenue - £100,000 <input type="checkbox"/></i> <i>Capital - £250,000 <input type="checkbox"/></i> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)	No
Has the relevant Portfolio Holder been informed?	Yes
District Wards Affected	Whitwell
Links to Corporate Plan priorities or Policy Framework	N/A

8 Document Information

Appendix No	Title
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Report Author	Contact Number
Catherine Baker	01246 242249

Bolsover District Council

Executive

10th June 2019

<p>Award of Contract For Roofing for Council Properties 2019 - 2023</p>
--

Report of the Portfolio Holder – Housing and Environment

This report is public

Purpose of the Report

- To recommend the appointment of a Contractor to carry out re-roofing of Council owned domestic properties as advised by Housing Services

1 Report Details

- 1.1 Following the conclusion of the previous roofing replacement contract 2015 to 2019, Housing have identified an ongoing need for these works in other areas of the district.
- 1.2 A contract is to be put together on a 1 + 1 + 2 (4 years) basis with a budget of up to £1million per year.
- 1.3 An open tender was advertised on source Derbyshire. Bidders were invited to submit prices against a detailed schedule of works for the different archetypes identified for the re-roofing works over the term of the contract.
- 1.4 The 9 returned bids were opened on 29th March 2019 by Procurement Services.

1.5 The evaluation of the prices and information submitted was undertaken by officers of Housing Services and Property Services on 23rd April 2019. The submitted tenders were evaluated on a 70/30 split Price/Quality as stated in the original tender documents.

1.6 Price

The lowest Price was awarded 70 points and contractors were deducted points for every percentage point they were above the lowest price. See Table below.

1.7 Quality

This was scored out of 30 points and was assessed on 5 categories, each worth 20%.

- 1) Returned References / Evidence of competence
- 2) Relevant experience of project completion
- 3) Contract Management
- 4) Tenant Liason
- 5) Resources (including Sub- Contracting)

2 Conclusions and Reasons for Recommendation

- 2.1 Having reviewed and evaluated each bid the evaluation group recommends that Bluelines Roofing are appointment as the contractor to undertake the councils Re-Roofing requirements for the period from 1st June 2019 until 31st July 2023 on a 1 + 1 + 2 year JCT contract basis (total 4 years).

3 Consultation and Equality Impact

- 3.1 Consultation was not required on the procurement process.

4 Alternative Options and Reasons for Rejection

- 4.1 The option to carry out roofing renewals on an ad-hoc basis is not recommended as it would not meet the procurement guidelines and would not deliver the efficiencies achieved through this contract.

5 Finance and Risk Implications

- 5.1 The properties and budget for the proposed work have already been identified and allocated by Housing Services.

5.2 Legal Implications including Data Protection

- 5.2.1 A suitable contract to be arranged by Legal Services prior to the commencement of any works.

5.3 Human Resources Implications

- 5.3.1 There are no human resources implications arising from this report.

6 **Recommendations**

- 6.1 Having reviewed and evaluated each bid, the evaluation group recommends that Bluelines Roofing Ltd, as detailed within the body of the report are appointed as the contractor to undertake the proposed re-roofing works.

7 **Decision Information**

Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: BDC: Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input checked="" type="checkbox"/> NEDDC: Revenue - £100,000 <input type="checkbox"/> Capital - £250,000 <input type="checkbox"/> <input checked="" type="checkbox"/> Please indicate which threshold applies	Yes
Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)	Yes
Has the relevant Portfolio Holder been informed?	Yes
District Wards Affected	All
Links to Corporate Plan priorities or Policy Framework	All

8 Document Information

Appendix No	Title
None	
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Report Author	Contact Number
Catherine Baker	01246 242249