

Bolsover District Council

Executive

10th June 2019

Extension To Council Property At Bakestone Moor, Whitwell

Report of the Portfolio Holder – Housing and Environment

This report is public

Purpose of the Report

- To seek approval, following full Tender Evaluation, to appoint a contractor to undertake demolition of existing single storey outbuildings and provide a new single storey extension with ground floor bedroom, en-suite wet room and downstairs WC facilities for a welfare adaptation at 76 Bakestone Moor, Whitwell.

1 Report Details

- 1.1 A tender exercise has been undertaken to identify and appoint a suitable contractor to carry out the demolition of an existing outbuilding and construction of a new single storey extension in its place to a Council owned domestic property as required and advised by Housing Services. The property is currently vacant.
- 1.2 Housing has identified that there is a specific need for a family home which provides ground floor bedroom and wet room facilities for a disabled family member and that the current housing stock demonstrates a severe lack of this form of property.
- 1.3 An open tender was advertised on Source Derbyshire. Bidders were invited to submit prices against a detailed schedule of works. The returned bids were opened on 15th February 2019 by Procurement Services.
- 1.4 The tender sums are based on a detailed schedule of rates which correspond to a design of the extension and the foreseeable works expected to be undertaken at the property.
- 1.5 The evaluation sessions of the submitted prices and supporting information was undertaken by officers of Housing Services and Property Services on 27th February 2019.
- 1.6 Following this evaluation, further clarification questions were submitted to the bidders via Procurement Services and following the responses received from the bidders, a further evaluation was undertaken by officers of Housing Services and Property Services on 25th March 2019.

- 1.7 In accordance with the published assessment criteria the tenders were evaluated on the following basis:
- Price 70%
 - Quality 30%

1.8 Price

The lowest price returned was awarded the full 70% score and was set as the benchmark against all other price submissions as per the standard procedure of Procurement Services. Subsequent prices were then deducted percentage points in relation to how much they exceeded the lowest price.

1.9 Quality

Quality Evaluation Category	Weighting
Returned References / Evidence of Competence	20%
Relevant Experience of Project Completion	20%
Contract Management	20%
Tenant Liaison	20%
Resources (incl. sub-contracting)	20%

2 Conclusions and Reasons for Recommendation

- 2.1 The combined price and quality scores of the contractors has been calculated and of the 3 contractors that submitted a bid the lowest overall contractor based on the price and evaluation score was Bronbury Services Ltd.

3 Consultation and Equality Impact

- 3.1 The proposed works have been subject to planning approval which was granted 23rd April 2019.

4 Alternative Options and Reasons for Rejection

- 4.1 Do not carry out the works, which would mean that there would not be a property in Whitwell which would be suitable to meet the specific need of the family outlined in the report.

5 Implications

5.1 Finance and Risk Implications

- 5.1.1 The project cost was estimated prior to the tender and a budget provided by Housing for the works.

5.2 Legal Implications including Data Protection

- 5.2.1 Contract to be arranged by Legal Services as per details within section 6.1 of this report.

5.3 Human Resources Implications

- 5.3.1 There are no human resources implications arising from this report.

6 Recommendations

- 6.1 That Bronbury Services Ltd be appointed as the contractor to undertake the proposed extension works.

7 Decision Information

Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: <i>BDC: Revenue - £75,000 <input type="checkbox"/></i> <i>Capital - £150,000 <input type="checkbox"/></i> <i>NEDDC: Revenue - £100,000 <input type="checkbox"/></i> <i>Capital - £250,000 <input type="checkbox"/></i> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)	No
Has the relevant Portfolio Holder been informed?	Yes
District Wards Affected	Whitwell
Links to Corporate Plan priorities or Policy Framework	N/A

8 Document Information

Appendix No	Title
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Report Author	Contact Number
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