

EXECUTIVE

Minutes of a meeting of the Executive of the Bolsover District Council held in the Council Chamber, The Arc, Clowne on Monday 10th June 2019 at 1000 hours.

PRESENT:-

Members:-

Councillor Steve Fritchley in the Chair

Councillors Nick Clarke, Mary Dooley, Duncan McGregor, Clive Moesby, Sandra Peake, Liz Smyth and Deborah Watson

Officers:- Dan Swaine (Joint Chief Executive Officer), Lee Hickin (Joint Strategic Director – People), Karen Hanson (Joint Strategic Director – Place), Sarah Sternberg (Joint Head of Corporate Governance and Monitoring Officer), Theresa Fletcher (Chief Accountant and Section 151 Officer), Grant Galloway (Joint Head of Property and Commercial Services), Donna Cairns (Senior Governance Officer)

The Leader began the meeting by welcoming the new Members to Executive.

A. APOLOGIES

There were no apologies for absence.

B. URGENT ITEMS OF BUSINESS

There were no urgent items of business.

C. DECLARATIONS OF INTEREST

Members were requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

No declarations were made at the meeting.

D. MINUTES - 1ST APRIL 2019

Moved by Councillor Duncan McGregor and seconded by Councillor Mary Dooley.

RESOLVED that the minutes of a meeting of the Executive held on 1st April 2019 be approved as a true and correct record.

E. ITEMS RECOMMENDED BY SCRUTINY COMMITTEES

There were no items recommended to this meeting by a Scrutiny Committee.

EXECUTIVE

F. BUDGET AND POLICY FRAMEWORK ITEMS

There were no policy and budget framework items.

NON KEY DECISIONS

G. EXECUTIVE OUTSIDE BODIES APPOINTMENTS

Executive considered the report of the Leader that set out the proposed appointments for representatives of the Council to Outside Bodies related to Executive functions.

It was noted that Councillor Mary Dooley was to be added as the Anti-Poverty Champion, appointed under the Derbyshire Partnership Forum's Anti-Poverty Strategy.

It was also noted that the D2N2 Infrastructure Investment Board no longer existed and as such an appointment was not necessary.

Moved by Councillor Duncan McGregor and seconded by Councillor Clive Moesby.

RESOLVED – that Executive appoints the representatives to the Outside Bodies listed in the appendix to the report, as amended above.

REASON FOR DECISION:

To ensure that the Council was represented on the Outside Bodies.

OTHER OPTIONS CONSIDERED:

The alternative not to appoint a representative to these organisations was rejected as this would have failed to provide the Council with representation on these organisations.

(Governance Manager)

H. EXTENSION TO COUNCIL PROPERTY AT BAKESTONE MOOR, WHITWELL

Executive considered the report of the Portfolio Holder – Housing and Environment that recommended the appointment of a contractor to undertake demolition of existing single storey outbuildings and to provide a new single storey extension with ground floor bedroom, en-suite wet room and downstairs WC facilities for a welfare adaptation at 76 Bakestone Moor, Whitwell.

Following a full tender process and evaluation of the bids based on both price and quality, Bronbury Services Ltd were recommended to be appointed.

Moved by Councillor Duncan McGregor and seconded by Councillor Sandra Peake.

RESOLVED – that Bronbury Services Ltd be appointed as the Contractor to undertake the proposed extension works.

EXECUTIVE

REASON FOR DECISION:

Bronbury Services Ltd was the best overall bid based on the price and evaluation score to carry out the necessary works to the Council owned domestic property, to meet the needs within the District for a family home providing disability adapted facilities.

OTHER OPTIONS CONSIDERED:

The option not to carry out the work was rejected as this would have failed to meet the need for a disability adapted property within the District.

(Joint Head of Property and Commercial Services)

KEY DECISIONS

I. **AWARD OF CONTRACT FOR ROOFING FOR COUNCIL PROPERTIES 2019 - 2023**

Executive considered the report of the Portfolio Holder – Housing and Environment that recommended the appointment of a contractor to carry out re-roofing of Council owned domestic properties.

Following a full tender process and evaluation of the bids based on both price and quality, Blue Lines Roofing Ltd were recommended to be appointed.

Members commented on whether the procurement process identified whether contractors used local suppliers and workforce, and if they had apprenticeship programmes. The Joint Head of Property and Commercial Services informed Members that in the tendering process, bids could specify what ‘added value’ they would provide with the contract, however this was not part of the evaluation criteria.

Members also queried whether any environmental factors were considered. The Strategic Director – People advised that the Council’s recently approved Carbon Reduction Plan included a procurement ‘theme’ to look at ways to promote and encourage sustainable procurement and environmental policies.

Moved by Councillor Sandra Peake and seconded by Duncan McGregor.

RESOLVED – that Blue Lines roofing Ltd be appointed as the contractor to undertake the proposed reroofing works as detailed within the report.

REASON FOR DECISION:

Blue Lines Roofing Ltd were appointed following the evaluation of each bid based on the cost and quality scores.

OTHER OPTIONS CONSIDERED:

The option to carry out roofing renewals on an ad hoc basis was rejected as this would not have met the procurement guidelines and would not have delivered the efficiencies achieved through this contract.

(Joint Head of Property and Commercial Services)

EXECUTIVE

J. EXCLUSION OF THE PUBLIC

Moved by Councillor Steve Fritchley and seconded by Councillor Duncan McGregor.

RESOLVED that under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the stated Paragraph 3 of Part 1 of Schedule 12A of the Act and it is not in the public interest for that to be revealed. [The category of exempt information is stated after each Minute].

PRIVATE SESSION – KEY DECISIONS

K. PROCUREMENT REPORT FOR THE APPOINTMENT OF THE FACILITIES CONTRACTOR FOLLOWING EVALUATION EXERCISE

Executive considered the report of the Leader approval that recommended the appointment of a facilities contractor for the provision of Planned Preventative Maintenance and Responsive Repairs for the contract period of 1st July 2019 to 30th June 2022, with an option to extend for a further two years (3+2).

Following a full tender process and evaluation of the bids based on both price and quality, Mears Group Ltd were recommended to be appointed.

Moved by Councillor Sandra Peake and seconded by Councillor Duncan McGregor.
RESOLVED – that Mears Group Ltd be appointed as the facilities contractor for the provision of planned preventative maintenance and responsive repairs for the contract period 1st July 2019 – 30th June 2022, with the option to extend for a further two years (3+2).

REASON FOR DECISION:

Following the tender evaluation process it was concluded that Mears Group Ltd offered the most economically advantageous bid.

OTHER OPTIONS CONSIDERED:

Other bids were considered during the tender process but were rejected.

(Paragraph 3)

(Joint Head of Property and Commercial Services)

L. SAFE AND WARM WORKS AT THE Paddock, BOLSOVER

Executive considered the report of the Portfolio Holder – Housing and Environment that recommended the appointment of a contractor to undertake the Safe and Warm Scheme works at The Paddock, Bolsover.

EXECUTIVE

Following a full tender process and evaluation of the bids based on both price and quality, Matthews and Tannert Ltd were recommended to be appointed. The evaluation placed a greater weighting on the quality of the bids due to the nature of the works to be undertaken in tenant's homes.

Members noted that there were to be further schemes at other sites where the communal heating systems required replacement or upgrading.

Moved by Councillor Sandra Peake and seconded by Councillor Duncan McGregor.
RESOLVED – that Matthews and Tannert Ltd be appointed to undertake the works as outlined in the report.

REASON FOR DECISION:

Matthews and Tannert Ltd were appointed following evaluation of the submitted tenders, with the conclusion that Matthews and Tannert Ltd represented the most competitive submission considering the cost and quality criteria.

OTHER OPTIONS CONSIDERED:

Due to the existing condition of the communal heating system there was a potential risk for failure of the boilers, however the option to replace the boilers was rejected as this was not economically viable.

(Paragraph 3)
(Joint Head of Property and Commercial Services)

The meeting concluded at 1016 hours.