



To: North East Derbyshire, Derbyshire Dales and Bolsover District Councils Shared Service (ICT) Joint Committee

Your Ref:
Our Ref: AB/JICTSM
Contact: Miss Alison Bluff
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Date: 7th June 2013

Dear Councillor

Please attend a meeting of the above Shared Service (ICT) Joint Committee to be held on **Monday 17th June at 10am in the ICT Suite at Pioneer House, Mill Lane, Wingerworth, Chesterfield S42 6NT.**

Yours sincerely

Chief Executive Officer

AGENDA

| <u>Item No.</u> | | <u>Page No.</u> |
|-----------------|---|-----------------|
| 1. | <u>The Model Code of Conduct</u> | |
| | Members are requested to declare the existence and nature of any personal and/or prejudicial interest in any matter arising from this agenda and to withdraw from this meeting at the appropriate time. | |
| 2. | Apologies for Absence (if any) | |
| 3. | <u>Minutes of Previous Meeting</u> | |
| | To approve as a correct record the attached Minutes of the meeting of the Shared Service (ICT) Joint Committee held on 17 th January 2013. | 1 to 8 |

4. **Quarterly Service Report – January to March 2013**

To consider the attached report covering the Quarterly Service Review, including the current budget position for 2012/13.

9 to 17

4.1 Performance Statistics

18 to 19

4.2 Cost Savings Plan

20

4.3 Risk Register as at 29th April 2013.

21 to 22

5. **Urgent Items**

To consider any other matter which the Chair of the Joint Committee is of the opinion should be considered as a matter of urgency.

6. **Date of Next Meeting**

The date of the next meeting of the Joint ICT Services Committee will be held on **Monday 2nd December 2013 at 10 am @ Pioneer House, Wingerworth.**