

Our Ref: AM/MD  
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Tel: 01246 217391  
Date: 2 November 2018

Dear Member

**Joint ICT Committee- Annual General Meeting – 12 November 2018**

I hereby give you notice that a meeting of the Joint ICT Committee will be held on **Monday 12 November 2018 at 2.00 pm in the Council Chamber, Bolsover District Council Offices, The Arc, Clowne, Chesterfield** to transact the under mentioned business.

Yours sincerely



Head of Corporate Governance & Monitoring Officer

**AGENDA**

**1 Appointment of Chair**

To appoint the Chair of the Joint ICT Committee (NEDDC) for the ensuing year.

**2 Appointment of Vice-Chair**

To appoint the Vice-Chair of the Joint ICT Committee (BDC) for the ensuing year.

**3 Apologies for Absence**

To receive any apologies of absence

**4 Declarations of Interest**

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

**5 Minutes of Last Meeting**

To approve as a correct record and the Chair to sign the attached Minutes of the Joint ICT Committee meeting held on 23 July 2018 - [attached](#)

**6 Appointment of Secretary of the Joint ICT Committee**

To appoint the Joint Head of Corporate Governance and Monitoring Officer of BDC/NEDDC (or nominee) as Secretary of the Joint ICT Committee for the ensuing year.

**7 Appointment of Treasurer of the Joint ICT Committee**

To appoint the Finance Manager of BDC/NEDDC (or nominee) as Treasurer of the Joint ICT Committee for the ensuing year.

**8 Appointment of Auditor of the Joint ICT Committee**

To appoint the Chief Internal Auditor of Derbyshire Dales (or nominee) as Auditor of the Joint ICT Committee for the ensuing year.

**9 Terms of Reference of the Joint ICT Committee**

To consider the Terms of Reference (ToR) of the Joint ICT Committee so that the Committee can propose amendments to them, if appropriate, as part of the NEDDC/BDC and other constitutional review processes – [attached](#)

**10 Exclusion of the Public**

The Chair to move:-

That the public be excluded from the meeting during the discussion of the following item of business to avoid the disclosure to them of exempt information as defined in Paragraphs 1 & 3, Part 1 of Schedule 12A to the Local Government Act 1972 (as amended by the Local Government (Access to Information) (Variation) Order 2006).

**11 Joint ICT Service – Future Resourcing**

To consider a report of Nick Blaney – Joint ICT Manager on the Joint ICT Service Desk Future Resourcing – [attached](#)

(Paragraphs 1 & 3)

**12 Re-admission of the Public**

The Chair to move:-

That the public be re-admitted to the meeting.

**13 Joint ICT Service – Quarterly Performance Report**

To consider a report of Nick Blaney – Joint ICT Manager on the Quarterly Performance of the Service - [attached](#)

**14 Urgent Business**

To consider any matter that the Chair of the Committee considers should be taken as Urgent Business.

**16 Date of Next Meeting**

The next meeting of the Joint ICT Committee will be held on 1 April 2019 at 2.00 pm in the Board Room, Pioneer House, Wingerworth, Chesterfield.

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