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To: Chair & Members of the
Safety Committee

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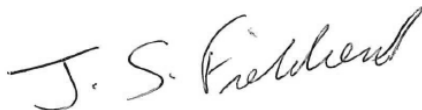
Thursday, 21st April 2022

Dear Councillor

SAFETY COMMITTEE – THURSDAY, 5TH MAY, 2022 AT 11:00 HOURS

I refer to your recently circulated agenda for the above meeting and now enclose a copy of one of the papers which was marked 'To Follow'.

Yours faithfully



Solicitor to the Council & Monitoring Officer



We speak your language
Polish **Mówimy Twoim językiem**
Slovak **Rozprávame Vaším jazykom**
Chinese **我们会说你的语言**

**If you require this agenda in large print
or another format please call us on 01246 217753**

If you require an adjustment to enable you to participate in or access the meeting please contact the Governance Team at least 72 hours before the meeting starts.

SAFETY COMMITTEE

Thursday, 5th May, 2022 at 11:00 in the Council Chamber, The Arc, Clowne

Item No.	PART 1 – OPEN ITEMS	Page No.(s)
6.	Health and Safety Update	3 - 10



Bolsover District Council

Meeting of the Safety Committee on 5th May 2022

Quarterly Health & Safety update

Classification	This report is Public
Report By	Bronwen MacArthur-Williams, Health & Safety Manager, Tel: 07980 933 990 Email: Bronwen.macarthur-williams@bolsover.gov.uk
Contact Officer	Rebecca Hutchinson, Health & Safety Adviser, Tel: 07980 935 073 Email: Rebecca.hutchinson@bolsover.gov.uk

PURPOSE/SUMMARY OF REPORT

To provide an overview of the Authority’s overall Health & Safety performance as indicated by:

- Accident statistics, trends and lost time.
- Training numbers including any reports of non-attendance and associated costs.
- Providing an overview of progress against the workplace inspection programme.

REPORT DETAILS

1. Background

1.1 To confirm how Bolsover District Council is performing from a Health and Safety perspective. Good Health and Safety performance is indicative of good management control and vice versa.

2. Details of Proposal or Information

2.1 Accident Statistics by Quarter:

The total number of employee accidents in Quarter 4 is 11. A breakdown below includes accident type, a brief description of the incident and lost time details. There are no obvious trends indicated.

Date of Incident	Service Area	Type of Incident	Incident Severity	RIDDOR Reportable	Incident Details	Lost Time Days (Actual)
08.01.22	Leisure - Go Active	Slips, trips and Falls on same level	Minor injury – no lost days	No	Pulling large inflatable onto poolside, when the anchor rope came away from inflatable causing IP to fall backwards	0
10.01.22	Leisure - Go Active	Other (medical)	Minor Injury – no lost days	No	IP suffered with breathing problems/anxiety during class. She recently returned from work after Covid-19	0
24.01.22	Leisure - Extreme Wheels	Other (medical)	Minor Injury – no lost days	No	IP showing effects of hypothermia. Monitored, temperature raised and recovered	0
27.01.22	Leisure - Go Active	Manual handling	Minor Injury – no lost days	No	IP was carrying an inflatable fan blower to the store, and scrapped leg on the machine side	0
31.01.22	Housing Repairs	Cuts and abrasions	Minor Injury – no lost days	No	Operative cut finger between thumb and index finger on left hand with a Stanley knife whilst cleaning the end of a plastic condensate pipe	5
15.02.22	Street-Scene GM	Road traffic collision	Hazard – no injury	No	BDC vehicle parked outside with chipper hitched up to rear. Car failed to manoeuvre around BDC vehicle correctly, clipping	0

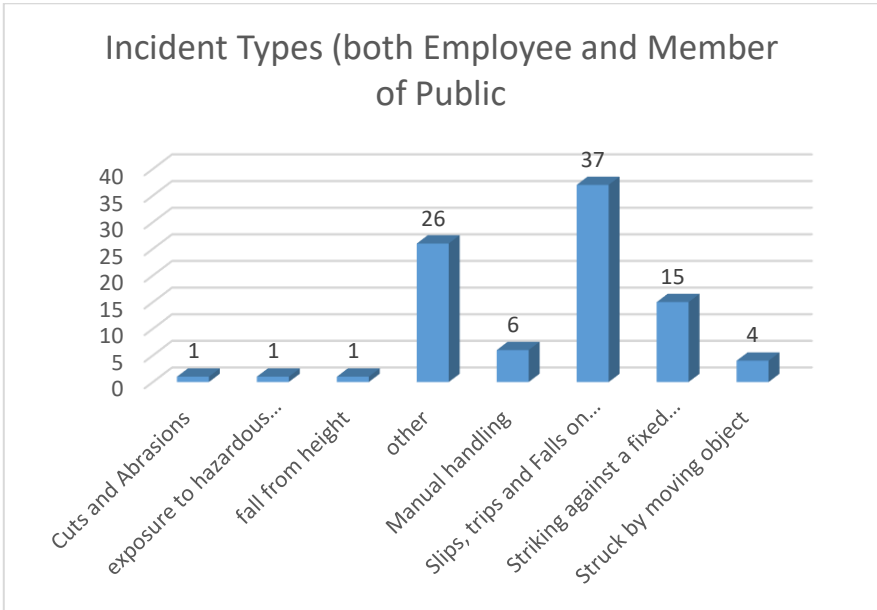
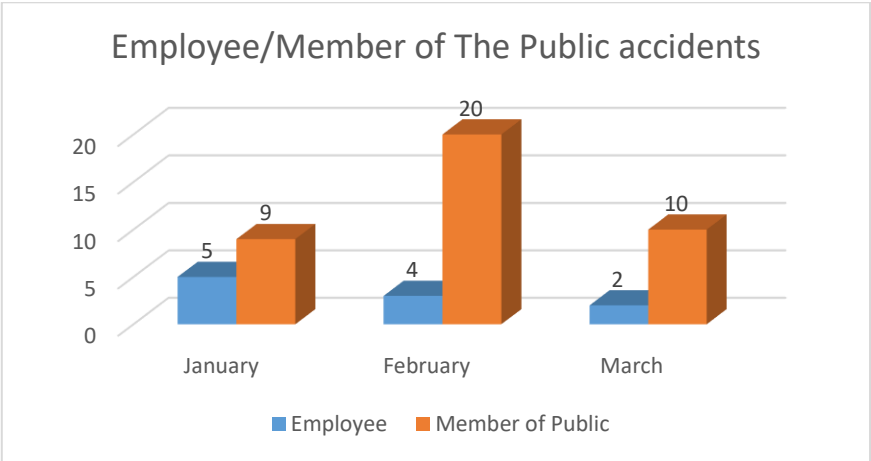
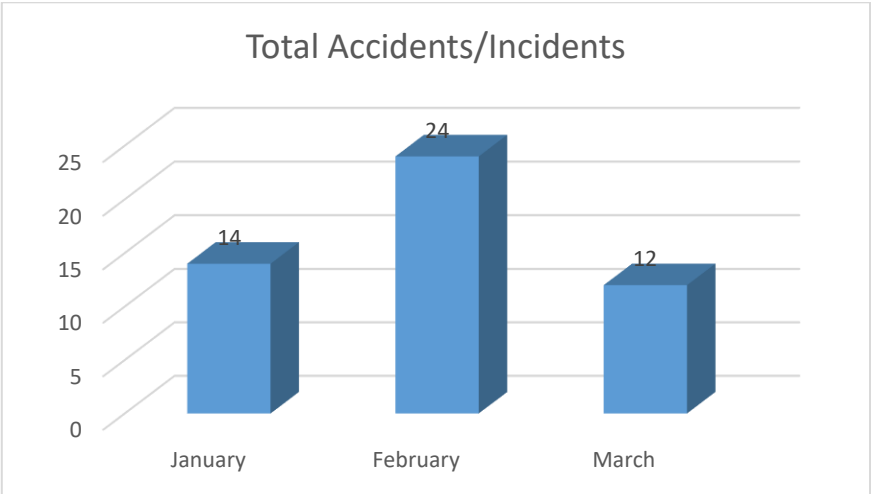
					rear of damaging both vehicles	
16.02.22	Leisure - Extreme Wheels	Slips, trips and Falls on same level	Minor Injury – No lost days	No	Slipped on recently mopped floor and banged back of head	0
27.02.22	Leisure – Go Active	Slips, trips and Falls on same level	Lost time – over 7 days	Yes	IP was instructing a high intensity fitness class when he slipped and tore his knee	8
28.02.22	Leisure – Go Active	Exposure to hazardous substances	Minor Injury – no lost days	No	Whilst cleaning IP pricked his thumb on a used needle left in the sink. Checked out at hospital, no blood borne viruses present, cautionary Hep B injection given	0
24.03.22	Housing Needs	Struck by Moving Object	Minor Injury – no lost days	No	IP was pulling at the mop handle to change the mop head, when it released suddenly hitting IP in the face, causing a black eye the day after	0
30.03.22	Street-Scene – Street Cleansing	Manual Handling	Minor Injury – no lost days	No	IP was collecting fly tipped railway sleepers and jarred back whilst carrying them	0

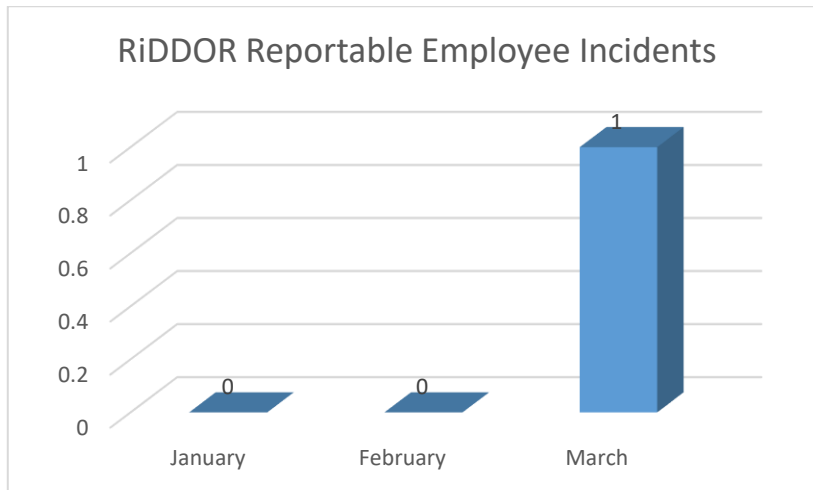
2.2 The total number of accidents reported by Members of the Public is 39. Only one of these was serious enough to be RIDDOR reportable:

Unfortunately during a gym induction using the abdominal crunch machine, the machine was inadvertently preloaded causing the equipment to spring back into the client's nose, causing injury. This has resulted in a personal injury claim being submitted.

Go Active responded by launching a full investigation of the cause of the accident. This has led to the machine being specifically labelled to avoid this happening again. In addition all the gym staff have received a toolbox talk regarding induction procedures, safe operation of equipment and looking out for gym members who are inexperienced and require greater input.

2.3 Graphs showing the number of monthly accidents / incidents, employee and member of the public accidents, combined incident types for both employees and members of the public and the monthly number of RIDDOR reports are shown below:





2.4 Quarter 4 of 2021/22 has seen 11 employee accidents compared to Quarter 1 of 2021/22 which saw 9 accidents reported. Quarter 4 of 2020/21 was towards the end of a period of Covid-19 lockdown but figures are comparable as key services namely Housing and Streetscene - which present the areas of greatest risk – were operational. Restrictions still remained on some Leisure activities and so there was no reporting for this service area.

2.5 In Quarter 4, training took place as detailed below:

- 4 x 2 day first Aid refresher
- 6 x 2 day Outdoor First Aid
- 40 x Lone Worker Awareness (Environmental Health only)
- 4 x Accident Investigation training

Please note: Lone worker Awareness has previously taken place with Environmental Health concluding the programme.

2.6 Additional Accident Investigation training is scheduled for Quarter 1 of 2022/23
 Joint losses across both BDC and NEDDC from missed training for the period 2021/22, are shown in the table below. These are only mitigated by the use of training providers with local connections who are able to provide extra value for money.

The total loss shown is significant in terms of the limited Health & Safety budget available for training.

For BDC data refers to a loss of £1,687 (involving 75 employees).

Training Course	Year	day rate	Cost per ses	Numbe r of course	Total cost of courses	Total number of	Cost per del	Number of delegates not attended	Cost of no- shows
Lone worker training	2021	£ 600.00	£ 300.00	12	£ 3,600.00	152	£ 23.68	44	£ 1,042.10
Sharps	2021	£ 425.00	£ 141.66	4	£ 1,700.00	108	£ 15.74	57	£ 897.18
Asbestos Awareness	2021	£ 890.00	£ 445.00	5	£ 2,225.00	50	£ 29.67	25	£ 741.67
Non licensed refresher	2021	£ 890.00	£ 445.00	5	£ 2,225.00	60	£ 29.67	15	£ 445.00
Non-Licensed new	2021	£ 890.00	£ 890.00	1	£ 890.00	11	£ 74.17	1	£ 74.17
Lone worker training	2022	£ 600.00	£ 300.00	4	£ 1,200.00	48	£ 25.00	7	£ 175.00
TOTAL LOSS									£ 3,375.11

2.7 No contact had been made with the Health & Safety team to account for non-attendees. Future reporting will include the names of Service Managers and Supervisors who have not enabled the prioritisation of essential training.

2.8 Reasonable excuses for non-attendance are considered on their own merits but routinely include:

- Informing of non-availability to attend at least 2 weeks before the training
- Medical emergency for self or dependants
- Absence from work due to sickness

2.9 The workplace inspection programme operates in Q1 and Q3 - thus forthcoming biannual inspections will commence imminently.

3. Reasons for Recommendation

3.1 The Health & Safety Manager asks the committee to consider the report as a reflection on the corporate commitment to and continued awareness of the importance of, good Health & Safety performance.

4 Alternative Options and Reasons for Rejection

4.1 None

RECOMMENDATION(S)

1. N/A

IMPLICATIONS:

Finance and Risk: Yes No

Details: Poor performance can lead to compensation claims, increasing the cost of insurance.

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details: Good performance is an indicator of compliance with Health and Safety legislation.

On behalf of the Solicitor to the Council

Staffing: Yes No

Details: Accidents resulting in injury can impact on staffing levels and costs attributed to manager time, sickness absence and replacement labour

On behalf of the Head of Paid Service

DECISION INFORMATION

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p>Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p>Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i></p>	No

District Wards Significantly Affected	N/A
Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input checked="" type="checkbox"/> Public <input type="checkbox"/> Other <input checked="" type="checkbox"/>	Details: Trade Union Safety Representatives

Links to Council Ambition: Customers, Economy and Environment.

DOCUMENT INFORMATION	
Appendix No	Title

Background Papers
<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i>