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To: Chair & Members of the Council

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Monday 6<sup>th</sup> June 2022

Dear Councillor

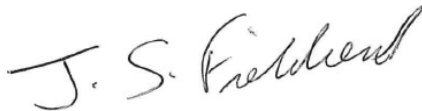
**COUNCIL – WEDNESDAY 15<sup>th</sup> JUNE 2022**

I refer to your recently circulated agenda for the above meeting and now enclose the following item of business:-

**PART 1 – OPEN ITEMS**

**Agenda Item 5 – Minutes of an Ordinary Council meeting held on 18<sup>th</sup> May 2022.**

Yours faithfully



Solicitor to the Council & Monitoring Officer



**We speak your language**  
Polish **Mówimy Twoim językiem**  
Slovak **Rozprávame Vaším jazykom**  
Chinese **我们会说你的语言**

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## COUNCIL

Wednesday, 15th June, 2022 at 10:00 in the Council Chamber, The Arc, Clowne

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# Agenda Item 5

## **BOLSOVER DISTRICT COUNCIL**

Minutes of a meeting of the Bolsover District Council held in the Council Chamber, The Arc, Clowne, on Wednesday 18<sup>th</sup> May 2022 at 1050 hours.

### **PRESENT:-**

Members:-

Councillor Tom Munro in the Chair

Councillors Derek Adams, Allan Bailey, Rose Bowler, Dexter Bullock, Tracey Cannon, Anne Clarke, Nick Clarke, Tricia Clough, Paul Cooper, David Dixon, Maxine Dixon, Mary Dooley, David Downes, Stan Fox, Steve Fritchley, Donna Hales, Ray Heffer, Natalie Hoy, Andrew Joesbury, Chris Kane, Tom Kirkham, Duncan McGregor, Clive Moesby, Evonne Parkin, Graham Parkin, Sandra Peake, Peter Roberts, Liz Smyth, Janet Tait, Rita Turner, Ross Walker, Deborah Watson and Jen Wilson.

Officers:- Karen Hanson (Executive Director Resources), Grant Galloway (Executive Director Development), Pam Brown (Assistant Director Leader's Executive, Partnerships, Governance and Communications), Jim Fieldsend (Solicitor to the Council & Monitoring Officer), Theresa Fletcher (Treasurer), Matt Finn (Service Manager (Commercial & Environment) Joint Environmental Health Service), Hannah Douthwaite (Governance Officer), and Alison Bluff (Senior Governance Officer (acting)).

### **CL19-22/23. APOLOGIES**

Apologies for absence were submitted on behalf of Councillors Jane Bryson, Jim Clifton and Dan Salt.

### **CL20-22/23. DECLARATIONS OF INTEREST**

There were no declarations of interest made.

### **CL21-22/23. CHAIR'S ANNOUNCEMENTS**

The Chair had no announcements to make.

### **CL22-22/23. ADOPTION OF THE REVISED TAXI LICENSING POLICIES**

Members considered a report presented by the Portfolio Holder for Licensing and Streetscene, which sought Council's approval to adopt revised Taxi Licensing policies in relation to Hackney Carriages and Private Hire vehicles, drivers and operators, within the District of Bolsover.

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The Council had a responsibility for licensing Hackney Carriages and Private Hire vehicles, drivers and operators, within the District of Bolsover. The current policies on these functions were published in 2018 and were due for periodic review in September 2021.

The revised taxi licensing policies had been drafted in line with the Department for Transport's *Taxi and private hire vehicle licensing: best practice guidance* and *Statutory taxi and private hire vehicle standards*.

Following consideration of the revised policies by the General Licensing Committee, a nine week public consultation was carried out between 20th September 2021 and 22nd November 2021. The consultation was carried out through the Ask Derbyshire website, publicised via the Council's website and social media platforms, as well as by contacting a range of stakeholders directly. The draft policies had also been considered by the Climate Change and Communities Scrutiny Committee and were attached as Appendices 1, 2, 3, 4 and 5 to the report for Members' information.

A full evaluation of the responses was undertaken and together with the subsequent amended policies, these were considered by the General Licensing Committee on 21st December 2021.

In response to a question from Councillor Tricia Clough, the Service Manager (Commercial & Environment), replied that taxi licence holders over 65 were required to undertake annual health examinations as they posed a greater risk of having medical conditions than someone at age 40.

Moved by Councillor Deborah Watson and seconded by Councillor Ray Heffer  
**RESOLVED** that the revised Taxi Licensing policies be adopted to take effect from 1<sup>st</sup> June 2022.

(Licensing)

### **CL23-22/23. ADOPTION OF THE TAXI LICENSING CCTV POLICY**

Members considered a report presented by the Portfolio Holder for Licensing and Streetscene, which sought Council's approval to adopt a Taxi Licensing CCTV policy.

In July 2020, the Department for Transport (DfT) published the Statutory Taxi and Private Hire Vehicle Standards. Those standards acknowledged that Closed Circuit Television (CCTV) could provide a safer environment for the benefit of taxi and private hire vehicle passengers and drivers. It also suggested that licensing authorities should consider mandating CCTV if local circumstances indicated that such a policy would have a positive effect on the safety of taxi and private hire users and drivers.

In line with the DfT's Statutory Taxi and Private Hire Vehicle Standards, the General Licensing Committee were asked to consider a draft policy that introduced a mandatory requirement for licensed Hackney Carriages and Private Hire vehicles within the District of Bolsover to have a CCTV system installed. After careful consideration the General Licensing Committee approved a draft policy for public consultation.

Following the consultation, responses were evaluated and an amended policy was considered by the General Licensing Committee on 10th February 2022. The draft

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policy had also been considered by the Climate Change and Communities Scrutiny Committee. The final draft policy was attached as Appendix 1 to the report for Members' information.

Councillor Ray Heffer, Chair of Licensing Committee, commended officers for their hard work and bringing the policies to Members for approval.

In response to a query from Councillor David Dixon, the Service Manager (Commercial & Environment), replied that following approval of the policy, a procurement exercise would be carried out in relation to which CCTV system the Council would adopt. Any costs incurred by the Council would be reflected in the licensing fees. It would also be a condition on renewal of a licence that CCTV would be installed in a taxi or private hire vehicle.

Moved by Councillor Deborah Watson and seconded by Councillor Ray Heffer  
**RESOLVED** that (1) the draft Taxi Licensing Policy CCTV be adopted,

(2) the Joint Environmental Health Service implement the policy to ensure that all licenced vehicles had CCTV installed by the end of April 2023.

(Licensing)

### **CL24-22/23. THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

Moved by Councillor Duncan McGregor and seconded by Councillor Nick Clarke  
**RESOLVED** that under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the stated Paragraph of Part 1 of Schedule 12A of the Act and it is not in the public interest for that to be revealed.

### **CL25-22/23. RECOMMENDATIONS FROM THE EMPLOYMENT AND PERSONNEL COMMITTEE HELD ON 12<sup>TH</sup> MAY 2022 EXEMPT PARAGRAPH 1**

Members considered a report presented by the Portfolio Holder for Corporate Governance, which sought Council's approval for recommendations made by the Employment and Personnel Committee on 12<sup>th</sup> May 2022.

The remit of the Employment and Personnel Committee was to consider and deal with issues relating to the Council's establishment structure and employees, and recommend to Council in relation to any growth in the establishment resulting in budgetary increase. This was set out as part of its terms of reference within the Council's Constitution.

At the Committee's meeting held on 12<sup>th</sup> May 2022, three proposals were put to the Committee in detail. These were:

- a) Changes to the Joint ICT team structure to take account of the lessons learned from the Cleveland and Redcar ransomware attack,

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- b) Homeless Triage Officer post (previously temporary),
- c) Senior Economic Development Officer (Pleasley Vale).

The Committee had undertaken a thorough examination of the proposals put to the meeting, considering each in turn, and the rationale and value for the associated costs. The resolutions made at the meeting showed that each were agreed and also set out the financial implications arising from the change. The proposals in summary were set out in the report.

In response to a query from Councillor David Dixon, the Executive Director of Resources informed Members that the Risk Management Group had cyber security at the top of their agenda.

Moved by Councillor Duncan McGregor and seconded by Councillor Clive Moesby  
**RESOLVED** that the recommendations of the Employment and Personnel Committee held on 12<sup>th</sup> May 2022 be approved.

(Executive Director Resources/Human Resources and Organisational Development)

### **CL26-22/23. CHAIR'S CLOSING REMARKS**

The Chair thanked Members and officers for attending the meeting.

The meeting concluded at 1115 hours.