

The Arc
High Street
Clowne
S43 4JY

To: Chair & Members of the Customer
Services Scrutiny Committee

Contact: Alison Bluff
Telephone: 01246 242528
Email: alison.bluff@bolsover.gov.uk

Friday, 10th September 2021

Dear Councillor

**CUSTOMER SERVICES SCRUTINY COMMITTEE – MONDAY, 13TH
SEPTEMBER, 2021 AT 10:00 HOURS**

I refer to your recently circulated agenda for the above meeting and now enclose a copy of the updated List of Key Decisions and items to be considered in private.

Yours faithfully



Solicitor to the Council & Monitoring Officer



We speak your language
Polish **Mówimy Twoim językiem**
Slovak **Rozprávame Vaším jazykom**
Chinese **我们会说你的语言**

**If you require this agenda in large print
or another format please call us on 01246 217753**

If you require an adjustment to enable you to participate in or access the meeting please contact the Governance Team at least 72 hours before the meeting starts.

CUSTOMER SERVICES SCRUTINY COMMITTEE

***Monday, 13th September, 2021 at 10:00 in the Council Chamber, The Arc,
Clowne***

Item No.	PART 1 – OPEN ITEMS	Page No.(s)
5.	List of Key Decisions and items to be considered in private	3 - 10
	Link to List of Key Decisions and Items to the Considered in Private	



The Arc
High Street
Clowne
Derbyshire
S43 4JY

3

Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Published on: 3 September 2021

INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Joint Head of Service for Corporate Governance, Solicitor to the Council & Monitoring Officer at this address or by email to sarah.sternberg@bolsover.gov.uk. The list can also be accessed from the Council’s website at www.bolsover.gov.uk.

4 The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

Members of Executive are as follows:

Councillor Steve Fritchley - Leader and Portfolio Holder - Policy, Strategy, Resources and Media
Councillor Duncan McGregor - Deputy Leader and Portfolio Holder - Corporate Governance
Councillor Mary Dooley - Portfolio Holder – Enforcement and Partnerships
Councillor Clive Moesby - Portfolio Holder - Finance
Councillor Sandra Peake - Portfolio Holder - Housing
Councillor David Downes - Portfolio Holder – Leisure and Tourism
Councillor Deborah Watson - Portfolio Holder - Environmental Health and Licensing
Councillor Liz Smyth - Portfolio Holder – Growth/Economic Development

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list also shows the reports intended to be dealt with in private and the reason why the reports are exempt or confidential. Members of the public may make representations to the Joint Head of Corporate Governance & Monitoring Officer about any particular item being considered in exempt and why they think it should be dealt with in public.

The list does not detail *all* decisions which have to be taken by the Executive, only “Key Decisions” and “Exempt Reports”. In these Rules a “Key Decision” means an Executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £75,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £75,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £150,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £150,000 or more

- 5 (3) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

The dates for meetings of Executive can be found here:

<https://committees.bolsover.gov.uk/ieListMeetings.aspx?Committeeld=1147>

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Lease of Office Space - The Arc	Executive	6 Sep 2021	Report of the Portfolio Holder - Growth / Economic Development	Natalie Etches, Business Growth Manager	Key It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Renewal of Lease at Pleasley Vale - Sylvan	Executive	6 Sep 2021	Report of the Portfolio Holder - Growth / Economic Development	Natalie Etches, Business Growth Manager	Key It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Renewal of Lease at Pleasley Vale - 2WL	Executive	6 Sep 2021	Report of the Portfolio Holder - Growth / Economic Development	Natalie Etches, Business Growth Manager	Key It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Crematorium - Feasibility Report and Design Proposals	Executive	6 Sep 2021	Report of the Portfolio Holder - Growth / Economic Development	Natalie Etches, Business Growth Manager	Key It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more.	Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)
North Derbyshire Rough Sleeper Strategy 2021-2023	Executive	4 Oct 2021	Report of the Portfolio Holder - Housing	Victoria Dawson, Head of Housing Management and Enforcement	Key It is significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.	
Additional Restrictions Grant	Executive	4 Oct 2021	Report of the Portfolio Holder - Growth / Economic Development	Natalie Etches, Business Growth Manager	Key It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Review of Business Growth Fund and Economic Loan Fund To allow members to consider future funding arrangements for both schemes.	Executive	4 Oct 2021	Report of the Portfolio Holder - Growth / Economic Development	Chris Fridlington, Assistant Director of Development and Planning	Key It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Inception of a Development Company	Executive	4 Oct 2021	Report of the Portfolio Holder - Growth / Economic Development	Chris Fridlington, Assistant Director of Development and Planning	Key It is significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.	Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Renewal of Council Insurance Policies	Head of Finance and Resources and Section 151 Officer	Not before 4 Oct 2021		Theresa Fletcher, Head of Finance and Resources & Section 151 Officer	Key It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	

**SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION**

**PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
