

The Arc  
High Street  
Clowne  
S43 4JY

To: Leader & Members of the Executive

Contact: Donna Cairns  
Telephone: 01246 242529  
Email: [donna.cairns@bolsover.gov.uk](mailto:donna.cairns@bolsover.gov.uk)

Friday, 6 September 2019

Dear Councillor

## **EXECUTIVE**

You are hereby summoned to attend a meeting of the Executive of the Bolsover District Council to be held in the Council Chamber, The Arc, Clowne on Monday, 16th September, 2019 at 10:00 hours.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised from page 2 onwards.

Yours faithfully



Joint Head of Corporate Governance & Monitoring Officer



**We speak your language**  
Polish **Mówimy Twoim językiem**  
Slovak **Rozprávame Vaším jazykom**  
Chinese **我们会说你的语言**

**If you require this agenda in large print  
or another format please call us on 01246 217753**

If you require an adjustment to enable you to participate in or access the meeting please contact the Governance Team at least 72 hours before the meeting starts.

# EXECUTIVE AGENDA

*Monday, 16th September, 2019 at 10:00 hours in the Council Chamber, The Arc, Clowne*

Item No.	PART 1 – OPEN ITEMS	Page No.(s)
1.	<b>Apologies For Absence</b>	
2.	<b>Urgent Items of Business</b>	
	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
3.	<b>Declarations of Interest</b>	
	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:	
	a) any business on the agenda	
	b) any urgent additional items to be considered	
	c) any matters arising out of those items	
	and if appropriate, withdraw from the meeting at the relevant time.	
4.	<b>Minutes</b>	4 - 10
	To consider the minutes of the last meeting held on 22 <sup>nd</sup> July 2019	
5.	<b>Items recommended by Scrutiny Committees</b>	
	None	
6.	<b>Budget and Policy Framework Items</b>	
a.	<b>Reduction in debt charges through use of reserves</b>	11 - 17
	Recommendation on page 16	
7.	<b>Non Key Decisions</b>	
a.	<b>Budget Monitoring Report Quarter 1 - April to June 2019</b>	18 - 33
	Recommendation on page 24	
b.	<b>Strategic Risk Register and Partnership Arrangements</b>	34 - 46
	Recommendation on page 37	
c.	<b>Payment Card Industry Data Security Standards Compliance</b>	47 - 55
	Recommendation on page 54	

d.	<b>Animal Welfare Policy</b>	56 - 73
	Recommendation on page 58	
e.	<b>Customer Service Standards / Compliments, Comments and Complaints Report 2018/19</b>	74 - 88
	Recommendation on Page 78	
f.	<b>Annual Letter from the Local Government &amp; Social Care Ombudsman 2018/19</b>	89 - 101
	Recommendation on Page 92	
g.	<b>Corporate Plan Targets Performance Update - April to June 2019 (Q1 - 2019/20)</b>	102 - 112
	Recommendation on Page 103	
8.	<b>Key Decisions</b>	
a.	<b>Skip Service For Bolsover District Council Housing Repairs Section</b>	113 - 115
	Recommendation on page 114	
9.	<b>Exclusion of the public</b>	
	To move:-	
	That the public be excluded from the meeting during the discussion of the following items of business to avoid the disclosure to them of exempt information as defined in Part 1 of Schedule 12A to the Local Government Act 1972, (as amended by the Local Government (Access to information) (Variation) Order 2006). [The category of exempt information is stated above each item].	
	<b><u>PART 2 - EXEMPT ITEMS</u></b>	
10.	<b>Non Key Decisions</b>	
	Exempt – Paragraphs 1,2,3 and 4	
a.	<b>Joint ICT Structure Review</b>	116 - 135
	Recommendation on page 122	
11.	<b>Key Decisions</b>	
a.	<b>Proposed Addition to Management Capacity</b>	136 - 145
	Exempt – Paragraph 1,2,3 and 4	
	Previously marked "To Follow". Circulated under separate cover.	